



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

Date: August 12, 2024
Place: In-Person / Fire District Administrative & Operations Center
○ 1015 39th Ave SE Suite #120 Puyallup, WA 98374
Virtual / (Visit www.centralpiercefirerescue.org for instructions to join webinar)
Time: 5:00 p.m.

Citizens attending virtually that wish to address the Board during Public Comment use the "raise hand" feature on the webinar. Statements or comments for the record may be submitted to aparamapoonya@centralpiercefirerescue.org by 4:00pm meeting day.

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1. **Call to Order**
 - A. Roll Call – District Secretary
 2. **Pledge of Allegiance**
 3. **Approval of Agenda**
 - A. **Pg. 1:** Agenda
 4. **Public Comment** (for items not specifically listed on the Agenda)
 5. **Consent Agenda** (Single Motion)
 - A. Excused Absences:
 - B. **Pg. 3:** Minutes: Regular Board Meeting of July 22, 2024
 - C. **Pg. 6:** Approval of:

Accounts Payable Warrants Numbered 60910 to 61003 totaling:	\$	9,099,650.90
Net Payroll Warrants Numbered 107849 to 107855 totaling:	\$	16,628.78
GRAND TOTAL	\$	9,116,279.68

Pg. 29: For Informational Purposes Only - The following electronic payments totaling \$5,883,153.92 (AP Warrant Numbers 60917, 60942, 60967, 60977, 60980, 60969).

6. **Unfinished Business** (Second Reading and Final Action)
7. **New Business** (First Reading)
 - A. **Pg. 69:** Resolution 24-07 Changing Regular Board Meetings – Add Joint Meeting – Chief Morrow
 - B. **Pg. 71:** Board Policy 3.53 Purchasing – Public Works Procurement – Director Robacker
 - C. **Pg. 182:** Resolution 24-08 2024 Budget Amendment – Director Robacker



CENTRAL PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS MEETING AGENDA

- 8. Considerations and Requests**
 - A. **Pg. 196:** Rolling Stock ILA – South Pierce Fire & Rescue – Chief Morrow

- 9. Staff, Local, Firefighter's Association and Fire Chief Reports**
 - A. **Pg. 200:** Emergency Services Directorate Report – DC VanKeulen
 - B. **Pg. 202:** Professional Development Directorate Report – Chief Morrow
 - C. **Pg. 203:** Human Resources Directorate – Director Washo
 - D. **Pg. 204:** Fire Chief's Report – Chief Morrow
 - E. Local 726 Report

- 10. Correspondence**
 - A. **Pg. 205:** Employee Recognition

- 11. Commissioner Comments**

- 12. Adjournment**

**CENTRAL PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
July 22, 2024**

Chair Holm called the regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at the Fire District Administrative & Operations Center – 1015 39th Ave SE Suite #120 Puyallup, WA 98374 at 5:00 p.m. A remote attendance option was available to the public. Present were Vice Chair Stringfellow, Commissioners Willis, Coleman, and Mitchell, Ex-Officio Door, Chief Morrow, FD Robacker, SS McInnis, and EA Paramapoonya, Recorder.

PLEDGE OF ALLEGIANCE

Chair Holm led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Mitchell moved and Commissioner Willis seconded to approve the agenda.
MOTION CARRIED.

PUBLIC COMMENT (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)

No Public Comment

CONSENT AGENDA (SINGLE MOTION)

- A. Excused Absences:
- B. Minutes: Regular Board Meeting of July 08, 2024
- C. Approval of:

Accounts Payable Warrants Numbered 60839 to 60909 totaling:	\$	1,119,269.65
Net Payroll Warrants Numbered 107848 to 107848 totaling:	\$	4,053.28
GRAND TOTAL	\$	1,123,322.93

Commissioner Stringfellow moved and Commissioner Mitchell seconded to approve the Consent Agenda with warrants totaling \$1,123,322.93. **MOTION CARRIED.**

UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)

No Unfinished Business

NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)

No New Business

CONSIDERATIONS AND REQUESTS

- A. Revocable License Agreement

Chief Morrow discussed the Revocable License Agreement with Corliss Resources. Commissioner Stringfellow moved and Commissioner Mitchell seconded to authorize the Fire Chief to sign and execute the Revocable License Agreement as presented by Staff.
MOTION CARRIED.

B. 2024 Riverside Fire & Rescue Fuel Facility Use Agreement

Chief Morrow reviewed the 2024 Riverside Fire & Rescue Fuel Facility Use Agreement. Commissioner Mitchell moved and Commissioner Willis seconded to approve the 2024 Riverside Fire & Rescue Fuel Facility Use Agreement as presented by Staff. **MOTION CARRIED.**

STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)

The following divisions provided a written report in the packet:

- A. Finance Directorate/Director Robacker: Director Robacker reviewed the Finance Division Report, including the June Checkbook.
- B. Business Services Directorate/DC Mason: DC Mason reviewed the Business Services Directorate Report. Great job to Micah and the IT Team who have been working hard to reduce costs for the District. Great job to AC McKenzie for keeping the District in compliance with WAC Requirements.
- C. Executive Services Directorate: Director Roberts reviewed the Executive Services Directorate Report.
- D. Fire Chief’s Report/Chief Morrow: Chief Morrow reviewed the Fire Chief’s Report.

L726 Report: The Local spent some time with the kids at Camp Goodtimes. The MDA event will take place in August 10th. The holiday party will be on November 16th.

CORRESPONDENCE

Chair Holm appreciated seeing the Employee Recognition.

COMMISSIONER COMMENTS

Chair Holm: Nothing to add.

Commissioner Stringfellow: Commissioner Stringfellow requested a resource to identify new employees.

Commissioner Mitchell: Nothing to add.

Commissioner Coleman: Nothing to add.

Commissioner Willis: Commissioner Willis inquired about the details within the fuel facility agreement with Riverside Fire & Rescue. Chief Morrow confirmed that they will come to CPFR facilities for fuel.

Ex-Officio Door: There was a community meeting on the 13th.

ADJOURNMENT

There being no further business, Commissioner Mitchell moved, and Commissioner Willis seconded to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 5:24 p.m.

MATTHEW HOLM
CHAIR OF THE BOARD

TANYA ROBACKER
DISTRICT SECRETARY

ARIEL PARAMAPOONYA
RECORDER



Central Pierce Fire & Rescue
Fund 686 & 687 Dept 006
Key Bank
Account No. XXXXXXXX0522

Warrant Approval

In accordance with RCW 42.24 the following warrants have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue and are being presented to the Board of Fire Commissioners for Board approval.

<u>Issue Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
07/17/2024 - 08/01/2024	AP00060910 -AP00061003	\$9,099,650.90
07/17/2024 - 07/29/2024	PY00107849 -PY00107855	\$16,628.78
	Total	\$9,116,279.68

Dustin Morrow
Fire Chief

Matt Holm
Chair

Steve Stringfellow
Commissioner

Rich Coleman
Commissioner

Bob Willis
Commissioner

Dale Mitchell
Commissioner

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00060910	CPFR	Central Pierce Fire & Rescu	07/17/24	476.93	MW	IS		

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	476.93	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 476.93

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 01/01/2024
End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	1003/2401206	07/17/2024	40.33		TAYLOR, R JUNE SEPCHECK
	1101/2401206	07/17/2024	147.96		TAYLOR, R JUNE SEPCHECK
	2001/2401206	07/17/2024	11.07		TAYLOR, R JUNE SEPCHECK
	2003/2401206	07/17/2024	40.33		TAYLOR, R JUNE SEPCHECK
	2101/2401206	07/17/2024	237.24		TAYLOR, R JUNE SEPCHECK
	TOTAL FOR CHECK AP 00060910:		<u>476.93</u>		
	REPORT TOTAL:		<u>476.93</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00060911	ALOIPLUM	ALOSIO PLUMBING INC	07/18/24	361.35	MW	IS	
AP CHK 00060912	AMERFURN	AMERICAN FIREHOUSE FURNITUR	07/18/24	5,103.00	MW	IS	
AP CHK 00060913	ARROLUMB	ARROW LUMBER & HARDWARE LLC	07/18/24	13.69	MW	IS	
AP CHK 00060914	ATTMOBI	AT&T MOBILITY II LLC	07/18/24	666.40	MW	IS	
AP CHK 00060915	BROOLUMB	Brookdale Lumber Inc	07/18/24	112.51	MW	IS	
AP CHK 00060916	CKGARAGE	C&K GARAGE DOORS & OPENERS	07/18/24	383.25	MW	IS	
AP CHK 00060917	CPFR	Central Pierce Fire & Rescu	07/18/24	193,152.13	MW	IS	
AP CHK 00060918	QWEST	Century Link	07/18/24	132.80	MW	IS	
AP CHK 00060919	COMCAST	COMCAST	07/18/24	20,003.07	MW	IS	
AP CHK 00060920	COMCAST	COMCAST	07/18/24	125.22	MW	IS	
AP CHK 00060921	FRUIMUTU	FRUITLAND MUTUAL WATER CO	07/18/24	197.90	MW	IS	
AP CHK 00060922	GALLS	Galls Incorporated	07/18/24	2,211.89	MW	IS	
AP CHK 00060923	GENSCO	GENSCO	07/18/24	716.55	MW	IS	
AP CHK 00060924	GLOBTRAF	GLOBAL TRAFFIC TECHNOLOGIES	07/18/24	310.12	MW	IS	
AP CHK 00060925	HILIELEC	HI-LINE ELECTRIC COMPANY IN	07/18/24	202.69	MW	IS	
AP CHK 00060926	HOWE08170	JOSHUA HOWE	07/18/24	67.00	MW	IS	
AP CHK 00060927	KELCONN	KELLEY IMAGING SYSTEMS INC	07/18/24	3,431.29	MW	IS	
AP CHK 00060928	NBSGOVER	NBS GOVERNMENT FINANCE GROU	07/18/24	4,778.75	MW	IS	
AP CHK 00060929	PCDEM	PC Dept of Emergency Manage	07/18/24	1,417.50	MW	IS	
AP CHK 00060930	PSENERGY	Puget Sound Energy	07/18/24	366.10	MW	IS	
AP CHK 00060931	ROBELARS	Robert Larson Automotive Gr	07/18/24	91.60	MW	IS	
AP CHK 00060932	MCGR11300	ROSS MCGRATH	07/18/24	289.59	MW	IS	
AP CHK 00060933	SSTIREPU	S&S TIRE SERVICE INC	07/18/24	71.18	MW	IS	
AP CHK 00060934	ULIN	ULINE INC	07/18/24	604.11	MW	IS	
AP CHK 00060935	VERATHON	VERATHON INC	07/18/24	32,072.55	MW	IS	
AP CHK 00060936	WATECOMP	WATEROUS COMPANY	07/18/24	13,923.53	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
S U B T O T A L S:								
		Total Void Machine Written		0.00		Number of Checks Processed:		0
		Total Void Hand Written		0.00		Number of Checks Processed:		0
		Total Machine Written		280,805.77		Number of Checks Processed:		26
		Total Hand Written		0.00		Number of Checks Processed:		0
		Total Reversals		0.00		Number of Checks Processed:		0
		Total Cancelled		0.00		Number of Checks Processed:		0
		Total EFTs		0.00		Number of EFTs Processed:		0
		Total EPAYs		0.00		Number of EPAYs Processed:		0
		S U B T O T A L		280,805.77				

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024

End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
ALOISIO PLUMBING INC (ALOIPLUM)					
	06102024	06/10/2024	361.35	0001	STATION 60 BACKFLOW TESTING
	TOTAL FOR CHECK AP 00060911:		361.35		
AMERICAN FIREHOUSE FURNITURE (AMERFURN)					
	24228	04/25/2024	5,103.00	0001	67 Fire Tough Recliner:Fire To
	TOTAL FOR CHECK AP 00060912:		5,103.00		
ARROW LUMBER & HARDWARE LLC (ARROLUMB)					
	214157	07/03/2024	13.69	0001	HVY DTY ZIP
	TOTAL FOR CHECK AP 00060913:		13.69		
AT&T MOBILITY (ATTMOBI)					
	X07132024	07/13/2024	666.40		#287297124815 OVFR JUN SVC CHG
	TOTAL FOR CHECK AP 00060914:		666.40		
BROOKDALE LUMBER INC (BROOLUMB)					
	446355	07/11/2024	112.51	0001	SO BUILD MATERIALS
	TOTAL FOR CHECK AP 00060915:		112.51		
C&K GARAGE DOORS & OPENERS LLC (CKGARAGE)					
	972117	07/12/2024	383.25	0001	STATION 60 SOUTHEAST BAY DOOR
	TOTAL FOR CHECK AP 00060916:		383.25		
COMCAST (COMCAST)					
	209656736	07/15/2024	20,003.07		#900008762 CPFR JULY SVC CHG
	TOTAL FOR CHECK AP 00060919:		20,003.07		
	AB-240712	07/12/2024	125.22		8498350232177247 JULY SVC
	TOTAL FOR CHECK AP 00060920:		125.22		
	TOTAL FOR COMCAST:		20,128.29		
FRUITLAND MUTUAL WATER COMPANY (FRUIMUTU)					
	LC-240630	06/30/2024	197.90		#42720 LC JUNE WATER
	TOTAL FOR CHECK AP 00060921:		197.90		
GALLS INCORPORATED (GALLS)					
	026788769	01/15/2024	1,911.34	0001	5:11 RESPONDER PARKA
	028017655	05/22/2024	8.80		CHARGED IN ERROR/CM 028513978
	028018627	05/22/2024	(145.33)		RETURN PANTS P014390
	028227842	06/14/2024	169.75	0003	BASKET WEAVE BELT NICKLE BUCKL
	028293597	06/21/2024	276.13	0001	SH598 DKNV 2X REG BLAUER S/S W
	028513978	07/16/2024	(8.80)		CREDIT ERROR/INV 028017655
	TOTAL FOR CHECK AP 00060922:		2,211.89		
GENSCO (GENSCO)					
	858309951	07/16/2024	716.55	0006	LOG FILTER MERV8 20x25x2 Pleat
	TOTAL FOR CHECK AP 00060923:		716.55		
GLOBAL TRAFFIC TECHNOLOGIES LL (GLOBTRAF)					
	65634	06/11/2024	310.12	0002	OPTICOM 795H RMA11993
	TOTAL FOR CHECK AP 00060924:		310.12		
HI-LINE ELECTRIC COMPANY INC (HILIELEC)					
	11127431	05/22/2024	202.69	0002	CABLETIES SWIVEL AND FIR MOUNT
	TOTAL FOR CHECK AP 00060925:		202.69		
JOSHUA HOWE (HOWE08170)					
	07102024	07/10/2024	67.00		DROP OFF NEW TRAFFIC VESTS
	TOTAL FOR CHECK AP 00060926:		67.00		
KELLEY IMAGING SYSTEMS INC (KELLCONN)					
	IN1664552	06/18/2024	1,445.87	0001	PCFTC 2024 QUARTERLY SVC CHG
	IN1664553	06/18/2024	1,431.54	0002	AOC 2024 QUARTERLY SVC CHG
	IN1684685	07/10/2024	553.88	0001	ST71 Q3-24 COPIER CHARGE
	TOTAL FOR CHECK AP 00060927:		3,431.29		
NBS GOVERNMENT FINANCE GROUP (NBSGOVER)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024

