

**REGULAR JOINT MEETING MINUTES
CPFR, GFR, AND OVFR JOINT BOARD MEETING
December 9, 2024**

Chair Bellerive called the Regular Meeting of the Board of Commissioners to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120, Puyallup, WA 98374, at 6:00 p.m. Present were: Chair Holm, Commissioners, Willis, Coleman, and Mitchell, Chair Homan, Vice Chair Barstow, Commissioners McAfee, Estes, and Samuelsen, Chair Bellerive, Vice Chair Palombi, Commissioners Gorder, and Buttz, Chief Morrow, Director Robacker, District Secretary Roberts, District Secretary Kemp, SSD Coleman, and SS McInnis, Recorder.

1. ROLL CALL – DISTRICT SECRETARY

A. Excused Absences: Vice Chair Stringfellow, Commissioner Dannat, and Ex-Officio Door.

2. PLEDGE OF ALLEGIANCE

Chair Bellerive led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Commissioner Mitchell moved and Chair Homan seconded to approve the agenda. **MOTION CARRIED.**

4. PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment.

5. JOINT BOARD CONSENT AGENDA

A. Minutes: Joint Board Meeting of November 25, 2024.

The Consent Agenda was approved with the following changes to the November 25th minutes: Commissioner Samuelsen’s last name was misspelled twice on page 8. These were both corrected. Chair Holm moved and Commissioner Gorder seconded to approve the Joint Board Consent Agenda as amended. **MOTION CARRIED.**

6. CONSENT AGENDA: Central Pierce Fire & Rescue (Single Motion)

A. Approval of:

Accounts Payable Warrants Numbered 61325 to 61398 totaling:	\$	9,486,632.10
Net Payroll Warrants Numbered 107877 to 108287	\$	230,992.39
GRAND TOTAL	\$	9,717,624.49

Chair Holm moved and Commissioner Mitchell seconded to approve the Consent Agenda for Central Pierce Fire & Rescue. **MOTION CARRIED.**

7. **CONSENT AGENDA: Orting Valley Fire & Rescue** (Single Motion)
 A. Expense to Payroll Transfer Request December 9, 2024
 B. Approval of:

Accounts Payable Warrants Numbered 13462 totaling:	\$	650.73
Payroll, Wage and Tax (ADP)		3,866.79
GRAND TOTAL	\$	4,517.52

Commissioner Buttz moved and Commissioner Gorder seconded to approve the Consent Agenda for Orting Valley Fire & Rescue. **MOTION CARRIED.**

8. **CONSENT AGENDA: Graham Fire & Rescue** (Single Motion)
 A. Approval of:

Accounts Payable Warrants Numbered 36201 to 36249 totaling:	\$	204,812.45
November Benefits Warrants Numbered 36250 to 36263 totaling:	\$	898,715.32
Accounts Payable Warrant Numbered 36264 totaling:	\$	3,407.57
Net Payroll Warrants Numbered 100565 to 100707 totaling:	\$	1,379,959.68
Net Payroll Warrant Numbered C-100691 totaling:		2,648.22
GRAND TOTAL	\$	2,489,543.24

Commissioner Barstow moved and Commissioner Estes seconded to approve the Consent Agenda for Graham Fire & Rescue. **MOTION CARRIED.**

9. STANDING COMMITTEES

- A. Legislative Committee: Commissioner Samuelson discussed the recent work undertaken by the Legislative Committee, highlighting their efforts to get organized and noting that more updates will be shared soon.
- B. Finance & Audit Committee: Commissioner McAfee discussed that the Finance & Audit Committee met in November to go over the books. They are waiting to hear when the audit will take place.

10. UNFINISHED BUSINESS

11. NEW BUSINESS

- A. Resolution 24-15 – Public Records Officer Appointment – Director Roberts
- **Presented to:** *Central Pierce Fire & Rescue*

Director Roberts reviewed CPFR Resolution 2024-15 – Public Records Officer Appointment. This Resolution is presented for a First Reading and no motion is needed at this time.

- B. Resolution 24-16 – 2025 Board Meeting Schedule
- **Presented to:** *Central Pierce Fire & Rescue*

Director Roberts reviewed CPFR Resolution 2024-16 – 2025 Board Meeting Schedule. This Resolution is presented for a First Reading and no motion is needed at this time.

