



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

Date: August 26, 2024

Place: In-Person / Fire District Administrative & Operations Center
o 1015 39th Ave SE Suite #120 Puyallup, WA 98374
Virtual / (Visit www.centralpiercefirerescue.org for instructions to join webinar)

Time: 5:00 p.m.

Citizens attending virtually that wish to address the Board during Public Comment use the "raise hand" feature on the webinar. Statements or comments for the record may be submitted to aparamapoonya@centralpiercefirerescue.org by 4:00pm meeting day.

-
1. **Call to Order**
 - A. Roll Call – District Secretary
 2. **Pledge of Allegiance**
 3. **Approval of Agenda**
 - A. **Pg. 1:** Agenda
 4. **Public Comment** (for items not specifically listed on the Agenda)
 5. **Consent Agenda** (Single Motion)
 - A. Excused Absences:
 - B. **Pg. 3:** Minutes: Regular Board Meeting of August 12, 2024
 - C. **Pg. 6:** Approval of:

Accounts Payable Warrants Numbered 61004 to 61053 totaling:	\$	594,042.29
GRAND TOTAL	\$	594,042.29

Pg. 20: *For Informational Purposes Only - The following electronic payments totaling \$481,569.74 (AP Warrant Numbers 61004, 61008, 61053).*

6. **Unfinished Business** (Second Reading and Final Action)
 - A. **Pg. 35:** Resolution 24-07 Changing Regular Board Meetings – Add Joint Meeting – Chief Morrow
 - B. **Pg. 37:** Board Policy 3.53 Purchasing – Public Works Procurement – Director Robacker
 - C. **Pg. 107:** Resolution 24-08 2024 Budget Amendment – Director Robacker
7. **New Business** (First Reading)



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

8. **Considerations and Requests**
 - A. **Pg. 120:** All American Leadership Academy – Purpose & Ethos – Chief Morrow
 - B. **Pg. 139:** Darkhorse Analytics – CRA/CRR Tool – Chief Morrow
9. **Staff, Local, Firefighter's Association and Fire Chief Reports**
 - A. **Pg. 142:** Finance Directorate – Director Robacker
 - B. **Pg. 154:** Business Services Directorate – DC Mason
 - C. **Pg. 156:** Executive Services Directorate– Director Roberts
 - D. **Pg. 157:** Fire Chief's Report – Chief Morrow
 - E. Local 726 Report
10. **Correspondence**
 - A. **Pg. 158:** Employee Recognition
11. **Commissioner Comments**
12. **Adjournment**

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
August 12, 2024**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120, Puyallup, WA 98374 at 5:00 p.m. A remote attendance option was available to the public. Present were Chair Holm, Vice Chair Stringfellow, Commissioners Coleman, Willis, and Mitchell, Chief Morrow, FD Robacker, and SS McInnis, Recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.

MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences: Ex-Officio Door
- B. Minutes: Regular Board Meeting of July 22, 2024
- C. Approval of:

Accounts Payable Warrants Numbered 60910 to 61003 totaling:	\$	9,099,650.90
Net Payroll Warrants Numbered 107849 to 107855 totaling:	\$	16,628.78
GRAND TOTAL	\$	9,116,279.68

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling **\$9,116,279.68**. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

- A. Resolution 24-07 Changing Regular Board Meetings – Add Joint Meeting
Chief Morrow discussed Resolution 24-07, which will add a third regular meeting to the schedule. This item being presented for first reading to the Board.

- B. Board Policy 3.53 Purchasing – Public Works Procurement
FD Robacker discussed Board Policy 3.53 Purchasing – Public Works Procurement. The law changed on July 1, 2024 and this revised policy reflects these changes. This item is being presented for first reading to the Board.

C. Resolution 24-08 2024 Mid-Year Budget Amendment

FD Robacker discussed Resolution 24-08 Mid-Year Budget Amendment, and Exhibit A. This item is being presented for first reading to the Board. FD Robacker is available for questions over the next 2 weeks.

CONSIDERATIONS AND REQUESTS

A. Rolling Stock ILA – South Pierce Fire & Rescue

Chief Morrow presented the Rolling Stock ILA- South Pierce Fire & Rescue for Board approval. Commissioner Mitchell moved and Commissioner Stringfellow seconded to approve the Fire Chief to sign and execute the ILA allowing for temporary use of rolling stock between the District, South Pierce Fire & Rescue, Orting Valley Fire & Rescue, and Graham Fire & Rescue. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Emergency Services Directorate/DC VanKeulen: DC VanKeulen reviewed the Emergency Services Directorate Report.
- B. Professional Development Directorate: Chief Morrow reviewed the Professional Development Directorate Report.
- C. Human Resources Directorate/Director Washo: Director Washo reviewed the Human Resources Directorate Report.
- D. Fire Chief’s Report/Chief Morrow: Chief Morrow reviewed the Fire Chief’s Report.
- E. Local 726 Report: President James discussed the MDA Fill-the-Boot Drive, which took place in front of the Union Hall during the Cruise Puyallup event. The total dollar amount raised for MDA is still being tallied. Exec Board heading to IAFF Convention in Boston soon. During Bargaining Meetings- President James thought to thank the Commissioners.

CORRESPONDENCE

Chair Holm appreciates the leadership training staff has embraced regarding conflict resolution.

COMMISSIONER COMMENTS

Chair Holm: Chair Holm is excited to see more data reports. He appreciates the work that has gone into negotiating a new labor contract.

Commissioner Willis: Commissioner Willis is glad that the radio changes are happening, they have been needed for quite a while.

Vice Chair Stringfellow: Nothing to Add.

Commissioner Coleman: Commissioner Coleman is glad everything is going well, and asked staff to keep going.

Commissioner Mitchell: Commissioner Mitchell is as happy as he can be.

ADJOURNMENT

There being no further business, Commissioner Mitchell moved, and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:44 p.m.

MATT HOLM
CHAIR OF THE BOARD

TANYA ROBACKER
DISTRICT SECRETARY

ERIKA MCINNIS
RECORDER



Central Pierce Fire & Rescue
 Fund 686 & 687 Dept 006
 Key Bank
 Account No. XXXXXXXX0522

Warrant Approval

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
08/08/2024 - 08/15/2024	AP00061004 -AP00061053	\$594,042.29
	Total	\$594,042.29

Dustin Morrow
Fire Chief

Matt Holm
Chair

Steve Stringfellow
Commissioner

Rich Coleman
Commissioner

Bob Willis
Commissioner

Dale Mitchell
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK	00061004	CPFR	Central Pierce Fire & Rescu	08/08/24	61,199.81	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	61,199.81	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 61,199.81

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	080824	08/08/2024	61,199.81		08/08/2024 AP EFTS
	TOTAL FOR CHECK AP 00061004:		61,199.81		
	REPORT TOTAL:		61,199.81		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00061005	APPRIVER	APPRIVER	08/08/24	3.61	MW	IS	
AP CHK 00061006	BHFOTOEL	B&H FOTO & ELECTRONICS CORP	08/08/24	5,360.58	MW	IS	
AP CHK 00061007	BROOLUMB	Brookdale Lumber Inc	08/08/24	24.11	MW	IS	
AP CHK 00061008	CPFR	Central Pierce Fire & Rescu	08/08/24	148,772.27	MW	IS	
AP CHK 00061009	CPFR	Central Pierce Fire & Rescu	08/08/24	60.26	MW	IS	
AP CHK 00061010	QWEST	Century Link	08/08/24	210.99	MW	IS	
AP CHK 00061011	QWEST	Century Link	08/08/24	123.79	MW	IS	
AP CHK 00061012	CITYORTI	City of Orting	08/08/24	686.16	MW	IS	
AP CHK 00061013	COMCAST	COMCAST	08/08/24	225.22	MW	IS	
AP CHK 00061014	DMRECYCL	D M Recycling Co Inc	08/08/24	806.42	MW	IS	
AP CHK 00061015	ELMHMUTU	ELMHURST MUTUAL POWER & LIG	08/08/24	683.53	MW	IS	
AP CHK 00061016	HARRJANI	HARRINGTON JANITORIAL	08/08/24	1,350.00	MW	IS	
AP CHK 00061017	HOMEPRO	HD SUPPLY	08/08/24	2,113.74	MW	IS	
AP CHK 00061018	LEMAMOBI	LEMAY MOBILE SHREDDING	08/08/24	107.00	MW	IS	
AP CHK 00061019	LEVEL3FIN	LEVEL 3 FINANCING INC	08/08/24	513.03	MW	IS	
AP CHK 00061020	LIGHUNIF	LIGHTHOUSE UNIFORMS CO INC	08/08/24	247.67	MW	IS	
AP CHK 00061021	MURRDISP	MURREY'S DISPOSAL CO INC	08/08/24	901.36	MW	IS	
AP CHK 00061022	PAPEMACH	PAPE MACHINERY	08/08/24	128.10	MW	IS	
AP CHK 00061023	PARKLIGH	Parkland Light & Water Co.	08/08/24	1,230.11	MW	IS	
AP CHK 00061024	PCREFUSE	Pierce County Refuse	08/08/24	1,729.37	MW	IS	
AP CHK 00061025	PCSEWER	Pierce County Sewer	08/08/24	1,128.73	MW	IS	
AP CHK 00061026	SSTIREPU	S&S TIRE SERVICE INC	08/08/24	859.21	MW	IS	
AP CHK 00061027	STEPFRIE	STEPHEN FRIEDRICK MD PS	08/08/24	5,000.00	MW	IS	
AP CHK 00061028	ROWHEAL	STEPHENIE TORNBORG	08/08/24	3,600.00	MW	IS	
AP CHK 00061029	FISH05180	TYLER FISHER	08/08/24	168.75	MW	IS	
AP CHK 00061030	ULIN	ULINE INC	08/08/24	160.75	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
S U B T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		176,194.76		Number of Checks Processed:		26
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		0.00		Number of EFTs Processed:		0
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		176,194.76				

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
APPRIVER (APPRIVER)					
	2938490	04/01/2024	2,533.30		CPFR RENEWAL EMAIL THREAT/PRIV
	3042974	06/10/2024	(2,533.30)		CPFR CANC CRED EMAIL THREAT
	3103752	08/01/2024	3.61		EMAIL THREAT PROTECTION
	TOTAL FOR CHECK AP 00061005:		3.61		
B&H FOTO & ELECTRONICS CORP (BHFOTOEL)					
	225268980	06/26/2024	5,360.58	0001	AUDIO/VISUAL EQMT PER CART
	TOTAL FOR CHECK AP 00061006:		5,360.58		
BROOKDALE LUMBER INC (BROOLUMB)					
	446742	08/05/2024	24.11	0001	61 PROPANE
	TOTAL FOR CHECK AP 00061007:		24.11		
CITY OF ORTING (CITYORTI)					
	40-240801	08/01/2024	632.89		#26650 ST40 JUN 24 SEWER/STORM
	40I-240801	08/01/2024	53.27		#2248 ST40 JUL 2024 IRRIGATION
	TOTAL FOR CHECK AP 00061012:		686.16		
COMCAST (COMCAST)					
	FC-240803	08/03/2024	225.22		#8498350232190240 AUG SVC CHG
	TOTAL FOR CHECK AP 00061013:		225.22		
D M RECYCLING CO INC (DMRECYCL)					
	12257765S111	08/01/2024	202.00		#21116116470 SHOP JULY RECYCLE
	12258018S111	08/01/2024	175.00		#21116157294 ST67 JULY RECYCLE
	12258039S111	08/01/2024	181.89		#21116158282 ST71 JULY RECYCLE
	12259664S111	08/01/2024	72.92		#2111321850828 ST72 JUL RECYCL
	12260020S111	08/01/2024	124.22		#2111321880674 LC JULY RECYCLE
	12260031S111	08/01/2024	50.39		#2111321881803 ST43 JUL RECYCL
	TOTAL FOR CHECK AP 00061014:		806.42		
ELMHURST MUTUAL POWER & LIGHT (ELMHUTU)					
	68-240807	08/07/2024	683.53		#63497 ST68 JULY ELECTRICITY
	TOTAL FOR CHECK AP 00061015:		683.53		
HARRINGTON JANITORIAL (HARRJANI)					
	66-240801	08/01/2024	450.00	0002	STN66 AUG 2024 WEEKLY CLEANING
	PCFTC-240801	08/01/2024	550.00	0001	PCFTC 2024 WEEKLY CLEANING
	SP-240801	08/01/2024	350.00	0003	SHOP AUG 2024 WEEKLY CLEANING
	TOTAL FOR CHECK AP 00061016:		1,350.00		
LEMAY MOBILE SHREDDING (LEMAMOBI)					
	4830206S185	03/01/2024	(52.00)		2185512946001 to 2185512946003
	4848601S185	07/01/2024	52.00		#2185512946003 AOC JUNE SHRED
	4849681S185	08/01/2024	55.00		#2185512946001 ST 60 SHRED
	4852461S185	08/01/2024	52.00		#2185512946003 AOC JULY SHRED
	TOTAL FOR CHECK AP 00061018:		107.00		
LEVEL 3 FINANCING INC (LEVEL3FIN)					
	700165432	08/01/2024	513.03		#5VVXB6VHB AOC AUG COMMS
	TOTAL FOR CHECK AP 00061019:		513.03		
LIGHTHOUSE UNIFORMS (LIGHUNIF)					
	A315901	01/01/2024	247.67		SHOES - GIBSON
	TOTAL FOR CHECK AP 00061020:		247.67		
MURREY'S DISPOSAL (MURRDISP)					
	12261840S111	08/01/2024	7.18		#211111158740 TC JULY GARBAGE
	12261841S111	08/01/2024	363.80		#211111158760 SHOP JUL GARBAGE
	12262832S111	08/01/2024	198.59		#211111158741 ST67 JUL GARBAGE
	12262958S111	08/01/2024	283.19		#211111062040 LC JULY GARBAGE
	12264346S111	08/01/2024	48.60		#2111321825520 ST43 JUL GARBAG
	TOTAL FOR CHECK AP 00061021:		901.36		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024

End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PAPE MACHINERY (PAPEMACH)					
	215396813	06/27/2024	64.05	0001	05/30/2024 TRAINING EQUIP RENT
	215396814	07/25/2024	64.05	0001	06/27 TRAINING EQUIP RENTAL
	TOTAL FOR CHECK AP 00061022:		128.10		
PARKLAND LIGHT & WATER CO. (PARKLIGH)					
	61E-240805	08/05/2024	1,043.21		#1408 ST61 JULY ELECTRIC
	61L-240805	08/05/2024	71.20		#40956 ST61 JULY TRAFFIC LIGHT
	61W-240805A	08/05/2024	115.70		#1407 ST61 JULY WATER
	TOTAL FOR CHECK AP 00061023:		1,230.11		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	080624	08/06/2024	759.79		JULY 2024 NLEC
	080824	08/08/2024	148,012.48		08/08/2024 AP EFTS
	TOTAL FOR CHECK AP 00061008:		148,772.27		
	080624A	08/06/2024	60.26		JULY 24 PAYTRACE SVC FEES
	TOTAL FOR CHECK AP 00061009:		60.26		
	TOTAL FOR PIERCE COUNTY FIRE PROT DIST #:		148,832.53		
PIERCE COUNTY REFUSE (PCREFUSE)					
	18626754S180	08/01/2024	353.84		#218035266001 ST61 JUL GARBAGE
	18626755S180	08/01/2024	146.29		#218035275001 ST64 JUL GARBAGE
	18626757S180	08/01/2024	262.47		#218035292001 ST60 JUL GARBAGE
	18626759S180	08/01/2024	106.69		#218035314001 ST68 JUL GARBAGE
	18627538S180	08/01/2024	187.40		#2180588899 ST65 JULY GARBAGE
	18628570S180	08/01/2024	106.69		#2180556556002 ST62 JUL GARBAG
	18628657S180	08/01/2024	151.54		#21801047792001 ST63 JUL GARBA
	18628678S180	08/01/2024	61.98		#21801047792002 ST63 JUL RECYC
	18629520S180	08/01/2024	30.99		#218035301002 LC JUNE RECYCLE
	18629521S180	08/01/2024	61.98		#218035314002 ST68 JUL RECYCLE
	18629559S180	08/01/2024	92.97		#218035292004 ST60 JUL RECYCLE
	18629598S180	08/01/2024	166.53		#218035266002 ST61 JUL RECYCLE
	TOTAL FOR CHECK AP 00061024:		1,729.37		
PIERCE COUNTY SEWER (PCSEWER)					
	60PC-240801	08/01/2024	144.36		#1812114 ST60 JULY SEWER
	61-240801	08/01/2024	154.83		#85900 ST61 JULY SEWER
	62-240801	08/01/2024	39.71		#233439 ST62 JULY SEWER
	63-240801	08/01/2024	123.43		#1778561 ST63 JULY SEWER
	65-240801	08/01/2024	86.81		#1236121 ST65 JULY SEWER
	67TC-240801	08/01/2024	186.22		#462454 TC JULY SEWER
	68-240801	08/01/2024	285.63		#1061119 ST68 JULY SEWER
	69SP-240801	08/01/2024	107.74		#535508 SHOP JULY SEWER
	TOTAL FOR CHECK AP 00061025:		1,128.73		
QWEST COMMUNICIONS COMPANY LL (QWEST)					
	AOC-240728	07/28/2024	210.99		#333714524 AUG SVC CHG
	TOTAL FOR CHECK AP 00061010:		210.99		
	240721	07/21/2024	123.79		#471687197 OVFR JULY SVC CHG
	TOTAL FOR CHECK AP 00061011:		123.79		
	TOTAL FOR QWEST COMMUNICIONS COMPANY LL:		334.78		
S&S TIRE (SSTIREPU)					
	1156988	08/01/2024	859.21	0001	644, REPLACE ALL TIRES, STEERS
	TOTAL FOR CHECK AP 00061026:		859.21		
STEPHEN FRIEDRICK MD (STEPFRIE)					
	080124	08/19/2024	5,000.00	0001	AUG 2024 EMS PHYSICIAN ADVISOR
	TOTAL FOR CHECK AP 00061027:		5,000.00		
STEPHENIE TORNBERG (ROWHEAL)					
	08012024	08/01/2024	3,600.00	0001	MEDICAL EVALUATIONS JULY 2024

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
TOTAL FOR CHECK AP 00061028:			3,600.00		
THE HOME DEPOT PRO (HOMEPRO)					
	816548945	07/24/2024	2,113.74	0011	SIMPLE GREEN CONCENTRATE, 1GAL
TOTAL FOR CHECK AP 00061017:			2,113.74		
TYLER FISHER (FISH05180)					
	07292024A	07/29/2024	168.75		FISHER WORKBOOTS, SAFETY
TOTAL FOR CHECK AP 00061029:			168.75		
ULINE (ULIN)					
	181354674	08/02/2024	160.75		FRT
TOTAL FOR CHECK AP 00061030:			160.75		
REPORT TOTAL:			176,194.76		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00061031	CKGARAGE	C&K GARAGE DOORS & OPENERS	08/15/24	385.35	MW	IS	
AP CHK 00061032	CPFR	Central Pierce Fire & Rescu	08/15/24	10.00	MW	IS	
AP CHK 00061033	CPFR	Central Pierce Fire & Rescu	08/15/24	128.17	MW	IS	
AP CHK 00061034	QWEST	Century Link	08/15/24	155.26	MW	IS	
AP CHK 00061035	CENEHARV	CHS INC	08/15/24	1,376.36	MW	IS	
AP CHK 00061036	CITYTREA	CITY OF TACOMA	08/15/24	426.34	MW	IS	
AP CHK 00061037	COMCAST	COMCAST	08/15/24	125.22	MW	IS	
AP CHK 00061038	ELMHMUTU	ELMHURST MUTUAL POWER & LIG	08/15/24	206.17	MW	IS	
AP CHK 00061039	GALLS	Galls Incorporated	08/15/24	101.30	MW	IS	
AP CHK 00061040	HOMEPRO	HD SUPPLY	08/15/24	2,581.08	MW	IS	
AP CHK 00061041	FARI10080	JUSTEN FARIAS	08/15/24	945.00	MW	IS	
AP CHK 00061042	LEVEL3FIN	LEVEL 3 FINANCING INC	08/15/24	3,103.30	MW	IS	
AP CHK 00061043	ONHOLDCO	On-Hold Concepts Inc	08/15/24	468.00	MW	IS	
AP CHK 00061044	PCBUDGET	PC Budget and Finance	08/15/24	71,038.56	MW	IS	
AP CHK 00061045	LANDRECO	PIERCE CO RECYCLNG COMPOST	08/15/24	559.71	MW	IS	
AP CHK 00061046	PSENERGY	Puget Sound Energy	08/15/24	471.51	MW	IS	
AP CHK 00061047	RAINWELD	RAINIER WELDING SUPPLIES	08/15/24	49.10	MW	IS	
AP CHK 00061048	ROBELARS	Robert Larson Automotive Gr	08/15/24	382.27	MW	IS	
AP CHK 00061049	SSTIREPU	S&S TIRE SERVICE INC	08/15/24	27.38	MW	IS	
AP CHK 00061050	SNURSEMI	SNURE LAW OFFICE PSC	08/15/24	350.00	MW	IS	
AP CHK 00061051	SNURSEMI	SNURE LAW OFFICE PSC	08/15/24	96.00	MW	IS	
AP CHK 00061052	SUMMWATE	Summit Water Company	08/15/24	1,304.19	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
S U B T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:			0
		Total Void Hand Written		0.00		Number of Checks Processed:			0
		Total Machine Written		84,290.27		Number of Checks Processed:			22
		Total Hand Written		0.00		Number of Checks Processed:			0
		Total Reversals		0.00		Number of Checks Processed:			0
		Total Cancelled		0.00		Number of Checks Processed:			0
		Total EFTs		0.00		Number of EFTs Processed:			0
		Total EPAYs		0.00		Number of EPAYs Processed:			0
		S U B T O T A L		84,290.27					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024
End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
C&K GARAGE DOORS & OPENERS LLC (CKGARAGE)					
	972139	08/13/2024	385.35	0001	STAION 72 LADDER BAY DOOR REPA
	TOTAL FOR CHECK AP 00061031:		385.35		
CENEX HARVEST STATES INC (CENEHARV)					
	54200788	08/13/2024	1,376.36		#124242 ST67TC PROPANE GASBULK
	TOTAL FOR CHECK AP 00061035:		1,376.36		
CITY TREASURER (CITYTREA)					
	TC-240813	08/13/2024	426.34		#100808871 TC JUL/AUG ELECTRIC
	TOTAL FOR CHECK AP 00061036:		426.34		
COMCAST (COMCAST)					
	AB-240816	08/16/2024	125.22		8498350232177247 AUG SVC
	TOTAL FOR CHECK AP 00061037:		125.22		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	62-240814	08/14/2024	206.17		#5147 ST62 JUNE ELECTRICITY
	TOTAL FOR CHECK AP 00061038:		206.17		
GALLS INCORPORATED (GALLS)					
	028731727	08/09/2024	101.30	0001	CARES 5:11 SIZE 16 PANTS WITH
	TOTAL FOR CHECK AP 00061039:		101.30		
JUSTEN FARIAS (FARI10080)					
	080524	08/05/2024	945.00		SUMM 2024: TUITION/IDEA GEN
	TOTAL FOR CHECK AP 00061041:		945.00		
LAND RECOVERY (LANDRECO)					
	41573B190H	07/31/2024	559.71	0001	DUMP FEES FOR PCFTC
	TOTAL FOR CHECK AP 00061045:		559.71		
LEVEL 3 FINANCING INC (LEVEL3FIN)					
	700199169	08/01/2024	3,103.30		#5RSCR4BYJ AOC JULY COMMS
	TOTAL FOR CHECK AP 00061042:		3,103.30		
ON-HOLD CONCEPTS INC (ONHOLDCO)					
	644101	07/31/2024	468.00	0001	2024 ONHOLD MSG & MUSIC
	TOTAL FOR CHECK AP 00061043:		468.00		
PC BUDGET AND FINANCE (PCBUDGET)					
	CI348738	03/25/2024	70,888.56	0001	OVFR 2024 ANNUAL SYSTEM ACCESS
	CI355618	08/05/2024	150.00	0003	RECERTIFICATION FEES FOR: C.
	TOTAL FOR CHECK AP 00061044:		71,038.56		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	08062024	08/06/2024	10.00		RETURN CHECK FEE
	TOTAL FOR CHECK AP 00061032:		10.00		
	080920224	08/09/2024	128.17		UMPQUA MERCHANT SERVICE FEES
	TOTAL FOR CHECK AP 00061033:		128.17		
	TOTAL FOR PIERCE COUNTY FIRE PROT DIST #:		138.17		
PUGET SOUND ENERGY (PSENERGY)					
	63-240807	08/07/2024	101.06		#220012344424 ST63 JUL NAT GAS
	65-240808	08/08/2024	102.26		#200012556508 ST65 JUN NAT GAS
	67-240807	08/07/2024	87.55		#200005777707 ST67 JUL NAT GAS
	LC-240801	08/01/2024	137.32		#200013100744 LC JULY NAT GAS
	TC-240807	08/07/2024	43.32		#200014257659 TC JULY NAT GAS
	TOTAL FOR CHECK AP 00061046:		471.51		
QWEST COMMUNICIONS COMPANY LL (QWEST)					
	ARM-240726	07/26/2024	155.26		#334177461 ARMORY JULY SVC
	TOTAL FOR CHECK AP 00061034:		155.26		
RAINIER WELDING SUPPLIES (RAINWELD)					
	INV99193	08/09/2024	49.10	0001	WELDING RODS, 70S-2 TIGS, CLEA

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024
End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
TOTAL FOR CHECK AP 00061047:			49.10		
ROBERT LARSON AUTOMOTIVE GROUP (ROBELARS)					
	101853	08/07/2024	382.27	0001	OVM20-1 68034093AD BRAKE PAD
TOTAL FOR CHECK AP 00061048:			382.27		
S&S TIRE (SSTIREPU)					
	1157059	08/05/2024	27.38	0001	SC18-1 MAYHEM WHEEL CTR
TOTAL FOR CHECK AP 00061049:			27.38		
SNURE SEMINARS (SNURSEMI)					
	043	08/13/2024	350.00	0001	SNURE SEMINAR REGISTRATION AT
TOTAL FOR CHECK AP 00061050:			350.00		
	080124	08/01/2024	96.00	0001	2024 SNURE LEGAL
TOTAL FOR CHECK AP 00061051:			96.00		
TOTAL FOR SNURE SEMINARS:			446.00		
SUMMIT WATER COMPANY (SUMMWATE)					
	67-240810	08/10/2024	248.47		#1312200001 ST67 JULY WATER
	67T-240810	08/10/2024	1,055.72		#1312250001 67T JULY WATER
TOTAL FOR CHECK AP 00061052:			1,304.19		
THE HOME DEPOT PRO (HOMEPRO)					
	818501116	08/05/2024	2,581.08	0004	DISH SOAP, 1GAL (EACH)
TOTAL FOR CHECK AP 00061040:			2,581.08		
REPORT TOTAL:			84,290.27		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK	00061053	CPFR	Central Pierce Fire & Rescu	08/15/24	272,357.45	MW	IS	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	272,357.45	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 272,357.45

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024
End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
<hr/>					
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	081524	08/15/2024	<u>272,357.45</u>		08/15/2024 AP EFTS
	TOTAL FOR CHECK AP 00061053:		<u>272,357.45</u>		
	REPORT TOTAL:		<u>272,357.45</u>		



Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXX0522

Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
08/08/2024	<u>EP00017597 -EP00017597</u>	AP00061004	<u>\$61,199.81</u>
08/08/2024	<u>EP00017598 -EP00017638</u>	AP00061008	<u>\$148,012.48</u>
08/15/2024	<u>EP00017639 -EP00017678</u>	AP00061053	<u>\$272,357.45</u>
Total			<u>\$481,569.74</u>

Dustin Morrow
Fire Chief

Matt Holm
Chair

Steve Stringfellow
Commissioner

Rich Coleman
Commissioner

Bob Willis
Commissioner

Dale Mitchell
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP EFT	00017597	MARSDESI	MARSHALL DESIGN + MANAGEMEN	61,199.81	MW			CX

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	61,199.81	Number of EFTs Processed:	1
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 61,199.81