End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	2024072609	07/09/2024	4,778.75	0001	HCA GEMT AUDIT SERVICE AGREEME
	TOTAL FOR CHECK AP 00060928:		4,778.75		
PC DEPT OF EMERGENCY MANAGEMEN (PCDEM)					
	CI354402	07/11/2024	1,417.50	0001	RADIO MAINT RPR INSTALL
	TOTAL FOR CHECK AP 00060929:		1,417.50		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	071824	07/18/2024	193,152.13		07/18/24 AP EFTS
	TOTAL FOR CHECK AP 00060917:		193,152.13		
PUGET SOUND ENERGY (PSENERGY)					
	63-240708	07/08/2024	120.63		#220012344424 ST63 JUN NAT GAS
	65-240709	07/09/2024	166.89		#200012556508 ST65 JUN NAT GAS
	67-240708	07/08/2024	72.79		#200005777707 ST67 JUN NAT GAS
	TC-240708	07/08/2024	5.79		#200014257659 TC MAY NAT GAS
	TOTAL FOR CHECK AP 00060930:		366.10		
QWEST COMMUNICIONS COMPANY LL (QWEST)					
	240711	07/11/2024	132.80		#501965371 JULY OV ALARM NUMB.
	TOTAL FOR CHECK AP 00060918:		132.80		
ROBERT LARSON AUTOMOTIVE GROUP (ROBELARS)					
	101368	07/12/2024	91.60	0001	OVM20-1 START/CRANK BUTTON ELE
	TOTAL FOR CHECK AP 00060931:		91.60		
ROSS MCGRATH (MCGR11300)					
	240610	06/10/2024	289.59		GROUND TRANSPORTATION
	TOTAL FOR CHECK AP 00060932:		289.59		
S&S TIRE (SSTIREPU)					
	1156276	07/11/2024	71.18	0001	656 FRONT END ALIGNMENT
	TOTAL FOR CHECK AP 00060933:		71.18		
ULINE (ULIN)					
	180547177	07/15/2024	604.11	0001	60 Corrugated Rib Runner - 3
	TOTAL FOR CHECK AP 00060934:		604.11		
VERATHON INC (VERATHON)					
	80926906	07/09/2024	29,181.75		SHIPPING
	80929968	07/12/2024	2,890.80	0001	EMS GlideScope Go 2 Monitor Ki
	TOTAL FOR CHECK AP 00060935:		32,072.55		
WATEROUS COMPANY (WATECOMP)					
	P2T8767001	06/14/2024	7,307.62	0001	OVE07-1 IMPELLER SHAFT REPAIR
	P2T8979001	06/21/2024	6,615.91	0002	OVE07-1 PN81966-3P4F IMPELLER
	TOTAL FOR CHECK AP 00060936:		13,923.53		
	REPORT TOTAL:		280,805.77		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00060937	SALA11060	AISHA SALAHUDDIN	07/25/24	175.00	MW	IS	
AP CHK 00060938	INTETELE	ALLSTREAM BUSINESS US INC	07/25/24	3,073.95	MW	IS	
AP CHK 00060939	ATTMOBI	AT&T MOBILITY II LLC	07/25/24	4,473.36	MW	IS	
AP CHK 00060940	BROOLUMB	Brookdale Lumber Inc	07/25/24	45.15	MW	IS	
AP CHK 00060941	CANOFINA	CANON FINANCIAL SERVICES IN	07/25/24	189.50	MW	IS	
AP CHK 00060942	CPFR	Central Pierce Fire & Rescu	07/25/24	441,835.13	MW	IS	
AP CHK 00060943	CLAYBAIN	Clayton Bain	07/25/24	18,353.81	MW	IS	
AP CHK 00060944	COMCAST	COMCAST	07/25/24	340.00	MW	IS	
AP CHK 00060945	MCCO09160	CYDNI MCCORMICK	07/25/24	329.38	MW	IS	
AP CHK 00060946	DEPTLABO	Department of Labor & Indus	07/25/24	479,791.47	MW	IS	
AP CHK 00060947	ELMHMUTU	ELMHURST MUTUAL POWER & LIG	07/25/24	228.90	MW	IS	
AP CHK 00060948	EMPLSECU	Employment Security	07/25/24	8,464.74	MW	IS	
AP CHK 00060949	GALLS	Galls Incorporated	07/25/24	150.83	MW	IS	
AP CHK 00060950	JORDHAYE	JORDAN HAYES	07/25/24	1,020.64	MW	IS	
AP CHK 00060951	BERD04150	KEVIN BERDAN	07/25/24	0.77	MW	IS	
AP CHK 00060952	FLOHAWKS	LIQUID ENVIRONMENTAL SOLUTI	07/25/24	1,720.58	MW	IS	
AP CHK 00060953	MARYBLAN	MARY BLANKEN	07/25/24	120.53	MW	IS	
AP CHK 00060954	VLAS12220	MIKHAIL VLASENKO	07/25/24	772.08	MW	IS	
AP CHK 00060955	MOBIWIRE	MOBILE WIRELESS LLC	07/25/24	21,879.00	MW	IS	
AP CHK 00060956	WILL11250	OLIVER WILLIAMS	07/25/24	560.37	MW	IS	
AP CHK 00060957	ORKIN	ORKIN	07/25/24	253.42	MW	IS	
AP CHK 00060958	PRINSOLU	PRINT SOLUTIONS INC	07/25/24	33.03	MW	IS	
AP CHK 00060959	PSENERGY	Puget Sound Energy	07/25/24	7,631.39	MW	IS	
AP CHK 00060960	PUYFIREX	PUYALLUP FIRE EXTRICATION T	07/25/24	21,000.00	MW	IS	
AP CHK 00060961	TMOBILE	T-MOBILE USA INC.	07/25/24	2,211.65	MW	IS	
AP CHK 00060962	ULIN	ULINE INC	07/25/24	4,011.79	MW	IS	
AP CHK 00060963	UNITPARC	United Parcel Service	07/25/24	12.92	MW	IS	
AP CHK 00060964	WESTWASH	WASHINGTON STATE FAIR	07/25/24	25,000.00	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00060965	WASHWATE	WASHINGTON WATER SERVICE CO	07/25/24	303.06	MW	IS	
AP CHK 00060966	WRIGLOGG	WRIGHT'S LOGGING AND TREE S	07/25/24	2,972.70	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	1,046,955.15	Number of Checks Processed:	30
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 1,046,955.15

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/25/2024
End Date: 07/25/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AISHA SALAHUDDIN (SALA11060)					
	070924	07/09/2024	175.00		NREMT PARAMEDIC EXAM
	TOTAL FOR CHECK AP 00060937:		175.00		
AT&T MOBILITY (ATTMOBI)					
	X06272024	06/19/2024	4,473.36		#287315267353 JULY SVC CHG
	TOTAL FOR CHECK AP 00060939:		4,473.36		
BROOKDALE LUMBER INC (BROOLUMB)					
	K46452	07/17/2024	22.320001		40 PROPANE
	K46484	07/19/2024	22.830001		61 PROPANE
	TOTAL FOR CHECK AP 00060940:		45.15		
CANON FINANCIAL SERVICES, INC. (CANOFINA)					
	33833257	07/13/2024	189.500001		STN 40 JULY COPIER MAINTENANCE
	TOTAL FOR CHECK AP 00060941:		189.50		
CLAYTON BAIN (CLAYBAIN)					
	071924	07/19/2024	16,800.00		05/01/24-06/30/24 L1 MED RMB
	071924B	07/19/2024	1,553.81		01/09/24-06/13/24 L1 MED RMB
	TOTAL FOR CHECK AP 00060943:		18,353.81		
COMCAST (COMCAST)					
	209327710	07/01/2024	340.00		#935479817 JULY ST72 SVC
	TOTAL FOR CHECK AP 00060944:		340.00		
CYDNI MCCORMICK (MCCO09160)					
	062124	06/21/2024	329.38		TRANSCRIPTS, CRIMINAL HISTORY
	TOTAL FOR CHECK AP 00060945:		329.38		
DEPARTMENT OF LABOR & INDUSTRI (DEPTLABO)					
	063024	06/30/2024	479,791.47		2024-Q2 L&I RETURN
	TOTAL FOR CHECK AP 00060946:		479,791.47		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	62-240711	07/11/2024	228.90		#5147 ST62 JUNE ELECTRICITY
	TOTAL FOR CHECK AP 00060947:		228.90		
EMPLOYMENT SECURITY (EMPLSECU)					
	071924	07/19/2024	8,464.740001		Q2/2024 Unemployment Charges-C
	TOTAL FOR CHECK AP 00060948:		8,464.74		
GALLS INCORPORATED (GALLS)					
	028514897	07/17/2024	150.830001		BLUE SS NOMEX SHIRT WITH PATCH
	TOTAL FOR CHECK AP 00060949:		150.83		
INTEGRA TELECOM (INTETELE)					
	20708813	07/08/2024	1,313.65		#637153 JULY SVC CHG
	20717419	07/11/2024	1,760.30		#727925 JULY SVC CHG
	TOTAL FOR CHECK AP 00060938:		3,073.95		
JORDAN HAYES (JORDHAYE)					
	07122024	07/12/2024	1,020.64		REFUND TRANS PYMT #1035 5/22
	TOTAL FOR CHECK AP 00060950:		1,020.64		
KEVIN BERDAN (BERD04150)					
	072424	07/24/2024	0.77		LODGING REIMB.
	TOTAL FOR CHECK AP 00060951:		0.77		
LIQUID ENVIRONMENTAL SOLUTIONS (FLOHAWKS)					
	66250985	05/03/2024	510.040001		STATION 71 KITCHEN SINK DRAIN
	66252234	05/18/2024	1,210.540001		STATION 69 KITCHEN SINK EMERGE
	TOTAL FOR CHECK AP 00060952:		1,720.58		
MARY BLANKEN (MARYBLAN)					
	07122024	07/12/2024	120.53		REFUND TRANS PYMT #1155 6/18/2
	TOTAL FOR CHECK AP 00060953:		120.53		

Central Pierce Fire and Rescue
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Start Date: 07/25/2024