- C. Resolution 2024-009 – 2025 Board Meeting Schedule.
- **Presented to:** *Orting Valley Fire & Rescue*

Director Roberts reviewed OVFR Resolution 2024-009 – 2025 Board Meeting Schedule. Commissioner Buttz moved to approve Resolution 2024-009, establishing 2025 Regular Joint Board Meetings with Central Pierce Fire & Rescue and Graham Fire & Rescue, twice per month with a start time and location as outlined. Commissioner Gorder seconded. **MOTION CARRIED.**

- D. Resolution 1009 – 2025 Board Meeting Schedule
- **Presented to:** *Graham Fire & Rescue*

Director Roberts reviewed GFR Resolution 1009 – 2025 Board Meeting Schedule. Vice Chair Barstow moved to approve Resolution 1009, establishing 2025 Regular Joint Board Meetings with Central Pierce Fire & Rescue and Orting Valley Fire & Rescue, twice per month with a start time and location as outlined. Chair Homan seconded. **MOTION CARRIED.**

- E. Resolution 24-17 – 2024 Year End Budget Amendment
- **Presented to:** *Central Pierce Fire & Rescue*

FD Robacker reviewed CPFR Resolution 24-17 – 2024 Year End Budget Amendment. This Resolution is presented for a First Reading and no motion is needed at this time.

- F. Resolution 2024-18 – Adopting 2025 Fees, Charges, Fines
- **Presented to:** *Central Pierce Fire & Rescue*

FD Robacker reviewed CPFR Resolution 2024-18 – Adopting 2025 Fees, Charges, Fines. This Resolution is presented for a First Reading and no motion is needed at this time.

12. CONSIDERATIONS & REQUESTS

- A. Video Recording Board Meetings
- **Presented to:** *The Joint Board*

Chief Morrow discussed recording Board meetings via Zoom, noting that the recordings would not replace the official record, which would still be accurate written minutes. Chair Homan moved to approve, effective January 1, 2025, that the Joint Board of Fire Commissioners Meetings be video recorded for the purpose of meeting minute accuracy, and that the written meeting minutes will remain the official minutes of the meeting. Commissioner Estes seconded. **MOTION CARRIED.**

- B. Hold Harmless Agreement – Wildfire Training
- **Presented to:** *Central Pierce Fire & Rescue*

Chief Morrow discussed the Hold Harmless Agreement, which would allow staff to perform Wildfire Training on a privately owned parcel in Graham. Chair Holm moved to approve the Hold Harmless Agreement as presented by staff. Commissioner Mitchell seconded.

MOTION CARRIED.

- C. Eric Quinn Legal Services Contract – Central Pierce Fire & Rescue
- **Presented to:** *Central Pierce Fire & Rescue*

Chief Morrow discussed the Professional Services Contract for Legal Services. Commissioner Mitchell moved to approve the Professional Services Contract for Legal Services between Central Pierce Fire & Rescue and Eric T. Quinn for 2025. Chair Holm seconded. **MOTION CARRIED.**

- D. Eric Quinn Legal Services Contract – Graham Fire & Rescue
- **Presented to:** *Graham Fire & Rescue*

Chief Morrow introduced the Professional Services Contract for Legal Services for discussion. Commissioner McAfee moved to approve the Professional Services Contract for Legal Services between Graham Fire & Rescue and Eric T. Quinn for 2025.

Commissioner Samuelsen inquired about Graham Fire & Rescue having adequate legal coverage without Eric Quinn. Chief Morrow responded yes, via a contract with Central Pierce Fire & Rescue, which overlaps with counsel that the District has.

Commissioner Samuelsen inquired directly to Chief Morrow, asking if this makes sense. Chief Morrow responded with yes and reminded all that Eric Quinn can still be used on a case-by-case basis even without the agreement.

Chair Homan spoke against the motion, citing a preference for utilizing existing representation from Central Pierce's legal team as a more fiscally responsible option. Commissioner McAfee spoke in favor of the contract.

A vote was conducted with the following results:

In favor: Commissioner McAfee.

Opposed: Chair Homan, Vice Chair Barstow, Commissioner Samuelsen, and Commissioner Estes.

The motion **DID NOT PASS.**

- E. 2025 Salary Schedules for 726 FF, 726 Chiefs, OPEIU and Guild
- **Presented to:** *Central Pierce Fire & Rescue and Graham Fire & Rescue.*

Chief Morrow discussed the 2025 Salary Schedules for all personnel, as outlined on the salary sheets. Commissioner Mitchell moved to approve the 2025 Salary Schedule for the following bargaining units (726 Chiefs, 726 Firefighters, OPEIU, and Guild.) Vice Chair Barstow seconded. **MOTION CARRIED.**

F. Station Zero Listing Information

- **Presented to:** *Graham Fire & Rescue*

Chief Morrow reviewed the brokers opinion of value for district-owned property located at 22821 Meridian E., Graham, WA. The broker performed a market analysis resulting in a professional opinion of value. The property will be listed on the open market at the suggested price.