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1376	08/01/2024	17,042.41	0003	WO-6 ST73 CONCEPT DESIGN:
	1377	08/01/2024	12,885.00	0005	WO-7 PHASE 5: FURNITURE DESIGN
	1378	08/01/2024	22,897.40	0004	WO-9 ST73 PROJECT MGMT & ARCH
	1379	08/01/2024	1,250.00	0011	WO-12 PHASE 4: CONSTRUCTION
	1380	08/01/2024	7,125.00	0004	WO-9 ST73 PROJECT MGMT & ARCH
	TOTAL FOR CHECK AP 00017597:		<u>61,199.81</u>		
	REPORT TOTAL:		<u>61,199.81</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017598	AIRGAS	Airgas Nor Pac Inc	08/08/24	456.35	MW	CX	
AP EFT 00017599	AMAZON	AMAZON CAPITAL SERVICES	08/08/24	2,344.50	MW	CX	
AP EFT 00017600	BLUEGIS	Blue Ridge GIS Consulting L	08/08/24	7,290.00	MW	CX	
AP EFT 00017601	BRINBUSI	BRINTON BUSINESS VENTURES I	08/08/24	106.90	MW	CX	
AP EFT 00017602	CATCENVI	CATCHALL ENVIRONMENTAL	08/08/24	482.90	MW	CX	
AP EFT 00017603	CPFREFT	Central Pierce Fire & Rescu	08/08/24	235.89	MW	CX	
AP EFT 00017604	CHRIINC	CHRISTENSEN INC	08/08/24	9,260.54	MW	CX	
AP EFT 00017605	CITYTREA	CITY OF TACOMA	08/08/24	3,303.81	MW	CX	
AP EFT 00017606	DELULLC	DELUX LLC	08/08/24	2,202.00	MW	CX	
AP EFT 00017607	EMSCONNE	EMSCONNECT LLC	08/08/24	2,335.50	MW	CX	
AP EFT 00017608	FLEETPRI	FLEETPRIDE INC	08/08/24	3.98	MW	CX	
AP EFT 00017609	VALLFREI	FREIGHTLINER NORTHWEST	08/08/24	6,449.31	MW	CX	
AP EFT 00017610	GRAIPART	Grainger Parts	08/08/24	689.96	MW	CX	
AP EFT 00017611	INSIPUBL	INSIGHT PUBLIC SECTOR, INC	08/08/24	502.83	MW	CX	
AP EFT 00017612	IMSALLI	JUSTICE FAMILY ENTERPRISES	08/08/24	77.18	MW	CX	
AP EFT 00017613	KORUAUTO	Korum Automotive Group Inc	08/08/24	1,289.05	MW	CX	
AP EFT 00017614	LNCURTIS	L.N. Curtis and Sons	08/08/24	10,534.85	MW	CX	
AP EFT 00017615	LIFEASSI	Life-Assist Inc	08/08/24	1,015.47	MW	CX	
AP EFT 00017616	LOWECOMP	Lowe's Companies	08/08/24	250.15	MW	CX	
AP EFT 00017617	LUNDFauc	LUND FAUCETT LLC	08/08/24	1,878.75	MW	CX	
AP EFT 00017618	MALLCOMP	Mallory Safety and Supply L	08/08/24	7,667.97	MW	CX	
AP EFT 00017619	MARSDESI	MARSHALL DESIGN + MANAGEMEN	08/08/24	157.56	MW	CX	
AP EFT 00017620	MASCEQUI	MASCOTT EQUIPMENT COMPANY	08/08/24	164.30	MW	CX	
AP EFT 00017621	NEXTSTEP	NEXT STEP APPAREL	08/08/24	191.58	MW	CX	
AP EFT 00017622	NTEGCONS	NTEGRATED CONSULTING LLC	08/08/24	458.17	MW	CX	
AP EFT 00017623	NWCASCAD	NW CASCADE, INC.	08/08/24	253.00	MW	CX	
AP EFT 00017624	PLATELEC	Platt Electric Supply	08/08/24	75.74	MW	CX	
AP EFT 00017625	PPESOFT	PPE SOFTWARE LLC	08/08/24	4,350.00	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017626	PROVAC	PRO-VAC	08/08/24	894.52	MW	CX	
AP EFT 00017627	READREBO	READY REBOUND INC	08/08/24	4,061.25	MW	CX	
AP EFT 00017628	SITECRAFT	SITECRAFTING INC	08/08/24	348.00	MW	CX	
AP EFT 00017629	STANPART	Standard Parts Corp	08/08/24	144.41	MW	CX	
AP EFT 00017630	FITNOU TL	THE FITNESS OUTLET	08/08/24	6,055.50	MW	CX	
AP EFT 00017631	KRONOS	UKG Kronos Systems LLC	08/08/24	55,617.18	MW	CX	
AP EFT 00017632	UNIFIRST	UNIFIRST CORPORATION	08/08/24	180.36	MW	CX	
AP EFT 00017633	USBANKBU	US Bank Business Card	08/08/24	4,258.43	MW	CX	
AP EFT 00017634	VERIWIRE	VERIZON WIRELESS SERVICES L	08/08/24	3,479.18	MW	CX	
AP EFT 00017635	RESE12020	BRENDON RESECK	08/08/24	32.70	MW	CX	
AP EFT 00017636	VANK01260	BRENT VANKEULEN	08/08/24	402.71	MW	CX	
AP EFT 00017637	GROU5LLC	DARCY DEFREES	08/08/24	3,510.00	MW	CX	
AP EFT 00017638	LILAOMAH	LILA N OMAHONY	08/08/24	5,000.00	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	148,012.48	Number of EFTs Processed:	41
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 148,012.48

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AIRGAS NOR PAC INC (AIRGAS)					
	9150945339	08/01/2024	67.88		MEDICAL O2/ST60 JULY 2023
	9151400424	08/01/2024	68.25		MEDICAL O2/ST71 JULY 2024
	9151440178	08/01/2024	46.86		MEDICAL O2/ST68 JULY 2024
	9151781514	08/01/2024	68.43		MEDICAL O2/ST60 JULY 2023
	9151867555	08/01/2024	68.80		MEDICAL O2/ST65 JULY 2024
	9152219555	08/01/2024	68.25		MEDICAL O2/ST71 JULY 2024
	9152271328	08/01/2024	67.88		MEDICAL O2/ST68 JULY 2024
	TOTAL FOR CHECK AP 00017598:		456.35		
AMAZON CAPITAL SERVICES (AMAZON)					
	1MX7RDMF1WJ	08/06/2024	407.300001		FLAG, AMERICAN, 4'x6' (EACH)
	1VNDFCXM467	06/16/2024	1,520.760022		71 COTTON CRAFT Waffle Bath To
	1WRJLJX7Y9Q	08/06/2024	40.640001		HS Avery UltraDuty GHS Chemica
	1X6GXRVL93L1	08/07/2024	258.280003		HM NDakter Bike Chain Lock, 5
	IKTKPVNK4119	08/01/2024	117.520002		SC20-2 BLUE SEA SYST 7615 SOLE
	TOTAL FOR CHECK AP 00017599:		2,344.50		
BLUE RIDGE GIS CONSULTING LLC (BLUEGIS)					
	0016	08/01/2024	7,290.000001		JULY 2024 GIS CONSULTANT SVCS
	TOTAL FOR CHECK AP 00017600:		7,290.00		
BRENDON RESECK (RESE12020)					
	07262024A	07/26/2024	32.70		RESECK MILEAGE REIMB JULY
	TOTAL FOR CHECK AP 00017635:		32.70		
BRENT VANKEULEN (VANK01260)					
	080224	08/02/2024	402.71		AIRFARE - WFCA CONFERENCE
	TOTAL FOR CHECK AP 00017636:		402.71		
BRINTON BUSINESS VENTURES INC (BRINBUSI)					
	29604035342	07/31/2024	106.900001		JULY 2024 VENDING MACHINE SUB
	TOTAL FOR CHECK AP 00017601:		106.90		
CATCHALL ENVIRONMENTAL (CATCENVI)					
	191155	08/01/2024	482.900003		STN68 AUG STORMWATER MAINT
	TOTAL FOR CHECK AP 00017602:		482.90		
CHRISTENSEN INC (CHRIINC)					
	0597961IN	07/27/2024	1,018.49		#1003291 ST71 FUEL
	0599541IN	07/29/2024	2,371.41		FUEL
	0599560IN	07/29/2024	3,712.41		FUEL
	0600156IN	07/31/2024	2,158.23		#1003291 ST61 FUEL
	TOTAL FOR CHECK AP 00017604:		9,260.54		
CITY TREASURER (CITYTREA)					
	60PC-240725	07/25/2024	1,988.91		#101016331 60 JULY ELEC BALANC
	63-240801	08/01/2024	836.44		#100983903 ST63 JULY ELECTRIC
	64-240801	08/01/2024	478.46		#100560576 ST64 JULY ELECTRIC
	TOTAL FOR CHECK AP 00017605:		3,303.81		
DARCY DEFREES (GROU5LLC)					
	080224	08/02/2024	3,510.000001		JULY 2024 TRAINER/NUTRITIONIST
	TOTAL FOR CHECK AP 00017637:		3,510.00		
DELUX LLC (DELULLC)					
	1399	07/18/2024	2,202.000001		EASY ASSIST STRAP (EACH)
	TOTAL FOR CHECK AP 00017606:		2,202.00		
EMSCONNECT LLC (EMSCONNE)					
	11251	08/01/2024	2,335.500001		AUGUST 2024 EMS CONNECT
	TOTAL FOR CHECK AP 00017607:		2,335.50		
FLEETPRIDE INC (FLEETPRI)					
	111944739	01/01/2024	228.370001		E18-3 PN00530-4A EXH ELBOW

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024

End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	112860717	11/27/2023	(494.16)0002		E18-8 EXH ELBOW RETURN CRED
	113861703	01/12/2024	250.620001		35T43600 SOLENOID PTO
	117766870	06/20/2024	19.150001		E18-8 LITE 33050R (1) SOS
	TOTAL FOR CHECK AP 00017608:		3.98		
GRAINGER PARTS (GRAIPART)					
	9203614681	08/02/2024	328.600003		TR Round Sling: Type 5, Polyes
	9204029269	08/02/2024	279.320002		TR Round Sling: Type 5, Polyes
	9205540264	08/05/2024	82.040001		(2) Description: Isopropyl Alc
	TOTAL FOR CHECK AP 00017610:		689.96		
IMS ALLIANCE (IMSALLI)					
	241761	06/26/2024	17.45		SHIPPING
	241762	06/26/2024	42.280001		8ea. red tags HM
	242109	08/02/2024	17.450001		6EA. WHITE TAGS
	TOTAL FOR CHECK AP 00017612:		77.18		
INSIGHT PUBLIC SECTOR, INC (INSIPUBL)					
	1101186001	07/20/2024	502.830001		CP-MICROSOFT BI SUBSCRIPTION U
	TOTAL FOR CHECK AP 00017611:		502.83		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	5280734	08/01/2024	1,023.590001		OVBR08-1 MULTIPLE PARTS SEAN
	6806605	07/26/2024	265.460001		645, LIBE, OIL, OIL FILTER, SA
	TOTAL FOR CHECK AP 00017613:		1,289.05		
KRONOS INCORPORATED (KRONOS)					
	12274515	07/19/2024	55,434.390001		CP-TELESTAFF ANNUAL RENEWAL
	12279103	07/31/2024	182.790001		TELESTAFF IVR SERVICE AUG 2024
	TOTAL FOR CHECK AP 00017631:		55,617.18		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV850329	07/31/2024	473.00		SHIPPING / SENSOR KIT
	INV850455	07/31/2024	178.840001		L12-1, EXTENSION CABLE 4 CONDU
	INV850552	07/31/2024	935.850001		E18-8 HYD LADDR PWR UNIT
	INV850764	07/31/2024	8,947.160001		STRUT/TECH RES EQ QUOTE 286520
	TOTAL FOR CHECK AP 00017614:		10,534.85		
LIFE-ASSIST INC (LIFEASSI)					
	1497317	08/05/2024	1,015.470003		EMS OK610 Suction-Easy Manual
	TOTAL FOR CHECK AP 00017615:		1,015.47		
LILA N OMAHONY (LILAOMAH)					
	080124	08/19/2024	5,000.000001		AUG 2024 EMS PHYSICIAN ADVISOR
	TOTAL FOR CHECK AP 00017638:		5,000.00		
LOWE'S COMPANIES (LOWECOMP)					
	91589	08/06/2024	250.150001		WATER, FLAT CAPS (CASE/24)
	TOTAL FOR CHECK AP 00017616:		250.15		
LUND FAUCETT LLC (LUNDFauc)					
	50914	08/05/2024	1,878.750001		MERGER CONSULTING 2024
	TOTAL FOR CHECK AP 00017617:		1,878.75		
MALLORY COMPANY (MALLCOMP)					
	5931647	06/26/2024	165.150001		HM - HYDROGEN SULFIDE PPM 20,
	5945510	07/17/2024	89.730002		SCBA - valve stem washer: PN 4
	5946066	07/17/2024	247.400002		SCBA - valve stem washer: PN 4
	5958057	08/01/2024	197.080001		SCBA- valve stem: PN 488859
	5958067	08/01/2024	552.920003		HM ARA-G-02100-BAYR11 AlphaTec
	5959771	08/02/2024	159.590007		HM AR-SR-BAY-GL-ORING Bayonet
	5960841	08/05/2024	5,703.180001		DFM - 10165445 MSA 5X Mul
	5961778	08/06/2024	552.920004		HM ARA-G-02100-BAYR10 AlphaTec
	TOTAL FOR CHECK AP 00017618:		7,667.97		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
MARSHALL DESIGN + MANAGEMENT L (MARSDESI)					
	1378	08/01/2024	157.56		LATE FEE INV 1362
	TOTAL FOR CHECK AP 00017619:		157.56		
MASCOTT EQUIPMENT COMPANY (MASCEQUI)					
	607394	07/26/2024	164.300001		PROKEYS, FUEL KEYS FOR PROGRAM
	TOTAL FOR CHECK AP 00017620:		164.30		
NEXT STEP APPAREL (NEXTSTEP)					
	240459	07/10/2024	82.580001		embroidery 2ea. black polo shi
	240552	08/06/2024	49.550001		3EA. BLACK MED POLO FOR EMBRIO
	240554	08/06/2024	14.310001		2EA. BLACK/GOLD SEW ON TAGS
	240555	08/05/2024	45.140001		polo embroidery johnson & HAT
	TOTAL FOR CHECK AP 00017621:		191.58		
NTEGRATED CONSULTING LLC (NTEGCONS)					
	165117	07/01/2024	458.17		CP-MONTHLY AUG STARLINK SVC
	TOTAL FOR CHECK AP 00017622:		458.17		
NW CASCADE INC (NWCASCAD)					
	0554331889	08/02/2024	253.000001		HOSE TESTING 2024 SANI-CAN (08
	TOTAL FOR CHECK AP 00017623:		253.00		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	11251	08/01/2024	235.89		AUGUST 2024 EMS CONNECT
	TOTAL FOR CHECK AP 00017603:		235.89		
PLATT ELECTRIC (PLATELEC)					
	5J53539	07/25/2024	75.740001		LEVITON 15378-CWP
	TOTAL FOR CHECK AP 00017624:		75.74		
PPE SOFTWARE LLC (PPESOFT)					
	08012024	08/01/2024	4,350.000001		HS Annual Subscription 435 Per
	TOTAL FOR CHECK AP 00017625:		4,350.00		
PRO-VAC (PROVAC)					
	217107	06/24/2024	447.260002		9.5% SALES TAX - DOR CODE 2700
	218403	07/11/2024	447.260002		Other Professional Services
	TOTAL FOR CHECK AP 00017626:		894.52		
READY REBOUND INC (READREBO)					
	3264	08/01/2024	4,061.250001		2024 TACTICAL ATHLETE CONTRACT
	TOTAL FOR CHECK AP 00017627:		4,061.25		
SITECRAFTING INC (SITECRAFT)					
	44369	08/01/2024	348.000001		AUG SVC CHG
	TOTAL FOR CHECK AP 00017628:		348.00		
STANDARD PARTS CORP (STANPART)					
	238479	07/18/2024	144.410004		DEF STOCK SHOP
	TOTAL FOR CHECK AP 00017629:		144.41		
THE FITNESS OUTLET (FITNOUTL)					
	98169853	07/02/2024	6,055.500001		WELLNESS TPS900 - True Fitnes
	TOTAL FOR CHECK AP 00017630:		6,055.50		
UNIFIRST CORPORATION (UNIFIRST)					
	2220123875	07/31/2024	180.360001		JUL31 SHOP UNIFORMS/RUGS
	TOTAL FOR CHECK AP 00017632:		180.36		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.240725.5	08/08/2024	756.96		DRINKS FOR INSPIRATION WORKS
	PC.000.240825.2	08/08/2024	2,293.42		PAINT FOR GYM
	PC.200.240725.1	08/08/2024	21.89		Stamps.com Monthly Charge
	PC.200.240825.1	08/08/2024	258.71		Stamps.com Postage Purchase
	PC.203.240725.5	08/08/2024	169.00		Advertise for HR Assistant
	PC.203.240825.2	08/08/2024	167.11		Groceries for 726 Bargaining

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/08/2024
End Date: 08/08/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	PC.210.240825.1	08/08/2024	305.34		Standard SSL Renewal
	PC.650.240725.3	08/08/2024	286.00		ASE TESTING
	TOTAL FOR CHECK AP 00017633:		4,258.43		
VALLEY FREIGHTLINER INC (VALLFREI)					
	PC30171891801	07/17/2024	2,166.420002		M19-3 RADIATOR, HOSES, THERM,
	PC30171895801	07/17/2024	52.340002		E18-7 BUSHINGS SP00-52400
	PC30171895802	07/18/2024	117.400001		E18-7 2870214 VALVE CVR GASKET
	PC30171917604	07/25/2024	52.340005		SPRING EYE BUSHING (1) SP00524
	PC30171918101	07/19/2024	75.550002		WF2122 FILTER STOCK
	PC30171951301	07/19/2024	234.650002		M19-1 GASKETS, AFM ASSY
	PC30172075501	07/25/2024	289.120001		(2) EXHAUST CLAMPS
	PC30172085501	07/25/2024	1,768.260001		M19-3 RADIATOR PN05-37138-000
	PC30172109401	07/26/2024	433.680004		CLAMP, VBAND (3) 5417471
	PC30172185301	07/31/2024	111.170001		E18-7 4960214 SEAL OIL FILTER
	PC30172244901	08/01/2024	1,148.380002		CC2826 COOLANT, 55 GALLON BLUE
	TOTAL FOR CHECK AP 00017609:		6,449.31		
VERIZON WIRELESS (VERIWIRE)					
	9967203824	06/21/2024	673.73		#74200269700001 JUNE SVC CHG
	9969632767	07/21/2024	674.01		#74200269700001 JULY SVC CHG
	9969632769	07/21/2024	801.04		#74200269700004 JULY SVC CHG
	9969632770	07/21/2024	592.38		#74200269700005 JULY SVC CHG
	9969632771	07/21/2024	738.02		#74200269700006 JULY SVC CHG
	TOTAL FOR CHECK AP 00017634:		3,479.18		
	REPORT TOTAL:		148,012.48		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017639	ACRACBSB	ACRANET - CBS BRANCH	08/15/24	72.00	MW	CX	
AP EFT 00017640	ADVAPRO	ADVANCED PRO FITNESS REPAIR	08/15/24	533.42	MW	CX	
AP EFT 00017641	AMAZON	AMAZON CAPITAL SERVICES	08/15/24	1,292.04	MW	CX	
AP EFT 00017642	BENACOMP	BENAROYA CAPITAL COMPANY LL	08/15/24	141,916.69	MW	CX	
AP EFT 00017643	BRISINC	BRISCO INC	08/15/24	4,674.75	MW	CX	
AP EFT 00017644	CASCAFIRE	CASCADE FIRE & SAFETY	08/15/24	567.06	MW	CX	
AP EFT 00017645	CATCENVI	CATCHALL ENVIRONMENTAL	08/15/24	157.68	MW	CX	
AP EFT 00017646	CPFREFT	Central Pierce Fire & Rescu	08/15/24	366.62	MW	CX	
AP EFT 00017647	CHRIINC	CHRISTENSEN INC	08/15/24	15,726.44	MW	CX	
AP EFT 00017648	CITYTREA	CITY OF TACOMA	08/15/24	1,815.92	MW	CX	
AP EFT 00017649	COPINORT	COPIERS NORTHWEST INC	08/15/24	35.84	MW	CX	
AP EFT 00017650	DELLMARK	Dell Marketing	08/15/24	1,863.77	MW	CX	
AP EFT 00017651	EFAXCORP	EFAX CORPORATE	08/15/24	240.07	MW	CX	
AP EFT 00017652	FASTINDU	Fastenal Industrial & Const	08/15/24	568.17	MW	CX	
AP EFT 00017653	HILIELEC	HI-LINE ELECTRIC COMPANY IN	08/15/24	442.05	MW	CX	
AP EFT 00017654	KORUAUTO	Korum Automotive Group Inc	08/15/24	1,115.60	MW	CX	
AP EFT 00017655	LNCURTIS	L.N. Curtis and Sons	08/15/24	7,075.51	MW	CX	
AP EFT 00017656	NWSAFECL	LAKEYLAND INC	08/15/24	354.69	MW	CX	
AP EFT 00017657	LANTUS	LANTERN US LLC	08/15/24	6,546.25	MW	CX	
AP EFT 00017658	LIFEASSI	Life-Assist Inc	08/15/24	42,220.17	MW	CX	
AP EFT 00017659	MALLCOMP	Mallory Safety and Supply L	08/15/24	5,778.05	MW	CX	
AP EFT 00017660	MESNORT	MES NORTHWEST	08/15/24	2,050.35	MW	CX	
AP EFT 00017661	NATITEST	NATIONAL TESTING NETWORK IN	08/15/24	1,370.00	MW	CX	
AP EFT 00017662	NEXTSTEP	NEXT STEP APPAREL	08/15/24	1,128.53	MW	CX	
AP EFT 00017663	NWCASCAD	NW CASCADE, INC.	08/15/24	580.00	MW	CX	
AP EFT 00017664	OREIAUTO	O'REILLY AUTO PARTS	08/15/24	359.02	MW	CX	
AP EFT 00017665	OPENSQUA	OPENSQUARE	08/15/24	1,115.31	MW	CX	
AP EFT 00017666	PLATELEC	Platt Electric Supply	08/15/24	255.38	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017667	RINGCENT	RINGCENTRAL INC	08/15/24	11,167.10	MW	CX	
AP EFT 00017668	SDSBINDW	SDS BINDER WORKS	08/15/24	2,435.00	MW	CX	
AP EFT 00017669	SEAWESTE	Sea-Western Inc	08/15/24	417.94	MW	CX	
AP EFT 00017670	SECUPACI	SECURE PACIFIC CORPORATION	08/15/24	391.80	MW	CX	
AP EFT 00017671	SMARSH	SMARSH INC	08/15/24	2,083.74	MW	CX	
AP EFT 00017672	STANPART	Standard Parts Corp	08/15/24	829.29	MW	CX	
AP EFT 00017673	SUMNLAWN	SUMNER LAWN 'N SAW	08/15/24	26.95	MW	CX	
AP EFT 00017674	TACOSCRE	Tacoma Screw Products Inc	08/15/24	333.22	MW	CX	
AP EFT 00017675	UNIFIRST	UNIFIRST CORPORATION	08/15/24	198.62	MW	CX	
AP EFT 00017676	USBANKBU	US Bank Business Card	08/15/24	9,363.54	MW	CX	
AP EFT 00017677	GARYHAUE	Gary Hauenstein	08/15/24	184.99	MW	CX	
AP EFT 00017678	HRAVEBA	HRA VEBA TRUST	08/15/24	4,703.88	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	272,357.45	Number of EFTs Processed:	40
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 272,357.45

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024

End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
ACRANET CBS BRANCH INC (ACRACBSB)					
	26487	07/31/2024	72.000001		Background Check for Christina
	TOTAL FOR CHECK AP 00017639:		72.00		
ADVANCED PRO FITNESS REPAIR IN (ADVAPRO)					
	07242402J	07/24/2024	104.030001		Station 69 - Elliptical Covers
	07312401J	07/31/2024	429.390001		Concept 2 Rower Monitor/Consol
	TOTAL FOR CHECK AP 00017640:		533.42		
AMAZON CAPITAL SERVICES (AMAZON)					
	1CQWFYGLDH	08/09/2024	59.070005		TRI-FLOW LUBE SPRAY (EACH)
	1GXGP7L97T66	08/08/2024	54.130003		STN 70 - Hot Shot Ant Bait, Ki
	1KWVM3R7GW	07/12/2024	41.780001		STATION 65 SPRINKLER VALVE REP
	1LFCP7W964D4	08/08/2024	212.550004		STN 40 - Paper Towel Holder Co
	1LQRVJHVFC4	08/09/2024	677.910002		71 ICEPURE UKF8001 Compatible
	1WDMR4MMR	08/12/2024	(88.07)		RETURN ON INV 1DMY4CP4JXW3
	1XKC9YLPFYN	07/12/2024	334.670001		STATION 60 REPLACEMENT FAUCET
	TOTAL FOR CHECK AP 00017641:		1,292.04		
BENEROYA CAPITAL COMPANY LLC (BENACOMP)					
	240729	07/29/2024	141,916.690004		JUL-AUG 2024 ANNEX STE200 RENT
	TOTAL FOR CHECK AP 00017642:		141,916.69		
BRISCO INC (BRISINC)					
	072024	08/06/2024	4,674.75		OVFR JULY FUEL CHARGES
	TOTAL FOR CHECK AP 00017643:		4,674.75		
CASCADE FIRE & SAFETY (CASCAFIRE)					
	INVEV10168	08/03/2024	322.100001		L21-1 SWITCHES, TRANS/MOMENTAR
	INVEV10170	08/03/2024	244.960001		E18-7 AIR HORN VALVE S10100104
	TOTAL FOR CHECK AP 00017644:		567.06		
CATCHALL ENVIRONMENTAL (CATCENVI)					
	191255	07/31/2024	157.680003		STN68 JULY STORMWATER MAINT
	TOTAL FOR CHECK AP 00017645:		157.68		
CHRISTENSEN INC (CHRIINC)					
	0600145IN	08/01/2024	2,067.73		#1003291 ST72 FUEL
	0600200IN	08/01/2024	2,081.74		#1003291 ST64 FUEL
	0601088IN	08/02/2024	2,026.72		#1003291 ST71 FUEL
	0602219IN	08/06/2024	2,837.37		#1003291 ST60 FUEL
	0602220IN	08/06/2024	1,938.52		#1003291 ST67 FUEL
	0602223IN	08/06/2024	2,620.26		#1003291 ST69 FUEL
	0602760IN	08/07/2024	1,612.36		#1003291 ST61 FUEL
	0602915IN	08/07/2024	541.74		#1003291 ST67 FUEL
	TOTAL FOR CHECK AP 00017647:		15,726.44		
CITY TREASURER (CITYTREA)					
	67-240813	08/13/2024	833.96		#100808872 ST67 JUL ELECTRIC
	67T-240813	08/13/2024	98.36		#100560648 ST67T JUL 24 ELECTR
	68-240807	08/07/2024	883.60		#100364328 ST68 JULY WATER
	TOTAL FOR CHECK AP 00017648:		1,815.92		
COPIERS NORTHWEST INC (COPINORT)					
	INV2864382	07/31/2024	35.840001		2024 ST43 COPIER CHARGES: JULY
	TOTAL FOR CHECK AP 00017649:		35.84		
DELL MARKETING (DELLMARK)					
	10765135099	08/09/2024	1,863.770001		CP-LATITUDE 7640 LAPTOP-HAZMAT
	TOTAL FOR CHECK AP 00017650:		1,863.77		
EFAX CORPORATE (EFAXCORP)					
	4963491	07/31/2024	240.070001		JULY 2024 MONTHLY EFAX SVCS
	TOTAL FOR CHECK AP 00017651:		240.07		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024

End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
FASTENAL INDUSTRIAL & CONSTRUS (FASTINDU)					
	WATAC134116	08/06/2024	568.17	0005	BATTERY D ALKALINE (EACH)
	TOTAL FOR CHECK AP 00017652:		568.17		
GARY HAUENSTEIN (GARYHAUE)					
	080124	08/01/2024	184.99		08/01/24 PRESCRIPTION RMB
	TOTAL FOR CHECK AP 00017677:		184.99		
HI-LINE ELECTRIC COMPANY INC (HILIELEC)					
	11144702	08/05/2024	442.05	0001	CRIMP SEAL, SPRAY PAINT, MULTI
	TOTAL FOR CHECK AP 00017653:		442.05		
HRA VEBA TRUST (HRAVEBA)					
	081424	08/14/2024	4,703.88		SEP 2024 L2 RETIREE VEBA
	TOTAL FOR CHECK AP 00017678:		4,703.88		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	5280979	08/08/2024	1,829.20	0001	OVM15-1 NOX SENSOR, MULTI PART
	5281072	08/12/2024	(1,829.20)	0002	OVM15-1 PARTS RETURNED CREDIT
	6806787	07/30/2024	1,115.60	0001	624 PM-A, AC SERVICE
	TOTAL FOR CHECK AP 00017654:		1,115.60		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV850025	07/30/2024	4,266.64		TRANSPORTATION / COVERALLS
	INV850839	07/31/2024	2,808.87	0003	TR 81R-OR TEAM
	TOTAL FOR CHECK AP 00017655:		7,075.51		
LIFE-ASSIST INC (LIFEASSI)					
	1429259	04/24/2024	(405.50)		CREDIT DUP CHG/INVEN CORRECT
	1452204	07/05/2024	15,846.20	0016	NIBP ADULT CUFF
	1455263	07/16/2024	269.18	0022	NITRO / DEXTROSE 250ML BOTTLE
	1455404	07/16/2024	8,751.65	0009	RESTRAINTS, ANKLE CUFF (PAIR)
	1455437	07/16/2024	86.00	0034	IV CATHETER, 16Gx1.25", PROTE
	1455441	07/16/2024	86.00	0014	IV CATHETER, 22Gx1", PROTECTI
	1455446	07/16/2024	86.00	0032	IV CATHETER, 16Gx1.25", PROTE
	1455551	07/16/2024	242.52	0020	IV CATHETER, 18Gx1.25", PROTE
	1494020	07/25/2024	269.18	0018	NITRO / DEXTROSE 250ML BOTTLE
	1494351	07/26/2024	64.31	0001	FLOWMETER, COMPACT, 0-15LPM W/
	1494353	07/26/2024	68.20	0040	SUCTION CATHETER, 8FR (EACH)
	1494493	07/26/2024	412.39	0002	SHARPS CONTAINER, SAGE FLIP-LI
	1495575	07/30/2024	115.70	0005	SYRINGE, IRRIGATION 60CC (CATH
	1496344	08/01/2024	2,285.24	0007	COLLAR, EXTRICATION, ADJUSTABL
	1496410	08/01/2024	3,498.38	0009	EPINEPHRINE 1:10,000 1MG 10ML
	1497518	08/06/2024	292.00	0001	ONDANSETRON VIAL, 4MG 2ML
	1498072	08/07/2024	2,914.57	0050	BVM (BAG VALVE MASK), ADULT (E
	1498237	08/07/2024	6,298.45	0008	RAINBOW SENSOR , FINGER PROBE
	1498245	08/07/2024	580.02	0016	SODIUM CHLORIDE, INJECTION, 25
	1498247	08/07/2024	92.88	0020	IV CATHETER, 18Gx1.25", PROTE
	1498630	08/08/2024	18.00	0003	SYRINGE, 3CC, LUER LOCK (EACH)
	1498884	08/09/2024	348.80	0002	I-GEL/KING AIRWAY, 5 ADULT (EA
	TOTAL FOR CHECK AP 00017658:		42,220.17		
MALLORY COMPANY (MALLCOMP)					
	5963050	08/07/2024	5,778.05	0001	FOAM, FIREADE 2000, 5GAL
	TOTAL FOR CHECK AP 00017659:		5,778.05		
MARQUAM GROUP LLC (LANTUS)					
	24961	07/31/2024	6,546.25	0001	DATA WAREHOUSE CAD,ESO,TS,GIS
	TOTAL FOR CHECK AP 00017657:		6,546.25		
MES NORTHWEST (MESNORT)					
	IN2053668	05/15/2024	2,050.35		SHIPPING/STRETCHER
	TOTAL FOR CHECK AP 00017660:		2,050.35		