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
MIKHAIL VLASENKO (VLAS12220)					
	070624	07/06/2024	772.08		BACKGROUND CHECKS, BLOODWORK
	TOTAL FOR CHECK AP 00060954:		772.08		
MOBILE WIRELESS LLC (MOBIWIRE)					
	5763	05/08/2024	21,879.00	0002	GFR-NETMOTION ANNUAL RENEWAL
	TOTAL FOR CHECK AP 00060955:		21,879.00		
OLIVER WILLIAMS (WILL11250)					
	062824	06/28/2024	327.80		BACKGROUND, BLOOD TESTS, COVID
	240703	07/03/2024	232.57		PARAMEDIC SCHOOL TEXTBOOKS
	TOTAL FOR CHECK AP 00060956:		560.37		
ORKIN (ORKIN)					
	261867007	07/18/2024	122.63	0013	JULY 24 STN40 PEST CONTROL
	261869384	07/18/2024	130.79	0012	JULY 24 STN43 PEST CONTROL
	TOTAL FOR CHECK AP 00060957:		253.42		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	072524	07/25/2024	161,357.19		Q2 2024 WA PAID SICK LEAVE
	072524B	07/25/2024	280,477.94		Warrants Payable
	TOTAL FOR CHECK AP 00060942:		441,835.13		
PRINT SOLUTIONS, INC (PRINSOLU)					
	124104	07/19/2024	33.03	0001	CARES/AOC 250 BUSINESS CARDS
	TOTAL FOR CHECK AP 00060958:		33.03		
PUGET SOUND ENERGY (PSENERGY)					
	40-240712	07/12/2024	1,682.30		#220025558283 ST40 JUN ELECTRI
	43-240712	07/12/2024	528.51		#220025558234 ST43 JUN ELECTRI
	60PC-240710	07/10/2024	80.00		#220013518166 PC JUNE NAT GAS
	64-240711	07/11/2024	43.14		#200022454991 ST64 JUN NAT GAS
	69-240716	07/16/2024	1,122.96		#200012220444 ST69 JUL ELECTRI
	72-240716	07/16/2024	2,838.53		#220019632912 ST72 JUL ELECTRI
	72-240717	07/17/2024	124.47		#200004724288 OLD 72 ELECTRICI
	AB-240722	07/22/2024	206.35		#220028910879 ARM JUN ELECTRIC
	N72-240716	07/16/2024	456.79		#220024114682 N72 JUN ELECTRIC
	SP-240716	07/16/2024	548.34		#200017634847 SHOP JUL ELECTR
	TOTAL FOR CHECK AP 00060959:		7,631.39		
PUYALLUP FIRE EXTRICATION TEAM (PUYFIREX)					
	2024002	06/07/2024	21,000.00	0002	2024 ARRIVE ALIVE DEMONSTRATIO
	TOTAL FOR CHECK AP 00060960:		21,000.00		
T-MOBILE USA INC. (TMOBILE)					
	072124	07/21/2024	2,211.65		#990518645 JUNE SVC CHG
	TOTAL FOR CHECK AP 00060961:		2,211.65		
ULINE (ULIN)					
	180766387	07/19/2024	4,011.79	0003	FRT
	TOTAL FOR CHECK AP 00060962:		4,011.79		
UNITED PARCEL SERVICE (UNITPARC)					
	5Y5731284	07/13/2024	12.92	0001	HEADSETS/BASE SENT TO FIRECOM/
	TOTAL FOR CHECK AP 00060963:		12.92		
WASHINGTON WATER SERVICE (WASHWATE)					
	64-071724	07/17/2024	19.69		#6622975043 ST64 JUNE WATER
	64-240717	07/17/2024	283.37		#9532658329 ST64 JUNE WATER
	TOTAL FOR CHECK AP 00060965:		303.06		
WESTERN WASHINGTON FAIR (WESTWASH)					
	28552	06/12/2024	25,000.00	0001	WSF 2024 SAFE KIDS
	TOTAL FOR CHECK AP 00060964:		25,000.00		
WRIGHT'S LOGGING AND TREE SERV (WRIGLOGG)					

Central Pierce Fire and Rescue
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Start Date: 07/25/2024
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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	2619	07/22/2024	2,972.70	0001	STATION 67 TREE REMOVAL AND ST
TOTAL FOR CHECK AP 00060966:			2,972.70		
REPORT TOTAL:			1,046,955.15		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00060967	CPFR	Central Pierce Fire & Rescu	07/29/24	1,165,566.96	MW	IS	
AP CHK 00060968	VOID.CONTINU	Void - Continued Stub	07/29/24	0.00	VM	VD	Void
AP CHK 00060969	CPFR	Central Pierce Fire & Rescu	07/29/24	6,076,969.52	MW	IS	
AP CHK 00060970	GET	Guaranteed Education Tuitio	07/29/24	509.00	MW	IS	
AP CHK 00060971	KENNLOSE	KENNETH LOSEK	07/29/24	561.18	MW	IS	
AP CHK 00060972	MICHMALA	MICHAEL G. MALAIER, TRUSTEE	07/29/24	1,265.00	MW	IS	
AP CHK 00060973	OPEIU	Office & Professional Emplo	07/29/24	1,906.38	MW	IS	
AP CHK 00060974	TACOPCCH	Tacoma Pierce County Chapla	07/29/24	3,723.00	MW	IS	
AP CHK 00060975	UNITWAY	United Way	07/29/24	55.00	MW	IS	
AP CHK 00060976	BENESOLU	WCIF	07/29/24	4,489.64	MW	IS	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	1
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	7,255,045.68	Number of Checks Processed:	9
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	7,255,045.68		

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
GUARANTEED EDUCATION TUITION (GET)					
	2840/2401007	07/29/2024	509.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00060970:		509.00		
KENNETH LOSEK (KENNLOSE)					
	2603/2401007	07/29/2024	561.18		JULY PAYROLL
	TOTAL FOR CHECK AP 00060971:		561.18		
MICHAEL G. MALAIER, TRUSTEE (MICHMALA)					
	2602/2401007	07/29/2024	1,265.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00060972:		1,265.00		
OFFICE & PROFESSIONAL EMPLOYEE (OPEIU)					
	2302/2401007	07/29/2024	1,906.38		JULY PAYROLL
	TOTAL FOR CHECK AP 00060973:		1,906.38		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	072924	07/29/2024	1,165,566.96		JULY PY VENDOR EFT
	TOTAL FOR CHECK AP 00060967:		1,165,566.96		
	1002/2401007	07/29/2024	1,062.57		JULY PAYROLL
	1003/2401007	07/29/2024	85,366.80		JULY PAYROLL
	1101/2401007	07/29/2024	273,688.51		JULY PAYROLL
	1110/2401007	07/29/2024	40,155.24		JULY PAYROLL
	1111/2401007	07/29/2024	9,857.09		JULY PAYROLL
	1201/2401007	07/29/2024	8,095.07		JULY PAYROLL
	1210/2401007	07/29/2024	17.73		JULY PAYROLL
	1211/2401007	07/29/2024	171.34		JULY PAYROLL
	1450/2401007	07/29/2024	10,899.83		JULY PAYROLL
	1453/2401007	07/29/2024	231.00		JULY PAYROLL
	1454/2401007	07/29/2024	27,720.00		JULY PAYROLL
	1459/2401007	07/29/2024	6,600.00		JULY PAYROLL
	1462/2401007	07/29/2024	5,971.73		JULY PAYROLL
	1463/2401007	07/29/2024	9,344.81		JULY PAYROLL
	1464/2401007	07/29/2024	117,830.00		JULY PAYROLL
	1465/2401007	07/29/2024	347.00		JULY PAYROLL
	2001/2401007	07/29/2024	765,615.69		JULY PAYROLL
	2002/2401007	07/29/2024	1,062.57		JULY PAYROLL
	2003/2401007	07/29/2024	86,403.86		JULY PAYROLL
	2101/2401007	07/29/2024	438,827.88		JULY PAYROLL
	2110/2401007	07/29/2024	28,282.07		JULY PAYROLL
	2111/2401007	07/29/2024	7,467.40		JULY PAYROLL
	2201/2401007	07/29/2024	12,977.71		JULY PAYROLL
	2408/2401007	07/29/2024	254.80		JULY PAYROLL
	2413/2401007	07/29/2024	37.57		JULY PAYROLL
	2414/2401007	07/29/2024	28.40		JULY PAYROLL
	2450/2401007	07/29/2024	61,359.53		JULY PAYROLL
	2455/2401007	07/29/2024	1,616.00		JULY PAYROLL
	2459/2401007	07/29/2024	9,062.36		JULY PAYROLL
	2463/2401007	07/29/2024	147,754.02		JULY PAYROLL
	2464/2401007	07/29/2024	112,328.63		JULY PAYROLL
	2466/2401007	07/29/2024	345.20		JULY PAYROLL
	2600/2401007	07/29/2024	8,976.01		JULY PAYROLL
	2816/2401007	07/29/2024	20,794.17		JULY PAYROLL
	2817/2401007	07/29/2024	4,296.71		JULY PAYROLL
	2818/2401007	07/29/2024	2,141.25		JULY PAYROLL
	2819/2401007	07/29/2024	81.89		JULY PAYROLL
	2820/2401007	07/29/2024	36.73		JULY PAYROLL
	2901/2401007	07/29/2024	1,494,574.45		JULY PAYROLL

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	2902/2401007	07/29/2024	1,334,079.56		JULY PAYROLL
	2903/2401007	07/29/2024	431,397.12		JULY PAYROLL
	2904/2401007	07/29/2024	281,087.42		JULY PAYROLL
	2905/2401007	07/29/2024	178,603.58		JULY PAYROLL
	2906/2401007	07/29/2024	50,118.22		JULY PAYROLL
	TOTAL FOR CHECK AP 00060969:		<u>6,076,969.52</u>		
	TOTAL FOR PIERCE COUNTY FIRE PROT DIST #:		<u>7,242,536.48</u>		
TACOMA PIERCE COUNTY CHAPLAINC (TACOPCCH)					
	2806/2401007	07/29/2024	3,723.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00060974:		<u>3,723.00</u>		
UNITED WAY (UNITWAY)					
	2801/2401007	07/29/2024	55.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00060975:		<u>55.00</u>		
WCIF (BENESOLU)					
	1460/2401007	07/29/2024	4,019.83		JULY PAYROLL
	2710/2401007	07/29/2024	280.43		JULY PAYROLL
	2712/2401007	07/29/2024	176.88		JULY PAYROLL
	2715/2401007	07/29/2024	12.50		JULY PAYROLL
	TOTAL FOR CHECK AP 00060976:		<u>4,489.64</u>		
	REPORT TOTAL:		<u>7,255,045.68</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP CHK 00060977	CPFR	Central Pierce Fire & Rescu	08/01/24	152,981.38	MW	IS		

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	152,981.38	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 152,981.38

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	080124	08/04/2024	152,981.38		08/01/2024 AP EFTS
	TOTAL FOR CHECK AP 00060977:		<u>152,981.38</u>		
	REPORT TOTAL:		<u>152,981.38</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP CHK 00060978	WHEEEQUI	5 K ENTERPRISES LLC	08/01/24	273.75	MW	IS	
AP CHK 00060979	CABLISS	CABLECRAFT ISS LLC	08/01/24	1,438.82	MW	IS	
AP CHK 00060980	CPFR	Central Pierce Fire & Rescu	08/01/24	326,365.16	MW	IS	
AP CHK 00060981	COMCAST	COMCAST	08/01/24	501.47	MW	IS	
AP CHK 00060982	CURBPLAS	CURBELL PLASTICS	08/01/24	142.03	MW	IS	
AP CHK 00060983	ELMHMUTU	ELMHURST MUTUAL POWER & LIG	08/01/24	734.76	MW	IS	
AP CHK 00060984	FROSLAND	FROST LANDSCAPE AND DESIGN	08/01/24	3,087.90	MW	IS	
AP CHK 00060985	FRUIMUTU	FRUITLAND MUTUAL WATER CO	08/01/24	571.33	MW	IS	
AP CHK 00060986	GALLS	Galls Incorporated	08/01/24	145.33	MW	IS	
AP CHK 00060987	GLOBINDU	GLOBAL INDUSTRIAL	08/01/24	545.26	MW	IS	
AP CHK 00060988	HOMEPRO	HD SUPPLY	08/01/24	165.98	MW	IS	
AP CHK 00060989	HUMANA	HUMANA	08/01/24	927.31	MW	IS	
AP CHK 00060990	JJAUTO	J & J AUTO REPAIR & TOWING	08/01/24	5,188.80	MW	IS	
AP CHK 00060991	WEIG01290	JACOB WEIGLEY	08/01/24	181.53	MW	IS	
AP CHK 00060992	LUKE08170	JOSHUA LUKE	08/01/24	19.45	MW	IS	
AP CHK 00060993	ELLEMILL	LEILA MILLER	08/01/24	1,050.00	MW	IS	
AP CHK 00060994	HOLM03120	Matthew Holm	08/01/24	64.66	MW	IS	
AP CHK 00060995	PCBUDGET	PC Budget and Finance	08/01/24	2,690.00	MW	IS	
AP CHK 00060996	PRINSOLU	PRINT SOLUTIONS INC	08/01/24	5,655.84	MW	IS	
AP CHK 00060997	PSENERGY	Puget Sound Energy	08/01/24	1,594.24	MW	IS	
AP CHK 00060998	PSHARDWA	PUGET SOUND HARDWARE INC	08/01/24	1,352.12	MW	IS	
AP CHK 00060999	SSTIREPU	S&S TIRE SERVICE INC	08/01/24	6,518.73	MW	IS	
AP CHK 00061000	SIMA07140	SAM SIMANJUNTAK	08/01/24	24.81	MW	IS	
AP CHK 00061001	SHERWILL	SHERWIN-WILLIAMS	08/01/24	176.60	MW	IS	
AP CHK 00061002	THOR10010	TAYLOR THORNHILL	08/01/24	3,955.00	MW	IS	
AP CHK 00061003	UNITPARC	United Parcel Service	08/01/24	15.11	MW	IS	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
S U B T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:			0
		Total Void Hand Written		0.00		Number of Checks Processed:			0
		Total Machine Written		363,385.99		Number of Checks Processed:			26
		Total Hand Written		0.00		Number of Checks Processed:			0
		Total Reversals		0.00		Number of Checks Processed:			0
		Total Cancelled		0.00		Number of Checks Processed:			0
		Total EFTs		0.00		Number of EFTs Processed:			0
		Total EPAYs		0.00		Number of EPAYs Processed:			0
		S U B T O T A L		363,385.99					