13. STAFF, LOCAL, FIREFIGHTER'S ASSOCIATION and FIRE CHIEF REPORTS

- A. Emergency Services Directorate/DC VanKeulen: DC VanKeulen reviewed the Emergency Services Directorate Report.
- B. Professional Development Directorate/DC Jackson: DC Jackson reviewed the Professional Development Directorate Report.
- C. Human Resources Directorate/Director Washo: Chief Morrow reviewed the Human Resources Directorate Report.
- D. Fire Chief's Report/Chief Morrow: Chief Morrow reviewed the Fire Chief's Report.
- E. Local 726 Report: President James informed the Board that the Holiday Gala raised about \$85,000. There are several upcoming events throughout the month of December. President James has been working with members from each of the three agencies. Additionally, President James recently worked on E41 and witnessed a new recruit being trained and he felt that it was seamless.

14. CORRESPONDENCE

- A. Employee Recognition – Workman

Chair Bellerive appreciated the employee recognition. It's always good to see these.

15. COMMISSIONER COMMENTS

Chair Bellerive: Thank you for your help in running this meeting. Good discussions.

Vice Chair Palombi: Great meeting. I am away at a Peer Support Retreat. I'm seeing a lot of mental health items being a priority for the district and I appreciate it.

Commissioner Buttz: I echo everything that has been said here. I am so excited. Thank you.

Commissioner Gorder: I'd like to thank everybody here. Words resonate with all of us. Chief Morrow, you are the main reason this has been going so well and so fast. Thank you.

Commissioner McAfee: Thanks everybody for continuing to do a job that's exemplary. Staff have put the citizens first. It's good to see that people want to be here.

Commissioner Mitchell: I want to say how we've grown as a body of people, we've done an outstanding job. Kudos to the Chief and other Commissioners to make this thing happen. The people in our communities will be better off.

Commissioner Coleman: Thanks to everyone.

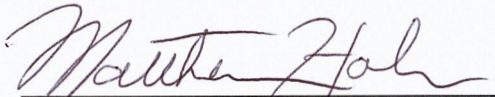
Vice Chair Barstow: Thanks to everyone at all 3 agencies. Congrats to DC Jackson on his promotion.

Chair Holm: Chair Holm mentioned that he had the opportunity to attend OVFR's Open House. It was a great event with a lot of great people there. I like these types of events; thanks for putting them on.

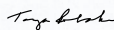
16. ADJOURNMENT

There being no further business, Commissioner Gorder moved and Commissioner Samuelsen seconded to adjourn the meeting. **MOTION CARRIED.**

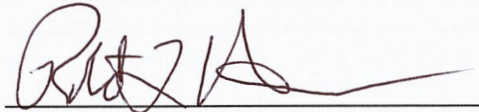
The meeting adjourned at 6:59 p.m.



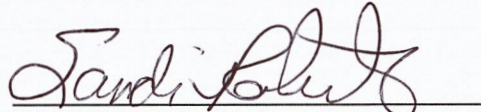
MATTHEW HOLM
CHAIR OF THE BOARD, CPFR



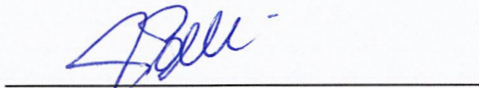
TANYA ROBACKER
DISTRICT SECRETARY, CPFR



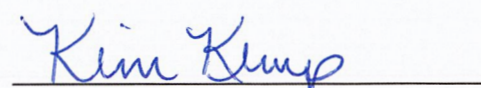
ROBERT HOMAN
CHAIR OF THE BOARD, GFR



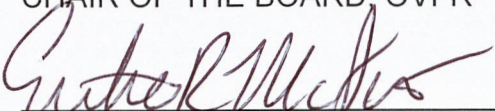
SANDI ROBERTS
DISTRICT SECRETARY, GFR



JASON BELLERIVE
CHAIR OF THE BOARD, OVFR



KIM KEMP
DISTRICT SECRETARY, OVFR



ERIKA MCINNIS, RECORDER






2024-12-09 Joint GFR-CPFR-OVFR Regular Board Meeting Minutes

Final Audit Report

2024-12-26

Created:	2024-12-24
By:	Katie Absher (kabsher@centralpiercefirer.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIXSvtg3ASTaE435-XpPdb2da9Qmofoo

"2024-12-09 Joint GFR-CPFR-OVFR Regular Board Meeting Minutes" History

-  Document created by Katie Absher (kabsher@centralpiercefirer.org)
2024-12-24 - 4:34:47 PM GMT
-  Document emailed to Tanya Robacker (trobacker@centralpiercefirer.org) for signature
2024-12-24 - 4:34:52 PM GMT
-  Email viewed by Tanya Robacker (trobacker@centralpiercefirer.org)
2024-12-26 - 6:25:49 PM GMT
-  Document e-signed by Tanya Robacker (trobacker@centralpiercefirer.org)
Signature Date: 2024-12-26 - 6:25:59 PM GMT - Time Source: server
-  Agreement completed.
2024-12-26 - 6:25:59 PM GMT