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024

End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
NATIONAL TESTING NETWORK INC (NATITEST)					
	16079	08/08/2024	1,370.00	0001	BACKGROUNDS - PUBLIC EDUCATORS
	TOTAL FOR CHECK AP 00017661:		1,370.00		
NEXT STEP APPAREL (NEXTSTEP)					
	240533	08/09/2024	1,128.53	0002	BLUE SHORTS STANDARD SCREEN
	TOTAL FOR CHECK AP 00017662:		1,128.53		
NW CASCADE INC (NWCASCAD)					
	0554334681	08/05/2024	348.00	0001	AUG 2024 TC SANICAN RENTAL
	0554334682	08/05/2024	232.00	0001	AUG 2024 PCFTC SANICAN RENTAL
	TOTAL FOR CHECK AP 00017663:		580.00		
NW SAFETY CLEAN (NWSAFECL)					
	2446179	08/05/2024	109.00	0004	CS CR PPE 46097
	2446233	08/09/2024	245.69	0001	PPE - CUSTOM NAMEPLATE FLAP
	TOTAL FOR CHECK AP 00017656:		354.69		
O'REILLY AUTO PARTS (OREIAUTO)					
	3702270670	06/17/2024	10.25	0001	IGNITION RADIO CAPACITOR RC3 (
	3702279105	08/01/2024	263.54	0001	VC-7DIL-B ANTIFREEZE (8 GALLON
	3702279224	08/02/2024	85.23	0001	OVBR08-1 FA1886 AIR FILTER
	TOTAL FOR CHECK AP 00017664:		359.02		
OPEN SQUARE (OPENSQUA)					
	762730	08/13/2024	1,115.31		DTEN ME PRO SINGLE / Z. GIBSON
	TOTAL FOR CHECK AP 00017665:		1,115.31		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	080724	08/07/2024	245.94		1 YR. ONLINE SDS INFO SUBSCRIP
	PC.000.240725.6	08/15/2024	14.19		RN LICENSE/K. JONES
	PC.204.240825.1	08/09/2024	75.95		3/8 A-1362 DOUBLE HOOK
	PC.650.240725.4	08/15/2024	7.64		RELAY, INPOWER VCM-10 STOCK
	PC.650.240825.1	08/09/2024	4.74		PVC/HYPALON ADHESIVE FOR BOATS
	PC.650.240825.2	08/15/2024	18.16		SPLIT LOOM 3/8" 500 FT.
	TOTAL FOR CHECK AP 00017646:		366.62		
PLATT ELECTRIC (PLATELEC)					
	7Z27859	08/07/2024	255.38	0001	15378-CWP POWER INLET/ 2313 CO
	TOTAL FOR CHECK AP 00017666:		255.38		
RINGCENTRAL INC (RINGCENT)					
	47964266	08/01/2024	11,167.10		#23442 KP AUG SVC CHG
	TOTAL FOR CHECK AP 00017667:		11,167.10		
SDS BINDER WORKS (SDSBINDW)					
	080724	08/07/2024	2,435.00	0001	1 YR. ONLINE SDS INFO SUBSCRIP
	TOTAL FOR CHECK AP 00017668:		2,435.00		
SEA-WESTERN INC (SEAWESTE)					
	INV34875	08/13/2024	417.94	0001	PPE
	TOTAL FOR CHECK AP 00017669:		417.94		
SECURE PACIFIC CORP (SECUPACI)					
	415120	08/01/2024	115.77	0006	STN65 AUG 24 ALARM MONITORING
	415122	08/01/2024	81.04	0005	STN60 AUG2024 ALARM MONITORING
	415123	08/01/2024	194.99	0003	STN72 AUG 24 ALARM MONITORING
	TOTAL FOR CHECK AP 00017670:		391.80		
SMARCH INC (SMARSH)					
	INV169114	04/30/2024	694.58	0001	CP-2024 MONTHLY CLOUD SUPPORT
	INV174620	05/31/2024	694.58	0001	CP-2024 MONTHLY CLOUD SUPPORT
	INV190363	06/30/2024	694.58	0001	CP-2024 MONTHLY CLOUD SUPPORT
	TOTAL FOR CHECK AP 00017671:		2,083.74		
STANDARD PARTS CORP (STANPART)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/15/2024
End Date: 08/15/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	243729	07/31/2024	280.590001		STN65 DEF STOCK 15 CASES
	243947	08/01/2024	267.680001		SC20-2 9894R BATTERY
	244027	08/02/2024	(267.68)0005		SC20-2 BATTERY, CORE RETURN
	244630	08/06/2024	148.640003		AIR BRAKE HOSE (100')
	244755	08/07/2024	173.240003		STN61 DEF STOCK (15CASES)
	244842	08/07/2024	187.100001		OVM20-1 SHOCKS
	244907	08/08/2024	39.720004		SC20-2 PIPE REDUCERS PN41975/4
	TOTAL FOR CHECK AP 00017672:		829.29		
SUMNER LAWN 'N SAW (SUMNLAWN)					
	137005	08/09/2024	26.950001		E18-7 HONDA PARTS
	TOTAL FOR CHECK AP 00017673:		26.95		
TACOMA SCREW PRODUCTS INC (TACOSCRE)					
	10031160001	08/05/2024	57.370001		CONTACT PINS, (50)
	10031202800	07/24/2024	(22.11)0001		CM PN 376-303 ORIG 10030301502
	10031361200	08/05/2024	152.780001		SCREWS, PLUGS, CONNECTORS, TIE
	10031362000	08/06/2024	88.910001		ADHESIVE PROMOTION PACKS
	10031484100	08/05/2024	56.270001		CARRIAGE BOLTS (50)
	TOTAL FOR CHECK AP 00017674:		333.22		
UNIFIRST CORPORATION (UNIFIRST)					
	2220126389	08/07/2024	198.620001		AUG07 SHOP UNIFORMS/RUGS
	TOTAL FOR CHECK AP 00017675:		198.62		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.240425.D	08/15/2024	53.82		HDMI & KEY TAGS FOR STATION 70
	PC.000.240725.6	08/15/2024	2,325.94		LOGS WEEDEATER ATTACHMENT
	PC.000.240825.3	08/15/2024	3,296.97		CREW LUNCH DATA CENTER FIRE
	PC.204.240825.1	08/09/2024	752.00		3/8 A-1362 DOUBLE HOOK
	PC.300.240725.2	08/15/2024	1,263.21		Wildland Deployment Fuel
	PC.300.240825.1	08/15/2024	151.73		Wildland Deployment Fuel
	PC.609.240825.1	08/15/2024	33.01		USB Supplies
	PC.650.240725.4	08/15/2024	1,689.43		OVM21-1 HEADSET REPAIRS
	PC.650.240825.1	08/09/2024	(468.65)		EVT TESTING
	PC.650.240825.2	08/15/2024	266.08		SPLIT LOOM 3/8" 500 FT.
	TOTAL FOR CHECK AP 00017676:		9,363.54		
	REPORT TOTAL:		272,357.45		



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Resolution 24-07 Changing Regular Board Meetings – Add Joint Meeting

Attachments: Resolution 24-07

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUGGESTED MOTION:

"I move to approve Resolution 24-07 as presented by staff."

SUMMARY:

The Board has had its first reading of Resolution 24-07, a Resolution allowing for a third regular meeting allowing for a joint regular meeting of Central Pierce Fire & Rescue, Orting Valley Fire & Rescue and Graham Fire & Rescue each month.

There have been no changes to the Resolution since first reading.

The Resolution is presented for second reading and approval.

FINANCIAL IMPACT:

None

CENTRAL PIERCE FIRE & RESCUE

RESOLUTION NO. 24-07

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, ADDING A THIRD REGULAR MEETING TIME FOR THE BOARD OF FIRE COMMISSIONERS.

WHEREAS, previous resolutions have established the regular meeting dates and times for the Board of Fire Commissioners; and

WHEREAS, the Board of Fire Commissioners has determined that it would be in the best interest of the Fire District to add a joint Board meeting once a month on the fourth Monday at 6:00 p.m.; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners for Central Pierce Fire & Rescue:

Section 1: That the following regular monthly meeting dates and time be adopted for Board of Commissioners meetings effective August 26, 2024:

- SECOND MONDAY 5:00 p.m. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374
- FOURTH MONDAY 5:00 p.m. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374
- FOURTH MONDAY 6:00 P.M. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374

Section 2: That all previous resolutions stating meeting dates and times are hereby rescinded.

ADOPTED BY THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AT A REGULAR MEETING HELD THIS _____ DAY OF _____, 2024, OF WHICH ALL COMMISSIONERS WERE NOTIFIED AND ___ WERE PRESENT AND VOTING.

Matthew Holm, Chair

Steve Stringfellow, Commissioner

Rich Coleman, Commissioner

Bob Willis, Commissioner

Dale Mitchell, Commissioner

ATTEST:

Tanya Robacker, District Secretary



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Board Policy 3.53 Purchasing – Public Works Procurement

Attachments: Board Policy 3.53

Submitted by: Director Robacker

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUGGESTED MOTION:

"I move to approve Board Policy 3.53 Purchasing – Public Works Procurement".

SUMMARY:

Board Policy 3.53 – Purchasing – Public Works Procurement was presented to the Board for its First Reading. Since the First Reading, no additional changes have been made.

The Board Policy is now ready for Second Reading.

FINANCIAL IMPACT: N/A



CENTRAL PIERCE FIRE & RESCUE FORM

TITLE: Cooperative Purchase Contract
Format
ATTACHMENT NUMBER: 353.A

COOPERATIVE PURCHASE CONTRACT FORM

This Agreement is entered into between the undersigned, municipal corporations of the State of Washington.

It is the purpose of this Agreement to provide for the cooperative purchase of materials, supplies and equipment by the parties to this Agreement when determined by the legislative body of a participating party to be in the best interest of such party. This Agreement is entered into under the authority of the Interlocal Cooperation Act, chapter 39.34 RCW.

It is agreed by the parties as follows:

1. **Term.** The term of this Agreement in respect to each party to this Agreement shall commence on the date of execution of the Agreement by that party and shall remain in effect until terminated by a party as provided in paragraph 5 of this Agreement.
2. **Cooperative Purchase.** Each party agrees to provide in bid proposals and specifications appropriate language to authorize and permit the other parties to the Agreement to purchase such materials, supplies and equipment under the terms and conditions of the purchase contract awarded by such party. Provided, however, the parties shall not be required to include such language when, in the sole discretion of the party going out to bid, the party determines that such language is not in the best interest of the party. The bid language to be included should be substantially as follows: "Interlocal Bids. The Bid proposal accepted shall permit and shall be subject to chapter 39.34 RCW, the Interlocal Cooperation Act, under which other governmental agencies may purchase under the bid proposal."
3. **Discretion.** The determination of whether or not any party to this Agreement shall purchase materials, supplies or equipment under the terms and conditions of any purchase contract available to, or entered into, by the other parties under a statutory bidding procedure shall be made by the legislative body of the party desiring to make such purchase.
3. **Financial Responsibility.** Each party shall remain financially responsible for the payment of the purchase price of all materials, supplies and equipment purchased and received by such party under the terms of this Agreement.
4. **Ownership.** Title to all items purchased by any party to this Agreement shall remain in the name of such party.

5. **Termination.** Any party to this Agreement may terminate its participation in the Agreement by giving the other parties to the Agreement 30 days written notice of such intent to terminate.
6. **Limitations.** The parties shall not jointly acquire property or jointly budget funds under the authority of this Agreement.
7. **Statutory Compliance.** Each party agrees to comply with the statutory bidding requirements applicable to such party when acting under this Agreement.
8. **Administration.** No new or separate legal or administrative entity is created to administer the provisions of this agreement.
9. **Right to Contract – Independent Action Preserved.** Each party reserves the right to contract independently for the acquisition of goods or services without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.
10. **Hold Harmless.** Each party shall indemnify, defend and hold the other party harmless from any liability arising from any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this agreement.



**CENTRAL PIERCE FIRE & RESCUE
ATTACHMENT**

**TITLE: Bid Exemption Resolution Format
ATTACHMENT NUMBER: 353.B**

BID EXEMPTION RESOLUTION FORMAT

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AUTHORIZING WAIVER OF COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, [Background:] RCW 39.04.280 provides for the waiver of competitive bidding requirements under enumerated conditions including **[Select one or more of the following]:**

- (1)(a) Purchases that are clearly and legitimately limited to a single source of supply;
- (1)(b) Purchases involving special facilities or market conditions;
- (1)(c) Purchases in the event of an Emergency; or
- (1)(e) Public Works in the event of an Emergency

WHEREAS: [Set forth in some detail the specific need for product being purchased or public work project.]

WHEREAS, [Set forth basis for using bid exemption]

WHEREAS, [Sole Source Sample Language:] District staff has investigated supply sources and has determined that _____ is the exclusive vendor of _____ in Washington (Letter from _____ attached as Exhibit A to this Resolution) and the District cannot purchase the _____ from any other source. Accordingly, _____ is clearly and legitimately the sole source of supply for the _____ that meet the needs of the District.

WHEREAS, [Special Facilities or market conditions Sample Language:] District staff has not located any other currently available _____ that meet the District's specific needs that can be delivered in time to allow the District to meet the grant requirements and staff has determined that the additional cost will benefit the District taxpayers as the District will be able to retain the grant funds and meet the grant time requirements. District staff believes that this situation, establishes a special market condition.

WHEREAS, [Emergency Sample Language:] The damage precludes use of the station/Fire Engine that directly impacts the District's operational readiness and presents a real immediate threat to the proper performance of the essential functions of

the District. As a result the District's ability to respond to emergency incidents is compromised and creates an immediate and ongoing threat to the life and health of District residents.

[Resolution:] NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Central Pierce Fire & Rescue hereby find that **[Select one or more of the following]**:

- [_____ is the sole source for the purchase of _____]
- [_____ creates a special market condition]
- [an emergency exists]

and waives the competitive bidding requirements pursuant to RCW 39.04.280 [insert relevant subsection (a), (b), (c), or (e)] and authorizes the District to purchase _____.

[Adoption:] ADOPTED at a regular meeting of the Board of Commissioners of Central Pierce Fire & Rescue on _____, 202__ the following Commissioners being present and voting:

Commissioner

Commissioner

Commissioner

Commissioner

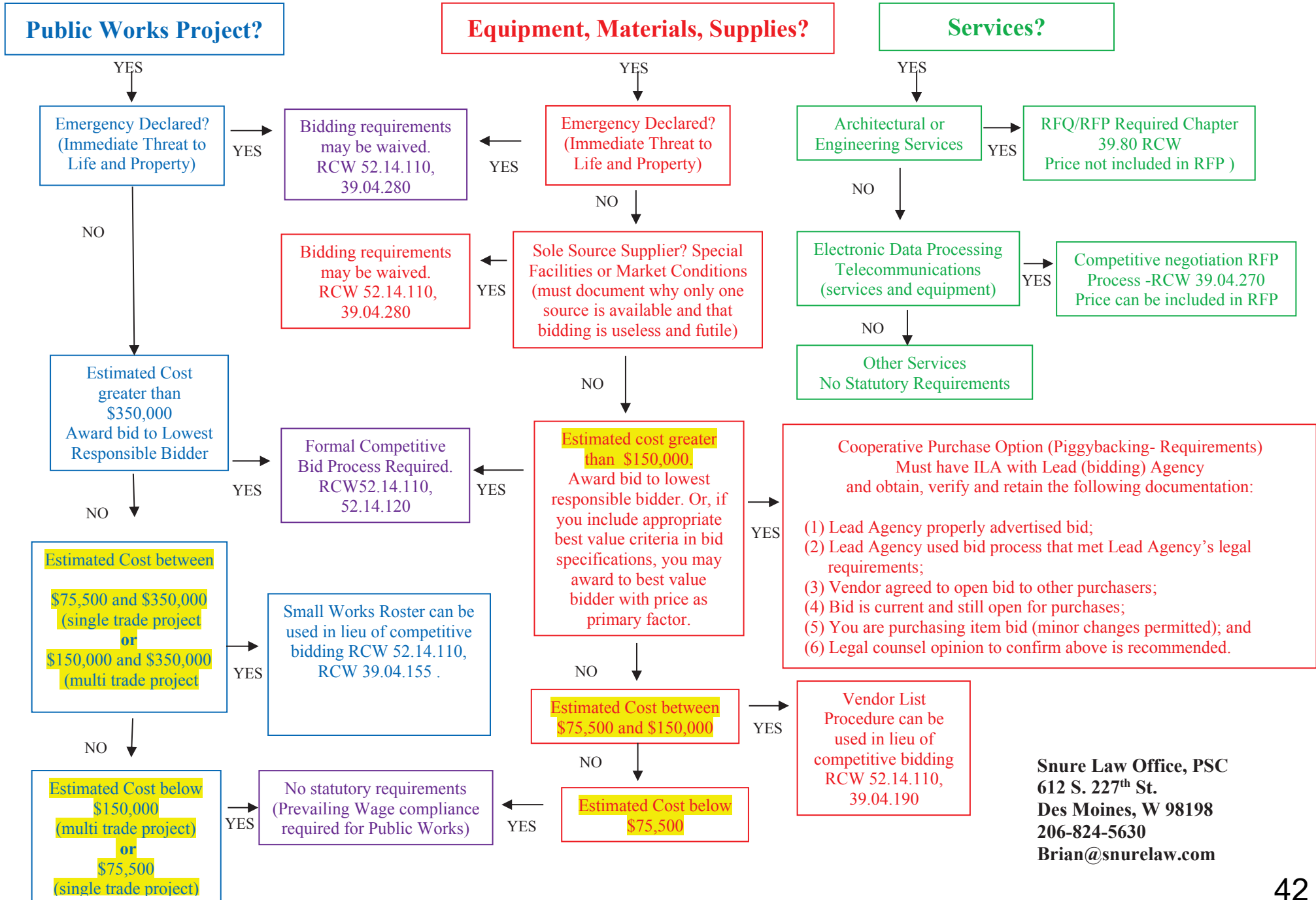
Commissioner

ATTEST:

Tanya Robacker, District Secretary

FIRE PROTECTION DISTRICT/RFA BID LAW MATRIX – 2024

Yellow Highlighted Sections Will be effective July 1, 2024



Snure Law Office, PSC
 612 S. 227th St.
 Des Moines, W 98198
 206-824-5630
 Brian@snurelaw.com



**CENTRAL PIERCE FIRE & RECUE
ATTACHMENT**

**TITLE: Affidavit of Wages Paid
ATTACHMENT NUMBER: 353.D**

NOTE: ALWAYS CHECK L&I WEBSITE FOR UPDATED FORMS/REQUIREMENTS.

The attached sample documents are for reference only. Documents must be completed on-line at online <https://www.lni.wa.gov/>)

SAMPLE DOCUMENTS ATTACHED:

| **Small Works (\$25,500 or Less Including Tax)** Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid

| **Small Works (Over \$25,500 to \$75,500 Including Tax)** Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid

Policy 353.E - Small Works Roster Request for Public Works Project Quotes

Central Pierce Fire & Rescue
Small Works Roster Request For Quotes
Project: _____

Central Pierce Fire & Rescue “Owner” is a special purpose junior taxing district providing fire and EMS services within [COUNTY] County , Washington. The Owner is seeking quotes for [PROJECT DESCRIPTION] as more specifically described below “Quotes.” Quotes will be accepted _____ through _____. A contract will be awarded by the Board of Commissioners after _____.

All Contractors submitting a Quote shall comply with the following requirements and such requirements shall be part of the contract to perform the work.

1. **Submission Deadline.** Quotes will be accepted until _____ PM on _____ at [AGENCY ADDRESS], via mail at Central Pierce Fire & Rescue [AGENCY ADDRESS] or via email at _____.
2. **Introduction.** The Owner is seeking proposals to for the purpose of [PROJECT DESCRIPTION] “Project”. The purpose of this request for Quotes is to evaluate proposals for the Project from qualified contractors and to select the Contractor whose proposal best meets the needs of the Owner in terms of cost efficiency, work quality and timeliness.
3. **Knowledge of Project.** The Contractor submitting a Quote has examined the site, local conditions, bid documents, and all applicable laws and ordinances covering the Project contemplated. The Contractor is familiar with the terms, provisions, and requirements of the foregoing, all of their respective terms and conditions are incorporated herein by this reference and the Quote is tendered as an offer to perform the Project and furnish the equipment, materials, appurtenances, and guarantees, complete in place, in good working order.
4. **Proof of Competency of Contractor.** To demonstrate qualification for performing the Project, Contractors may be requested to submit written evidence of financial position, previous experience, current commitments, references from prior customers relating to ability perform the work. Each Contractor submitting a Quote must meet the following minimum requirements and must insure that all subcontractors that will be used also meet the minimum requirements.:
 - 4.1. At the time of Quote submittal, have a current certificate of registration in compliance with chapter 18.27 RCW, proof of which must be submitted with the Quote;
 - 4.2. Have a current state unified business identifier number;
 - 4.3. Have industrial insurance coverage for the Contractor’s employees working in Washington as required in Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.

- 4.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- 4.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
- 4.6. Comply with the Public Works Training requirements required by RCW 34.04.350.
5. **Project Timeline.** Completion of the project in its entirety will not exceed _____ (xx) consecutive days. The date range for start and completion of the Project shall be from _____, 20__ through _____, 20__.
6. **Bonding.** Contractor must be able to execute and deliver to the Owner a satisfactory payment and performance bond equal to 100% of the bid amount upon award of the bid if required under Paragraph 6 of the contract form attached hereto as Exhibit A.
7. **Insurance.** Contractor agrees to obtain at its own cost and expense insurance as specified in the contract form attached hereto as Exhibit A.
8. **Prevailing Wages.** Unless exempt under WAC 296-127-026, Contractor shall pay prevailing wages as currently published by the Washington State Department of Labor and Industries and shall comply with chapters RCW 39.12 and RCW 49.28. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted for the benefit of workers. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the law have been satisfied. The Contractor hereby certifies that it has not been cited for two violations within the last five (5) years, and is thus not prohibited from bidding on public works contracts. The Contractor further assures the Owner that it will use no sub-contractor who is thus prohibited.
9. **Laws and Regulations.** The Contractor's attention is directed to the fact that all applicable State laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they shall be deemed to be included in the Contract the same as though written out in full therein. Contractors are advised that if successful, they will be required to meet all applicable federal, state, and local laws pertaining to permits, licenses, fees and taxes, as well as laws pertaining to employment and wages. Contractors are responsible for determining the extent and applicability of such laws.
10. **Guaranty.** The Contractor shall and does hereby guarantee for a period of one (1) year from date of acceptance by the Owner all materials, workmanship and equipment installed under this contract to be as specified and of a good quality. Should any defect develop due to faulty material or workmanship within the guarantee period, the Contractor shall correct the defect and make good all damages that may have been caused by the defect. This work

shall be done promptly and without cost to the Owner and at the entire expense of the Contractor. The Contractor shall provide to Owner all manufacturer warranties at the completion of the work.

- 11. Contract Award.** The Owner reserves the right to reject any or all Quotes, to waive minor irregularities in any Quotes or in the procedures and to accept any Quote presented which the Owner deems to be the lowest responsible bidder whose Quote in the best interest of Owner.
- 12. Accessibility.** The Owner is fully compliant with the Americans with Disabilities Act (ADA) and will make reasonable accommodations as required, if such requests are made known to the Project Manager identified below a minimum of three (3) weekdays prior to any required need.
- 13.** All submitted bids shall become the property of Owner and are subject to Washington State Open Records Law and available for public viewing after the submittal deadline.
- 14. Contract Form:** Contractor shall execute the form of Agreement attached as Exhibit A.
- 15. Statement of Qualifications.** See Exhibit B.
- 16. Quote Form.** See Exhibit C.
- 17. Minimum Wage/Non Collusion Affidavit.** See Exhibit D
- 18. Performance Bond Form.** See Exhibit E.
- 19. Certification of Compliance with Wage Payment Statutes.** See Exhibit F.
- 20. Certification of Compliance with Contractor Training Requirements.** See Exhibit G.
- 21. Prevailing Wage Rates.** See Exhibit H.
- 22. Scope of Work.** See Exhibit I.
- 23. Owner Information:**

Any questions that arise as a result of this Request for Quotes may be addressed to:

Project Manager:
Mailing Address: [AGENCY ADDRESS]
Email Address:
Phone:

EXHIBIT A CONTRACT FORM
PUBLIC WORKS CONTRACT

This Contract is entered into between Central Pierce Fire & Rescue, a municipal corporation, referred to as "Owner", and _____, referred to as "Contractor."

In consideration of the following terms and conditions and those contained in the documents incorporated by reference and made a part of this Contract, the parties agree as follows:

1. THE PROJECT

- 1.1. The Contractor shall perform all work and furnish all tools, materials, labor and equipment for the Owner and all work associated with the project entitled: [PROJECT DESCRIPTION] "Project."
- 1.2. The Project shall be performed in accordance with this Public Works Contract and the following Contract Documents; **Owner Specifications Exhibit 1, Contractor's Proposal, Exhibit 2** and all other forms and documents referenced in such documents which are hereby referred to as the Contract Documents and by this reference are made a part of this Contract.
- 1.3. The Contract Documents, shall be read together. Unless otherwise specified in this Agreement. In the event that any of the terms of Contract Documents conflict with each other, the following shall be the order of precedence:
 - 1.3.1. The terms of this Document entitled "Public Works Contract" shall take precedence over the terms of Exhibits 1, and 2. **The terms of Exhibit 1 shall take precedence over the terms of Exhibit 2.** Any conflicts in the contract documents shall be brought to the attention of the Owner.
- 1.4. The Contractor will begin work within **xx** calendars days after the date of the written Notice to Proceed and be substantially completed within **xx** calendar days and fully completed within an additional **xx** calendar days. If the Project is not completed within the time specified, the Contractor agrees to pay to the Owner liquidated damages in accordance with the provisions contained in the Contract Documents. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the materials and for constructing and completing the Project provided for in this Contract, except for those noted in the specifications to be furnished by the Owner and installed by Contractor.
- 1.5. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Project provided for in the Contract Documents and

every part thereof, except as mentioned in the specifications to be furnished by the Owner.

- 1.6. Owner agrees to use its best efforts to allow Contractor full access and use of the premises as necessary for Contractor to perform the work required to complete the Project with minimal interruption or interference from Owner's personnel and activities.
- 1.7. The Contractor shall guarantee the materials and work for a period of one year after completion of the Project.
- 1.8. The Contractor is responsible for complying with all Federal, State, and local regulations affecting the Project including but not limited to Chapter 70.86 RCW, Chapter 296-305 WAC and Chapter 294-24WAC.

2. COMPENSATION

- 2.1. The Contractor shall provide monthly statements which shall indicate the percentage of completion of each portion of the Project as of the end of the period covered by the statement.
- 2.2. Statements received by the 10th day of the month and approved by the Owner will be processed for payment the same month.
- 2.3. The Owner's representative shall determine the amounts owing to the Contractor based on observations at the site and on evaluations of Contractor's statements and shall issue to the Owner certification for payment.
- 2.4. All progress payments shall be subject to withholding of the retained percentage as provided in Paragraph 16.
- 2.5. Washington State Sales Tax shall be included on each statement submitted by the Contractor.

3. CONTRACT SUM

- 3.1. The Owner shall pay the Contractor for the full performance of the Contract the sum of \$. This amount shall be paid through monthly statements as provided in Article 2.
- 3.2. Final payment constituting the entire unpaid balance of the Contract sum, subject to the withholding of retained percentage as provided in Paragraph 16, shall be made by the Owner to the Contractor when:
 - 3.2.1. The Project has been completed and approved and accepted by the Owner.
 - 3.2.2. A final statement has been submitted to the Owner by the Contractor.