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
5 K ENTERPRISES LLC (WHEEEQUI)					
	2018704	07/24/2024	273.75	0001	MOHAWK LIFT PM-INSPECTION
	TOTAL FOR CHECK AP 00060978:		273.75		
CABLECRAFT ISS LLC (CABLISS)					
	4679270	07/29/2024	1,438.82	0001	5899V COMPRESSOR (1) EST \$1292
	TOTAL FOR CHECK AP 00060979:		1,438.82		
COMCAST (COMCAST)					
	40-240724	07/24/2024	167.03		#8498350320229520 ST40 AUG SVC
	43-240728	07/28/2024	334.44		#8498350320253108 ST43 AUG SRV
	TOTAL FOR CHECK AP 00060981:		501.47		
CURBELL PLASTICS (CURBPLAS)					
	91748246	06/27/2024	142.03	0001	WSI/65 20- ABSX,BLK,0.125x11.1
	TOTAL FOR CHECK AP 00060982:		142.03		
ELMHURST MUTUAL POWER & LIGHT (ELMHMUTU)					
	65-240731	07/31/2024	734.76		#65031 ST65 JUNE ELECTRICITY
	TOTAL FOR CHECK AP 00060983:		734.76		
FROST LANDSCAPE AND DESIGN LLC (FROSLAND)					
	21257	07/31/2024	2,168.10	0001	ST60 2024 LANDSCAPING:
	21258	07/31/2024	919.80	0001	ST40+ST43 2024 LANDSCAPING:
	TOTAL FOR CHECK AP 00060984:		3,087.90		
FRUITLAND MUTUAL WATER COMPANY (FRUIMUTU)					
	72-240731	07/31/2024	324.74		#41122 ST72 JULY WATER
	72I-240731	07/31/2024	50.42		#41130 ST71 JULY IRRIG WATER
	LC-240731	07/31/2024	196.17		#42720 LC JULY WATER
	TOTAL FOR CHECK AP 00060985:		571.33		
GALLS INCORPORATED (GALLS)					
	028629601	07/30/2024	145.33	0001	BLUE NOMEX PANTS B CUT
	TOTAL FOR CHECK AP 00060986:		145.33		
GLOBAL INDUSTRIAL (GLOBINDU)					
	122131033	07/15/2024	545.26	0001	62 CleanMax® Pro Series Uprig
	TOTAL FOR CHECK AP 00060987:		545.26		
HUMANA (HUMANA)					
	05172024	05/17/2024	433.61		TRANSPORT REFUND
	051724	05/17/2024	493.70		TRANSPORT REFUND
	TOTAL FOR CHECK AP 00060989:		927.31		
J & J AUTO REPAIR & TOWING (JJAUTO)					
	7594	07/12/2024	3,459.20	0001	16 CARS PCFTC JULY 9-11
	7596	07/12/2024	1,729.60	0001	8 CARS A SHIFT TRAINING
	TOTAL FOR CHECK AP 00060990:		5,188.80		
JACOB WEIGLEY (WEIG01290)					
	073024	07/30/2024	181.53		FUEL REIMB
	TOTAL FOR CHECK AP 00060991:		181.53		
JOSHUA LUKE (LUKE08170)					
	07242024	07/24/2024	19.45		MILEAGE REIMBURSEMENT
	TOTAL FOR CHECK AP 00060992:		19.45		
LEILA MILLER (ELLEMILL)					
	6	07/01/2024	1,050.00	0001	2024 MENTAL HEALTH SERVICES
	TOTAL FOR CHECK AP 00060993:		1,050.00		
MATTHEW HOLM (HOLM03120)					
	070824	07/08/2024	29.82		MILEAGE REIMB.
	07292024	07/29/2024	34.84		MILEAGE REIMB.
	TOTAL FOR CHECK AP 00060994:		64.66		

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
PC BUDGET AND FINANCE (PCBUDGET)					
	CI354310	06/30/2024	2,690.00		HYDRANT CONTRACT/AGO LICENSE
	TOTAL FOR CHECK AP 00060995:		2,690.00		
PIERCE COUNTY FIRE PROT DIST # (CPFR)					
	080124	08/04/2024	326,365.16		08/01/2024 AP EFTS
	TOTAL FOR CHECK AP 00060980:		326,365.16		
PRINT SOLUTIONS, INC (PRINSOLU)					
	124237	07/25/2024	2,628.09	0001	SO 10X20 EZ-UP CUSTOM ART POP
	124354	07/29/2024	3,027.75	0001	PE 2,500 Mood Stadium Cups: wh
	TOTAL FOR CHECK AP 00060996:		5,655.84		
PUGET SOUND ENERGY (PSENERGY)					
	71-240722	07/22/2024	1,594.24		#200018917720 ST71 ELECTRICITY
	TOTAL FOR CHECK AP 00060997:		1,594.24		
PUGET SOUND HARDWARE INC (PSHARDWA)					
	12733	07/24/2024	1,352.12	0001	LOGISTICS DOOR LOCK CORES FOR
	TOTAL FOR CHECK AP 00060998:		1,352.12		
S&S TIRE (SSTIREPU)					
	1156276	07/31/2024	71.18	0001	656 WHEEL ALIGNMENT
	1156372	07/31/2024	2,145.60	0001	E18-7 DRIVE AXLE NEW TIRES
	1156937	07/31/2024	4,301.95	0001	L21-2 NEW TIRES INSTALLED
	TOTAL FOR CHECK AP 00060999:		6,518.73		
SAM SIMANJUNTAK (SIMA07140)					
	072424	07/24/2024	24.81		MILAGE REIMB.
	TOTAL FOR CHECK AP 00061000:		24.81		
SHERWIN WILLIAMS (SHERWILL)					
	15405	07/30/2024	176.60	0001	hydrant crew, silver brite pai
	TOTAL FOR CHECK AP 00061001:		176.60		
TAYLOR THORNHILL (THOR10010)					
	071824	07/18/2024	3,955.00		04/01/24-09/30/24 TUTITION RMB
	TOTAL FOR CHECK AP 00061002:		3,955.00		
THE HOME DEPOT PRO (HOMEPRO)					
	815573639	07/18/2024	165.98	0001	HS PLASTIC BOTTLE
	TOTAL FOR CHECK AP 00060988:		165.98		
UNITED PARCEL SERVICE (UNITPARC)					
	00005Y5731274	07/06/2024	15.11	0001	FIRECOM HEADSET SENT FOR REPAI
	TOTAL FOR CHECK AP 00061003:		15.11		
	REPORT TOTAL:		363,385.99		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
PY CHK 00107849	TAYL05150	TAYLOR, RYAN J	07/17/24	2,477.92	MW	IS	PA	

GRAND TOTALS:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	2,477.92	Number of Checks Processed:	1
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

GRAND TOTAL 2,477.92

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
PY CHK 00107850	BARR08150	BARRERA, JAMES	07/31/24	2,776.63	MW	IS	PA	
PY CHK 00107851	COLE09210	COLEMAN, RICHARD A	07/31/24	728.50	MW	IS	PA	
PY CHK 00107852	REIF11050	REIFSNYDER, ROBERT	07/31/24	0.00	MW	IS	PA	
PY CHK 00107853	THOM10050	THOMPSON, WILLIAM M	07/31/24	10,645.73	MW	IS	PA	
PY CHK 00107854	VANN09230	VAN NATTA, KIRK	07/31/24	0.00	MW	IS	PA	
PY CHK 00107855	WEST11300	WESTFALL, JULIE ANN	07/31/24	0.00	MW	IS	PA	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	14,150.86	Number of Checks Processed:	6
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 14,150.86



Central Pierce Fire & Rescue

Fund 686 & 687 Dept 006

Key Bank

Account No. XXXXXXXX0522

Electronic Payment Details

In accordance with RCW 42.24 the electronic payments detailed in the attachments have been authenticated and certified by the District's Auditing Officer, that the claims are a just, due, and paid obligation against Central Pierce Fire & Rescue. This is presented to the Board of Fire Commissioners for Board informational purposes only. Board authorization occurred with the approval of warrants noted below. Warrants issued transfer funds to the bank account in which the electronic payments are drawn.

<u>Issue Date</u>	<u>EFT Numbers</u>	<u>EFT Transfer Warrant</u>	<u>Amount</u>
07/18/2024	<u>EP00017453 -EP00017497</u>	AP00060917	<u>\$193,152.13</u>
07/25/2024	<u>EP00017498 -EP00017538</u>	AP00060942	<u>\$280,477.94</u>
07/29/2024	<u>EP00017539 -EP00017544</u>	AP00060967	<u>\$1,165,566.96</u>
08/01/2024	<u>EP00017545 -EP00017545</u>	AP00060977	<u>\$152,981.38</u>
08/01/2024	<u>EP00017546 -EP00017596</u>	AP00060980	<u>\$326,365.16</u>
07/31/2024	<u>EF00064967 -EF00065375</u>	AP00060969	<u>\$3,764,610.35</u>
	Total		<u>\$5,883,153.92</u>

Dustin Morrow Fire Chief	
Matt Holm Chair	
Steve Stringfellow Commissioner	
Rich Coleman Commissioner	
Bob Willis Commissioner	
Dale Mitchell Commissioner	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017453	AMAZON	AMAZON CAPITAL SERVICES	07/18/24	3,136.27	MW	CX	
AP EFT 00017454	AMERSAFE	AMERI SAFE INC	07/18/24	126.62	MW	CX	
AP EFT 00017455	ARIHETRA	ARI PHOENIX INC	07/18/24	3,391.63	MW	CX	
AP EFT 00017456	BENACOMP	BENAROYA CAPITAL COMPANY LL	07/18/24	56,872.63	MW	CX	
AP EFT 00017457	CASCAUTO	CASCADE AUTO GLASS INC	07/18/24	522.98	MW	CX	
AP EFT 00017458	CASCAFIRE	CASCADE FIRE & SAFETY	07/18/24	128.59	MW	CX	
AP EFT 00017459	CPFREFT	Central Pierce Fire & Rescu	07/18/24	231.43	MW	CX	
AP EFT 00017460	CHRIINC	CHRISTENSEN INC	07/18/24	18,912.59	MW	CX	
AP EFT 00017461	CITYPUYA	CITY OF PUYALLUP	07/18/24	3,398.06	MW	CX	
AP EFT 00017462	CITYTREA	CITY OF TACOMA	07/18/24	1,194.30	MW	CX	
AP EFT 00017463	DNR	Department of Natural Resou	07/18/24	530.93	MW	CX	
AP EFT 00017464	VALLFREI	FREIGHTLINER NORTHWEST	07/18/24	825.15	MW	CX	
AP EFT 00017465	GRAIPART	Grainger Parts	07/18/24	639.10	MW	CX	
AP EFT 00017466	HEALADVO	HEALTH ADVOCATE SOLUTIONS I	07/18/24	48.00	MW	CX	
AP EFT 00017467	HILIELEC	HI-LINE ELECTRIC COMPANY IN	07/18/24	373.12	MW	CX	
AP EFT 00017468	IMSALLI	JUSTICE FAMILY ENTERPRISES	07/18/24	261.27	MW	CX	
AP EFT 00017469	KORUAUTO	Korum Automotive Group Inc	07/18/24	2,006.58	MW	CX	
AP EFT 00017470	LNCURTIS	L.N. Curtis and Sons	07/18/24	11,681.29	MW	CX	
AP EFT 00017471	NWSAFECL	LAKEYLAND INC	07/18/24	1,966.77	MW	CX	
AP EFT 00017472	EIGHTWEN	LAWRENCE GARRETT	07/18/24	11,465.00	MW	CX	
AP EFT 00017473	LIFEASSI	Life-Assist Inc	07/18/24	6,352.89	MW	CX	
AP EFT 00017474	LOWECOMP	Lowe's Companies	07/18/24	1,022.23	MW	CX	
AP EFT 00017475	MCLOEARD	McLoughlin & Eardley Co	07/18/24	372.58	MW	CX	
AP EFT 00017476	NWCASCAD	NW CASCADE, INC.	07/18/24	580.00	MW	CX	
AP EFT 00017477	OREIAUTO	O'REILLY AUTO PARTS	07/18/24	27.17	MW	CX	
AP EFT 00017478	OMNIYOGA	OMNI YOGA LLC	07/18/24	2,202.00	MW	CX	
AP EFT 00017479	PROVAC	PRO-VAC	07/18/24	447.26	MW	CX	
AP EFT 00017480	RINGCENT	RINGCENTRAL INC	07/18/24	11,164.81	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017481	SEAWESTE	Sea-Western Inc	07/18/24	395.92	MW	CX	
AP EFT 00017482	SEATHEAV	SEATTLE HEAVY INDUSTRIES LL	07/18/24	9,323.01	MW	CX	
AP EFT 00017483	SECUPACI	SECURE PACIFIC CORPORATION	07/18/24	22.50	MW	CX	
AP EFT 00017484	STANPART	Standard Parts Corp	07/18/24	1,429.62	MW	CX	
AP EFT 00017485	STRYMEDI	STRYKER SALES CORPORATION	07/18/24	33.94	MW	CX	
AP EFT 00017486	TACOSCRE	Tacoma Screw Products Inc	07/18/24	61.55	MW	CX	
AP EFT 00017487	UNIFIRST	UNIFIRST CORPORATION	07/18/24	177.67	MW	CX	
AP EFT 00017488	UNITSAFE	United Safety & Survivabili	07/18/24	1,127.23	MW	CX	
AP EFT 00017489	USBANKBU	US Bank Business Card	07/18/24	1,549.38	MW	CX	
AP EFT 00017490	VERIWIRE	VERIZON WIRELESS SERVICES L	07/18/24	2,130.47	MW	CX	
AP EFT 00017491	BENN09190	DALE BENNING	07/18/24	354.85	MW	CX	
AP EFT 00017492	EMERFIRE	EMERALD FIRE LLC	07/18/24	1,405.00	MW	CX	
AP EFT 00017493	COKL05160	ERICK COKL	07/18/24	271.64	MW	CX	
AP EFT 00017494	NORT11300	ERIN NORTON	07/18/24	1,429.99	MW	CX	
AP EFT 00017495	GITTSPRI	Gitt's Spring Inc	07/18/24	4,629.71	MW	CX	
AP EFT 00017496	SYSTDESI	Systems Design West LLC	07/18/24	27,142.20	MW	CX	
AP EFT 00017497	ERIC06010	TARA ERICKSON	07/18/24	1,786.20	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	193,152.13	Number of EFTs Processed:	45
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 193,152.13