4. LIQUIDATED DAMAGES

4.1. If the Project is not completed within the specified time period, because of difficulty in computing the actual damages to the Owner arising from any delay in completing this Contract, it is determined in advance and agreed by the parties that the Contractor shall pay the Owner the amount of \$500.00 per calendar day that the Project remains uncompleted after expiration of the specified time for completion. The parties agree that this amount represents a reasonable forecast of the actual damages that the Owner will suffer by failure of the Contractor to complete the Project within the agreed time period. The execution of this Contract shall constitute acknowledgment by the Contractor that the Contractor has ascertained and agrees that the Owner will suffer actual damages in the above amount for each day during which the completion of the Project is delayed beyond the agreed completion date. In the event of construction delays beyond the control of the Contractor the completion date will be extended by an equivalent number of days provided that the Contractor notifies the Owner of the cause of the delay, in writing, within 24 hours of the beginning of the delay.

5. SUBCONTRACTOR RESPONSIBILITY (RCW 39.06.020)

5.1. The Contractor shall include the language of this section in each of its first tier subcontracts and shall require each of its subcontractors to include the same language of this section in each of subcontractor's subcontracts adjusting only as necessary the terms used for the contracting parties. On request of the Owner, the Contractor shall promptly provide documentation to the Owner demonstrating that each subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

5.2. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

5.2.1. At the time of Bid submittal, have a current certificate of registration in compliance with chapter 18.27 RCW;

5.2.2. Have a current Washington State unified business identifier number;

5.2.3. Have industrial insurance coverage for the subcontractor's employees working in Washington as required in Title 51 RCW; an employment security Department number as required in Title 50 RCW; a state excise tax registration number as required in Title 82 RCW; an electrical contractor license, if required by Chapter 19.28 RCW; an elevator contractor license, if required by Chapter 70.87 RCW; and

5.2.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

5.2.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or

through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.

6. BOND

6.1. Contractor shall provide a performance and payment bond to the Owner in accordance with RCW 39.08.010. Such bonds shall be issued by surety licensed to business in the State of Washington acceptable to Owner in a form substantially in compliance with the form included in the Contract Documents. If this Contract is for less than \$150,000, Contractor may authorize the Owner in writing, in lieu of the bond, to retain 10% of the Contract amount in accordance with RCW 39.08.010 to be held and managed consistent with the requirements specified in Paragraph 16.

7. INDEMNIFICATION AND HOLD HARMLESS

7.1. The Contractor shall indemnify, defend and save the Owner and its commissioners, officers, employees and agents harmless from any and all claims and risks and losses, damages, demands, suits, judgments and attorney's fees or other expenses of any kind on account of or relating to injury to or death of any and all persons or on account of all property damage of any kind, or in any manner connected with the work performed under this Contract, or caused in whole or in part by the Contractor, a subcontractor or their property, employees or agents during performance of the work or at any time before final acceptance, except only for those losses resulting from the sole negligence of the Owner with regard to activities within the Contractor's scope of work

7.2. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Owner, its members, officers, employees and agents, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

7.3. In an arbitration or lawsuit with respect to this hold harmless provision, the Contractor shall prepare and defend that lawsuit at its own cost and expense. If judgment is rendered or settlement made requiring payment of damages by the Owner, its officers, agents, employees and volunteers, the Contractor shall pay the same.

8. INSURANCE

8.1. The Contractor shall obtain the insurance described in this section from insurers approved by the State Insurance Commissioner pursuant to RCW Title 48. The insurance must be provided by an insurer with a rating of A-VII or higher in the A.M. Best's Key Rating Guide, which is licensed to do business in the state of Washington

(or issued as a surplus line by a Washington Surplus lines broker). The Owner reserves the right to approve or reject the insurance provided, based on the insurer (including financial condition), terms and coverage, the Certificate of Insurance, and/or endorsements.

- 8.2. The Contractor shall keep this insurance in force during the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated in Paragraph 8.3.
- 8.3. If any insurance policy is written on a claims made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract. The policy shall state that coverage is claims made, and state the retroactive date. Claims-made form coverage shall be maintained by the Contractor for a minimum of 36 months following the Final Completion or earlier termination of this Contract, and the Contractor shall annually provide the Owner with proof of renewal. If renewal of the claims made form of coverage becomes unavailable, or economically prohibitive, the Contractor shall purchase an extended reporting period (“tail”) or execute another form of guarantee acceptable to the Owner to assure financial responsibility for liability for services performed.
- 8.4. The insurance policies shall contain a “cross liability” provision.
- 8.5. The Contractor’s and all sub contractors’ insurance coverage shall be primary and non-contributory insurance as respects the Owner’s insurance, self-insurance, or insurance pool coverage.
- 8.6. The Contractor shall provide the Owner and all Additional Insureds with written notice of any policy cancellation, within two business days of their receipt of such notice.
- 8.7. Upon request, the Contractor shall forward to the Owner a full and certified copy of the insurance policy(s).
- 8.8. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Owner.
- 8.9. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Owner may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Owner on demand, or at the sole discretion of the Owner, offset against funds due the Contractor from the Owner.
- 8.10. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the contract and no additional payment will be made.
- 8.11. All insurance policies, with the exception of Professional Liability and Workers Compensation, shall name the following listed entities as additional insured(s):

- 8.11.1. The Owner and its officers, elected officials, employees, agents, and volunteers;
 - 8.11.2. The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, whether primary, excess, contingent or otherwise, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor describes limits lower than those maintained by the Contractor. Additional insured status shall include Products Completed Operations.
 - 8.12. Contractor shall ensure that each subcontractor of every tier obtains and maintains at a minimum the insurance coverage listed in Paragraph 9. Upon request of the Owner, the Contractor shall provide evidence of such insurance.
 - 8.13. The Contractor shall deliver to the Owner a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the Project. The certificate and endorsements must conform to the following requirements:
 - 8.13.1. An ACORD certificate or a form determined by the Owner to be equivalent.
 - 8.13.2. Copies of all endorsements naming Owner and all other entities listed in Paragraph 8.11 as Additional Insured(s), showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement. A statement of additional insured status on an ACORD Certificate of Insurance shall not satisfy this requirement.
 - 8.13.3. Any other amendatory endorsements to show the coverage required herein.
 - 8.14. The insurance shall provide the minimum coverage and limits set forth below. Providing coverage in these stated minimum limits shall not be construed to relieve the Contractor from liability in excess of such limits. All deductibles and self-insured retentions must be disclosed and are subject to approval by the Owner. The cost of any claim payments falling within the deductible shall be the responsibility of the Contractor.
9. TYPES AND LIMITS OF INSURANCE REQUIREMENTS
- 9.1. The Contractor shall maintain Workers' Compensation Insurance and/or Longshore and Harbor Workers Insurance as required by State or Federal statute, for all of his employees to be engaged in work on the Project under this contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance and/or Longshore and Harbor Workers' Insurance for all of the latter's employees engaged in such work. The Contractor's Labor & Industries account number shall be noted on the Certificate of Insurance.

- 9.1.1. A policy of Commercial General Liability Insurance, including:
 Per project aggregate
 Premises/Operations Liability
 Products/Completed Operations – for a period of three years following final acceptance of the Project.
 Personal/Advertising Injury
 Contractual Liability
 Independent Contractors Liability
 Stop Gap / Employers’ Liability
 Explosion, Collapse, or Underground Property Damage (XCU)
- 9.1.2. Such policy must provide the following minimum limits:
 \$1,000,000 Each Occurrence
 \$2,000,000 General Aggregate
 \$2,000,000 Products & Completed Operations Aggregate
 \$1,000,000 Personal & Advertising Injury, each offence
 \$2,000,000 Personal & Advertising Injury, Aggregate
- 9.1.3. Stop Gap / Employers’ Liability
 \$1,000,000 Each Accident
 \$1,000,000 Disease - Policy Limit
 \$1,000,000 Disease - Each Employee
- 9.1.4. Automobile Liability for owned, non-owned, hired, and leased vehicles, with an MCS 90 endorsement and a CA 9948 endorsement attached if “pollutants” are to be transported. Such policy(ies) must provide the following minimum limit:
 \$1,000,000 combined single limit
- 9.1.5. The Contractor shall comply with Workers’ Compensation coverage as required by the Industrial Insurance laws of the state of Washington.
- 9.1.6. Contractor shall purchase and maintain property insurance written on a builder’s risk “all-risk” or equivalent policy form (including earthquake and flood coverage) in the amount of the initial Contract Sum, plus value of subsequent contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained until final payment has been made as provided in Paragraph 3.2 or until no person or entity other than the Owner has an insurable interest in the property required by this Section to be covered, whichever is later. This insurance shall include interests of the Owner the Contractor, and Subcontractors. The Owner shall be a named insured under such policy.

10. CHANGE ORDERS

10.1. The Owner reserves the right to make, at any time during the Project, such changes in quantities and such alterations in the Project as are necessary to satisfactorily complete the project. Such changes in quantities and alterations shall not invalidate the contract nor release the surety, and the Contractor agrees to perform the work as altered. Among others, these changes and alterations may include:

- 10.1.1. Deleting any part of the Project,
- 10.1.2. Increasing or decreasing quantities,
- 10.1.3. Altering specifications, designs, or both,
- 10.1.4. Altering the way the Project is to be done,
- 10.1.5. Adding new work to the Project,
- 10.1.6. Altering facilities, equipment, materials, services, or sites, provided by the Owner.
- 10.1.7. Ordering the Contractor to speed up or delay the Project.

10.2. The Owner will issue a written change order for any change. If the alterations or changes in quantities significantly change the character of the Project under the contract, whether or not changed by any such different quantities or alterations, an adjustment, excluding loss of anticipated profits, will be made to the contract. The basis for the adjustment shall be agreed upon prior to the performance of the work. If a basis cannot be agreed upon, then an adjustment will be made either for or against the Contractor in such amount as the Owner may determine to be fair and equitable.

10.3. The Contractor shall proceed with the work upon receiving:

- 10.3.1. A written change order approved by the Owner.

10.4. The Contractor accepts all requirements of a change order by:

- 10.4.1. endorsing it,
- 10.4.2. writing a separate acceptance, or
- 10.4.3. not protesting in the way this section provides.

10.5. A change order that is not protested as provided in this section shall be full payment and final settlement of all claims for contract time and for all costs of any kind, including costs of delays, related to any work either covered or affected by the change. By not protesting as this section provides, the Contractor also waives any additional entitlement and accepts from the Owner any written or oral order (including directions, instructions, interpretations, and determinations). By failing to follow the procedures of this section, the Contractor completely waives any claims for protested work.

10.6. The Contractor may protest change orders or other claims as provided below:

10.6.1. If the Contractor is in disagreement with anything required in a change order or another written order from the Owner, including any direction, instruction, interpretation, or determination by the Owner, the Contractor shall:

10.6.2. Immediately give a signed written notice of protest to the Owner before doing the work specified in the change order or within fourteen (14) calendar days of the occurrence of an event or events giving rise to a claims, or within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts or events giving rise to a claim, whichever occurs first;

10.6.3. Supplement the written protest within 15 calendar days with a written statement providing the following:

- (a) The date of the protested order or claim
- (b) The nature and circumstances which caused the protest or claim;
- (c) The contract provisions that support the protest or claim;
- (d) The estimated dollar cost, if any, of the protested or claimed work and how that estimate was determined; and
- (e) An analysis of the progress schedule showing the schedule change or disruption if the Contractor is asserting a schedule change or disruption; and

10.7. If the protest is continuing, the information required above, shall be supplemented as requested by the Owner. In addition, the Contractor shall provide the Owner, before final payment, a written statement of the actual adjustment requested. Throughout any protested work, the Contractor shall keep complete records of extra costs and time incurred. The Contractor shall permit the Owner access to these and any other records needed for evaluating the protest as determined by the Owner. The Owner will evaluate all protests provided the procedures in this section are followed. If the Owner determines that a protest is valid, the Owner will adjust payment for work or time. No adjustment will be made for an invalid protest.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF PROTEST OR CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY PROTEST OR CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THE UNDERLYING CHANGE ORDER OR CLAIM OR CAUSED BY THAT DELAY.

10.8. In spite of any protest or claim, the Contractor shall proceed promptly with the work as the Owner orders.

11. CLAIMS

11.1. The Contractor shall give written notice to the Owner of all claims other than change orders within five (5) calendar days of the occurrence of events giving rise to the claim. Any claim for damages, additional payment for any reason, or extension of time, shall be conclusively deemed to have been waived by the Contractor unless a timely written claim is made in strict accordance with the applicable provisions of

this Agreement. At a minimum, a Contractor's written claim must include the information required in Paragraph 10.6 regarding protests.

11.2. FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

11.3. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

12. TERMINATION

12.1. If Contractor breaches any of its obligations under this Contract, and fails to cure the same within five (5) days of written notice to do so, the Owner may terminate this Contract, in which case the Owner shall pay the Contractor cost incurred to date of written notice.

12.2. The Owner may terminate this Contract upon ten (10) days written notice to the Contractor for any reason and without cause in which case the Owner shall pay the Contractor for costs incurred to the date of written notice.

13. CONTRACTOR RECORDS

13.1. Contractor agrees to make all project related books and records available to the Owner for inspection, review, photocopying and audit in the event of a Contract related dispute, claim, modification or other Contract related action at reasonable times and at places designated by the Owner.

14. DEFECTIVE OR UNAUTHORIZED WORK

14.1. The Owner reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or unauthorized work includes, without limitation: work and materials that do not conform to the requirements of this contract, and extra work and materials furnished without the Owner's written approval. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the Project, the Owner may complete the Project by contract or otherwise, and the Contractor shall be liable to the Owner for any additional costs incurred by the Owner. "Additional costs" means all reasonable costs incurred by the Owner, including legal costs and attorneys' fees, beyond the maximum contract price under this Agreement. The Owner further reserves the right to deduct the cost to complete the Project, including any additional costs, from any amounts due or to become due to the Contractor

15. PREVAILING WAGES

15.1. The Contractor represents under penalty of perjury of the laws of the state of Washington, that the only individuals providing services under this contract are exempt from prevailing wages pursuant to WAC 296-127-026 as either the sole owner or spouse of the owner of Contractor's company, a partner owning at least thirty percent of Contractor's Company or the president, vice president or treasurer of the Contractor's corporation if such officer owns at least thirty percent of the corporation.

Signature of Contractor

If not signed by Contractor, the following paragraph shall control.

15.2. The Contractor shall pay prevailing wages and shall comply with chapter RCW 39.12 and chapter 49.28 RCW. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted on the Project site. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the statute have been satisfied. The Contractor certifies that it has not been cited for two violations within the last five (5) years, and is not prohibited from bidding on public works contract. The Contractor further certifies that it will use no sub-contractor who is prohibited.

15.3. Prevailing Wages for the county in which the Project is located can be found at:

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp>

16. RETAINAGE

16.1. The contract sum is less than \$350,000 and Contractor has posted a Performance Bond. Accordingly, Owner hereby waives the retained percentage and Contractor expressly agrees that Contractor shall be strictly liable for any and all failures to pay the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract, including attorney fees incurred by Owner, to enforce this obligation.

Signature of Owner

If not signed by Owner, the following paragraphs shall control.

- 16.2. Pursuant to RCW 60.28, a sum of 5 percent (or 10 percent if the Contract Sum is less than \$150,000 and Contractor has requested a waiver of the performance bond requirement under Paragraph 6) of the monies earned by the Contractor will be retained from progress estimates. Such retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract.
- 16.3. Monies retained under this Section shall be retained in a fund by the Owner unless Contractor elects for an alternative method of holding the retainage as provided under RCW 60.28.
- 16.4. The Contractor agrees to notify Owner within five (5) days of the receipt of any of the following:
- 16.4.1. Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015.
- 16.4.2. Notification by the Department of Labor and Industries of any proceedings, complaint or investigation conducted under the provisions of RCW 39.12.065.
- 16.4.3. The retained percentage may be held by Owner until all claims and proceedings referred to above have been resolved to the satisfaction of Owner.
- 16.4.4. In the event the retainage is insufficient to cover payment of the items set forth in Section 16.2 Contractor shall be liable for all such insufficiencies and all costs incurred by Owner, including attorney fees, to recover such insufficiencies.

17. PROJECT SAFETY.

- 17.1. The Contractor shall be solely and completely responsible for safety conditions on the job site, including the safety of all persons and property during performance of the work to complete the Project. The services of Owner's employees or the Owner's agents or Consultant's personnel in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's work methods, equipment, bracing, scaffolding or trenching, or safety measures in, on or near the construction site. The Contractor shall provide safe access for the Owner and its inspectors to adequately inspect the quality of work and the conformance with project specifications.
- 17.2. Contractor is responsible for locating any underground utilities affected by the Project and is deemed to be an excavator for purposed of chapter 19.122 RCW. Contractor shall be responsible for compliance with chapter 19.122 RCW, including utilization of the "one call" locator system before commencing any excavation activities. Contractor is also responsible for ensuring adequate trench safety and compliance as required by the Washington State Industrial and Health Act. The Contractor shall be

responsible to notify, pay for and coordinate Contractor's work with One Call service at 456-8000.

17.3. All work shall be performed to comply with all county, state and federal safety regulations. Barricades, signs, guards and warning lights shall be installed around the construction site necessary to protect persons from injury. Security fencing is required until the project site is secure and all openings are lockable.

18. DISPUTE RESOLUTION

18.1. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days of a party notifying the other parties in writing that a dispute exists "Dispute Notice." The participating parties shall share equally the costs of mediation and each participating party shall be responsible for its own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.

18.2. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 45 calendar days of the Dispute Notice or within 30 days of end of the mediation, either party may submit the dispute to binding arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Superior Court as amended, located in the county in which the Project is located, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with all participating parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. The prevailing party, in addition to costs, shall be entitled to reasonable attorney's fees as determined by the arbitrator.

18.3. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the Superior Court of the County in which the Project is located. The court shall determine all questions of law and fact without empanelling a jury for any purpose.

18.4. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

18.5. The prevailing party in any action to enforce the terms of this contract, in addition to costs, shall be entitled to reasonable attorney's fees and expenses of arbitration

including expert witness fees, paralegal costs and copying costs as determined by the arbitrator or court including costs and fees incurred on appeal.

19. SUSPENSION OF THE WORK

19.1. The Owner may, at any time suspend the Project, or any part thereof, by giving notice to the Contractor in writing. The work shall be resumed by the Contractor within fourteen (14) calendar days after the date fixed in the written notice from the Owner to the Contractor to do so. The Owner shall not reimburse the Contractor for expense incurred by the Contractor in connection with the work under this contract as a result of such suspension.

19.2. Suspension of the Project by the Owner shall not furnish any ground for claim by the Contractor for damages or extra compensation, but the period of such suspensions shall be taken into consideration in determining the revised date for completion as hereinafter provided. The Contractor shall not suspend work under the contract without the written order of the Owner as stated in the preceding paragraph. The Contractor will be required to work a sufficient number of hours per day in order to complete the project within the days specified. The Owner shall determine the question as to the necessity of discounting any portion of the Project by reason of unfavorable weather conditions.

19.3. Upon failure of the Contractor to carry out the orders of the Owner or to perform work under the contract in accordance with its provisions, the Owner may suspend the work for such period, as Owner deems necessary. Time lost by reason of such failure or in replacing improper work or materials shall not furnish any ground to the Contractor for claiming an extension of time or extra compensation and shall not release the Contractor from damages of liability from failure to complete the work within the time prescribed.

20. USE OF COMPLETED PORTION OF PROJECT

20.1. The Owner shall have the right to take possession of and use any completed or partially completed portions of the Project, notwithstanding that the time may not have expired for completing the entire Project. Such taking possession and use shall not be deemed to be completion of the contract in respect to such work nor shall the same be deemed to be any acceptance of any work not completed in accordance with the Contract Documents.

21. AUTHORITY OF OWNER'S CONSULTANT

21.1. The Owner may designate an Architect, Engineer or other consultant as the Owner's Consultant at any time under this Contract. In the event the Owner designates such a Consultant, the Consultant shall have the following express authority plus any additional authority granted by the Owner in writing during the performance of this Agreement by Contractor:

- 21.1.1. The Consultant shall act as advisor and Consultant to the Owner in matters relating to the contract administration and interpretation, PROVIDED, HOWEVER, nothing contained herein or elsewhere in the Contract Documents shall be construed as requiring the Consultant to direct the method or manner of performing any work by the Contractor under this contract.
- 21.1.2. It is understood and agreed by and between the parties hereto that the Project included in the contract is to be done to the complete satisfaction of the Owner and Consultant and that the decision of the Owner and Consultant as to the true construction and meaning of the contract, plans, specifications and estimates and as to all questions arising as to proper performance of the work to complete the Project shall be final. The Consultant shall determine the unit quantities and the classifications of all work done and material furnished under the provisions of this agreement and Consultant's determination thereof shall be final and conclusive and binding upon the Contractor.
- 21.1.3. The Consultant shall decide any and all questions that may arise as to the quality or acceptability or materials furnished and work performed and as to the rate of progress of the Project, and questions as to acceptable fulfillment and performance of the contract on the part of the Contractor and as to compensation. The decision of the Consultant in such matters shall be final. The Consultant may direct the sequence of conducting work when it is in locations where the Owner is doing work either by contract or by its own forces, or where such other works may be affected by the contract, in order that conflict may be avoided and the work under these specifications be harmonized with that under other contracts, or with specifications be harmonized with that under other contracts, or with other work being done in connection with, or growing out of, operations of the Owner. Nothing herein contained, however, shall be taken to relieve the Contractor of any of its obligations or liabilities under the contract.
- 21.1.4. The Consultant shall not have authority to waive the obligation of the Contractor to perform the Project work in accordance with the Contract Documents. Failure or omission on the part of the Consultant to condemn unsuitable, inferior or defective work and /or labor and material or equipment furnished under the contract shall not release the Contractor or Contractor's bond from performing the Project in accordance with the Contract Documents.
- 21.1.5. Determination of "OR EQUAL". The Consultant will be the sole judge in the question of "or equal" of any supplies of materials proposed by the Contractor. The Contractor shall pay to the Owner the cost of test and evaluations by the Consultant to determine acceptability of alternates proposed by the Contractor, in accordance with the established rates of the Consultant for time and expense, the total cost of which may be offset by the Owner against the contract price.

21.1.6. Inspection of Work and Materials: The Consultant will make periodic visits to the job to familiarize Consultant generally with the progress and quality of the Contractor's work. The Consultant will carry out reasonable inspections of the work to determine if it is proceeding in accordance with the Contract Documents.

21.1.7. The Consultant shall at all times have access to the Project to observe the progress and quality wherever it is in preparation or progress, and the Contractor shall provide proper facilities for such access and for necessary inspection and testing. If any work should be covered up without approval or consent of the Consultant, it must, if required by the Owner, be uncovered for inspection at the Contractor's expense. After inspection, the Owner may order a re-examination of questioned work, and if so ordered, the Contractor shall uncover the work. If such work is found by the Consultant to be in accordance with the Contract Documents, the Owner shall pay the cost of re-examination and replacement. If such work be found not in accordance with the Contract Documents, the Contractor shall pay such costs.

22. PLANS AND WORKING DRAWINGS

22.1. Upon receipt of award of contract, the Contractor shall carefully study and compare all drawings, specifications and other instructions and shall, prior to ordering material or performing work, report in writing to the Owner any error, inconsistency or omission in respect to design, mode of construction or cost which Contractor may discover. If the Contractor, in the course of this study or in the accomplishment of the Project, finds any discrepancy between the drawings and the physical condition of the locality as represented in the drawings, or any such errors or omissions in respect to design, mode of construction or cost in the drawings or in the layout as given by points and instructions, it shall be Contractor's duty to inform the Owner immediately in writing. Any work done after such discovery, until correction of drawings or authorization of extra work is given, if the Owner finds that extra work is involved, will be done at the Contractor's risk. If extra work is involved, the procedure shall be as provided in changes in the Project.

22.2. Conformity With and Deviations From Plans and Stakes: The Contractor shall preserve bench marks, reference points and stakes, and in case of destruction or removal thereof for any reason, the Contractor is responsible for the resulting cost for replacement and shall be responsible for any mistakes and loss or damage arising therefrom which may be caused by absence, destruction, removal or disturbance thereof.

23. FINAL ACCEPTANCE

23.1. All material and completed work are subject to final inspection by the Owner.

23.2. Completion and/or Correction of Work and Remedies Before Final Payment: If the Contractor should neglect to prosecute the work properly and/or fail to perform any

provision of this contract, the Owner after seven (7) calendar days' written notice to the Contractor, may, without prejudice to any other remedy Owner may have, make good such deficiencies and deduct the cost thereof from payments then or thereafter due the Contractor.

23.3. The Contractor shall promptly remove from the construction site all materials condemned by the Owner as failing to conform to the contract, whether incorporated in the Project or not; and the Contractor shall promptly replace and re-execute the work in accordance with the intent of the contract and without expense to the Owner and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement. If the Contractor does not remove such condemned work and material within the period herein above described, the Owner may remove and store any such material at the expense of the Contractor. If the Contractor does not pay the cost of such removal within ten (10) calendar days from the date the notice to the Contractor of the fact of such removal, the Owner may, upon an additional ten (10) calendar days' written notice, sell such materials at public or private sale, and deduct all costs and expenses incurred, including costs of sale, accounting to the Contractor for the net proceeds remaining, and the Owner may bid at any such sale. The Contractor shall be liable to the Owner for the amount of any deficiency from any funds otherwise due the Contractor.

23.4. The Contractor shall bear the risk of loss or damage for all finished or partially finished work until the Owner finally accepts the entire contract.

24. SUPERINTENDENT AND SUPERVISION

24.1. The Contractor shall keep on the construction site during progress of the Project a competent superintendent and any necessary assistants, all satisfactory to the Owner. The superintendent shall not be changed except with the consent of the Owner, unless the superintendent proves to be unsatisfactory to the Contractor and ceases to be in Contractor's employ. The superintendent shall represent the Contractor in Contractor's absence and all directions given to the superintendent shall be as binding as though given to the Contractor. Instructions to the Contractor shall be confirmed in writing upon Contractor's request in each case. The Contractor shall give efficient supervision to the Project, using Contractor's best skill and attention.

25. SEPARATE CONTRACT -INTERFERENCE WITH OTHER CONTRACTORS

25.1. The Owner reserves the right to perform work with its own forces or to let other contracts for work under similar general conditions in connection with this project, of which the work is awarded to one or more contractors under separate contract is a part. The Contractor shall afford the Owner and other contractors' reasonable opportunity for the introduction and storage of their materials and the execution of their respective work and shall properly connect and coordinate Contractor's work with theirs.

26. GENERAL CONTRACTOR RESPONSIBILITIES

- 26.1. Permits, permission under franchises, licenses and bonds of a temporary nature necessary for and during the prosecution of the Project, and inspection fees in connection therewith shall be secured and paid for by the Contractor. Where the Owner is required to secure such permits, permission under franchises, licenses and bonds against the Contractor the Owner may offset the costs incurred against the contract price.
- 26.2. The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work required by the Contract Documents. If the Contractor observes that the Contract Documents, or any part thereof, are inconsistent or at variance therewith, Contractor shall promptly notify the Owner in writing, and any necessary changes shall be made as provided in the contract for changes in Project. If the Contractor performs any work contrary to such laws, ordinances, rules and regulations or prior to obtaining permits, permission under franchises, licenses and/or bonds as required to be furnished by or obtained by the Owner, Contractor does so at Contractor's own risk and without payment or reimbursement from Owner unless Owner shall have given written approval thereof to the Contractor.
- 26.3. The Contractor shall continuously maintain adequate protection of the Project from damage and shall protect the Owner's property from injury or loss arising in connection with or during the existence of this contract. Contractor shall make good any such damage, injury or loss, except such as may be directed due to errors in the Contract Documents or caused by agents or employees of the Owner. Contractor shall adequately protect adjacent property from loss or damage occasioned by performance of the work. Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for protection required by public authority or local conditions.

27. WARRANTY

- 27.1. Upon acceptance of the contract work, contractor must provide the Owner a one-year warranty bond in a form and amount acceptable to the Owner. The contractor shall correct all defects in workmanship and materials within one (1) year from the date of the Owner's acceptance of the contract work. In the event any parts are repaired or replaced, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the Project shall extend for one (1) year from the date such correction is completed and accepted by the Owner. The contractor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the Owner of the defect. If the contractor does not accomplish the corrections within a reasonable time as determined by the Owner, the Owner may complete the corrections and the contractor shall pay all costs incurred by the Owner in order to accomplish the correction.

28. LIMITATION OF ACTIONS

28.1. CONTRACTOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS AGREEMENT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONTRACTOR'S ABILITY TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

29. MISCELLANEOUS PROVISIONS

29.1. Independent Contractor. The parties intend that the Contract Document will create an independent contractor relationship.

29.2. Nondiscrimination. In the hiring of employees for the performance of work under the Contract Documents the Contractor, its subcontractors, or any person acting on behalf of Contractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

29.3. Compliance with Laws. Contractor shall comply with all federal, state and local laws, rules and regulations that are now effective or in the future become applicable to Contractor's business, equipment, and personnel engaged in operations covered by the Contract Documents or accruing out of the performance of those operations.

29.4. Work Performed at Contractor's Risk. Contractor shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the Project. All work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the Project.

29.5. Nonwaiver of Breach. The failure of the Owner to insist upon strict performance of any of the terms and rights contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and they shall remain in full force and effect.

29.6. Governing Law. The Contract Documents shall be governed and construed in accordance with the laws of the State of Washington. If any dispute arises between the Owner and Contractor under any of the provisions of the Contract Documents, resolution of that dispute shall be available only through the jurisdiction, venue, and rules of the Superior Court of the County in which the Project is located.

29.7. Written Notice. All communications regarding the contract shall be sent to the parties at the addresses listed on the signature page of the contract, unless otherwise notified. Any written notice shall become effective upon delivery, but in any event three (3)

calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the contract.

29.8. Assignment. Any assignment of this contract by the Contractor without the written consent of the Owner shall be void.