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024
End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AMAZON CAPITAL SERVICES (AMAZON)					
	199VHMXMGP	07/12/2024	759.360006		73 Elama Round Stoneware Two-T
	1CJLKWKVVM	07/15/2024	29.540003		WC24-2 ATTACHMENTS FOR BOAT (1
	1DMY4CP4JXW	07/07/2024	606.110002		67 Brother Genuine TN227M, Hig
	1FMDN397LK1	07/02/2024	256.650001		CS WORKPRO Heavy Duty Adjustab
	1M6JM9RR67N	07/11/2024	207.480001		E18-4 HANNEY REELS SWIVEL (2)
	1R4YPHTWVW	07/15/2024	608.520001		69 Yizosh Metal Storage Cabine
	1V71QCMN4T64	07/16/2024	133.660001		INLINE FUEL HOSE, (2) MITCH, W
	1VNYJV9CGHH	07/02/2024	232.330001		PCFTC Space Heater Indoor with
	1W9P3CNN4VG	07/10/2024	192.720002		AQUAPEL GLASS APPLICATIONS (24
	1YTHF31HVVH3P	07/09/2024	109.900001		CS Replacement Belt Clip Holst
	TOTAL FOR CHECK AP 00017453:		3,136.27		
AMERI SAFE INC (AMERSAFE)					
	71615	06/28/2024	126.620001		Hydro on SCBA Bottles 4 25.00
	TOTAL FOR CHECK AP 00017454:		126.62		
ARI HETRA AUTOMOTIVE RESOURCES (ARIHETRA)					
	0087976IN	07/10/2024	3,391.630001		ARI HETRA LIFT REPAIR
	TOTAL FOR CHECK AP 00017455:		3,391.63		
BENEROYA CAPITAL COMPANY LLC (BENACOMP)					
	240718	07/18/2024	47,526.150001		2024 AOC RENT (MAR - DEC)
	240723	07/23/2024	9,346.48		AUG 2024 LEASE/RENT FOR B30
	TOTAL FOR CHECK AP 00017456:		56,872.63		
CASCADE AUTO GLASS INC (CASCAUTO)					
	3575362	07/10/2024	522.980001		M22-2 WINDSHIELD REPLACEMENT O
	TOTAL FOR CHECK AP 00017457:		522.98		
CASCADE FIRE & SAFETY (CASCAFIRE)					
	INVEV10064	06/30/2024	128.590005		PN011094V006 ROTARY LATCH, STK
	TOTAL FOR CHECK AP 00017458:		128.59		
CHRISTENSEN INC (CHRIINC)					
	0591058IN	07/05/2024	2,243.51		#1003291 ST61 FUEL
	0591173IN	07/08/2024	2,823.46		#1003291 ST69 FUEL
	0591706IN	07/09/2024	3,146.87		#1003291 ST72 FUEL
	0591735IN	07/10/2024	1,882.86		#1003291 ST71 FUEL
	0592098IN	07/10/2024	1,680.52		#1003291 ST67 FUEL
	0592308IN	07/11/2024	3,640.90		#1003291 ST60 FUEL
	0592920IN	07/11/2024	1,921.22		#1003291 ST64 FUEL
	0593586IN	07/13/2024	1,573.25		#1003291 ST61 FUEL
	TOTAL FOR CHECK AP 00017460:		18,912.59		
CITY OF PUYALLUP (CITYPUYA)					
	1873	07/10/2024	2,723.25		#270845 ST73 APR LANDFILL FEE
	72-240715	07/15/2024	674.81		#966308 ST72 LANDFILL FEE
	TOTAL FOR CHECK AP 00017461:		3,398.06		
CITY TREASURER (CITYTREA)					
	631-240715	07/15/2024	199.48		#101079233 ST63 JUNE WATER
	67-240716	07/16/2024	896.46		Electricity
	67T-240716	07/16/2024	98.36		#100560648 ST67T JUN 24 ELECTR
	TOTAL FOR CHECK AP 00017462:		1,194.30		
DALE BENNING (BENN09190)					
	240702	07/02/2024	354.85		BREAKFAST FOOD
	TOTAL FOR CHECK AP 00017491:		354.85		
DEPARTMENT OF NATURAL RESOURCE (DNR)					
	18023856	06/27/2024	290.810001		PCFTC -INCIDENT RESPONCE POCKE
	18023881	06/27/2024	240.12		SHIPPING / GLOVES

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024
End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
TOTAL FOR CHECK AP 00017463:			530.93		
EIGHT TWENTY-EIGHT (EIGHTWEN)					
	1496	07/15/2024	11,465.00	0001	DEI CONSULTING AUG 2024
TOTAL FOR CHECK AP 00017472:			11,465.00		
EMERALD FIRE LLC (EMERFIRE)					
	1241479	06/18/2024	355.00	0001	STATION 64 BACKFLOW TESTING
	1241481	06/18/2024	440.00	0001	STATION 68 BACKFLOW TESTING
	1241484	06/18/2024	610.00	0001	STATION 63 BACKFLOW TESTING
TOTAL FOR CHECK AP 00017492:			1,405.00		
ERICK COKL (COKL05160)					
	240610	06/10/2024	271.64		GROUND TRANSPORTATION
TOTAL FOR CHECK AP 00017493:			271.64		
ERIN NORTON (NORT11300)					
	071224	07/12/2024	1,429.99		03/04/24-06/25/24 TUITION/A&P
TOTAL FOR CHECK AP 00017494:			1,429.99		
GITT'S SPRING INC (GITTSPRI)					
	051616	06/26/2024	4,629.71	0001	L12-1 SPRINGS, UBOLTS, ASSY
TOTAL FOR CHECK AP 00017495:			4,629.71		
GRAINGER PARTS (GRAIPART)					
	9179756722	07/12/2024	639.10	0001	COOLANT HOSE PFA, Clear, 5/8 i
TOTAL FOR CHECK AP 00017465:			639.10		
HI-LINE ELECTRIC COMPANY INC (HILIELEC)					
	11139132	07/12/2024	373.12	0001	CABLE TIES, SHRINK, CONNECTORS
TOTAL FOR CHECK AP 00017467:			373.12		
IMS ALLIANCE (IMSALLI)					
	241856	07/09/2024	261.27	0001	6EA. TAGS
TOTAL FOR CHECK AP 00017468:			261.27		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	5280123	07/12/2024	2,006.58	0001	OVBR08-1 RADIATOR AND ASSY PA
TOTAL FOR CHECK AP 00017469:			2,006.58		
L.N. CURTIS AND SONS (LNCURTIS)					
	CM43348	07/05/2024	(2,759.11)		CREDIT HELMETS ON P013920
	INV824676	05/16/2024	1,975.67	0001	E40 12620001 AKR 2-2.5NHFRLX2.
	INV825063	05/17/2024	1,505.95		TRANSPORTATION / CLUTCHES
	INV826315	05/21/2024	2,013.52		TRANSPORTATION / BOOTS
	INV840369	06/28/2024	458.50		SHIPPING
	INV841466	07/03/2024	286.14	0001	350001000110001 1" NH SWIVELS
	INV841588	07/05/2024	166.13	0007	PN 172085338S REL VALVE KIT
	INV842350	07/08/2024	2,680.29		SHIPPING
	INV842376	07/08/2024	5,128.03		SHIPPING
	INV842988	07/10/2024	166.13	0005	172085338S SPREADER RELIEF VAL
	INV845107	07/16/2024	60.04	0001	M17-1 ZICO PARTS
TOTAL FOR CHECK AP 00017470:			11,681.29		
LIFE-ASSIST INC (LIFEASSI)					
	1445070	06/12/2024	83.50	0001	EMS Flow Meter, Brass Housing
	1449231	06/26/2024	1,321.20	0027	SPO2 ADHESIVE SENSOR, NEO/ADLT
	1452821	07/09/2024	2,120.97	0009	ELECTRODES, BLUE SENSOR, ADULT
	1453883	07/11/2024	2,544.83	0001	EMS Rainbow Sensor, Adult, DCI
	1454029	07/11/2024	252.50	0011	IPRATROPIUM BROMIDE 2.5ML
	1454691	07/15/2024	(56.11)		Inventory
	1455442	07/16/2024	86.00	0035	IV CATHETER, 16Gax1.25", PROTE
TOTAL FOR CHECK AP 00017473:			6,352.89		
LOWE'S COMPANIES (LOWECOMP)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024
End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	78099	07/12/2024	250.150001		WATER, FLAT CAPS (CASE/24)
	87997	07/15/2024	521.930001		63 BLACKSTONE GRIDDLE
	88155	07/15/2024	250.150001		WATER, FLAT CAPS (CASE/24)
	TOTAL FOR CHECK AP 00017474:		1,022.23		
MCLOUGHLIN & EARDLEY CO (MCLOEARD)					
	0276972	07/08/2024	372.580001		M7 LED RED (2)
	TOTAL FOR CHECK AP 00017475:		372.58		
NW CASCADE INC (NWCASCAD)					
	0554277756	07/08/2024	348.000001		2024 TC SANICAN RENTAL
	0554277757	07/08/2024	232.000001		2024 PCFTC SANICAN RENTAL
	TOTAL FOR CHECK AP 00017476:		580.00		
NW SAFETY CLEAN (NWSAFECL)					
	2445985	07/12/2024	584.300003		PPE CR CS 45918
	2445987	07/12/2024	1,231.800002		PPE CR CS 45963
	2445988	07/12/2024	150.670001		PPE CR CS 45986
	TOTAL FOR CHECK AP 00017471:		1,966.77		
O'REILLY AUTO PARTS (OREIAUTO)					
	3702271406	06/20/2024	(10.25)0002		IGN CAP RETURN CREDIT
	3702275386	07/12/2024	37.420001		BC17-2 HEADLIGHTS H11XV/2BP
	TOTAL FOR CHECK AP 00017477:		27.17		
OMNI YOGA LLC (OMNIYOGA)					
	000161386156	07/01/2024	2,202.000001		MONTHLY YOGA CONTRACT
	TOTAL FOR CHECK AP 00017478:		2,202.00		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	11327143	07/12/2024	113.85		(2) PN 83VBR020-RN SEATBELTS
	18023856	06/27/2024	29.37		PCFTC -INCIDENT RESPONCE POCKE
	18023881	06/27/2024	24.25		SHIPPING / GLOVES
	PC.204.240525.2	07/18/2024	63.96		TRAINING MEDS
	TOTAL FOR CHECK AP 00017459:		231.43		
PRO-VAC (PROVAC)					
	201098	12/31/2023	447.260002		* TAX RATE 9.5% *
	TOTAL FOR CHECK AP 00017479:		447.26		
RINGCENTRAL INC (RINGCENT)					
	47684266	07/01/2024	11,164.81		#23442 KP JULY SVC CHG
	TOTAL FOR CHECK AP 00017480:		11,164.81		
SEA-WESTERN INC (SEAWESTE)					
	INV33856	07/09/2024	395.920001		UNIFORM BOOTS
	TOTAL FOR CHECK AP 00017481:		395.92		
SEATTLE HEAVY INDUSTRIES LLC (SEATHEAV)					
	072024	07/18/2024	9,323.010001		2024 IT FACILITY LEASE
	TOTAL FOR CHECK AP 00017482:		9,323.01		
SECURE PACIFIC CORP (SECUPACI)					
	413357	06/30/2024	0.60		ST66 LATE FEE
	413358	06/30/2024	3.24		ST69 LATE FEE
	413359	06/30/2024	15.03		ST71 LATE FEE
	413360	06/30/2024	1.41		ST68 LATE FEE
	413361	06/30/2024	2.22		ST72 LATE FEE
	TOTAL FOR CHECK AP 00017483:		22.50		
STANDARD PARTS CORP (STANPART)					
	239744	07/08/2024	126.560003		DOT BRAKE FLUID (5 GALLONS)
	240335	07/11/2024	16.750001		OVBR08-1 FILTER 542985
	240424	07/11/2024	1,415.670001		U86-1 BATTERIES (6)
	240481	07/11/2024	(327.00)0003		BATTERY CORE CREDITS (6)

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/18/2024

End Date: 07/18/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	240671	07/12/2024	34.65	0001	SHOP, PERMATEx RUST TREATMENT (
	240676	07/12/2024	8.24	0002	U86-1 BAT CABL
	240793	07/13/2024	(57.17)	0002	HTS101 SENSOR RETURN CM
	241082	07/16/2024	24.86	0001	UT24-1 LED CHROME LIC LIGHT
	468212	06/20/2024	187.06	0004	STN71 DEF STOCK (10) CASES
	TOTAL FOR CHECK AP 00017484:		1,429.62		
STRYKER MEDICAL (STRYMEDI)					
	9206658589	07/11/2024	33.94	0003	6390001372 ARM COVER H/E (2)
	TOTAL FOR CHECK AP 00017485:		33.94		
SYSTEMS DESIGN WEST LLC (SYSTDESI)					
	20241134	07/11/2024	27,142.20	0001	2024 EMS BILLING SERVICES
	TOTAL FOR CHECK AP 00017496:		27,142.20		
TACOMA SCREW PRODUCTS INC (TACOSCRE)					
	10030792400	07/09/2024	(14.98)	0001	PAN HEAD PHILLIPS SCREWS
	10030933300	07/16/2024	76.53	0001	ULTIMATE SCRUB HAND CLEANER
	TOTAL FOR CHECK AP 00017486:		61.55		
TARA ERICKSON (ERIC06010)					
	2024-5347	07/16/2024	1,786.20		MILEAGE FRI CONFERENCE 2024
	TOTAL FOR CHECK AP 00017497:		1,786.20		
UNIFIRST CORPORATION (UNIFIRST)					
	2220117883	07/10/2024	177.67	0001	JUL10 SHOP UNIFORMS/RUGS
	TOTAL FOR CHECK AP 00017487:		177.67		
UNITED SAFETY & SURVIVABILITY (UNITSAFE)					
	11327143	07/12/2024	1,127.23	0001	(2) PN 83VBR020-RN SEATBELTS
	TOTAL FOR CHECK AP 00017488:		1,127.23		
US BANK BUSINESS CARD (USBANKBU)					
	PC.204.240525.2	07/18/2024	633.25		TRAINING MEDS
	PC.204.240725.2	07/18/2024	916.13		HEARTSAVER BOOKS
	TOTAL FOR CHECK AP 00017489:		1,549.38		
VALLEY FREIGHTLINER INC (VALLFREI)					
	PC30169955101	04/25/2024	(17.21)	0002	E18-8 CORE CREDIT 2897334NX-CO
	PC30170885201	06/04/2024	(17.21)	0003	CORE CHARGE PN 2897334NX-CORE
	PC30171736001	07/10/2024	(137.63)	0002	L21-1 CORE RETURN CREDIT
	PC30171824201	07/15/2024	997.20	0001	M17-1 NOX OUTLET SENSOR 432687
	TOTAL FOR CHECK AP 00017464:		825.15		
VERIZON WIRELESS (VERIWIRE)					
	9967203826	06/21/2024	800.80		#74200269700004 JUNE SVC CHG
	9967203827	06/21/2024	592.07		#74200269700005 JUNE SVC CHG
	9967203828	06/21/2024	737.60		#74200269700006 JUNE SVC CHG
	TOTAL FOR CHECK AP 00017490:		2,130.47		
WEST HEALTH ADVOCATE SOLUTIONS (HEALADVO)					
	240715	07/15/2024	48.00	0002	HEALTHADVOCATE - VOLUNTEERS (2
	TOTAL FOR CHECK AP 00017466:		48.00		
	REPORT TOTAL:		193,152.13		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017498	AIRGAS	Airgas Nor Pac Inc	07/25/24	299.52	MW	CX	
AP EFT 00017499	AMAZON	AMAZON CAPITAL SERVICES	07/25/24	223.44	MW	CX	
AP EFT 00017500	BRINBUSI	BRINTON BUSINESS VENTURES I	07/25/24	316.37	MW	CX	
AP EFT 00017501	BRISINC	BRISCO INC	07/25/24	4,163.50	MW	CX	
AP EFT 00017502	CPFREFT	Central Pierce Fire & Rescu	07/25/24	3,049.85	MW	CX	
AP EFT 00017503	CENTWELD	CENTRAL WELDING SUPPLY CO I	07/25/24	306.32	MW	CX	
AP EFT 00017504	CHRIINC	CHRISTENSEN INC	07/25/24	8,863.40	MW	CX	
AP EFT 00017505	CHUCKALS	Chuckals Inc	07/25/24	1,443.10	MW	CX	
AP EFT 00017506	CITYPUYA	CITY OF PUYALLUP	07/25/24	567.37	MW	CX	
AP EFT 00017507	CITYTREA	CITY OF TACOMA	07/25/24	844.51	MW	CX	
AP EFT 00017508	ROGUFITN	COULTER VENTURES LLC	07/25/24	660.00	MW	CX	
AP EFT 00017509	DELLMARK	Dell Marketing	07/25/24	252.69	MW	CX	
AP EFT 00017510	DNR	Department of Natural Resou	07/25/24	7,402.56	MW	CX	
AP EFT 00017511	VALLFREI	FREIGHTLINER NORTHWEST	07/25/24	88.02	MW	CX	
AP EFT 00017512	INSPWORK	INSPIRATIONWORKS LLC	07/25/24	7,180.91	MW	CX	
AP EFT 00017513	IPACCESS	IP ACCESS INTERNATIONAL LLC	07/25/24	73,797.36	MW	CX	
AP EFT 00017514	KORUAUTO	Korum Automotive Group Inc	07/25/24	225.80	MW	CX	
AP EFT 00017515	LNCURTIS	L.N. Curtis and Sons	07/25/24	14,206.45	MW	CX	
AP EFT 00017516	LANTUS	LANTERN US LLC	07/25/24	14,992.50	MW	CX	
AP EFT 00017517	LIFEASSI	Life-Assist Inc	07/25/24	27,167.19	MW	CX	
AP EFT 00017518	LOWECOMP	Lowe's Companies	07/25/24	1,755.16	MW	CX	
AP EFT 00017519	OPENSQUA	OPENSQUARE	07/25/24	1,115.31	MW	CX	
AP EFT 00017520	SECUPACI	SECURE PACIFIC CORPORATION	07/25/24	9.10	MW	CX	
AP EFT 00017521	STANPART	Standard Parts Corp	07/25/24	579.49	MW	CX	
AP EFT 00017522	SUMMLAW	SUMMIT LAW GROUP	07/25/24	3,895.00	MW	CX	
AP EFT 00017523	TACOSCRE	Tacoma Screw Products Inc	07/25/24	126.13	MW	CX	
AP EFT 00017524	TECEQUIP	TEC EQUIPMENT INC	07/25/24	303.05	MW	CX	
AP EFT 00017525	TELEFLEX	TELEFLEX LLC	07/25/24	1,992.26	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017526	UNIFIRST	UNIFIRST CORPORATION	07/25/24	180.36	MW	CX	
AP EFT 00017527	USBANKBU	US Bank Business Card	07/25/24	13,351.76	MW	CX	
AP EFT 00017528	VERIWIRE	VERIZON WIRELESS SERVICES L	07/25/24	194.36	MW	CX	
AP EFT 00017529	WHOLONLI	WHOLESALE ONLINE GROUP	07/25/24	79.82	MW	CX	
AP EFT 00017530	CHRI04250	Bryan Christianson	07/25/24	490.28	MW	CX	
AP EFT 00017531	THOM02240	COURTNEY THOMPSON	07/25/24	0.28	MW	CX	
AP EFT 00017532	MORR06170	DUSTIN MORROW	07/25/24	666.19	MW	CX	
AP EFT 00017533	NORT11300	ERIN NORTON	07/25/24	340.30	MW	CX	
AP EFT 00017534	GITTSPRI	Gitt's Spring Inc	07/25/24	119.61	MW	CX	
AP EFT 00017535	HRAVEBA	HRA VEBA TRUST	07/25/24	4,703.88	MW	CX	
AP EFT 00017536	JONEBART	Jones and Bartlett Publishe	07/25/24	7,375.89	MW	CX	
AP EFT 00017537	KENNNOLL	KENNETH J. NOLL	07/25/24	574.10	MW	CX	
AP EFT 00017538	LOCA726	LOCAL 726 FIREFIGHTERS TRUS	07/25/24	76,574.75	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	280,477.94	Number of EFTs Processed:	41
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 280,477.94

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/25/2024

End Date: 07/25/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
AIRGAS NOR PAC INC (AIRGAS)					
	9149876973	06/01/2024	68.80		MEDICAL O2/ST61 JUNE 2024
	9150531851	07/01/2024	47.11		MEDICAL O2/ST67 JUNE 2024
	9150576852	07/01/2024	89.39		MEDICAL O2/ST72 JUNE 2024
	9150760316	07/01/2024	47.11		MEDICAL O2/ST61 JUNE 2024
	9151022934	07/01/2024	47.11		MEDICAL O2/ST72 JUNE 2024
	TOTAL FOR CHECK AP 00017498:		299.52		
AMAZON CAPITAL SERVICES (AMAZON)					
	1MITQYQJTIY	07/14/2024	223.44	0003	61 SANTOS - Board2by Bulletin
	TOTAL FOR CHECK AP 00017499:		223.44		
BRINTON BUSINESS VENTURES INC (BRINBUSI)					
	29603974322	06/30/2024	316.37	0001	JUNE24 VENDING MACHINE SUBSIDY
	TOTAL FOR CHECK AP 00017500:		316.37		
BRISCO INC (BRISINC)					
	JUN24	07/03/2024	4,163.50		OVFR MAY FUEL CHARGES
	TOTAL FOR CHECK AP 00017501:		4,163.50		
BRYAN CHRISTIANSON (CHRI04250)					
	071924	07/19/2024	490.28		HAZMAT TECHNICIANMILEAGE REIMB
	TOTAL FOR CHECK AP 00017530:		490.28		
CENTRAL WELDING SUPPLY CO INC (CENTWELD)					
	0002116765	07/11/2024	306.32		MEDICAL O2 / ORTING JUNE 2024
	TOTAL FOR CHECK AP 00017503:		306.32		
CHRISTENSEN INC (CHRIINC)					
	0594386IN	07/17/2024	3,163.49		#1003291 ST69 FUEL
	0595069IN	07/17/2024	1,110.77		#1003291 ST67 FUEL
	0595556IN	07/18/2024	2,893.28		#1003291 ST72 FUEL
	0596021IN	07/19/2024	1,695.86		#1003291 ST69 FUEL
	TOTAL FOR CHECK AP 00017504:		8,863.40		
CHUCKALS INC (CHUCKALS)					
	11245570	06/10/2024	1,383.92	0004	61 TONER CYAN
	11249034	06/21/2024	59.18	0009	DRY ERASE BOARD CLEANER (EACH)
	TOTAL FOR CHECK AP 00017505:		1,443.10		
CITY OF PUYALLUP (CITYPUYA)					
	71-240630	06/30/2024	567.37		#050094 ST71 JUNE LANDFILL
	TOTAL FOR CHECK AP 00017506:		567.37		
CITY TREASURER (CITYTREA)					
	LC-240722	07/22/2024	844.51		#100221552 LC JULY ELECTRICITY
	TOTAL FOR CHECK AP 00017507:		844.51		
COURTNEY THOMPSON (THOM02240)					
	072424	07/24/2024	0.28		LODGING REIMB.
	TOTAL FOR CHECK AP 00017531:		0.28		
DELL MARKETING (DELLMARK)					
	10761941921	07/23/2024	252.69	0001	CP- 3RD MONITOR-J. RESOP
	TOTAL FOR CHECK AP 00017509:		252.69		
DEPARTMENT OF NATURAL RESOURCE (DNR)					
	18023864	06/27/2024	7,402.56		POSTAGE / SMALL TOOLS
	TOTAL FOR CHECK AP 00017510:		7,402.56		
DUSTIN MORROW (MORR06170)					
	072324	07/23/2024	666.19		AIRFARE
	TOTAL FOR CHECK AP 00017532:		666.19		
ERIN NORTON (NORT11300)					
	062524	06/25/2024	340.30		BACKGROUND CHECKS
	TOTAL FOR CHECK AP 00017533:		340.30		

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Start Date: 07/25/2024
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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
GITT'S SPRING INC (GITTSPRI)					
	051764	07/24/2024	119.61	0001	E18-7, UBK7/8X30 U-BOLT, 4KW T
	TOTAL FOR CHECK AP 00017534:		119.61		
HRA VEBA TRUST (HRAVEBA)					
	071924	07/19/2024	4,703.88		AUG 2024 LEOFF2 VEBA CONT.
	TOTAL FOR CHECK AP 00017535:		4,703.88		
INSPIRATIONWORKS LLC (INSPWORK)					
	24104	07/24/2024	7,180.91	0001	2024 LEADERSHIP DEVELOPMENT
	TOTAL FOR CHECK AP 00017512:		7,180.91		
IP ACCESS INTERNATIONAL LLC (IPACCESS)					
	09030536	06/06/2024	73,797.36	0056	Verizon Extender.
	TOTAL FOR CHECK AP 00017513:		73,797.36		
JONES AND BARTLETT PUBLISHERS (JONEBART)					
	917867	05/29/2024	7,375.89		SHIPPING
	TOTAL FOR CHECK AP 00017536:		7,375.89		
KENNETH J. NOLL (KENNNOLL)					
	072424	07/24/2024	574.10		04/15/24 DENTAL CLM
	TOTAL FOR CHECK AP 00017537:		574.10		
KORUM AUTOMOTIVE GROUP INC (KORUAUTO)					
	52805191	07/25/2024	225.80	0001	LOWER RADIATOR HOSE (1)
	TOTAL FOR CHECK AP 00017514:		225.80		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV837153	06/21/2024	51.75	0001	2ea. 9.5" Long X 1.37" Wide Ho
	INV843308	07/11/2024	11,461.52	0002	PARATECH AIR CONTROL CASE ASM
	INV846509	07/19/2024	679.52		SHIPPING
	INV846653	07/19/2024	2,013.66		SHIPPING
	TOTAL FOR CHECK AP 00017515:		14,206.45		
LIFE-ASSIST INC (LIFEASSI)					
	1429905	04/25/2024	107.64	0002	PCFTC Epinephrine 1:1000 1mg/1
	1431066	04/30/2024	1,032.00	0030	IV CATHETER, 18GAX1.25", PROTE
	1431209	04/30/2024	9,843.50	0032	IPRATROPIUM BROMIDE 2.5ML
	1433485	05/07/2024	688.00	0035	IV CATHETER, 18GAX1.25", PROTE
	1436116	05/15/2024	3,551.45	0024	RESTRAINTS, ANKLE CUFF (PAIR)
	1436119	05/15/2024	4,903.10	0030	ALBUTEROL,0.083% 2.5MG/3ML - S
	1436178	05/15/2024	570.63	0040	ROCURONIUM BROMIDE 100MG/10ML
	1437068	05/17/2024	627.76	0041	EPINEPHRINE 1:10,000 1MG 10ML
	1438633	05/23/2024	161.00	0037	IV CATHETER, CENTESIS 18GA x 6
	1439952	05/28/2024	168.24	0008	ANGIOCATH, 10GA x 3" (IV CATH)
	1440035	05/29/2024	3,243.73	0042	DEXTROSE 10% 250 BAG
	1440815	05/30/2024	170.24	0041	EPINEPHRINE 1:10,000 1MG 10ML
	1445991	06/14/2024	448.40	0025	LIDOCAINE JELLY 2% 5ML SYRINGE
	1451006	07/02/2024	1,651.50	0052	SPO2 ADHESIVE SENSOR, NEO/ADL.
	TOTAL FOR CHECK AP 00017517:		27,167.19		
LOCAL 726 FIREFIGHTERS TRUST (LOCA726)					
	071924	07/19/2024	76,574.75		AUG 2024 LEOFF 2 VEBA CONT
	TOTAL FOR CHECK AP 00017538:		76,574.75		
LOWE'S COMPANIES (LOWECOMP)					
	78830	07/22/2024	250.15	0001	WATER, FLAT CAPS (CASE/24)
	82013	07/23/2024	1,193.88	0002	TARP, DISPOSABLE, 10'x12' (EAC
	94685	07/18/2024	311.13	0001	40 E40 TOOL BOX TOOLS
	TOTAL FOR CHECK AP 00017518:		1,755.16		
MARQUAM GROUP LLC (LANTUS)					
	24823	05/31/2024	14,992.50	0001	DATA WAREHOUSE CAD,ESO,TS,GIS