29.9. Modification. No waiver, alteration, or modification of any of the provisions of the Contract Documents shall be binding unless in writing and signed by a duly authorized representative of the Owner and Contractor.

29.10. Severability. If any one or more sections, sub-sections, or sentences of the contract are held to be unconstitutional or invalid, that decision shall not affect the validity of the remaining portion of the contract and the remainder shall remain in full force and effect.

29.11. Entire Agreement. The written provisions and terms of the Contract Documents, which include these General Conditions as well as the mechanical, electrical, and structural consultants' specifications, provisions, and plans, together with any attached exhibits, supersede all prior verbal statements by any representative of the Owner, and those statements shall not be construed as forming a part of or altering in any manner the Contract Documents. The Contract Documents and any attached Exhibits contain the entire agreement between the parties. Should any language in any Exhibit to the Contract Documents conflict with any language contained in the Contract Documents, the terms of the Contract Documents shall prevail.

Owner

Contractor

By: _____

By: _____

Contractor Reg. No. _____

UBI Number: _____

Dated: _____

Dated: _____

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Quote for this Project shall submit, as part of its Quote, the following information:

1. Project Name: _____ Project Number: _____
2. Contractor's Business Name: _____
3. Business address: _____
4. Business phone: _____ Fax: _____
5. Contractor Registration-
 - Washington State License Number _____ Status: Active Yes:___ No:___
6. How many years have you been engaged in the contracting business under the present firm name? _____
7. Describe the general character of work performed by your company: _____

8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) _____
 - b) _____
 - c) _____
9. Bank references: _____
10. State of Washington Excise Tax Registration No.: _____
11. Industrial Insurance Account No.: _____ Account Current: Yes ___ No ___
12. Current UBI Number: _____ Account: Open ___ Closed ___
13. Employment Security Department (ESD)
 - Number: _____
 - Documentation available from ESD: Yes ___ No ___
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ___ No ___
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract

Company: _____

Authorized Signature: _____

Print Name and Title: _____

EXHIBIT C – QUOTE FORM

Project Name: _____
Project No.: _____
Name of Firm: _____

In compliance with the contract documents, the following Quote is submitted:

1) BASE QUOTE

_____ \$ _____
(Print dollar amount in space above. **Do not include Washington State Sales Tax**)

Additional hourly rate for any ad-hoc work requested outside the Scope of Work \$ _____

2) Outline of work to be completed addressing the Scope of Work: (attach separate sheet if necessary)

3) Outline of major Equipment, materials and supplies: (attach separate sheet if necessary)

4) ALTERNATES (*Specify whether additive or deductive*)

- (1) _____ \$ _____
- (2) _____ \$ _____
- (3) _____ \$ _____
- (4) _____ \$ _____
- (5) _____ \$ _____

(6) _____ \$ _____

Do not include Washington State Sales Tax in alternate amounts.

Time for Completion

The undersigned hereby agrees to complete all the work under the Base Quote (and accepted alternates) within _____ after the date of Notice to Proceed.

UNIT PRICES (Where applicable) (Do not include Washington State Sales Tax)

<u>Item No.</u>	<u>Unit Description</u>	<u>Estimated Quantities</u>	<u>Additive Unit Price</u>	<u>Deductive Unit Price</u>	<u>Per Measurement</u>
1.			\$	\$	
2.			\$	\$	
3.			\$	\$	
4.			\$	\$	
5.			\$	\$	

The above unit prices shall be for any additive and deductive work within 15% of the above estimated quantities. The unit price shall include full compensation for the cost of labor, materials, equipment, overhead, profit and any additional costs associated with the unit bid.

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

The following is a list of the Subcontractor's that will be used on the work if the Bidder is awarded the Contract.

Work to be Performed	Subcontractor

Receipt of Addenda

Receipt of the following addenda is acknowledged:

Addendum No. _____
Addendum No. _____
Addendum No. _____

Addendum No. _____
Addendum No. _____
Addendum No. _____

Quote Signature. The Quote shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Quote is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Quote.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Address _____
City _____ State _____ Zip Code _____
Date _____ Telephone _____ FAX _____
State of Washington Contractor's License No. _____ UBI No. _____
Federal Tax ID # _____ e-mail address: _____

EXHIBIT D

**COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)**

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Quote, and that such Quote is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham quote, or to refrain from submitting a quote, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

NAME OF BIDDER'S FIRM

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Subscribed and sworn to before me this _____ day of _____, 20__.

**Notary Public in and for the State of
Washington, residing at**

.

See Instructions to Bidders

NOTE: Type or Print in Ink

Principal (Legal Name and Business Address)	Type of Organization (Check One)	
	<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership
Surety(ies) (Name(s) and Business Address(es))	<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Corporation
	Contract Date	Contract Number
	Sum Amount of bond (Including State Sales Tax)	
	Dollars	
	(\$ _____)	

We, the Principal and Surety(ies), in accordance with the Revised Code of Washington, are firmly bound and obligated to East Jefferson Fire Rescue in the above sum amount on conditions set forth below, for the payment of which we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, that the Principal entered into the contract identified above.

THE ABOVE OBLIGATION shall be void and of no effect if the Principal performs and fulfills all the provisions of such contract and any extensions or modifications thereof that may be made by Central Pierce Fire & Rescue, and faithfully pays all laborers, mechanics and subcontractors and materialmen, and all persons who shall supply such person or persons, or subcontractors, with materials and supplies for the carrying on of such work and shall indemnify Central Pierce Fire & Rescue against any loss or damage directly due to the failure of the Principal to faithfully perform the contract identified above.

IN WITNESS WHEREOF, the Principal and Surety(ies) have executed this payment and performance bond and have affixed their signatures and seals on the date set forth above.

1. Name of Principal and Title	Phone No.	Signature	L.S. (Corporate Seal)
2.			

Surety A	Name and Address	Liability Limit		L.S. (Corporate Seal)
	Name and Title (Attorney in Fact)	Phone No.	Signature	
	Name and Title (Resident Agent)	Phone No.	Signature	
Surety B	Name and Address	Liability Limit		L.S. (Corporate Seal)
	Name and Title (Attorney in Fact)	Phone No.	Signature	
	Name and Title (Resident Agent)	Phone No.	Signature	

EXHIBIT F

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

EXHIBIT G

Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder's Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

EXHIBIT H – PREVAILING WAGE RATES

This Project requires the payment of prevailing wages. Applicable Prevailing Wage Rates can be found at: <http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>

Contractors shall use the wage rates in effect in the County in which the Project is located on the due date of the bid. A copy of the applicable wage rates is available for viewing at the Owner's headquarters station and a hard copy will be mailed if requested.

EXHIBIT I – SCOPE OF WORK

Policy 353.F – Limited Small Works Roster Request for Public Works Project Quotes
Under \$75,500K (Single Trade)/\$150,000 (Multi-Trade)

Central Pierce Fire & Rescue
Limited Small Works Roster Request For Quotes
Project: [PROJECT DESCRIPTION]

Central Pierce Fire & Rescue “Owner” is a special purpose junior taxing district providing fire and EMS services within [COUNTY] County, Washington. The Owner is seeking quotes for [PROJECT DESCRIPTION] as more specifically described below “Quotes.” Quotes will be accepted [REDACTED] through [REDACTED]. A contract will be awarded by the Board of Commissioners after [REDACTED].

All Contractors submitting a Quote shall comply with the following requirements and such requirements shall be part of the contract to perform the work.

- 1. Submission Deadline.** Quotes will be accepted until [REDACTED] PM on [REDACTED] at [AGENCY ADDRESS], via mail at Central Pierce Fire & Rescue [AGENCY ADDRESS] or via email at [REDACTED].
- 2. Introduction.** The Owner is seeking proposals to for the purpose of [PROJECT DESCRIPTION] “Project”. The purpose of this request for Quotes is to evaluate proposals for the Project from qualified contractors and to select the Contractor whose proposal best meets the needs of the Owner in terms of cost efficiency, work quality and timeliness.
- 3. Knowledge of Project.** The Contractor submitting a Quote has examined the site, local conditions, bid documents, and all applicable laws and ordinances covering the Project contemplated. The Contractor is familiar with the terms, provisions, and requirements of the foregoing, all of their respective terms and conditions are incorporated herein by this reference and the Quote is tendered as an offer to perform the Project and furnish the equipment, materials, appurtenances, and guarantees, complete in place, in good working order.
- 4. Proof of Competency of Contractor.** To demonstrate qualification for performing the Project, Contractors may be requested to submit written evidence of financial position, previous experience, current commitments, references from prior customers relating to ability perform the work. Each Contractor submitting a Quote must meet the following minimum requirements and must insure that all subcontractors that will be used also meet the minimum requirements.:
 - 4.1.** At the time of Quote submittal, have a current certificate of registration in compliance with chapter 18.27 RCW, proof of which must be submitted with the Quote;
 - 4.2.** Have a current state unified business identifier number;
 - 4.3.** Have industrial insurance coverage for the Contractor’s employees working in Washington as required in Title 51 RCW; an employment security department number

as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.

- 4.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- 4.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
- 4.6. Comply with the Public Works Training requirements required by RCW 34.04.350.
5. **Project Timeline.** Completion of the project in its entirety will not exceed _____ (xx) consecutive days. The date range for start and completion of the Project shall be from _____, 20__ through _____, 20__.
6. **Insurance.** Contractor agrees to obtain at its own cost and expense insurance as specified in the contract form attached hereto as Exhibit A.
7. **Prevailing Wages.** Unless exempt under WAC 296-127-026, Contractor shall pay prevailing wages as currently published by the Washington State Department of Labor and Industries and shall comply with chapters RCW 39.12 and RCW 49.28. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted for the benefit of workers. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the law have been satisfied. The Contractor hereby certifies that it has not been cited for two violations within the last five (5) years, and is thus not prohibited from bidding on public works contracts. The Contractor further assures the Owner that it will use no sub-contractor who is thus prohibited.
8. **Laws and Regulations.** The Contractor's attention is directed to the fact that all applicable State laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they shall be deemed to be included in the Contract the same as though written out in full therein. Contractors are advised that if successful, they will be required to meet all applicable federal, state, and local laws pertaining to permits, licenses, fees and taxes, as well as laws pertaining to employment and wages. Contractors are responsible for determining the extent and applicability of such laws.
9. **Guaranty.** The Contractor shall and does hereby guarantee for a period of one (1) year from date of acceptance by the Owner all materials, workmanship and equipment installed under this contract to be as specified and of a good quality. Should any defect develop due to faulty material or workmanship within the guarantee period, the Contractor shall correct the defect and make good all damages that may have been caused by the defect. This work shall be done promptly and without cost to the Owner and at the entire expense of the

Contractor. The Contractor shall provide to Owner all manufacturer warranties at the completion of the work.

- 10. Contract Award.** The Owner reserves the right to reject any or all Quotes, to waive minor irregularities in any Quotes or in the procedures and to accept any Quote presented which the Owner deems to be the lowest responsible bidder whose Quote in the best interest of Owner.
- 11. Accessibility.** The Owner is fully compliant with the Americans with Disabilities Act (ADA) and will make reasonable accommodations as required, if such requests are made known to the Project Manager identified below a minimum of three (3) weekdays prior to any required need.
- 12. Public Records.** All submitted bids shall become the property of Owner and are subject to Washington State Open Records Law and available for public viewing after the submittal deadline.
- 13. Contract Form:** Contractor shall execute the form of Agreement attached as Exhibit A.
- 14. Statement of Qualifications.** See Exhibit B.
- 15. Quote Form.** See Exhibit C.
- 16. Minimum Wage/Non Collusion Affidavit.** See Exhibit D
- 17. Certification of Compliance with Wage Payment Statutes.** See Exhibit E.
- 18. Certification of Compliance with Contractor Training Requirements.** See Exhibit F.
- 19. Prevailing Wage Rates.** See Exhibit G.
- 20. Scope of Work.** See Exhibit H.
- 21. Owner Information:**

Any questions that arise as a result of this Request for Quotes may be addressed to:

Project Manager:
Mailing Address: [AGENCY ADDRESS]
Email Address:
Phone:

EXHIBIT A CONTRACT FORM

PUBLIC WORKS CONTRACT

(Under \$50,000 No Subcontractors, Single Payment, Bond Waived)

This Contract is entered into between Central Pierce Fire & Rescue, a municipal corporation, referred to as "Owner", and _____, referred to as "Contractor."

In consideration of the following terms and conditions and those contained in the documents incorporated by reference and made a part of this Contract, the parties agree as follows:

1. THE PROJECT

- 1.1. The Contractor shall perform all work and furnish all tools, materials, labor and equipment for the Owner and all work associated with the project entitled: [PROJECT DESCRIPTION].
- 1.2. The Project shall be performed in accordance with this Public Works Contract and the following Contract Documents: **Exhibit 1 – Scope of Work, Exhibit 2, Contractor's Estimate** and all other forms and documents referenced in such documents which are hereby referred to as the Contract Documents and by this reference are made a part of this Contract.
- 1.3. The Contract Documents, shall be read together. Unless otherwise specified in this Agreement. In the event that any of the terms of Contract Documents conflict with each other, the following shall be the order of precedence:
 - 1.3.1. The terms of this Document entitled "Public Works Contract" shall take precedence over the terms of **Exhibits 1, and 2. The terms of Exhibit 1 shall take precedence over the terms of Exhibit 2.** Any conflicts in the contract documents shall be brought to the attention of the Owner.
- 1.4. The Contractor will begin work within **xx** calendars days after the date of the written Notice to Proceed and be substantially completed within **xx** calendar days and fully completed within an additional **xx** calendar days. If the Project is not completed within the time specified, the Contractor agrees to pay to the Owner liquidated damages in accordance with the provisions contained in the Contract Documents. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the materials and for constructing and completing the Project provided for in this Contract, except for those noted in the specifications to be furnished by the Owner and installed by Contractor.
- 1.5. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Project provided for in the Contract Documents and

every part thereof, except as mentioned in the specifications to be furnished by the Owner.

1.6. The Contractor shall guarantee the materials and work for a period of one year after completion of the Project.

1.7. The Contractor is responsible for complying with all Federal, State, and local regulations affecting the Project including but not limited to Chapter 70.86 RCW, Chapter 296-305 WAC and Chapter 294-24WAC.

2. CONTRACT SUM

2.1. The Owner shall pay the Contractor for the full performance of the Contract the sum of \$ _____, plus Washington State Sales Tax. Washington State Sales Tax shall be stated separately on Contractor's invoice.

2.2. The Contractor shall provide a detailed invoice at the completion of the Project.

2.3. Final payment constituting the entire unpaid balance of the Contract sum, subject to the withholding of any retained percentage as provided in Paragraph 13, shall be made by the Owner to the Contractor within 30 days of the occurrence of the following:

2.3.1. The Project has been completed and approved and accepted by the Owner.

2.3.2. A final invoice has been submitted to the Owner by the Contractor.

3. BOND

3.1. Owner waives the Performance Bond pursuant to RCW 39.04.155(3).

4. INDEMNIFICATION AND HOLD HARMLESS

4.1. The Contractor shall indemnify, defend and save the Owner and its commissioners, officers, employees and agents harmless from any and all claims and risks and losses, damages, demands, suits, judgments and attorney's fees or other expenses of any kind on account of or relating to injury to or death of any and all persons or on account of all property damage of any kind, or in any manner connected with the work performed under this Contract, or caused in whole or in part by the Contractor, a subcontractor or their property, employees or agents during performance of the work or at any time before final acceptance, except only for those losses resulting from the sole negligence of the Owner with regard to activities within the Contractor's scope of work

4.2. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Owner, its members, officers, employees and agents, the Contractor's liability hereunder shall be only to the extent of the

Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

- 4.3. In an arbitration or lawsuit with respect to this hold harmless provision, the Contractor shall prepare and defend that lawsuit at its own cost and expense. If judgment is rendered or settlement made requiring payment of damages by the Owner, its officers, agents, employees and volunteers, the Contractor shall pay the same.

5. INSURANCE

- 5.1. The Contractor shall obtain the insurance described in this section from insurers approved by the State Insurance Commissioner pursuant to RCW Title 48. The Owner reserves the right to approve or reject the insurance provided, based on the insurer (including financial condition), terms and coverage, the Certificate of Insurance, and/or endorsements.
- 5.2. The Contractor's and all sub contractors' insurance coverage shall be primary and non-contributory insurance as respects the Owner's insurance, self-insurance, or insurance pool coverage. The Contractor shall provide the Owner and all Additional Insureds with written notice of any policy cancellation, within two business days of their receipt of such notice. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Owner. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the contract and no additional payment will be made.
- 5.3. All insurance policies, with the exception of Professional Liability and Workers Compensation, shall name the following listed entities as additional insured(s):
 - 5.3.1. The Owner and its officers, elected officials, employees, agents, and volunteers;
 - 5.3.2. The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, whether primary, excess, contingent or otherwise, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor describes limits lower than those maintained by the Contractor. Additional insured status shall include Products Completed Operations.
- 5.4. The Contractor shall deliver to the Owner a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the Project.
- 5.5. The insurance shall provide the minimum coverage and limits set forth below. Providing coverage in these stated minimum limits shall not be construed to relieve the Contractor from liability in excess of such limits. All deductibles and self-insured

retentions must be disclosed and are subject to approval by the Owner. The cost of any claim payments falling within the deductible shall be the responsibility of the Contractor.

6. TYPES AND LIMITS OF INSURANCE REQUIREMENTS

6.1. The Contractor shall maintain Workers' Compensation Insurance and/or Longshore and Harbor Workers Insurance as required by State or Federal statute, for all of Contractor's employees to be engaged in work on the Project under this contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance and/or Longshore and Harbor Workers' Insurance for all of the latter's employees engaged in such work. The Contractor's Labor & Industries account number shall be noted on the Certificate of Insurance.

6.1.1. A policy of Commercial General Liability Insurance, including:

Per project aggregate

Premises/Operations Liability

Products/Completed Operations – for a period of three years following final acceptance of the Project.

Personal/Advertising Injury

Contractual Liability

Independent Contractors Liability

Stop Gap / Employers' Liability

Explosion, Collapse, or Underground Property Damage (XCU)

6.1.2. Such policy must provide the following minimum limits:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$2,000,000 Products & Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury, each offence

\$2,000,000 Personal & Advertising Injury, Aggregate

6.1.3. Stop Gap / Employers' Liability

\$1,000,000 Each Accident

\$1,000,000 Disease - Policy Limit

\$1,000,000 Disease - Each Employee

6.1.4. Automobile Liability for owned, non-owned, hired, and leased vehicles, with an MCS 90 endorsement and a CA 9948 endorsement attached if "pollutants" are to be transported. Such policy(ies) must provide the following minimum limit:

\$1,000,000 combined single limit

7. CHANGE ORDERS

7.1. The Owner reserves the right to make, at any time during the Project, such changes in quantities and such alterations in the Project as are necessary to satisfactorily

complete the project. Such changes in quantities and alterations shall not invalidate the contract nor release the surety, and the Contractor agrees to perform the work as altered. The Contractor shall proceed with the work upon receiving a written change order approved by the Owner. In spite of any protest or claim, the Contractor shall proceed promptly with the work as the Owner orders.

8. CLAIMS

8.1. The Contractor shall give written notice to the Owner of all claims other than change orders within five (5) calendar days of the occurrence of events giving rise to the claim. Any claim for damages, additional payment for any reason, or extension of time, shall be conclusively deemed to have been waived by the Contractor unless a timely written claim is made in strict accordance with the applicable provisions of this Agreement. FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

9. TERMINATION

9.1. The Owner may terminate this Contract upon five (5) days written notice to the Contractor for any reason and without cause in which case the Owner shall pay the Contractor for costs incurred to the date of written notice.

10. CONTRACTOR RECORDS

10.1. Contractor agrees to make all project related books and records available to the Owner for inspection, review, photocopying and audit in the event of a Contract related dispute, claim, modification or other Contract related action at reasonable times and at places designated by the Owner.

11. DEFECTIVE OR UNAUTHORIZED WORK

11.1. The Owner reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or unauthorized work includes, without limitation: work and materials that do not conform to the requirements of this contract, and extra work and materials furnished without the Owner's written approval. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the Project, the Owner may complete the Project by contract or otherwise, and the Contractor shall be liable to the Owner for any additional costs incurred by the Owner. "Additional costs" means all reasonable costs incurred by the Owner, including legal costs and attorneys' fees, beyond the maximum contract price under this Agreement. The Owner further reserves the right to deduct the cost to complete

the Project, including any additional costs, from any amounts due or to become due to the Contractor

12. PREVAILING WAGES

12.1. The Contractor represents under penalty of perjury of the laws of the state of Washington, that the only individuals providing services under this contract are exempt from prevailing wages pursuant to WAC 296-127-026 as either the sole owner or spouse of the owner of Contractor's company, a partner owning at least thirty percent of Contractor's Company or the president, vice president or treasurer of the Contractor's corporation if such officer owns at least thirty percent of the corporation.

Signature of Contractor

If not signed by Contractor, the following paragraph shall control.

12.2. The Contractor shall pay prevailing wages and shall comply with chapter RCW 39.12 and chapter 49.28 RCW. A Combined Notice of Intent to Pay Prevailing Wages and Affidavit of Wages Paid must be signed and provided to Owner prior to Contractor performing any work on the Project. Prevailing wage rates for the Project must be posted on the Project site. Final payment on the Contract shall be withheld until confirmation has been received by the Owner that the prevailing wage requirements of the statute have been satisfied. The Contractor certifies that it has not been cited for two violations within the last five (5) years, and is not prohibited from bidding on public works contract.

12.3. The Contractor shall execute the Certification of Compliance with Wage Payment Statutes attached hereto as Exhibit A.

12.4. Prevailing Wages for the county in which the Project is located can be found at:

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp>

13. RETAINAGE

13.1. The contract sum is less than \$50,000. Accordingly, Owner hereby waives the retained percentage and Contractor expressly agrees that Contractor shall be strictly liable for any and all failures to pay the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract, including attorney fees incurred by Owner, to enforce this obligation.

Signature of Owner

If not signed by Owner, the following paragraphs shall control.

- 13.2. Pursuant to RCW 60.28, a sum of 10 percent of the monies earned by the Contractor will be retained from all Contractor payments. Such retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract.
- 13.3. Monies retained under this Section shall be retained in a fund by the Owner unless Contractor elects for an alternative method of holding the retainage as provided under RCW 60.28.
- 13.4. The Contractor agrees to notify Owner within five (5) days of the receipt of any of the following:
- 13.4.1. Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015.
 - 13.4.2. Notification by the Department of Labor and Industries of any proceedings, complaint or investigation conducted under the provisions of RCW 39.12.065.
 - 13.4.3. The retained percentage may be held by Owner until all claims and proceedings referred to above have been resolved to the satisfaction of Owner.
 - 13.4.4. In the event the retainage is insufficient to cover payment of the items set forth in Section 13.2 Contractor shall be liable for all such insufficiencies and all costs incurred by Owner, including attorney fees, to recover such insufficiencies.

14. PROJECT SAFETY.

- 14.1. The Contractor shall be solely and completely responsible for safety conditions on the job site, including the safety of all persons and property during performance of the work to complete the Project. The services of Owner's employees or the Owner's agents or Consultant's personnel in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's work methods, equipment, bracing, scaffolding or trenching, or safety measures in, on or near the construction site. The Contractor shall provide safe access for the Owner and its inspectors to adequately inspect the quality of work and the conformance with project specifications.
- 14.2. Contractor is responsible for locating any underground utilities affected by the Project and is deemed to be an excavator for purposes of chapter 19.122 RCW. Contractor shall be responsible for compliance with chapter 19.122 RCW, including utilization of the "one call" locator system before commencing any excavation activities. Contractor is also responsible for ensuring adequate trench safety and compliance as required by the Washington State Industrial and Health Act. The Contractor shall be responsible to notify, pay for and coordinate Contractor's work with One Call service at 456-8000.

15. DISPUTE RESOLUTION

- 15.1. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days of a party notifying the other parties in writing that a dispute exists "Dispute Notice." The participating parties shall share equally the costs of mediation and each participating party shall be responsible for its own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 15.2. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 45 calendar days of the Dispute Notice or within 30 days of end of the mediation, either party may submit the dispute to binding arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Superior Court as amended, located in the county in which the Project is located, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with all participating parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. The prevailing party, in addition to costs, shall be entitled to reasonable attorney's fees as determined by the arbitrator.
- 15.3. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the Superior Court of the County in which the Project is located. The court shall determine all questions of law and fact without empanelling a jury for any purpose.
- 15.4. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.
- 15.5. The prevailing party in any action to enforce the terms of this contract, in addition to costs, shall be entitled to reasonable attorney's fees and expenses of arbitration including expert witness fees, paralegal costs and copying costs as determined by the arbitrator or court including costs and fees incurred on appeal.

16. SUSPENSION OF THE WORK

- 16.1. The Owner may, at any time suspend the Project, or any part thereof, by giving notice to the Contractor in writing. The work shall be resumed by the Contractor within fourteen (14) calendar days after the date fixed in the written notice from the Owner to the Contractor to do so. The Owner shall not reimburse the Contractor for expense

incurred by the Contractor in connection with the work under this contract as a result of such suspension.

16.2. Suspension of the Project by the Owner shall not furnish any ground for claim by the Contractor for damages or extra compensation, but the period of such suspensions shall be taken into consideration in determining the revised date for completion as hereinafter provided. The Contractor shall not suspend work under the contract without the written order of the Owner as stated in the preceding paragraph. The Contractor will be required to work a sufficient number of hours per day in order to complete the project within the days specified. The Owner shall determine the question as to the necessity of discounting any portion of the work by reason of unfavorable weather conditions.

16.3. Upon failure of the Contractor to carry out the orders of the Owner or to perform work under the contract in accordance with its provisions, the Owner may suspend the work for such period, as Owner deems necessary. Time lost by reason of such failure or in replacing improper work or materials shall not furnish any ground to the Contractor for claiming an extension of time or extra compensation and shall not release the Contractor from damages of liability from failure to complete the work within the time prescribed.

17. PLANS AND WORKING DRAWINGS

17.1. Upon receipt of award of contract, the Contractor shall carefully study and compare all drawings, specifications and other instructions and shall, prior to ordering material or performing work, report in writing to the Owner any error, inconsistency or omission in respect to design, mode of construction or cost which Contractor may discover. If the Contractor, in the course of this study or in the accomplishment of the Project, finds any discrepancy between the drawings and the physical condition of the locality as represented in the drawings, or any such errors or omissions in respect to design, mode of construction or cost in the drawings or in the layout as given by points and instructions, it shall be Contractor's duty to inform the Owner immediately in writing. Any work done after such discovery, until correction of drawings or authorization of extra work is given, if the Owner finds that extra work is involved, will be done at the Contractor's risk. If extra work is involved, the procedure shall be as provided in changes in the Project.

18. FINAL ACCEPTANCE

18.1. All material and completed work are subject to final inspection by the Owner.

18.2. Completion and/or Correction of Project and Remedies Before Final Payment: If the Contractor should neglect to prosecute the Project properly and/or fail to perform any provision of this contract, the Owner after seven (7) calendar days' written notice to the Contractor, may, without prejudice to any other remedy Owner may have, make good such deficiencies and deduct the cost thereof from payments then or thereafter due the Contractor.

18.3. The Contractor shall promptly remove from the construction site all materials condemned by the Owner as failing to conform to the contract, whether incorporated in the Project or not; and the Contractor shall promptly replace and re-execute the work in accordance with the intent of the contract and without expense to the Owner and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement. If the Contractor does not remove such condemned work and material within the period herein above described, the Owner may remove and store any such material at the expense of the Contractor. If the Contractor does not pay the cost of such removal within ten (10) calendar days from the date the notice to the Contractor of the fact of such removal, the Owner may, upon an additional ten (10) calendar days' written notice, sell such materials at public or private sale, and deduct all costs and expenses incurred, including costs of sale, accounting to the Contractor for the net proceeds remaining, and the Owner may bid at any such sale. The Contractor shall be liable to the Owner for the amount of any deficiency from any funds otherwise due the Contractor.

18.4. The Contractor shall bear the risk of loss or damage for all finished or partially finished work until the Owner finally accepts the entire contract.

19. SUPERINTENDENT AND SUPERVISION

19.1. The Contractor shall keep on the construction site during progress of the Project a competent superintendent and any necessary assistants, all satisfactory to the Owner. The superintendent shall not be changed except with the consent of the Owner, unless the superintendent proves to be unsatisfactory to the Contractor and ceases to be in Contractor's employ. The superintendent shall represent the Contractor in Contractor's absence and all directions given to the superintendent shall be as binding as though given to the Contractor. Instructions to the Contractor shall be confirmed in writing upon Contractor's request in each case. The Contractor shall give efficient supervision to the Project, using Contractor's best skill and attention.

20. CONTRACTOR RESPONSIBILITIES

20.1. Permits, permission under franchises, licenses and bonds of a temporary nature necessary for and during the prosecution of the Project, and inspection fees in connection therewith shall be secured and paid for by the Contractor. Where the Owner is required to secure such permits, permission under franchises, licenses and bonds against the Contractor the Owner may offset the costs incurred against the contract price.

20.2. The Contractor shall continuously maintain adequate protection of the Project from damage and shall protect the Owner's property from injury or loss arising in connection with or during the existence of this contract. Contractor shall make good any such damage, injury or loss, except such as may be directed due to errors in the Contract Documents or caused by agents or employees of the Owner. Contractor shall adequately protect adjacent property from loss or damage occasioned by performance of the work. Contractor shall provide and maintain all passageways, guard fences,

lights and other facilities for protection required by public authority or local conditions.

21. WARRANTY

21.1. Upon acceptance of the contract work, contractor must provide the Owner a one-year warranty bond in a form and amount acceptable to the Owner. The contractor shall correct all defects in workmanship and materials within one (1) year from the date of the Owner's acceptance of the contract work. In the event any parts are repaired or replaced, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the Project shall extend for one (1) year from the date such correction is completed and accepted by the Owner. The contractor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the Owner of the defect. If the contractor does not accomplish the corrections within a reasonable time as determined by the Owner, the Owner may complete the corrections and the contractor shall pay all costs incurred by the Owner in order to accomplish the correction.

22. LIMITATION OF ACTIONS

22.1. CONTRACTOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS AGREEMENT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONTRACTOR'S ABILITY TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

23. MISCELLANEOUS PROVISIONS

23.1. Independent Contractor. The parties intend that the Contract Document will create an independent contractor relationship.

23.2. Nondiscrimination. In the hiring of employees for the performance of work under the Contract Documents the Contractor, its subcontractors, or any person acting on behalf of Contractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

23.3. Nonwaiver of Breach. The failure of the Owner to insist upon strict performance of any of the terms and rights contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and they shall remain in full force and effect.

23.4. Governing Law. The Contract Documents shall be governed and construed in accordance with the laws of the State of Washington. If any dispute arises between the Owner and Contractor under any of the provisions of the Contract Documents,

resolution of that dispute shall be available only through the jurisdiction, venue, and rules of the Superior Court of the County in which the Project is located.

- 23.5. **Written Notice.** All communications regarding the contract shall be sent to the parties at the addresses listed on the signature page of the contract, unless otherwise notified. Any written notice shall become effective upon delivery, but in any event three (3) calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the contract.
- 23.6. **Assignment.** Any assignment of this contract by the Contractor without the written consent of the Owner shall be void.
- 23.7. **Modification.** No waiver, alteration, or modification of any of the provisions of the Contract Documents shall be binding unless in writing and signed by a duly authorized representative of the Owner and Contractor.
- 23.8. **Severability.** If any one or more sections, sub-sections, or sentences of the contract are held to be unconstitutional or invalid, that decision shall not affect the validity of the remaining portion of the contract and the remainder shall remain in full force and effect.
- 23.9. **Entire Agreement.** The written provisions and terms of the Contract Documents, supersede all prior verbal statements by any representative of the Owner, and those statements shall not be construed as forming a part of or altering in any manner the Contract Documents. The Contract Documents and any attached Exhibits contain the entire agreement between the parties.

Owner

Contractor

By: _____

By: _____

Contractor Reg. No. _____

UBI Number: _____

Dated: _____

Dated: _____

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Quote for this Project shall submit, as part of its Quote, the following information:

1. Project Name: _____ Project Number: _____
2. Contractor's Business Name: _____
3. Business address: _____
4. Business phone: _____ Fax: _____
5. Contractor Registration-
 - Washington State License Number _____ Status: Active Yes: ___ No: ___
6. How many years have you been engaged in the contracting business under the present firm name? ____
7. Describe the general character of work performed by your company: _____

8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) _____
 - b) _____
 - c) _____
9. Bank references: _____
10. State of Washington Excise Tax Registration No.: _____
11. Industrial Insurance Account No.: _____ Account Current: Yes ___ No ___
12. Current UBI Number: _____ Account: Open ___ Closed ___
13. Employment Security Department (ESD)
 - Number: _____
 - Documentation available from ESD: Yes ___ No ___
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ___ No ___
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract

Company: _____

Authorized Signature: _____

Print Name and Title: _____

EXHIBIT C – QUOTE FORM

Project Name: _____
Project No.: _____
Name of Firm: _____

In compliance with the contract documents, the following Quote is submitted:

1) BASE QUOTE

_____ \$ _____
(Print dollar amount in space above. **Do not include Washington State Sales Tax**)

Additional hourly rate for any ad-hoc work requested outside the Scope of Work \$ _____

2) Outline of work to be completed addressing the Scope of Work: (attach separate sheet if necessary)

3) Outline of major Equipment, materials and supplies: (attach separate sheet if necessary)

4) ALTERNATES (*Specify whether additive or deductive*)

- (1) _____ \$ _____
- (2) _____ \$ _____
- (3) _____ \$ _____
- (4) _____ \$ _____
- (5) _____ \$ _____

(6) _____ \$ _____

Do not include Washington State Sales Tax in alternate amounts.

Time for Completion

The undersigned hereby agrees to complete all the work under the Base Quote (and accepted alternates) within _____ after the date of Notice to Proceed.

UNIT PRICES (Where applicable) (Do not include Washington State Sales Tax)

<u>Item No.</u>	<u>Unit Description</u>	<u>Estimated Quantities</u>	<u>Additive Unit Price</u>	<u>Deductive Unit Price</u>	<u>Per Measurement</u>
1.			\$	\$	
2.			\$	\$	
3.			\$	\$	
4.			\$	\$	
5.			\$	\$	

The above unit prices shall be for any additive and deductive work within 15% of the above estimated quantities. The unit price shall include full compensation for the cost of labor, materials, equipment, overhead, profit and any additional costs associated with the unit bid.

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

The following is a list of the Subcontractor's that will be used on the work if the Bidder is awarded the Contract.

Work to be Performed	Subcontractor

Receipt of Addenda

Receipt of the following addenda is acknowledged:

Addendum No. _____
Addendum No. _____
Addendum No. _____

Addendum No. _____
Addendum No. _____
Addendum No. _____

Quote Signature. The Quote shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Quote is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Quote.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Address _____
City _____ State _____ Zip Code _____
Date _____ Telephone _____ FAX _____
State of Washington Contractor's License No. _____ UBI No. _____
Federal Tax ID # _____ e-mail address: _____

EXHIBIT D

**COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)**

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Quote, and that such Quote is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham quote, or to refrain from submitting a quote, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

NAME OF BIDDER'S FIRM

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Subscribed and sworn to before me this _____ day of _____, 20__.

**Notary Public in and for the State of
Washington, residing at**

.

EXHIBIT E

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

EXHIBIT F

Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder's Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

EXHIBIT G – PREVAILING WAGE RATES

This Project requires the payment of prevailing wages. Applicable Prevailing Wage Rates can be found at: <http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>

Contractors shall use the wage rates in effect in the County in which the Project is located on the due date of the bid. A copy of the applicable wage rates is available for viewing at the Owner's headquarters station and a hard copy will be mailed if requested.

EXHIBIT H – SCOPE OF WORK



**CENTRAL PIERCE FIRE & RESCUE
FORM**

**TITLE: Asset Control Form
ATTACHMENT NUMBER: 353.G**

Check one:

Capital Asset: Tangible equipment with a useful life of more than one year and a total purchase price of **at least \$5000.00** (including taxes, shipping, and installation charges). For example: exercise equipment, AED and heart monitoring devices, copiers, etc.

Small Attractive Asset: Tangible equipment with a useful life of more than one year and a total purchase price of **\$4999.99 and under** (including taxes, shipping and installation charges). For example: audiovisual components such as overhead projectors, televisions, cameras, surround sound systems, label makers, etc.

ADDITION: We acquired the following asset.

Description:		Date Acquired:	
Make:		Model:	
Serial Number:		Location/ Employee Assignment:	
Vendor Name:		PO Number:	
\$	Purchase Price (including taxes, shipping and installation). If DONATED, please estimate market price of item.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this Asset replacing an existing one? If Yes, complete the REPLACED AND/OR DISPOSAL Section.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this equipment added onto another Asset? If Yes, complete the IMPROVEMENT Section.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this Asset donated from another agency or a citizen? If Yes, by whom: _____ Address: _____		

DISPOSAL: We no longer own the following asset.

Description:		Date Disposed:	
Make:		Model:	
Serial Number:		Location/ Employee Assignment:	
<input type="checkbox"/> Sale <input type="checkbox"/> Scrapped <input type="checkbox"/> Lost/Stolen <input type="checkbox"/> Natural Disaster	Reason for Disposal: Additional Information: _____ _____ _____		
\$	If sold, State Sale Price. To whom: _____ Address: _____		
	Disposal Resolution Number		

The Disposal was authorized by (please print):
Authorizing Signature: _____

REPLACED: This asset was replaced by the addition detailed above.

Description:		Date Replaced:	
Make:		Model:	
Serial Number:			
<input type="checkbox"/> Yes	Was this asset Disposed of?		
<input type="checkbox"/> No	If Yes, complete the DISPOSAL Section.		
<input type="checkbox"/> Yes	Was this asset Transferred to a new location?		
<input type="checkbox"/> No	If Yes, complete the TRANSER Section.		

TRANSFER: This asset was relocation to a different person or location.

Description:		Date Transferred:	
Make:		Model:	
Serial Number:			
Previous Location/Assigned Employee:			
Transferred to Location/Assigned Employee:			

IMPROVEMENT: This asset was purchased and will be used in conjunction with the following asset.

Description:		Date:	
Make:		Model:	
Serial Number:			

I, _____ (printed name of person completing this form), certify that the information given above is a true and accurate account of District property listed above.

Signature: _____

Date: _____

Forward this form to:
 Finance Department
 Station 6-0 Portable

Office Use:	
Resolution:	
Reviewed:	
IFAS Update	

**Attachment 353.H Procurement Policy For Purchases or Projects Using Federal Funds
Uniform Guidance Procurement Policy Compliance Statement**

Contracts funded with federal grant or loan funds must be procured in a manner that conforms with all applicable Federal laws, policies, and standards, including those under the Uniform Guidance (2 C.F.R. Part 200).

The policy of the District when spending federal funds is to follow the most restrictive rule applicable under the District’s adopted Procurement Policy or under the federal Uniform Guidance (2 C.F.R. 200, Subpart D) (“UG”). The purpose of this Policy is to identify those areas where the Uniform Guidance requirements are the most restrictive rule. For any federal grant funded project, the specific federal grant guidelines should be closely reviewed and the granting agency should be consulted as necessary to insure compliance with the Uniform Guidance.

Equipment, Materials and Supplies.

Follow District procurement policy except where noted below:

General Requirement. May not specify specific brands when equal products exist.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost over \$10,000 or when value of goods purchased over prior fiscal year exceeds \$10,000. When purchase is for items designated by the EPA under 40 CFR Part 247, must procure items that contain the highest percentage of recovered materials consistent with maintaining a satisfactory level of competition. Consult 40 CFR 247.10 through .17 for full list but general items include paper and paper products, vehicle lubrication products, tires and parts, some construction products, and certain landscaping products.

Cost between \$10,000 and \$75,500. Use vendor list process or obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder (Note Best Value bid awards not permitted).

Cost between \$75,500 and \$250,000. Follow District procurement policy.

Cost over \$250,000. Conduct price/cost analysis prior to advertising for bids. Five percent bid bonds required when using sealed bid process.

Vendors that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on vendors prior to awarding bid. Cannot award if vendor is debarred.

Public Works Contracts.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost between \$10,000 and \$50,000. Use small works roster process or obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder (Note Best Value bid awards not permitted).

Cost between \$50,000 and \$250,000. Follow District procurement policy.

Cost over \$250,000. Cannot use small works roster, must use competitive sealed bidding. Conduct price/cost analysis prior to advertising for bids. Five percent bid bonds required when using sealed bid process.

Contractors that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Service Contracts other than Architects, Engineers and Surveyors.

There are no state mandated bid requirements for service contracts. The Uniform Guidelines establish the following more restrictive requirements.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost between \$10,000 - \$250,000. Obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder.

Cost over \$250,000. Use a competitive sealed bidding process following procedures used for public works . Conduct price/cost analysis prior to advertising for bids. Award to lowest responsive, responsible bidder. If conditions are not appropriate for using a sealed competitive bid process may use the Competitive Negotiation process established under RCW 39.04.

Service Providers that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on service provider prior to awarding bid. Cannot award if provider is debarred.

Bid Exemptions.

Follow District procurement policy.

Cost over \$250,000. Perform cost or price analysis prior to contracting. Must negotiate profit as separate element of the contract price.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Cooperative Purchasing (Piggyback).

Strictly scrutinized under Uniform Guidance. Must be able to document that entity that went out for bid fully complied with Uniform Guidance in addition to complying with the local or state bid laws applicable to the entity.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Conflicts of Interest.

The District follows the conflict of interest rules set forth in chapter 42.23 RCW and prohibits acceptance of gifts from contractors, vendors and service providers. The District's standards of conduct rules apply to all elected officials and all employees, volunteers and agents that are involved in the procurement process.



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Mid-Year Budget Amendment

Attachments: Resolution 24-08, Exhibit A

Submitted by: Tanya Robacker

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: [Click here to enter text.](#)

RECOMMENDED MOTION: “To approve Resolution 24-08 amending the 2024 Budget in the amount of \$3,640,473.”

SUMMARY: Recommendation to approve mid-year budget amendment resolution 24-08.

FINANCIAL IMPACT: This resolution reflects appropriation for Board approved purchases throughout the 2024 year, revenues not identified or quantified during the 2024 Budget development, and Division head adjustments created during the year.

The funds will be amended as follows:

Fund	Description	2024 Current Budget	2024 Amendment Res 24-08	2024 Amended Budget
001	General Fund	\$ 69,821,711	\$ 2,053,213	\$ 71,874,924
011	Reserve Fund	0	967,110	967,110
015	Equipt Replacement	2,045,180	195,150	2,240,330
050	Facilities	760,048	15,000	775,048
101	EMS Fund	41,620,488	410,000	42,030,488
102	GEMT Fund	15,000,000	0	15,000,000
201	Debt Fund	2,500,000	0	2,500,000
301	Capital Projects	7,400,000	0	7,400,000
	TOTAL	\$ 139,147,427	\$ 3,640,473	\$142,787,900



Board Meeting Agenda Item Summary

SUMMARY BY FUND/DESCRIPTION:

FUND	REASON	EXP	Inc / (Decr)
001	ADD 235 HIRING COSTS	65,000.00	Increase
	Em Mgmt Respread	0.00	Neutral
	H&W REALIGN	0.00	Neutral
	H&W RESPREAD OF EXP	0.00	Neutral
	HR ASSISTANT ADD	53,836.00	Increase
	IT MAINT INCR	472,901.00	Increase
	Monday.com Increase	0.00	Neutral
	MV ELECT FEES FM FC CNTNGNCY	0.00	Neutral
	MV FOC FURN TO FC CNTNGNCY	0.00	Neutral
	Mv Teams to WUI	0.00	Neutral
	MV TO Establish Water Rescue	0.00	Neutral
	Op Reserve Increase	967,110.00	Increase
	PHRT ADJUST	0.00	Neutral
	Respread Trng & Academy	0.00	Neutral
	SAFETY RESPREAD OF EXP	0.00	Neutral
	Small Tools Respread	0.00	Neutral
	SPECIAL EVENTS DIV SETUP	0.00	Neutral
	STATION UTIL & SM TOOLS	0.00	Neutral
	STUDIO EQUIPMENT PURCHASE	57,000.00	Increase
	SUPPORT SPECIALIST ADJUSTS	247,122.00	Increase
	TECH RESCUE RESPREAD OF EXP	0.00	Neutral
	TRAINING & ACADEMY INCR	190,244.00	Increase
	Training Respread	0.00	Neutral
	UNDID THIS POST	0.00	Neutral
001 Total		2,053,213.00	Increase
011	Op Reserve Increase	967,110.00	Increase
011 Total		967,110.00	Increase
015	P&E Van and DFM Truck	195,150.00	Increase
015 Total		195,150.00	Increase
050	STN41PROPERTY NEEDS	15,000.00	Increase
050 Total		15,000.00	Increase
101	EMS RESPREAD OF EXP	410,000.00	Increase
101 Total		410,000.00	Increase
301	CS B30 LEASEHOLD IMPRV	0.00	Neutral
	MV LAND ACQ FROM 72 TO 41	0.00	Neutral
301 Total		0.00	Neutral
Grand Total		3,640,473.00	Increase



Board Meeting Agenda Item Summary

NOTE: Increases covered by Beginning Cash / Fund Balances & ERF Refunds

LINE ITEM DETAIL

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
001	200	Em Mgmt Respread	54982	Fire Chief Contingency	1,750.00	Increase
		Monday.com Increase	54982	Fire Chief Contingency	(23,832.00)	Decrease
		MV ELECT FEES FM FC CNTNGNCY	54161	Election Fees	170,000.00	Increase
		MV ELECT FEES FM FC CNTNGNCY	54982	Fire Chief Contingency	(170,000.00)	Decrease
		MV FOC FURN TO FC CNTNGNCY	54982	Fire Chief Contingency	50,000.00	Increase
		Mv Teams to WUI	54982	Fire Chief Contingency	(80,000.00)	Decrease
		MV TO Establish Water Rescue	54982	Fire Chief Contingency	(300,000.00)	Decrease
		SPECIAL EVENTS DIV SETUP	54982	Fire Chief Contingency	(530,500.00)	Decrease
		STATION UTIL & SM TOOLS	54982	Fire Chief Contingency	(51,300.00)	Decrease
		STUDIO EQUIPMENT PURCHASE	53141	Operating Supplies	1,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	53501	Small Tools/Equipment	3,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	53503	Audio/Visual Equipment	44,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	56411	Equipment - Computer/Software	9,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	54982	Fire Chief Contingency	27,122.00	Increase
		Training Respread	54982	Fire Chief Contingency	1,051,760.00	Increase
		200 Total			202,000.00	Increase
	201	SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	40,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	15,000.00	Increase
		201 Total			55,000.00	Increase
	203	HR ASSISTANT ADD	51101	Regular Time	33,325.00	Increase
		HR ASSISTANT ADD	52001	FICA/Medicare	580.00	Increase
		HR ASSISTANT ADD	52002	Retirement	3,882.00	Increase
		HR ASSISTANT ADD	52003	Medical/Dental	12,227.00	Increase
		HR ASSISTANT ADD	52005	L & I	103.00	Increase
		HR ASSISTANT ADD	52007	Deferred Compensation	2,000.00	Increase
		HR ASSISTANT ADD	52017	HRA	1,667.00	Increase
		HR ASSISTANT ADD	52019	WA Paid Family & Medical Leave	52.00	Increase
		203 Total			53,836.00	Increase
	204	Small Tools Respread	53501	Small Tools/Equipment	(80,855.00)	Decrease
		SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	40,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	15,000.00	Increase
		204 Total			(25,855.00)	Decrease
	206	Em Mgmt Respread	53101	Office Supplies	0.00	Neutral
		Em Mgmt Respread	54741	Garbage	(1,750.00)	Decrease
		MV FOC FURN TO FC CNTNGNCY	56421	Equipment - Furniture	(50,000.00)	Decrease
		UNDID THIS POST	53101	Office Supplies	0.00	Neutral
		206 Total			(51,750.00)	Decrease
	210	IT MAINT INCR	54813	Maintenance Agreements	472,901.00	Increase
		Monday.com Increase	54813	Maintenance Agreements	23,832.00	Increase
		210 Total			496,733.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	230	Respread Trng & Academy	54191	Other Professional Services	5,000.00	Increase
		Respread Trng & Academy	54902	Subscriptions	50,000.00	Increase
		TRAINING & ACADEMY INCR	53102	Books/Manuals	1,500.00	Increase
		TRAINING & ACADEMY INCR	54331	Mileage	1,500.00	Increase
		Training Respread	54191	Other Professional Services	14,000.00	Increase
		Training Respread	54902	Subscriptions	45,100.00	Increase
		230 Total			117,100.00	Increase
	235	ADD 235 HIRING COSTS	54171	Medical Exams	30,000.00	Increase
		ADD 235 HIRING COSTS	54191	Other Professional Services	35,000.00	Increase
		PHRT ADJUST	51201	Div Staff Misc OT	(6,020.00)	Decrease
		PHRT ADJUST	54143	Instructors	6,020.00	Increase
		Respread Trng & Academy	51201	Div Staff Misc OT	(205,000.00)	Decrease
		Respread Trng & Academy	52010	Personal Protective Equipment	150,000.00	Increase
		TRAINING & ACADEMY INCR	52002	Retirement	3,000.00	Increase
		TRAINING & ACADEMY INCR	52010	Personal Protective Equipment	183,000.00	Increase
		TRAINING & ACADEMY INCR	52011	Uniforms	800.00	Increase
		TRAINING & ACADEMY INCR	54171	Medical Exams	444.00	Increase
		Training Respread	51201	Div Staff Misc OT	(1,110,860.00)	Decrease
		235 Total			(913,616.00)	Decrease
	250	SAFETY RESPREAD OF EXP	51201	Div Staff Misc OT	(18,204.00)	Decrease
		SAFETY RESPREAD OF EXP	53171	Food	526.00	Increase
		SAFETY RESPREAD OF EXP	53501	Small Tools/Equipment	(424.00)	Decrease
		SAFETY RESPREAD OF EXP	54143	Instructors	8,000.00	Increase
		SAFETY RESPREAD OF EXP	54191	Other Professional Services	17,627.00	Increase
		SAFETY RESPREAD OF EXP	54331	Mileage	51.00	Increase
		SAFETY RESPREAD OF EXP	54742	Hazardous Waste Disposal	3,310.00	Increase
		SAFETY RESPREAD OF EXP	54812	Equip Repair/Breath Apparatus	1,157.00	Increase
		SAFETY RESPREAD OF EXP	54911	Contractual Services	(12,467.00)	Decrease
		SAFETY RESPREAD OF EXP	54941	Printing & Binding	424.00	Increase
		SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	75,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	35,000.00	Increase
		250 Total			110,000.00	Increase
	255	H&W REALIGN	51101	Regular Time	(41,000.00)	Decrease
		H&W REALIGN	53171	Food	1,000.00	Increase
		H&W REALIGN	54911	Contractual Services	40,000.00	Increase
		H&W RESPREAD OF EXP	51101	Regular Time	(39,448.00)	Decrease
		H&W RESPREAD OF EXP	51201	Div Staff Misc OT	21,120.00	Increase
		H&W RESPREAD OF EXP	52017	HRA	3,834.00	Increase
		H&W RESPREAD OF EXP	53141	Operating Supplies	489.00	Increase
		H&W RESPREAD OF EXP	54191	Other Professional Services	12,072.00	Increase
		H&W RESPREAD OF EXP	54311	Lodging	965.00	Increase
		H&W RESPREAD OF EXP	54331	Mileage	90.00	Increase
		H&W RESPREAD OF EXP	54811	Equipment Repair/Maintenance	569.00	Increase
		H&W RESPREAD OF EXP	54941	Printing & Binding	309.00	Increase
		255 Total			0.00	Neutral



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	315	SPECIAL EVENTS DIV SETUP	51101	Regular Time	240,000.00	Increase
		SPECIAL EVENTS DIV SETUP	51201	Div Staff Misc OT	60,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52001	FICA/Medicare	5,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52002	Retirement	15,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52003	Medical/Dental	37,380.00	Increase
		SPECIAL EVENTS DIV SETUP	52005	L & I	6,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52007	Deferred Compensation	6,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52017	HRA	2,300.00	Increase
		SPECIAL EVENTS DIV SETUP	52019	WA Paid Family & Medical Leave	320.00	Increase
		SPECIAL EVENTS DIV SETUP	53171	Food	8,000.00	Increase
		SPECIAL EVENTS DIV SETUP	53501	Small Tools/Equipment	2,500.00	Increase
		SPECIAL EVENTS DIV SETUP	54301	Per Diem	4,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54311	Lodging	15,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54331	Mileage	2,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54341	Airfare	11,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54502	Other Operating Rental	4,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54911	Contractual Services	100,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54921	Registration	12,000.00	Increase
		315 Total			530,500.00	Increase
	325	MV TO Establish Water Rescue	51201	Div Staff Misc OT	300,000.00	Increase
		325 Total			300,000.00	Increase
	330	TECH RESCUE RESPREAD OF EXP	53142	Equipment Repair Parts	(200.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	53501	Small Tools/Equipment	(108,250.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	54143	Instructors	91,500.00	Increase
		TECH RESCUE RESPREAD OF EXP	54502	Other Operating Rental	4,500.00	Increase
		TECH RESCUE RESPREAD OF EXP	54811	Equipment Repair/Maintenance	750.00	Increase
		TECH RESCUE RESPREAD OF EXP	54901	Dues/Membership Fees	1,000.00	Increase
		TECH RESCUE RESPREAD OF EXP	54911	Contractual Services	(7,800.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	54921	Registration	15,000.00	Increase
		TECH RESCUE RESPREAD OF EXP	54941	Printing & Binding	3,500.00	Increase
		330 Total			0.00	Neutral
	335	Mv Teams to WUI	51201	Div Staff Misc OT	40,000.00	Increase
		Mv Teams to WUI	53501	Small Tools/Equipment	40,000.00	Increase
		335 Total			80,000.00	Increase
	600	Small Tools Respread	53501	Small Tools/Equipment	4,800.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		600 Total			5,300.00	Increase
	601	Small Tools Respread	53501	Small Tools/Equipment	6,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		601 Total			6,500.00	Increase
	602	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		602 Total			5,500.00	Increase
	603	Small Tools Respread	53501	Small Tools/Equipment	4,500.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		603 Total			5,000.00	Increase
	604	Small Tools Respread	53501	Small Tools/Equipment	865.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
		604 Total			1,865.00	Increase
	605	Small Tools Respread	53501	Small Tools/Equipment	2,000.00	Increase
		605 Total			2,000.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	606	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	(500.00)	Decrease
	606 Total				2,000.00	Increase
	607	Small Tools Respread	53501	Small Tools/Equipment	5,400.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	607 Total				6,900.00	Increase
	608	Small Tools Respread	53501	Small Tools/Equipment	5,500.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	500.00	Increase
	608 Total				6,000.00	Increase
	609	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	54705	Propane	1,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	609 Total				5,000.00	Increase
	616	STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
	616 Total				2,500.00	Increase
	617	Small Tools Respread	53501	Small Tools/Equipment	2,200.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	100.00	Increase
	617 Total				2,300.00	Increase
	640	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	53501	Small Tools/Equipment	(2,500.00)	Decrease
	640 Total				0.00	Neutral
	647	STATION UTIL & SM TOOLS	54711	Water	500.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	1,000.00	Increase
	647 Total				1,500.00	Increase
	650	STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	650 Total				1,500.00	Increase
	670	Small Tools Respread	53501	Small Tools/Equipment	7,300.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	2,000.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	20,000.00	Increase
	670 Total				29,300.00	Increase
	671	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
	671 Total				5,000.00	Increase
	672	Small Tools Respread	53501	Small Tools/Equipment	(200.00)	Decrease
	672 Total				(200.00)	Decrease
	673	Small Tools Respread	53501	Small Tools/Equipment	4,800.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54711	Water	(3,000.00)	Decrease
		STATION UTIL & SM TOOLS	54731	Electricity	3,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
	673 Total				6,800.00	Increase
	700	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
	700 Total				2,500.00	Increase
	701	Small Tools Respread	53501	Small Tools/Equipment	6,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	500.00	Increase
	701 Total				6,500.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	702	Small Tools Respread	53501	Small Tools/Equipment	6,190.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	1,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	500.00	Increase
	702 Total				8,690.00	Increase
	703	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54711	Water	1,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	2,000.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	10,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	200.00	Increase
	703 Total				19,200.00	Increase
	713	Small Tools Respread	53501	Small Tools/Equipment	500.00	Increase
	713 Total				500.00	Increase
	001	Op Reserve Increase	59711	Transfer Out to Reserve	967,110.00	Increase
	001 Total				967,110.00	Increase
001 Total					2,053,213.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
011	011	Op Reserve Increase	50840	Ending Balance-Committed	967,110.00	Increase
	011 Total				967,110.00	Increase
011 Total					967,110.00	Increase
015	400	P&E Van and DFM Truck	56401	Equipment - Vehicles	195,150.00	Increase
	400 Total				195,150.00	Increase
015 Total					195,150.00	Increase
050	671	STN41PROPERTY NEEDS	54191	Other Professional Services	15,000.00	Increase
	671 Total				15,000.00	Increase
050 Total					15,000.00	Increase
101	340	EMS RESPREAD OF EXP	53141	Operating Supplies	350,000.00	Increase
		EMS RESPREAD OF EXP	53151	Medications	60,000.00	Increase
	340 Total				410,000.00	Increase
101 Total					410,000.00	Increase
301	205	CS B30 LEASEHOLD IMPRV	56241	Capital-Construction Contract	300,000.00	Increase
	205 Total				300,000.00	Increase
	671	MV LAND ACQ FROM 72 TO 41	56101	Land Acquisition	900,000.00	Increase
	671 Total				900,000.00	Increase
	702	CS B30 LEASEHOLD IMPRV	56101	Land Acquisition	(300,000.00)	Decrease
		MV LAND ACQ FROM 72 TO 41	56101	Land Acquisition	(900,000.00)	Decrease
	702 Total				(1,200,000.00)	Decrease
301 Total					0.00	Neutral
Grand Total					3,640,473.00	Increase

CENTRAL PIERCE FIRE & RESCUE

RESOLUTION NO. 24-08

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AMENDING THE 2024 BUDGET AS ADOPTED IN RESOLUTION NO. 23-13 BY INCREASING APPROPRIATIONS PER THE MID-YEAR END BUDGET AMENDMENT.

WHEREAS, Resolution No. 23-13 adopted the 2024 budget for Central Pierce Fire & Rescue,

WHEREAS, it is necessary to modify the District’s budget to appropriate funds for contract obligations, transfers, and other budget adjustments that were not identifiable in 2023; and

WHEREAS, the Board of Commissioners for Central Pierce Fire & Rescue authorizes the acceptance, deposit, and appropriation of miscellaneous donations, contributions, and/or fees; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners for Central Pierce Fire & Rescue as follows:

Section 1

The budget for Central Pierce Fire & Rescue, for the fiscal year ending December 31, 2024, as adopted by Resolution No. 23-13, is hereby amended as set forth in Exhibit “A”.