Central Pierce Fire and Rescue
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Start Date: 07/25/2024

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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
TOTAL FOR CHECK AP 00017516:			14,992.50		
OPEN SQUARE (OPENSQUA)					
	760252	07/05/2024	1,115.31	0001	DTEN ME PRO SINGLE
TOTAL FOR CHECK AP 00017519:			1,115.31		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	072324	07/23/2024	2,229.41		06/2024 B&O TAX RETURN
	12686852	07/08/2024	66.66		SHIPPING
	18023864	06/27/2024	747.03		WL PACK FIRE HOTSHOT TL MEDIUM
	PC.204.240725.3	07/25/2024	6.75		HM AMONIA
TOTAL FOR CHECK AP 00017502:			3,049.85		
ROGUE FITNESS (ROGUFITN)					
	12686852	07/08/2024	660.00		SHIPPING
TOTAL FOR CHECK AP 00017508:			660.00		
SECURE PACIFIC CORP (SECUPACI)					
	413362	06/30/2024	9.10		ST65 LATE FEE
TOTAL FOR CHECK AP 00017520:			9.10		
STANDARD PARTS CORP (STANPART)					
	241553	07/18/2024	121.00	0002	STA., 61, DEF ORDER
	241554	07/18/2024	121.00	0003	STA. 68, DEF ORDER
	242365	07/23/2024	74.82	0001	STN61 DEF STOCK (4 BOXES)
	242366	07/23/2024	224.47	0001	STN60 DEF STOCK (12 CASES)
	242515	07/24/2024	18.71	0001	NAPA TIE-DOWN STRAP (1)
	242581	07/24/2024	19.49	0001	QTY:2 LIT 97960 DOCUMENT HOLDE
TOTAL FOR CHECK AP 00017521:			579.49		
SUMMIT LAW GROUP (SUMMLAW)					
	155565	07/19/2024	3,895.00	0001	Severe Personnel/Legal
TOTAL FOR CHECK AP 00017522:			3,895.00		
TACOMA SCREW PRODUCTS INC (TACOSCRE)					
	10031015600	07/18/2024	126.13	0001	WEATHER PACK & DEUTSCH CONNCTR
TOTAL FOR CHECK AP 00017523:			126.13		
TEC EQUIPMENT INC (TECEQUIP)					
	526971S	07/22/2024	303.05	0001	M19-1 DOC/DPF CLEANING
TOTAL FOR CHECK AP 00017524:			303.05		
TELEFLEX LLC (TELEFLEX)					
	9508442293	05/15/2024	1,992.26	0001	Ez-io Power Driver
TOTAL FOR CHECK AP 00017525:			1,992.26		
UNIFIRST CORPORATION (UNIFIRST)					
	2220120004	07/17/2024	180.36	0001	JUL17 SHOP UNIFORMS/RUGS
TOTAL FOR CHECK AP 00017526:			180.36		
US BANK BUSINESS CARD (USBANKBU)					
	PC.000.240625.7	07/25/2024	703.39		Kohler faucet stem
	PC.000.240725.3	07/25/2024	9,624.75		T. Fisher Lodging Waterous Trn
	PC.203.240625.5	07/25/2024	1,080.14		Flight to FRI for iDELP
	PC.203.240725.3	07/25/2024	1,876.61		Advertising for Firefighter
	PC.204.240725.3	07/25/2024	66.87		HM AMONIA
TOTAL FOR CHECK AP 00017527:			13,351.76		
VALLEY FREIGHTLINER INC (VALLFREI)					
	PC30169901601	04/24/2024	88.02	0001	E18-8 AIR DRYER PN 4324130010
TOTAL FOR CHECK AP 00017511:			88.02		
VERIZON WIRELESS (VERIWIRE)					
	9969120810	07/15/2024	194.36		#47252376100001 OVFR JULY SVC
TOTAL FOR CHECK AP 00017528:			194.36		
WHOLESALE ONLINE GROUP (WHOLONLI)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 07/25/2024
End Date: 07/25/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	INV000849	04/22/2024	79.82	0001	AUVIL PIO HELMET SHIEFLD
TOTAL FOR CHECK AP 00017529:			79.82		
REPORT TOTAL:			280,477.94		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017539	COFFFUND	CP Coffee Fund	07/29/24	3,487.00	MW	CX	
AP EFT 00017540	FLOWFUND	Flower Fund	07/29/24	162.00	MW	CX	
AP EFT 00017541	LOCA726	LOCAL 726 FIREFIGHTERS TRUS	07/29/24	942,837.15	MW	CX	
AP EFT 00017542	NWFFT	NORTHWEST FIREFIGHTERS TRUS	07/29/24	49,209.40	MW	CX	
AP EFT 00017543	PCPROFFF	PC Professional Firefighter	07/29/24	166,877.47	MW	CX	
AP EFT 00017544	REHNASSO	REHN & ASSOCIATES	07/29/24	2,993.94	MW	CX	

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	1,165,566.96	Number of EFTs Processed:	6
Total EPAYs	0.00	Number of EPAYs Processed:	0
S U B T O T A L	1,165,566.96		

Central Pierce Fire and Rescue
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Start Date: 07/29/2024
End Date: 07/29/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
COFFEE FUND (COFFFUND)					
	2800/2401007	07/29/2024	3,487.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00017539:		3,487.00		
FLOWER FUND (FLOWFUND)					
	2802/2401007	07/29/2024	162.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00017540:		162.00		
LOCAL 726 FIREFIGHTERS TRUST (LOCA726)					
	1400/2401007	07/29/2024	941,011.52		JULY PAYROLL
	1711/2401007	07/29/2024	117.92		JULY PAYROLL
	2716/2401007	07/29/2024	1,515.69		JULY PAYROLL
	2717/2401007	07/29/2024	192.02		JULY PAYROLL
	TOTAL FOR CHECK AP 00017541:		942,837.15		
NORTHWEST FIREFIGHTERS TRUST (NWFFT)					
	1401/2401007	07/29/2024	49,209.40		JULY PAYROLL
	TOTAL FOR CHECK AP 00017542:		49,209.40		
PC PROFESSIONAL FIREFIGHTERS L (PCPROFF)					
	2300/2401007	07/29/2024	112,428.00		JULY PAYROLL
	2303/2401007	07/29/2024	199.47		JULY PAYROLL
	2440/2401007	07/29/2024	54,250.00		JULY PAYROLL
	TOTAL FOR CHECK AP 00017543:		166,877.47		
REHN & ASSOCIATES (REHNASSO)					
	1500/2401007	07/29/2024	52.25		JULY PAYROLL
	2452/2401007	07/29/2024	1,166.67		JULY PAYROLL
	2453/2401007	07/29/2024	1,775.02		JULY PAYROLL
	TOTAL FOR CHECK AP 00017544:		2,993.94		
	REPORT TOTAL:		1,165,566.96		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
AP EFT	00017545	CATAWORK	BUSINESS INTERIORS NORTHWES	08/01/24	152,981.38	MW		CX

S U B T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	0.00	Number of Checks Processed:	0
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	152,981.38	Number of EFTs Processed:	1
Total EPAYs	0.00	Number of EPAYs Processed:	0

S U B T O T A L 152,981.38

Central Pierce Fire and Rescue
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Start Date: 08/01/2024
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Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
BUSINESS INTERIORS NORTHWEST I (CATAWORK)					
	104855D	07/31/2024	148,997.06	0001	DEPOSIT FURNITURE FOR ANNEX
	104856D	07/31/2024	3,764.12	0002	DEPOSIT FURNITURE ANNEX PER
	104857D	07/31/2024	220.20	0003	DEPOSIT FURNITURE FOR ANNEX
	TOTAL FOR CHECK AP 00017545:		<u>152,981.38</u>		
	REPORT TOTAL:		<u>152,981.38</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017546	ROSE10280	ADAM ROSENLUND	08/01/24	1,235.53	MW	CX	
AP EFT 00017547	MCAF01180	ANDY MCAFEE	08/01/24	67.13	MW	CX	
AP EFT 00017548	EMERFIRE	EMERALD FIRE LLC	08/01/24	5,547.27	MW	CX	
AP EFT 00017549	NORT11300	ERIN NORTON	08/01/24	1,100.00	MW	CX	
AP EFT 00017550	VILL07160	SHER VILLA	08/01/24	37.79	MW	CX	
AP EFT 00017551	ADOBEINC	ADOBE INC	08/01/24	71.31	MW	CX	
AP EFT 00017552	AIREXCHA	Air Exchange Inc.	08/01/24	69.10	MW	CX	
AP EFT 00017553	AIRGAS	Airgas Nor Pac Inc	08/01/24	68.25	MW	CX	
AP EFT 00017554	AMAZON	AMAZON CAPITAL SERVICES	08/01/24	10,737.99	MW	CX	
AP EFT 00017555	AMERSAFE	AMERI SAFE INC	08/01/24	372.58	MW	CX	
AP EFT 00017556	CATAWORK	BUSINESS INTERIORS NORTHWES	08/01/24	272.14	MW	CX	
AP EFT 00017557	CASCAUTO	CASCADE AUTO GLASS INC	08/01/24	412.88	MW	CX	
AP EFT 00017558	CASCAFIRE	CASCADE FIRE & SAFETY	08/01/24	5,938.19	MW	CX	
AP EFT 00017559	CPFREFT	Central Pierce Fire & Rescu	08/01/24	367.91	MW	CX	
AP EFT 00017560	CHRIINC	CHRISTENSEN INC	08/01/24	14,821.84	MW	CX	
AP EFT 00017561	CITYPUYA	CITY OF PUYALLUP	08/01/24	1,732.98	MW	CX	
AP EFT 00017562	CITYTREA	CITY OF TACOMA	08/01/24	2,330.68	MW	CX	
AP EFT 00017563	COMMBRAK	Commercial Brake	08/01/24	953.60	MW	CX	
AP EFT 00017564	ROGUFITN	COULTER VENTURES LLC	08/01/24	2,820.71	MW	CX	
AP EFT 00017565	FENTENTE	FENTON ENTERPRIZE INC	08/01/24	715.65	MW	CX	
AP EFT 00017566	VALLFREI	FREIGHTLINER NORTHWEST	08/01/24	3,666.80	MW	CX	
AP EFT 00017567	GRAIPART	Grainger Parts	08/01/24	164.73	MW	CX	
AP EFT 00017568	HILIELEC	HI-LINE ELECTRIC COMPANY IN	08/01/24	345.71	MW	CX	
AP EFT 00017569	INTERFAC	Interface Systems LLC	08/01/24	6,000.00	MW	CX	
AP EFT 00017570	IMSALLI	JUSTICE FAMILY ENTERPRISES	08/01/24	82.79	MW	CX	
AP EFT 00017571	KELLGREE	KELLY GREEN INC	08/01/24	423.89	MW	CX	
AP EFT 00017572	LNCURTIS	L.N. Curtis and Sons	08/01/24	46,669.32	MW	CX	
AP EFT 00017573	NWSAFECL	LAKEYLAND INC	08/01/24	868.77	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel To Note
AP EFT 00017574	LIFEASSI	Life-Assist Inc	08/01/24	16,614.31	MW	CX	
AP EFT 00017575	LOWECOMP	Lowe's Companies	08/01/24	1,448.86	MW	CX	
AP EFT 00017576	MALLCOMP	Mallory Safety and Supply L	08/01/24	6,402.32	MW	CX	
AP EFT 00017577	MASCEQUI	MASCOTT EQUIPMENT COMPANY	08/01/24	790.08	MW	CX	
AP EFT 00017578	MCLOEARD	McLoughlin & Eardley Co	08/01/24	207.43	MW	CX	
AP EFT 00017579	MESNORT	MES NORTHWEST	08/01/24	3,875.26	MW	CX	
AP EFT 00017580	MOUNMIST	Mountain Mist Water	08/01/24	425.40	MW	CX	
AP EFT 00017581	NCMACHIN	N C Machinery Inc	08/01/24	21,861.98	MW	CX	
AP EFT 00017582	NEXTSTEP	NEXT STEP APPAREL	08/01/24	297.27	MW	CX	
AP EFT 00017583	SUPERION	RAMUNSEN SUPERIOR HOLDINGS	08/01/24	135.00	MW	CX	
AP EFT 00017584	SNETCOMM	S-NET COMMUNICATIONS INC	08/01/24	349.91	MW	CX	
AP EFT 00017585	SEAWESTE	Sea-Western Inc	08/01/24	132,492.57	MW	CX	
AP EFT 00017586	STANPART	Standard Parts Corp	08/01/24	3,288.13	MW	CX	
AP EFT 00017587	STAPINC	STAPLES INC.	08/01/24	535.97	MW	CX	
AP EFT 00017588	STRYMEDI	STRYKER SALES CORPORATION	08/01/24	675.57	MW	CX	
AP EFT 00017589	SUMNLAWN	SUMNER LAWN 'N SAW	08/01/24	438.17	MW	CX	
AP EFT 00017590	TACOSCRE	Tacoma Screw Products Inc	08/01/24	530.96	MW	CX	
AP EFT 00017591	KRONOS	UKG Kronos Systems LLC	08/01/24	597.90	MW	CX	
AP EFT 00017592	UNIFIRST	UNIFIRST CORPORATION	08/01/24	185.72	MW	CX	
AP EFT 00017593	USBANKBU	US Bank Business Card	08/01/24	11,855.97	MW	CX	
AP EFT 00017594	VERATHON	VERATHON INC	08/01/24	3,126.84	MW	CX	
AP EFT 00017595	VERIWIRE	VERIZON WIRELESS SERVICES L	08/01/24	7,431.12	MW	CX	
AP EFT 00017596	ZOLLMEDI	ZOLL Medical Corp	08/01/24	4,902.88	MW	CX	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To	Note
S U B T O T A L S:									
		Total Void Machine Written		0.00		Number of Checks Processed:			0
		Total Void Hand Written		0.00		Number of Checks Processed:			0
		Total Machine Written		0.00		Number of Checks Processed:			0
		Total Hand Written		0.00		Number of Checks Processed:			0
		Total Reversals		0.00		Number of Checks Processed:			0
		Total Cancelled		0.00		Number of Checks Processed:			0
		Total EFTs		326,365.16		Number of EFTs Processed:			51
		Total EPAYs		0.00		Number of EPAYs Processed:			0
		S U B T O T A L		326,365.16					