Section 2

The total revenue and expenditures of the District are hereby appropriated as follows:

Fund	Description	2024 Current Budget	2024 Amendment Res 24-08	2024 Amended Budget
001	General Fund	\$ 69,821,711	\$ 2,053,213	\$ 71,874,924
011	Reserve Fund	0	967,110	967,110
015	Equipt Replacement	2,045,180	195,150	2,240,330
050	Facilities	760,048	15,000	775,048
101	EMS Fund	41,620,488	410,000	42,030,488
102	GEMT Fund	15,000,000	0	15,000,000
201	Debt Fund	2,500,000	0	2,500,000
301	Capital Projects	7,400,000	0	7,400,000
	TOTAL	\$ 139,147,427	\$ 3,640,473	\$ 142,787,900

ADOPTED by the Board of Fire Commissioners of Central Pierce Fire & Rescue, Pierce County, Washington, at a regular meeting held this ____ day of August, 2024, of which all commissioners were notified and ____ were present and voting.

Matt Holm, Chairman

Steve Stringfellow, Commissioner

Rich Coleman, Commissioner

Bob Willis, Commissioner

Dale Mitchell, Commissioner

ATTEST:

Tanya Robacker, District Secretary

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

GENERAL FUND (001)

Fund	Division	Division Description	Amount
001	200	Administration	202,000
001	201	Finance	55,000
001	203	Human Resources	53,836
001	204	Logistics	(25,855)
001	206	Emergency Mgmt	(51,750)
001	210	IT	496,733
001	230	Training	117,100
001	235	Academy	(913,616)
001	250	Safety	110,000
001	315	Special Events	530,500
001	325	Water Rescue	300,000
001	335	WUI	80,000
001	600	Station 60	5,300
001	601	Station 61	6,500
001	602	Station 62	5,500
001	603	Station 63	5,000
001	604	Station 64	1,865
001	605	Station 65	2,000
001	606	Station 66	2,000
001	607	Station 67	6,900
001	608	Station 68	6,000
001	609	Station 69	5,000

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

Fund	Division	Division Description	Amount
001	616	Logistics (Station 66)	2,500
001	617	Training Center	2,300
001	647	Training Tower	1,500
001	650	Maint Shop	1,500
001	670	Station 40	29,300
001	671	Station 41	5,000
001	672	Station 42	(200)
001	673	Station 43	6,800
001	700	Station 70	2,500
001	701	Station 71	6,500
001	702	Station 72	8,690
001	703	Station 73	19,200
001	713	Armory	500
001	Transfer Out	Transfer to Reserve 011	967,110
General Fund Total			\$ 2,053,213

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

RESERVE FUND (011)

Fund	Division	Division Description	Amount
011	-	Reserve Cash Increase	\$ 967,110
Reserve Fund Total			967,110

EQUIPMENT REPLACEMENT FUND (ERF 015)

Fund	Division	Division Description	Amount
015	400	Prev & Educ	\$ 195,150
ERF Fund Total			195,150

FACILITIES FUND (050)

Fund	Division	Division Description	Amount
050	671	Station 41	15,000
Facilities Fund Total			\$ 15,000

EMS FUND (EMS 101)

Fund	Division	Division Description	Amount
101	340	EMS	\$ 410,000
EMS Fund Total			410,000

BOND PROJECT FUND (301)

Fund	Division	Division Description	Amount
301	205	Central Stores	\$ 300,000
301	671	Station 41 (Old 72)	900,000
301	702	Station 72	(1,200,000)
Bond Fund Total			-

Grand Total Mid Year Amendment			\$ 3,640,473
---------------------------------------	--	--	---------------------



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: All American Leadership Academy – Purpose & Ethos

Attachments: N/A

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUGGESTED MOTION:

"I move to approve the Fire Chief to sign and execute the All American Leadership Purpose and Ethos Workshop proposal with \$61,250 funded from Commissioner Contingency."

SUMMARY:

As discussed, bringing together the culture of the new organization is a top priority for the collective Commissioners and Staff. After several Central Pierce Staff attended the seven month All American Leadership Academy (AAL), and consulting with several other fire service organizations that have used the AAL Staff to assist their organizations in cultural change, it is Staff's recommendation that we use AAL for our process here as well.

The attached proposal outlines the comprehensive steps for the Purpose and Ethos workshop that will involve a comprehensive cross section of our personnel, starting with the Commissioners.

FINANCIAL IMPACT:

Funding of the \$61,250 proposal plus logistical costs is being requested from the untouched \$250,000 Commissioner Contingency



PURPOSE & ETHOS WORKSHOP PROPOSAL

Central Pierce Fire & Rescue

FALL 2024



LEADERSHIP

Inspiring, Empowering, and Challenging Leaders
to Build High Performance Cultures



LEADERSHIP

WELCOME MESSAGE



Rob Nielsen, CEO and Founder,
All American Leadership

THANK YOU!

On behalf of the entire All American Leadership team, I want to express our deep appreciation for this opportunity to develop a partnership with

Central Pierce Fire & Rescue

and, by extension, your departments, families, and communities.

It is an honor for us to be considered for this program.



LEADERSHIP

PROPOSAL OUTLINE

- Who We Are
- Proposal Request
- Recommended Programs
- Proposed Timelines
- Program Investment



LEADERSHIP

WHO WE ARE





LEADERSHIP

WHO WE ARE

Leader development From leaders who have led

American Leadership is a unique team of experienced leaders committed to investing the focused energy and guidance needed to inspire every individual and team we work with, empower them with the tools they need, and challenge them to achieve extraordinary things.

We understand what it takes to develop a leader of character or build and sustain a high-performing culture because we've done it before.



“The challenges facing today’s leaders and organizations are bigger, more complex, and frequent than ever before. Unleashing a committed effort from each team member is not a nice to have. It’s mission critical.”

- Rob Nielsen, CEO & Founder, AAL, 2019

Our AAL team brings decades of real-world leadership experience and success. Serving you will be a team comprised of service academy graduates (West Point, Annapolis, and Air Force), Navy SEALs, Marines, aviators, decorated combat commanders, fire service professionals, professors, senior business leaders, and global leadership expedition leaders.

AAL faculty members know what it takes to lead and what it takes to develop leaders for dynamic, complex environments. *It is who we are. It is what we do.*



WHO WE ARE

Leader Development From Leaders Who Have Led

Program Lead:



James Lydon, Director, Leadership Development All American Leadership

Over 40 years working in the fire service
Fire Chief, Benicia and Coronado Fire Departments
Assistant City Manager and City Manager, Benicia
Bachelor of Science in Fire Service Administration
Master of Arts Degree in Organizational Leadership
Certified Coach, First Responder Coaching
Small Business Owner
Metropolitan Transportation Commission
Cyclist- Multiple distance rides, including LA to NY

Culture, Leadership Development, and Coaching Work

Toyo Tires North America
City of Huntington Beach
Clackamas Fire District #1
Loveland Fire (CO)
Huntington Beach Fire
Fairfield Fire Department

Tiburon Fire Protection District
First Responder Coaching
Coronado Fire Department
Santee Fire Department
Vacaville Fire Department
Murrieta Fire Department

Downey Fire Department
Monrovia Fire Department
Benicia Fire Department
Culver City Fire Department
Orange County Fire Auth. (CA)
San Bernardino County Fire

Central Pierce Fire & Rescue (WA)
North County Fire & Rescue (WA)

South Snohomish County Fire & Rescue (WA)
Manhattan Beach Fire Department



LEADERSHIP

WHO WE ARE

**Leader Development From Leaders Who Have Led,
Including Current or Former...**

- Commandant, U.S. Naval Academy
- Deputy Commandant, U.S. Military Academy
- Commandant, The Citadel
- Commander, Carrier Strike Group 9
- Director of Intelligence Operations, United States Navy
- Commander, Seal Group 2 (all SEAL Teams on the East Coast)
- Dir., Leadership & Professional Development, U.S. Naval Academy
- Exec. Dir., Character & Leadership Development, U.S. Air Force Academy
- Dep. Dir., Character & Leadership Development, U.S. Air Force Academy
- Chief of National Leadership Training, U.S. Air Force ROTC
- Chief, Leadership Programs, National Medal of Honor Institute
- Air Force Rep. to Secretary of Defense on Ethics and Professionalism
- Commander, Naval Special Warfare Center
- Commodore, Naval Destroyer Squadron 7
- Commodore, Naval Destroyer Squadron 21
- Expedition Leader (Incl. NASA; 8 of Top 20 U.S. Bus. Schools)
- Fire Chief; Cities of Coronado, Benicia, Assistant City Manager
- City Council President, Lander, WY
- VP Operations, Blue Origin – New Shepard (Put Jeff Bezos in space July 2021)
- Vice Pres. Test & Launch Engineering Operations; ASTRA Space Launch Co.
- Culture Leader for Southwest and Jet Blue Airlines
- Chief Organizational Learning Officer, Cleveland School District
- Chief Talent, Integration and Culture Officer, The Kauffman Foundation
- Multiple Brigade and Battalion Commanders
- Multiple Combat Commanders
- Multiple Recipients of the Legion of Merit
- Multiple Recipients of the Bronze Star for Valor
- Recipient, Vice Admiral Stockdale Leadership Award
- Multiple Professors of Leadership and Organizational Development

PROPOSAL FOR:



LEADERSHIP

PROPOSAL REQUEST

Central Pierce Fire & Rescue



What we understand:

Central Pierce Fire & Rescue, in partnership with Graham Fire & Rescue and Orting Valley Fire & Rescue, is exploring a merger aimed at enhancing service delivery to their respective communities thru improved efficiency and expanded resources.

As these organizations come together, core to their success will be the development of a culture unified and committed to a common purpose and set of values. These will provide the new agency with both direction (Purpose) and guidelines (Values) for how members act, interact, and make decisions.

To accelerate this process, there is additional interest in providing developmental opportunities that will result in inspired, effective leadership and an ongoing pool for succession and growth. This initiative is intended to develop empathetic leaders of character, committed to their stakeholders (members, families, communities, et al) and prepared to address diverse, dynamic challenges with efficacy and agility.

By developing empathetic leaders of character, the merged organization will be prepared to address the most volatile, uncertain and complex organizational challenges — building and sustaining TRUST, maintaining ALIGNMENT, and sustaining exceptional PERFORMANCE.



RECOMMENDED PROGRAMS

Creating High Trust, Aligned, High Performance Cultures,

Led by Empathetic Leaders of Character.





RECOMMENDED PROGRAMS

Creating High Trust, Aligned, High Performance Cultures,

Led by Empathetic Leaders of Character.

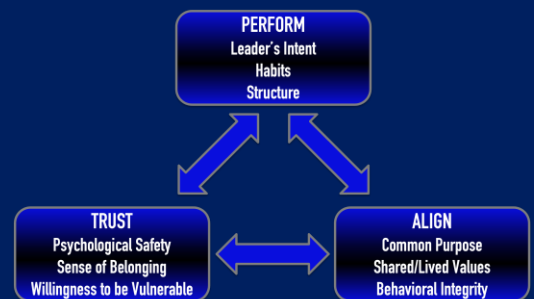
We believe that high performance requires Trust and Alignment. We ONLY work with organizations that share this belief. Building, sustaining or scaling trust requires continual effort in an environment of integrity, respect, and psychological safety.



Complex, changing environments; a lack of clear, concise and consistent communication; and an unclear purpose or objectives all conspire to reduce trust, commitment, and performance. This would be true for even the most talented teams. Research has also shown that while 95% of leadership 'training' initiatives fail, those that DO succeed share the same ingredients:

The 5% that succeed, typically incorporate multiple *developmental* (vs. tactical training) strategies, employed and reinforced by organizational leaders, influencers, and team members alike.

These developmental strategies are shown to build traction and lead to sustained success over time.



The following recommended program elements, with ongoing academy participation, will serve as the foundation for just such an integrated strategy, creating and sustaining a high performance, purpose-driven culture.

Trust – Align – Perform

PROPOSAL FOR:

CENTRAL PIERCE FIRE & RESCUE

2024 Purpose & Ethos Workshop



RECOMMENDED PROGRAMS

All American Leadership recommends the following program components:

1. Purpose & Ethos Workshop (5 days w/ Board and Personnel)

Any culture looking to achieve high performance in today's complex world must be absolutely clear about and committed to a common purpose and core values. Once members of an organization commit to and internalize these, they can instinctively act without direct supervision, increasing agility and performance.

This five-day experience will bring the voices of the entire agency together to review your current **mission, values**, and vision, to then discuss, debate and come together around what the organization stands for. This is accompanied by discussion and **commitment to how they will be lived and celebrated daily**. This alignment provides clarity around how team members will act, interact, and consistently make decisions with integrity.

Retail Cost: \$58,000

2. AAL Culture Assessment (Annual)

The Central Pierce Fire & Rescue Culture & Leadership Program will start by assessing the existing departmental culture and will include a second assessment one year later. The assessment evaluates and makes recommendations across four areas:

- Organizational **Trust**
- Quality of **Communication**
- Levels of Assumed **Accountability**
- **Alignment** between what we *say* we stand for and *actual* behavior

Retail Cost: \$7,500

PROPOSAL FOR:

CENTRAL PIERCE FIRE & RESCUE
2024 Purpose & Ethos Workshop



LEADERSHIP

RECOMMENDED PROGRAMS

All American Leadership recommends the following program components:

3. Culture 'Snapshot' Program (Year-Long: 3 Monthly, 3 Quarterly):

Metrics based; Ai assisted insights for ongoing periodic measurement of organizational engagement and performance. 5 quick questions that allow the organization to receive input for regular check-in discussions and an unobtrusive snapshot of progress made around program objectives

Retail Cost: \$9,000

4A. Regular All-Hands Leadership Discussions (Hour-long sessions):

Focused monthly online experiences for all employees. Currently, these are configured to discuss "Leadership in a Word." Sessions are led by experienced facilitators who engage participants in exploring culture and leadership topics with corporate, civic, first responder, military, and sports leaders. This dynamic program includes a blend of large-group instruction and small-group breakout sessions.

4B. AAL Reading Group (Monthly Hour-long session):

This group meets monthly to discuss a cutting-edge or classic book in the culture or leadership realm and discuss it in digestible segments. Then, we join the AAL community—staff and leaders from all realms—to discuss lessons learned from the book in large and small groups. One goal is to develop as leaders through interaction and inspiration from other leaders, enhancing our application of leadership. Participants talk about how the book club and leadership discussions lead to a sense of community, lessening the loneliness of leadership

Retail Cost: \$995



LEADERSHIP

PROPOSED TIMELINE

- September 25, 2024 ● Board Member Session
- November 12-13, 2024 ● All Personnel Session
- November 14, 2024 ● Directorates Session
- November 15, 2024 ● Follow-up Session w/ Board



LEADERSHIP

PROGRAM INVESTMENT

"Plant Trees You'll Never See"

"Leave the Jersey in a Better Place"

- Leadership Principles of the New Zealand All Blacks





LEADERSHIP

PROGRAM INVESTMENT

Included Components:

Purpose & Ethos (Values) Session (5 Days)	\$ 58,000
AAL Culture Assessment and debrief – 2 ea. (1 Before, 2 nd at 1yr anniversary)	Included
AAL Culture Snapshots and debriefs – 6 ea. (3 Monthly, 3 Qtrly Quarterly)	\$ 9,000
Online Leadership Discussion & Reading Group (For all personnel)	\$ 995
Retail Investment:	\$ <u>67,995</u>

Bundled Investment (Assumes all above items included): \$61,250

This bundled offering is made with the knowledge that a multi-tiered approach significantly improves performance over time versus a series of one-off, piecemeal events, which research indicates offer much less long-term value to your organization (or our reputation).

Optional: Individual Coaching Program (Contact us for details)

Accepted By:

Dustin Morrow
Central Pierce Fire & Rescue

Jim Lydon, Director
All American Leadership, LLC

Signature

Date



Signature

8/11/24

Date

PROPOSAL FOR:

CENTRAL PIERCE FIRE & RESCUE

2024 Purpose & Ethos Workshop



LEADERSHIP

PROGRAM INVESTMENT

Assumptions:

- Travel Expenses include airfare and ground transportation
- CPF&R to arrange necessary lodging accommodations
- Culture Assessment to be completed online in advance, second conducted one year later
- AAL will coordinate with the CPF&R to identify all program delivery dates
- All workbooks and other content/curricular development are included
- CPF&R will do all printing of handout materials
- CPF&R will provide refreshments and lunch (working lunches) on-site
- A 20% setup fee is required upon signature.
- Bundled Pricing assumes the inclusion of all recommended programs
- “Leadership in a Word” meets via Zoom every 3rd Thursday of the month at 11 AM Pacific
- The AAL Reading group meets via Zoom every 2nd Monday of the month at 2 PM Pacific



PROGRAM INVESTMENT

References:

AAL is proud to have provided Culture & Leadership Development Programs for the following reference organizations, including:

- Organizational Culture Assessments
- Purpose & Values Development, Review, Internalization
- Leadership Development Academies
- Leadership Workshops
- Monthly reading group with corporate and fire service leaders
- Monthly leadership discussion with corporate and fire service leaders
- Executive Coaching

Mike Graber

CEO, Toyo Tires USA

Phone: 781-400-4945

Email: graberm@toyotires.com

Brian Fennessey

Fire Chief, Orange County Fire Authority

Phone: 714-573-6010

Email: brianfennessey@ocfa.org

Thad Hovis

Fire Chief (Retired), South County Fire

Phone: 206-571-9038

Email: thadhovis@icloud.com

Dan Hurlock

Fire Chief, City of Downey

Phone: 760-802-5560

Email: dan.hurlock@downeyfire.org

PROPOSAL FOR:

CENTRAL PIERCE FIRE & RESCUE

2024 Purpose & Ethos Workshop



LEADERSHIP

THANK YOU





Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Darkhorse Analytics – CRA/CRR Tool

Attachments: N/A

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUGGESTED MOTION:

"I move to approve and authorize the Fire Chief to execute the expanded scope of work with Darkhorse Emergency for the Community Risk Assessment analytics being requested with \$140,000 to be funded from Commissioner Contingency."

SUMMARY:

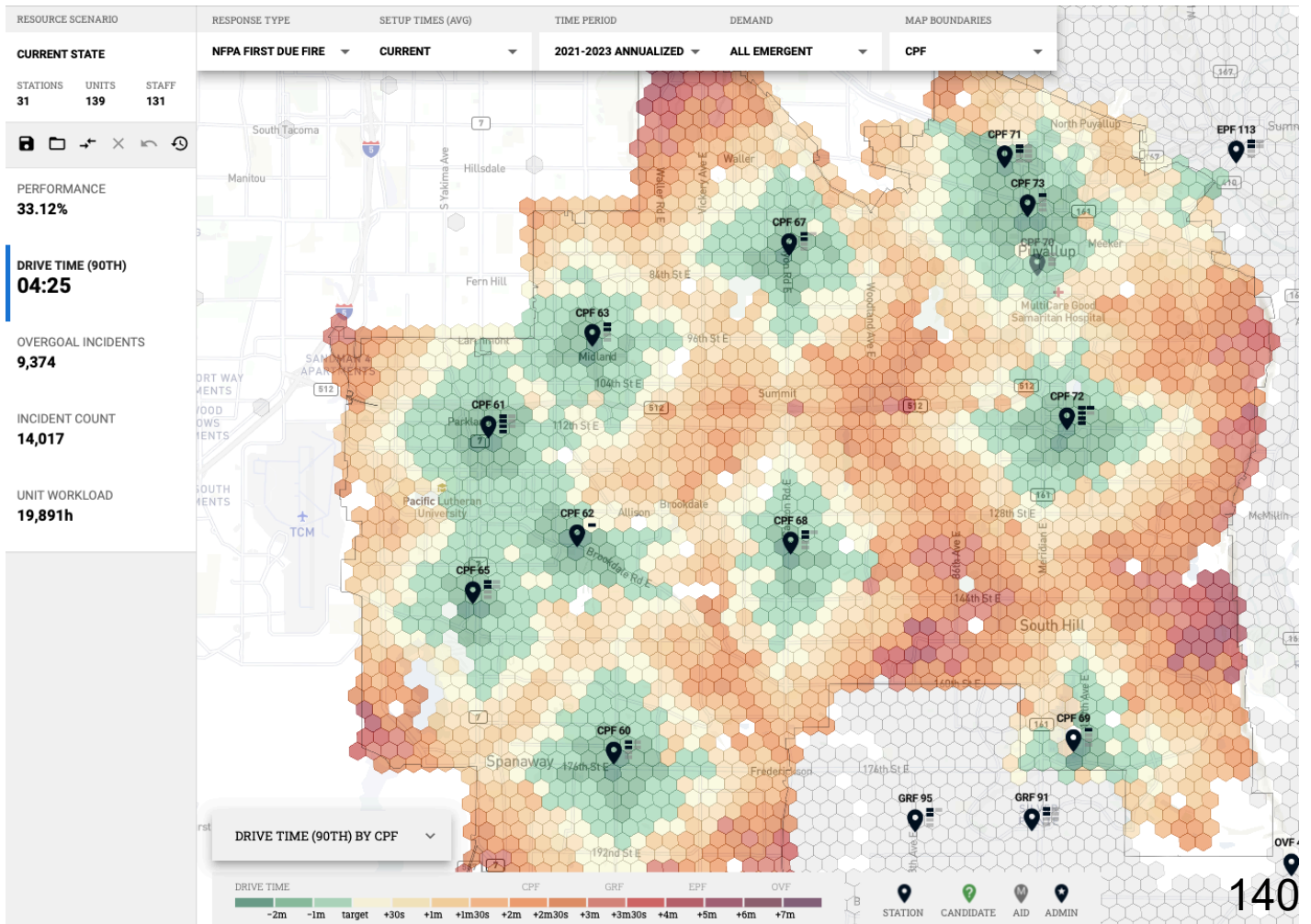
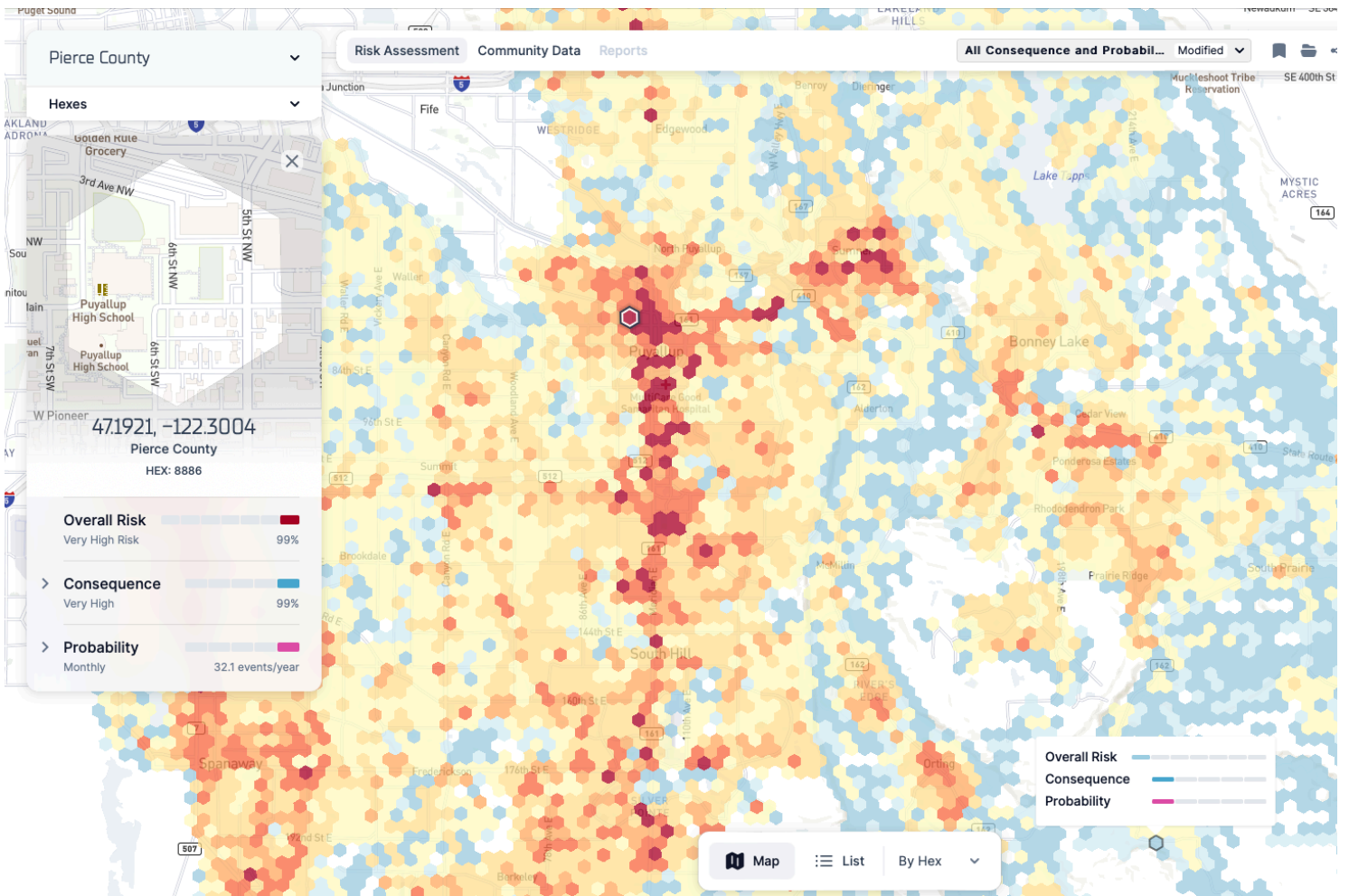
The Districts contract and work products with Darkhorse Emergency continues to evolve. The data and analytics are being used to shape the deployment and infrastructure needs of the new organization daily. The information has resulted in a comprehensive draft Standards of Cover, the understanding of modeling new deployment strategies that have been used in the recent labor negotiations and is being tuned for the other agencies that participate in our regional incident response.

The District also has the need to become hyper focused on prevention and mitigation efforts and expanded community risk assessment and corresponding community risk reduction (CRR). These reduction efforts will be the focus of years to come.

Staff is asking for additional support from the Board to develop greater analytics with regards to community risk and community risk reduction. This expanded scope agreement is the first step towards the effort.

FINANCIAL IMPACT:

Funding of the \$105,000 proposal plus increased subscription costs of approximately \$35,000 is being requested from the untouched \$250,000 Commissioner Contingency



CONSULTING SERVICES

DATA ANALYTICS AND PREDICTIVE MODELING TOOL

THIS AMENDED SCOPE OF WORK AGREEMENT, between **Darkhorse Analytics Inc.**, a corporation formed under the laws of Alberta, with an address at 10507 Saskatchewan Drive, Edmonton, AB T6E 4S1 ("**Darkhorse**") and **Central Pierce Fire & Rescue**, with an address of 1015 39th Ave SE, STE 120, Puyallup, WA 98387 ("**Customer**") is effective August 1, 2024, as written below.

WHEREAS:

- A. Darkhorse has a standing consulting services contract with Customer, and;
- B. Darkhorse and Customer have an established scope of work listed as "Schedule A" in the original contract, and;
- C. Customer desires to establish an annual work plan through the provisions of Schedule A, Section 2, Co-Creation Services, and;
- D. Customer specifically desires to add additional scope, as part of the negotiated annual work plan to the existing customer contract through the provisions of Schedule A, Section 2, Co-Creation Services, section F, and;
- E. Customer specifically desires to add the following list of functionalities to the Customer tool.

NOW THEREFORE, Customer is requesting the following be recognized as the expanded scope of work effective July 1, 2024, specific to Community Risk Assessment:

- Ability to analyze overall community risk throughout the combined district
- Ability to analyze community risk by consequence
- Ability to analyze community risk by probability
- Ability to analyze community risk by overall, consequence, and probability as grouped by battalions, stations, hex, etc.
- Ability to analyze community risk by consequence specific to life loss, property loss, economic loss and environmental loss, etc.
- Ability to analyze community risk by probability for all major CAD, RMS or NFIRS related incident categories such as fire, EMS, motor vehicle crashes, etc.
- Ability to analyze community risk through a simplified multi-axis and two-axis model
- Ability to export analysis to image or PDF files

The total cost of this work for the year ending December 31, 2024 is not to exceed USD \$105,000

IN WITNESS WHEREOF the parties hereto have caused this agreement to be duly executed effective as of the effective date.

Darkhorse Analytics Inc.

Central Pierce Fire & Rescue

Per: _____

Per: _____

Name and Title: **Craig Hiltz, Vice President**

Name and Title: **Dustin Morrow, Chief**



Board Meeting Agenda Item Summary

Agenda Date:	August 26, 2024
Item Title:	Finance Staff Report
Attachments:	
Submitted by:	Tanya Robacker

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

1. July Checkbook & Financial Reports:
 - a. Revenues and Expenditures - Tracking as anticipated.
 - b. Budget Amend will be available on the next report after Board Approval.
2. AUDIT
 - a. 2022 Financial Audit – Auditors started this audit again. Anticipating completion in the next couple of months.
 - b. 2023 Financial Audit and Accountability Audits for 2021, 2022, 2023 will start late this fall.

2024 REVENUE & EXPENDITURES SUMMARY (Operating Funds)

A. BEGINNING BALANCE	2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date TOTALs		A
Carryforward from Prior Month (Jan is Min Cash Flow Reserve)	\$ 18,800,000	\$ 18,800,000	\$ 10,007,851	\$ 3,571,398	\$ (525,248)	\$ 28,871,666	\$ 28,335,197	\$ 19,846,462	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,800,000		A
Total	18,800,000	18,800,000	10,007,851	3,571,398	(525,248)	28,871,666	28,335,197	19,846,462	-	-	-	-	-	18,800,000		A
B. REVENUE (+)	2024 Current BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 07/31/2024	% Budget Received	B
Reg Levy	30,544,367	59,116	451,494	936,529	12,716,502	2,093,866	120,069	95,565	-	-	-	-	-	16,473,141	53.9%	B
EMS Levy	20,920,488	37,935	305,291	670,540	8,660,981	1,424,738	80,043	64,072	-	-	-	-	-	11,243,600	53.7%	B
EMS Levy Write Offs	(1,500,000)	(225,555)	(86,610)	(156,972)	(263,784)	(132,072)	(191,303)	(204,412)	-	-	-	-	-	(1,260,708)	84.0%	B
FBC	36,240,648	67,226	555,531	1,379,849	14,679,837	2,765,139	196,319	108,595	-	-	-	-	-	19,752,496	54.5%	B
Transports	5,500,000	85,208	507,791	1,053,023	538,005	783,112	734,530	572,341	-	-	-	-	-	4,274,010	77.7%	B
Transports Paid by Levy	1,500,000	225,555	86,610	156,972	263,784	132,144	191,304	204,412	-	-	-	-	-	1,260,781	84.1%	B
Licenses & Permits	22,000	600	2,250	10,675	420	4,405	2,975	840	-	-	-	-	-	22,165	100.8%	B
Other Charges for Goods & Svcs	7,887,909	48,598	148,764	293,613	3,056,851	473,498	250,743	93,415	-	-	-	-	-	4,365,482	55.3%	B
Grants (Intergovernmental)	300,000	281	1,742	1,016	-	474,111	5,168	3,044	-	-	-	-	-	485,362	162%	B
Investment Interest	1,000,000	191,774	144,824	118,355	120,441	123,458	181,575	181,520	-	-	-	-	-	1,061,947	106.2%	B
Miscellaneous & Other Tax Revenue	18,000	-	1,558	1,558	-	1,346	12,998	16,607	-	-	-	-	-	34,067	189.3%	B
Transfers & Other Sources	15,000,000	-	-	23,180	-	21,920	10,331	11,763	-	-	-	-	-	67,194	0.4%	B
Total Revenues	117,433,412	490,738	2,119,245	4,488,338	39,773,037	8,165,665	1,594,752	1,147,762	-	-	-	-	-	57,779,537	49.2%	B
C. EXPENDITURES (-)	2024 Current BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year-To-Date ACTUALS as of 07/31/2024	% Budget Spent	C
Commissioners	106,300	14,223	10,332	6,016	7,503	7,831	4,202	4,530	-	-	-	-	-	54,637	51.4%	C
Commissioners' Contingency	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	C
Admin & Internal Services	16,706,378	1,150,551	1,243,302	1,437,959	1,685,870	997,929	1,488,762	1,433,903	-	-	-	-	-	9,438,276	56.5%	C
Operations (Suppression, EMS)	75,647,377	6,929,510	5,884,604	5,818,196	6,470,739	6,286,493	6,277,291	5,751,162	-	-	-	-	-	43,417,995	57.4%	C
Overtime - ALL DIVISIONS	11,725,557	826,738	1,057,768	967,129	935,852	1,004,919	1,028,432	1,240,877	-	-	-	-	-	7,061,715	60.2%	C
Prevention & Education	2,139,543	128,217	121,633	126,096	129,338	140,353	131,423	153,641	-	-	-	-	-	930,701	43.5%	C
Fleet Maintenance	2,695,414	233,648	238,060	229,588	248,321	264,609	186,266	197,589	-	-	-	-	-	1,598,081	59.3%	C
Transfers to ERF, Facilities, Projects	2,171,630	-	-	-	898,500	-	967,110	-	-	-	-	-	-	1,865,610	85.9%	C
Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	C
Total Expenditures	111,442,199	9,282,887	8,555,699	8,584,984	10,376,123	8,702,134	10,083,486	8,781,702	-	-	-	-	-	64,367,015	57.8%	C
D. TOTAL CHANGE BY MONTH [Revenue (-) Expenditure] Increase / (Decrease)																D
	5,991,213	(8,792,149)	(6,436,454)	(4,096,646)	29,396,914	(536,469)	(8,488,734)	(7,633,940)	-	-	-	-	-	(6,587,478)		D
E. Ending Balance (A + D) as of 07/31/2024																E
	\$ 24,791,213	\$ 10,007,851	\$ 3,571,398	\$ (525,248)	\$ 28,871,666	\$ 28,335,197	\$ 19,846,462	\$ 12,212,522	\$ -	\$ -	\$ -	\$ -	\$ -	12,212,522		E
F. Planned Use of Savings																F
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	F
G. Carryforward (E + F)																G
		10,007,851	3,571,398	(525,248)	28,871,666	28,335,197	19,846,462	12,212,522	-	-	-	-	-	12,212,522		G

Central Pierce Fire & Rescue
General Fund, EMS, and Reserve Funds as of
07/31/2024

Col A Col B Col C Col D Col E Col F

2024 REVENUE & EXPENDITURES - GENERAL AND EMS FUNDS

	Checkbook Gen Fund & EMS (001 & 101)	Gen Fund & EMS Reserves	Reserve Fund (011)	ERF (015)	Facilities (050)	TOTAL Gen Fund, EMS & Reserves
A. BEGINNING BALANCES						
1. Beginning Balance 1/1/2024* (Carryforward)	\$ -	\$ -	\$ 4,594,599	\$ 1,889,421	\$ 275,297	\$ 6,759,317
2. Minimum Cash Flow (Working Capital Reserve)	18,800,000					18,800,000
3. 5% Operating Reserve (Revenue Stabilization)			928,721			928,721
4. Unreserved Carryforward		6,986,127				6,986,127
5. Total Beginning Balances*	18,800,000	6,986,127	5,523,320	1,889,421	275,297	33,474,165
6. B. REVENUE (+)	57,779,537	-	1,088,527	500,031	398,500	59,766,595
7. C. EXPENDITURES (-)	64,367,015	-	-	\$ 201,322	\$ 206,522	64,774,859
8. D. NET CHANGE [Revenue (-) Expenditure] Increase / (Decrease)	(6,587,478)	-	1,088,527	298,709	191,978	(5,008,264)
9. E. Preliminary Ending Balance (A + D) as of 07/31/2024 (Unaudited and subject to change)	\$ 12,212,522	\$ 6,986,127	\$ 6,611,847	\$ 2,188,130	\$ 467,275	\$ 28,465,901

***NOTE: Beginning Balances Unaudited**

Fund Key:

10. Minimum Cash Flow - Working capital reserve that gets us from October tax payment through the April tax payment.
11. 5% Operating Reserve - Revenue stabilization/emergency reserve to fund expenditures during disasters, moved to 011 August 2020.
12. Unreserved Carryforward - Money in savings in the fund, available for use in the same manner as the fund it resides in.
13. Operating Funds (001 Gen Fund and 101 EMS Fund) - Available to cover all Salaries, Benefits, Supplies, Services, Capital and Debt.
14. Reserve Fund (011) - Revenue stabilization/emergency reserve to fund expenditures during disasters, 5 % + interest.
15. ERF / Reserve (015) - Reserved by Board Resolution to fund replacement costs for equipment and apparatus.
16. Facilities (050) - Reserved by Board Resolution to fund building maintenance and repairs.

Central Pierce Fire & Rescue

ALL Funds as of

07/31/2024

	Col A	Col B	Col C	Col D	Col E
	TOTAL Gen Fund, EMS & Reserves	GEMT (102)	Debt (201)	Capital Projects (301)	Year-To-Date TOTALS
A. BEGINNING BALANCE					
Beginning Balance 1/1/2024* (Carryforward)	\$ 33,474,165	\$ 10,461,039	\$ 546,012	\$ 11,433,178	\$ 55,914,394
1. Total Beginning Balances*	33,474,165	10,461,039	546,012	11,433,178	55,914,394
B. REVENUE (+)	59,766,595	4,094,031	1,361,843	1,041,045	66,263,514
C. EXPENDITURES (-)	64,774,859	-	475,906	1,579,545	66,830,310
D. NET CHANGE [Revenue (-) Expenditure]					
4. Increase / (Decrease)	(5,008,264)	4,094,031	885,937	(538,500)	(566,796)
E. Preliminary Ending Balance (A + D) as of 07/31/2024					
5. (Unaudited and subject to change)	\$ 28,465,901	\$ 14,555,070	\$ 1,431,949	\$ 10,894,678	\$ 55,347,598

*NOTE: Beginning Balances Unaudited

Fund Key:

- 6. GEMT Fund (102) - Reserved revenue from medicaid transports, restricted to use for EMS operating, capital, and facility costs
- 7. Debt Fund (201) - Reserved revenue source from the Excess Levy, restricted to use for GO Bond Debt repayment only
- 8. Capital Project Fund (301) - Reserved revenue from the GO Bonds, restricted to use for capital facilities, furnishings, and potentially apparatus.

FUND 301 CAPITAL PROJECTS

LIFE-TO-DATE SPENDING

updated thru

7/31/24

Div	DivTi	Account2	Desc	2013-2021	2022 2022	2023 2023	2024 2024	Grand Total
200			Administration					
			Sal & Benefits	658,060				658,060
		53501	Small Tools/Equipment	1,615		40,267		41,882
		54151	Legal Fees	54,327				54,327
		54191	Other Professional Services			38,511	1,495	40,006
		54911	Contractual Services	252,693			223	252,916
		56241	Capital-Construction Contract			3,912,064		3,912,064
		56242	Buildings - Architectural Svcs				80,158	80,158
		56244	Buildings - Other Prof Svcs				2,858	2,858
		56431	Equipment - Miscellaneous			25,653		25,653
		56421	Equipment - Furniture			661,052		661,052
		54941	Printing & Binding			879		879
		56411	Equipment - Computer/Software			20,326		20,326
		54914	Penalties and Late Fees			98		98
200 Total				966,696		4,698,850	84,733	5,750,279
204			Logistics					
		56242	Buildings - Architectural Svcs		9,078			9,078
204 Total					9,078			9,078
205			Central Stores					
		53146	Building Repair Parts	0				0
		54191	Other Professional Services	8,971				8,971
		56431	Equipment - Miscellaneous	10,995	22,105			33,099
205 Total				19,966	22,105			42,070
230			Training					
		56242	Buildings - Architectural Svcs		29,176	12,567		41,743
230 Total					29,176	12,567		41,743
600			Station 60					
		53141	Operating Supplies	878				878
		53146	Building Repair Parts	280				280
		53501	Small Tools/Equipment	39,563				39,563
		54111	Advertising	746				746
		54191	Other Professional Services	44,365				44,365
		54502	Other Operating Rental	6,874				6,874
		54611	Insurance	18,500				18,500
		54911	Contractual Services	148,534		4,311		152,845
		56101	Land Acquisition	3,388		2,248,875		2,252,263
		56201	Capital - Buildings	10,177,326				10,177,326
		56210	Capital - Building Permits	92,080		400		92,480
		56241	Capital-Construction Contract	(3,765)				(3,765)
		56242	Buildings - Architectural Svcs	1,038,876				1,038,876
		56243	Buildings - Engineering Svcs	116,343		40,642		156,985
		56244	Buildings - Other Prof Svcs	35,234				35,234
		56431	Equipment - Miscellaneous	133,750				133,750
		56421	Equipment - Furniture	238,490				238,490
600 Total				12,091,462		2,294,228		14,385,690

		2013-2021	2022	2023	2024	Grand Total	
601	Station 61						
	54151	Legal Fees	2,499			2,499	
	54911	Contractual Services	58,179			58,179	
	56101	Land Acquisition	816,837			816,837	
	56210	Capital - Building Permits	18,001			18,001	
	56241	Capital-Construction Contract	1,875			1,875	
	56242	Buildings - Architectural Svcs	221,938	78,023		299,962	
	56243	Buildings - Engineering Svcs	9,861			9,861	
	56431	Equipment - Miscellaneous	26,670			26,670	
601 Total			1,155,860	78,023		1,233,883	
602	Station 62						
	53146	Building Repair Parts			95,614	384	95,999
	53501	Small Tools/Equipment			32,414	2,033	34,447
	54801	Building Repair/Maintenance	4,891		207,829	5,636	218,357
	54911	Contractual Services	1,200	9,749			10,949
	56201	Capital - Buildings			25,256		25,256
	56210	Capital - Building Permits			600		600
	56242	Buildings - Architectural Svcs		7,058	86,020		93,079
	56243	Buildings - Engineering Svcs			21,973		21,973
	56431	Equipment - Miscellaneous	9,762		15,832		25,595
	56421	Equipment - Furniture			25,915	25,958	51,873
602 Total			15,853	16,807	511,455	34,011	578,126
603	Station 63						
	53146	Building Repair Parts	713				713
	53501	Small Tools/Equipment	33,604				33,604
	54111	Advertising	751				751
	54151	Legal Fees	777				777
	54191	Other Professional Services	81,625				81,625
	54911	Contractual Services	40,148				40,148
	56101	Land Acquisition	466,669				466,669
	56201	Capital - Buildings	4,007,131				4,007,131
	56210	Capital - Building Permits	77,975				77,975
	56242	Buildings - Architectural Svcs	459,515				459,515
	56243	Buildings - Engineering Svcs	50,720				50,720
	56244	Buildings - Other Prof Svcs	28,870				28,870
	56431	Equipment - Miscellaneous	80,577				80,577
	56421	Equipment - Furniture	30,930				30,930
603 Total			5,360,004				5,360,004
604	Station 64						
	54191	Other Professional Services	1,208				1,208
	54801	Building Repair/Maintenance	65,422				65,422
	56431	Equipment - Miscellaneous	6,443				6,443
604 Total			73,072				73,072

			2013-2021	2022	2023	2024	Grand Total
605	Station 65						
	53502	Communication Equipment	5,747				5,747
	56201	Capital - Buildings	804				804
	56431	Equipment - Miscellaneous	11,558				11,558
605 Total			18,109				18,109
606	Station 66						
	53146	Building Repair Parts	0				0
	53501	Small Tools/Equipment	0				0
	54151	Legal Fees	0				0
	54191	Other Professional Services	0				0
	54911	Contractual Services	0				0
	56101	Land Acquisition	0	40,000	628,374		668,374
	56210	Capital - Building Permits	0	1,400		33,295	34,695
	56241	Capital-Construction Contract				11,444	11,444
	56242	Buildings - Architectural Svcs	0	58,316	22,149	152,412	232,876
	56243	Buildings - Engineering Svcs	0		4,223	20,700	24,923
	56431	Equipment - Miscellaneous	0				0
	54331	Mileage				288	288
606 Total			0	99,716	654,746	218,138	972,599
607	Station 67						
	54911	Contractual Services	110,000				110,000
	56201	Capital - Buildings	804				804
	56242	Buildings - Architectural Svcs	17,272				17,272
	56243	Buildings - Engineering Svcs	1,554				1,554
	56431	Equipment - Miscellaneous	11,763				11,763
607 Total			141,392				141,392
617	Training Center (67)						
	56201	Capital - Buildings	17,970				17,970
	56431	Equipment - Miscellaneous	0				0
617 Total			17,970				17,970
608	Station 68						
	56201	Capital - Buildings	804				804
	56431	Equipment - Miscellaneous	13,041				13,041
608 Total			13,845				13,845
609	Station 69						
	54191	Other Professional Services	821				821
	54801	Building Repair/Maintenance	108,777				108,777
	56242	Buildings - Architectural Svcs	4,675				4,675
	56431	Equipment - Miscellaneous	11,114				11,114
609 Total			125,386				125,386
650	Maint. Shop						
	56431	Equipment - Miscellaneous	5,655				5,655
650 Total			5,655				5,655

			2013-2021	2022	2023	2024	Grand Total
701	Station 71						
	53501	Small Tools/Equipment	993				993
	54191	Other Professional Services	2,535				2,535
	54502	Other Operating Rental	500				500
	54801	Building Repair/Maintenance	31,157				31,157
	54912	Fees/Permits	580				580
	56201	Capital - Buildings	19,815				19,815
	56210	Capital - Building Permits	1,190				1,190
	56241	Capital-Construction Contract	176,226				176,226
	56242	Buildings - Architectural Svcs	78,809				78,809
	56243	Buildings - Engineering Svcs	5,698				5,698
	56431	Equipment - Miscellaneous	14,679				14,679
701 Total			332,182				332,182
702	Station 72						
	53146	Building Repair Parts	376				376
	53501	Small Tools/Equipment	5,458				5,458
	54111	Advertising	483				483
	54151	Legal Fees	10,234				10,234
	54191	Other Professional Services	36,361				36,361
	54611	Insurance	8,000				8,000
	54911	Contractual Services	446,916				446,916
	56101	Land Acquisition	3,597,518				3,597,518
	56201	Capital - Buildings	145,752				145,752
	56210	Capital - Building Permits	270,515				270,515
	56241	Capital-Construction Contract	12,867,594				12,867,594
	56242	Buildings - Architectural Svcs	1,320,968				1,320,968
	56243	Buildings - Engineering Svcs	257,157				257,157
	56244	Buildings - Other Prof Svcs	30,189				30,189
	56431	Equipment - Miscellaneous	123,781				123,781
	56421	Equipment - Furniture	1,366				1,366
	54941	Printing & Binding	197				197
	54731	Electricity	552				552
702 Total			19,123,417				19,123,417
703	Station 73						
	53501	Small Tools/Equipment	6,349				6,349
	54191	Other Professional Services	15,636				15,636
	54911	Contractual Services	840	26,704	57,326	37,269	122,140
	54912	Fees/Permits	600				600
	56101	Land Acquisition		905,798			905,798
	56201	Capital - Buildings	80,579	11,034	28,450		120,064
	56242	Buildings - Architectural Svcs	77,310	58,021		167,802	303,133
	56431	Equipment - Miscellaneous	5,831				5,831
703 Total			187,146	1,001,557	85,777	205,072	1,479,551
671	Station 41						
	56101	Land Acquisition				842,598	842,598
671 Total						842,598	842,598
700	Station 70 (Puy Fair)						
	56101	Land Acquisition				194,994	194,994
700 Total						194,994	194,994
Grand Total			39,648,016	1,256,461	8,257,622	1,579,545	50,741,644

2024 Board Discretionary Fund Activity

Beginning Balance:	250,000.00		
Request for Funds:	Approved:	Amount:	Rejected
Total Requests to date:		<hr/>	-
Remaining Funds Available as of:	7/31/2024	250,000.00	

**CENTRAL PIERCE FIRE & RESCUE
INVESTMENT BALANCE SUMMARY**

MONTH	PIERCE COUNTY	LGIP	TOTAL MONTH
January	\$49,852,583.75	\$0.00	\$49,852,583.75
February	\$31,833,298.69	\$0.00	\$31,833,298.69
March	\$32,933,510.41	\$3,006,338.28	\$35,939,848.69
April	\$33,081,034.27	\$4,950,969.97	\$38,032,004.24
May	\$57,390,604.62	\$6,664,874.37	\$64,055,478.99
June	\$56,034,037.79	\$8,371,527.81	\$64,405,565.60
July	\$46,769,597.25	\$9,282,624.32	\$56,052,221.57
August			
September			
October			
November			
December			

TAX & FBC COLLECTIONS MONTHLY

MONTH	COLLECTIONS					OUTSTANDING	
	REG LEVY	FBC	EMS LEVY	EXCESS LEVY	TOTAL-MONTH	Total Collected YTD	*TAXES LEVIED / OUTSTANDING
							90,205,503.00 2024 Budget
January	\$59,116.18	\$67,225.87	\$37,934.97	\$4,763.29	\$169,040.31	\$169,040.31	\$90,036,462.69
February	\$451,494.03	\$555,530.91	\$305,290.64	\$36,147.03	\$1,348,462.61	\$1,517,502.92	\$88,688,000.08
March	\$936,528.77	\$1,379,849.03	\$670,539.97	\$73,577.34	\$3,060,495.11	\$4,577,998.03	\$85,627,504.97
April	\$12,716,502.05	\$14,679,837.31	\$8,660,981.05	\$1,036,819.77	\$37,094,140.18	\$41,672,138.21	\$48,533,364.79
May	\$2,093,865.79	\$2,765,139.46	\$1,424,738.36	\$170,021.64	\$6,453,765.25	\$48,125,903.46	\$42,079,599.54
June	\$120,069.18	\$196,318.85	\$80,043.09	\$9,340.64	\$405,771.76	\$48,531,675.22	\$41,673,827.78
July	\$95,564.77	\$108,594.73	\$64,071.51	\$6,406.22	\$274,637.23	\$48,806,312.45	\$41,399,190.55 Amount to collect
August							
September							
October							
November							
December							
Total Taxes YTD	\$16,473,140.77	\$19,752,496.16	\$11,243,599.59	\$1,337,075.93	\$48,806,312.45		

*includes \$0.73 (Regular), \$0.50 (EMS) and Benefit Assessment

**CENTRAL PIERCE FIRE & RESCUE
TRANSPORT COLLECTIONS**

MONTH	TRANSPORT COLLECTIONS	GEMT COLLECTIONS	TOTAL MONTH	TOTAL COLLECTED YTD	TRANSPORT COLLECTIONS REMAINING
					5,500,000.00 2024 Budget
January	\$85,208.39	\$63,433.03	\$148,641.42	\$148,641.42	\$5,414,791.61
February	\$507,790.62	\$753,347.88	\$1,261,138.50	\$1,409,779.92	\$4,907,000.99
March	\$1,053,023.36	\$1,137,464.94	\$2,190,488.30	\$3,600,268.22	\$3,853,977.63
April	\$538,005.19	\$508,274.55	\$1,046,279.74	\$4,646,547.96	\$3,315,972.44
May	\$783,112.32	\$635,867.94	\$1,418,980.26	\$6,065,528.22	\$2,532,860.12
June	\$734,528.66	\$651,975.66	\$1,386,504.32	\$7,452,032.54	\$1,798,331.46
July	\$572,340.79	\$343,666.84	\$916,007.63	\$8,368,040.17	\$1,225,990.67 Amount to collect
August					
September					
October					
November					
December					
Total YTD	\$4,274,009.33	\$4,094,030.84	\$8,368,040.17		



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Business Services Deputy Chief's Report

Attachments: N/A

Submitted by: DC Mason

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

IT Division

CrowdStrike Response

The IT infrastructure and devices supporting Central Pierce and our partner agencies were impacted by the global CrowdStrike outage on 07/19/2024. IT staff were alerted to the issue at 10pm on 07/19 and in less than 12 hours all of our critical IT infrastructure and most devices were repaired and returned to service. I am extremely proud of the team's response to this newsworthy outage and the speed and professionalism with which we were able to recover.

Calendaring Solution

The new Operations Calendar solution was launched on 08/01 and has brought clarity and control to scheduling emergency units and training resources. The IT team will continue to work with Operations to fine tune the system and bring more value and features to this platform.

Health and Wellness Division

Behavioral Health Training

Prep for September behavioral health training for line personnel. Chief Officers, Administrative Staff and Members of the Board of Directors are welcome to attend. Dates of training are September 9th, 10th and 17th at Station 60.



Board Meeting Agenda Item Summary

R.E.C.E.S.S Program

We are continuing to care and work with personnel (those enrolled in the R.E.C.E.S.S. program and those experiencing acute behavioral health issues) to assist them with their long term health and wellness.

Annual Physicals for 2025

Chief Campbell is working on developing our Wellness Center plans for 2025 so we can perform our members annual physicals in house.

Support Services Division

Suite 200

Furniture has been ordered, other equipment that is needed also has been ordered (appliances, copier, etc.) We are hoping to occupy this space by October.

B30 (Central Stores Warehouse)

Benaroya finishing electrical, exterior doors, facility locks. Central Stores is preparing for the move. We are looking at occupying and working out of this location by mid September.

North Puyallup Station Lease

We have satisfied legal concerns, draft lease is going back and forth. We will lease to Pierce County Department of Emergency Management, Pierce County Explorers Search and Rescue will occupy the building.



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Executive Services Directorate

Attachments: N/A

Submitted by Director Roberts

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

Fire Service Collaboration

We continue to work with legal preparing for the Boundary Review Board process. We are currently assisting them with gathering information for the legal descriptions of each district.

Insurance

We are in the process of renewing insurance for each of the three agencies.

Public Events

Over the past month, we participated in the National Night Out (nine events) with PCSO and PPD, the Orting Touch-a-Truck event with E40, the P&E Bike Helmet Blitz with the Chick-fil-A mascot & team, and the final Farmer's Market of the year (seven weekends total, plus the entirety of the Meeker Days event). We also wrapped up Safesitter for 2024 (11 classes) and completed our Senior Safety pilot program focusing on fall prevention, cooking safety and emergency planning (nine locations participated).

Personnel Additions

On August 26th, we will welcome four new members to our P&E team. Two certificated teachers (Savannah Robertson and Jodie Simmons) will join our Public Educator group, and two Lieutenants will join our DFM ranks to replace outgoing personnel and fill a new FTE. We look forward to onboarding them, and anticipate the next few months to be busy ones as they are brought up to speed.

Fall Fair

Preparation for the 2024 Fall Fair, which runs Aug 30 – Sep 22, has been in full swing. This year's event will mark our first major public outreach campaign for the Carbon Monoxide Safety Grant that we were awarded. The Fair gives us a unique venue where we can offer CO education to a large number of individuals in a short period of time. We have nearly 8,000 alarms to distribute over the 2-year fulfillment period, and the Fair will provide us with substantial momentum as we complete our first-quarter benchmarks.



Board Meeting Agenda Item Summary

Agenda Date: August 26, 2024

Item Title: Fire Chief's Report

Attachments: None

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

Labor Agreement

Staff is taking the final steps with Local 726 to prepare a tentative agreement for the Firefighters Contract and the Chiefs Contract for both Central Pierce and Graham Fire. Staff will then communicate the tentative agreement for consideration to the Board. All corresponding Standard Operating Guidelines that interlace with the tentative agreement have been modified as well in preparation for the change in CBA language.

Deputy Chief Process

With pending changes in the executive leadership team, I have asked Human Resources to start the process of understanding who may be interested in Deputy Chief positions in the coming months. I am starting to prepare to fill the Deputy Chief in the Professional Development Directorate and taking early steps towards Deputy Chief Mason's replacement. Given the scale and scope of the new organization, I may be looking to ask Deputy Chief VanKeulen to vacate the Emergency Services Directorate role and assume an Executive Officer role in 2025.

Western Fire Chief's Association- Innovation Award

While at Fire Rescue International in Dallas, the Western Fire Chief's Association awarded Central Pierce Fire & Rescue with their 2024 Innovation Award. This award was offered to the District on behalf of the advancement work we are doing in the communications and technology space. It was humbled to accept the award on behalf of the District.

Memo



To: Fire Chief Dustin Morrow
From: Assistant Chief Matthew Black
Date: 26 July 2024
RE: Letter of Commendation for Captain Michael Auvil

Dear Chief Morrow,

This letter is to formally and publicly commend the actions of Captain Michael Auvil on the evening of the 4th of July, 2024 for the compassionate care for a 16-year-old boy. Around approximately 2000 hours I was called back into work after a day of celebrating with family and friends, Michael and his family were planning to watch the fireworks and close out the night with my family while I headed into work.

Not long after I had left the house a frantic neighbor called about a boy who was significantly injured from a firework. Described by the neighbor the boy had major injuries and was losing a lot of blood. I immediately called Michael and without hesitation Michael jumped into action. He provided compassionate and calming care to the patient and the crowd while awaiting local EMS to arrive.

Michael exemplified outstanding customer care which both Graham Fire & Rescue and Central Pierce Fire & Rescue value so deeply. Michael demonstrated in this instance the model of excellence, calm and compassion for the young boy and the crowd of neighbors that were watching. Since this event both the patient's Grandparents and East Pierce Fire & Rescue have reached out to thank Michael for his service.

For the efforts in providing compassionate and competent care to a 16-year-old stranger well beyond the call of duty, I write this Letter of Commendation for Captain Michael Auvil this 26th day of July, 2024

Sincerely,

Matthew Black

Assistant Fire Chief, Field Operations

Lt. Sheperd,

I wanted to write this letter for FF Fabien Teysedre & PFF Paul Wells after an MVA we responded to.

We were toned for an MVA after leaving a call. We stopped our rig to get the proper PPE on and responded. The dispatch showed that LE had pitted a vehicle after a chase. We were requested priority by LE with no additional information.

When we arrived on scene we found one car on it's side off the side of the road and almost a dozen PCSO vehicles. When we got out of the engine to respond, on of the deputies informed us that there was a person pinned under the vehicle. This was toned as a single engine company response to after receiving that information I asked for additional resources. While I was handling the upstaffing of the incident, Paul ad Fabian investigated that wreck and made a plan. It was clear at the beginning that we needed to act quickly to get the pt out from under the vehicle as we found not pulse from the limb we were able to palpate.

With the help if the on scene PCSO members, we lifted the vehicle off the pt and moved them to a safe place. Paul (who is an ALS provider) stated that we should attempt CPR. With the help of the deputies on scene, we started and continued CPR until additional CPFR units arrived. We were able to get a pulse and a blood pressure back and ultimately transported the pt to the trauma center.

I believe that this pt had the best chance possible for a positive outcome because of the plan and quick execution by FF Teysedre and PFF Wells.

Please send this to the Employee Recognition Committee for consideration.

Thank you

Lt. Reed Thompson