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ADAM ROSENLUND (ROSE10280)					
	072424	07/24/2024	1,235.53		AIRFARE
	TOTAL FOR CHECK AP 00017546:		1,235.53		
ADOBE INC (ADOBEINC)					
	2829742422	07/26/2024	71.31	0001	CP-ADOBE PRO LICENSE-J. CAMPBE
	TOTAL FOR CHECK AP 00017551:		71.31		
AIR EXCHANGE (AIREXCHA)					
	91612501	07/16/2024	69.10	0001	STATION 65 PLYMOVENT CONTROL P
	TOTAL FOR CHECK AP 00017552:		69.10		
AIRGAS NOR PAC INC (AIRGAS)					
	9151198945	07/01/2024	68.25		MEDICAL O2/ST72 JUNE 2024
	TOTAL FOR CHECK AP 00017553:		68.25		
AMAZON CAPITAL SERVICES (AMAZON)					
	1319WKCY9GY	07/24/2024	448.71	0004	43 Aluminum Clipboard with Sto
	14GWWC9WKJJ	06/26/2024	1,308.41	0003	HM - PETZL, Vertex Vent Helmet
	1679MHGMMLT	06/27/2024	110.08	0001	STATION 71 NEW SPRINKLER CONTR
	16GLPN7LFFR7	06/26/2024	1,687.65	0005	68 Brother TN227 4 High Yield
	17GL3TW3KH49	07/07/2024	934.75	0001	HM - Apple iPad Air 11-inch (M
	19FHKM7Q1DW	07/23/2024	158.38	0001	STATION 60 SOAP DISPENSOR FOR
	19X3CVVHGTH	07/27/2024	84.76	0002	WELL/AOC Made for Amazon Unive
	1CF6GMJ3769T	07/30/2024	126.30	0001	SC20-2 BATTERY CHARGER GENPRO1
	1FH6T4WX99C7	07/25/2024	216.14	0001	WL G4Free 40L Military Tactic
	1GFGFF49CXG3	07/11/2024	142.43	0001	shop Atlantic Safety Products
	1GRGCF1P7RX	07/26/2024	115.37	0001	STATION 60 DISHWASHER DISPENS
	1GXGKVK6YQ	07/18/2024	446.37	0008	43 NEWCOSPLAY Super Soft Throw
	1JDFW6GXFKD	07/27/2024	457.13	0002	71A TAYLOR - F13T5CW - T5 21
	1JR3X1GL7TLL	07/26/2024	466.80	0002	40 ALYYDBG for Shop Vac Bags 5
	1MLPDGKXHR	07/02/2024	273.95		SHIPPING.
	1QVWCDTW1D	06/20/2024	39.06	0001	SCBA Snoop Leak 8OZ-Snoop Sno
	1T31MMNX7LQ	07/25/2024	93.36		PROMOS AND DISCOUNTS
	1TG9NMRK3G4	07/24/2024	2,404.99	0001	SUP WORKPRO 18-inch Close Top
	1VNDFCXMCX	06/17/2024	364.79	0008	64 First Alert CO605 Plug-In C
	1W1NV7737F4H	07/31/2024	550.49	0003	WELL/AOC INSIGNIA All-New NS-7
	1WCNG3NFCK	06/25/2024	16.50	0001	PE Binder Rings,KASEMI 100pcs
	1WPVWPYLRX	07/21/2024	71.10	0002	69 PEALSN 18x24 Picture Frame,
	1WQ9L7GX7J1Q	07/31/2024	117.52	0001	SC20-2 BLUE SEA SYSTEMS 7615 S
	1WQJ1K9QC9D	07/26/2024	21.98	0001	STN 40 - Finish Dishwasher Cle
	1WQRH7W946	07/22/2024	80.97	0002	WL Flat Bastard Steel File, 10
	TOTAL FOR CHECK AP 00017554:		10,737.99		
AMERI SAFE INC (AMERSAFE)					
	70332	05/15/2024	372.58	0001	O2 HYDRO AND EXTINGUISHER MAINT
	TOTAL FOR CHECK AP 00017555:		372.58		
ANDY MCAFEE (MCAF01180)					
	07292024	07/29/2024	67.13		MILEAGE REIMB.
	TOTAL FOR CHECK AP 00017547:		67.13		
BUSINESS INTERIORS NORTHWEST I (CATAWORK)					
	323780	07/26/2024	272.14	0001	CP-MONITOR ARMS-FINANCE DEPT N
	TOTAL FOR CHECK AP 00017556:		272.14		
CASCADE AUTO GLASS INC (CASCAUTO)					
	3578140	07/26/2024	412.88	0001	SC18-1 WINDSHIELD REPLACEMENT
	TOTAL FOR CHECK AP 00017557:		412.88		
CASCADE FIRE & SAFETY (CASCAFIRE)					
	INVEV10127	07/30/2024	68.14	0001	HORN BUTTON REC 06-21-24
	INVEV10132	07/31/2024	146.51	0001	E18-7, ON/OFF SWITCH (5), BASE

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	INVEV10140	07/31/2024	5,323.48	0001	DEF HEAD, SWTCHEs, STOCK PARTS
	INVEV10145	07/31/2024	400.06	0001	L21-1, AERIAL LADDER CONTROL
	TOTAL FOR CHECK AP 00017558:		5,938.19		
CHRISTENSEN INC (CHRIINC)					
	0595993IN	07/22/2024	2,099.74		#1003291 ST61 FUEL
	0596055IN	07/22/2024	1,981.13		#1003291 ST64 FUEL
	0596056IN	07/22/2024	4,161.74	0002	BULK 15W40 ROTELLA 200 GALLONS
	0596360IN	07/22/2024	3,409.88		#1003291 ST60 FUEL
	0596364IN	07/23/2024	1,384.46		Fuel
	0597507IN	07/24/2024	1,784.89		#1003291 ST67 FUEL
	TOTAL FOR CHECK AP 00017560:		14,821.84		
CITY OF PUYALLUP (CITYPUYA)					
	71-240730	07/30/2024	595.73		JUNE LATE FEE
	71I-240730	07/30/2024	368.27		#050095 ST71 JULY IRRIG
	72-240730	07/30/2024	225.46		#460195 ST72 JULY LANDFILL
	AB-240730	07/30/2024	98.50		#660630 AB JULY LANDFILL FEE
	N73-240730	07/30/2024	445.02		#660460 STN73 JULY SEWER/STORM
	TOTAL FOR CHECK AP 00017561:		1,732.98		
CITY TREASURER (CITYTREA)					
	60PC-240725	07/25/2024	1,988.81		#101016331 PC JULY ELECTRIC.
	63A-240731	07/31/2021	231.92		#101079231 ST63A JULY WATER
	63L-240729	07/30/2024	17.39		#100227813 ST63 JUL TRAFFIC LT
	63W-240731	07/31/2024	92.56		#101079232 ST63 JULY WATER
	TOTAL FOR CHECK AP 00017562:		2,330.68		
COMMERCIAL BRAKE (COMMBRAK)					
	180361	07/18/2024	953.60	0001	STOCK PN KIT2252H2CG PAD KIT,
	TOTAL FOR CHECK AP 00017563:		953.60		
EMERALD FIRE LLC (EMERFIRE)					
	1241164	06/12/2024	5,547.27	0001	STATION 68 FIRE SPRINKLER 5YR
	TOTAL FOR CHECK AP 00017548:		5,547.27		
ERIN NORTON (NORT11300)					
	050224R	05/02/2024	1,100.00		3/2024-04/2024 STATISTICS/TUIT
	TOTAL FOR CHECK AP 00017549:		1,100.00		
FENTON ENTERPRIZE INC (FENTENTE)					
	138470	05/30/2024	715.65	0001	L21-2 MILWAUKEE BATTERIES (2)
	TOTAL FOR CHECK AP 00017565:		715.65		
GRAINGER PARTS (GRAIPART)					
	9187924338	07/19/2024	164.73	0001	200489N-26 WIPER ARMS (2) STOC
	TOTAL FOR CHECK AP 00017567:		164.73		
HI-LINE ELECTRIC COMPANY INC (HILIELEC)					
	11137653	07/03/2024	345.71	0001	CONNECTORS, WIRE, SCREWS, BIT
	TOTAL FOR CHECK AP 00017568:		345.71		
IMS ALLIANCE (IMSALLI)					
	241883	07/12/2024	65.34	0002	1ea, red rigid passpost
	241978	07/23/2024	17.45	0001	HS 6EA. WHITE TAGS
	TOTAL FOR CHECK AP 00017570:		82.79		
INTERFACE SYSTEMS MANAGEMENT C (INTERFAC)					
	062224	07/22/2024	6,000.00	0002	PMT 2/3 - 2025 FBC DATA MGMT
	TOTAL FOR CHECK AP 00017569:		6,000.00		
KELLY GREEN INC (KELLGREE)					
	22309	08/01/2024	423.89	0008	August Horticulture Fee
	TOTAL FOR CHECK AP 00017571:		423.89		
KRONOS INCORPORATED (KRONOS)					

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	12275451	07/23/2024	597.900001		CP- CLOUD HOSTING FOR TELESTAF
TOTAL FOR CHECK AP 00017591:			597.90		
L.N. CURTIS AND SONS (LNCURTIS)					
	INV840084	06/28/2024	6,597.61		SHIPPING.
	INV842020	07/08/2024	35,151.240003		PARATECH BIPOD CONVERSION KIT:
	INV846684	07/19/2024	2,024.63		SHIPPING.
	INV847560	07/23/2024	1,349.50		SHIPPING
	INV847782	07/23/2024	82.020001		PCFTC Hazardous Materials for
	INV847950	07/24/2024	732.16		SHIPPING
	INV848111	07/24/2024	732.16		SHIPPING
TOTAL FOR CHECK AP 00017572:			46,669.32		
LIFE-ASSIST INC (LIFEASSI)					
	1452149	07/05/2024	2,340.800022		EPINEPHRINE 1:10,000 1MG 10ML
	1454786	07/15/2024	91.380001		SUCTION TUBING, 3/16" (EACH)
	1494048	07/25/2024	1,283.770001		GLOVES, NITRILE, X-LARGE (BOX)
	1494143	07/25/2024	9,187.060022		rainbow sensor
	1494176	07/25/2024	3,711.300041		EPINEPHRINE 1:10,000 1MG 10ML
TOTAL FOR CHECK AP 00017574:			16,614.31		
LOWE'S COMPANIES (LOWECOMP)					
	74897	07/02/2024	250.150001		WATER, FLAT CAPS (CASE/24)
	75097	07/11/2024	56.020001		HYDRA BLACK GLOSS SPRAY PAINT
	86367	05/20/2024	500.290001		WATER, FLAT CAPS (CASE/24)
	86477	05/20/2024	250.150001		WATER, FLAT CAPS (CASE/24)
	90888	07/16/2024	142.100001		PCFTC PROP MATERIAL
	99284	07/29/2024	250.150001		WATER, FLAT CAPS (CASE/24)
TOTAL FOR CHECK AP 00017575:			1,448.86		
MALLORY COMPANY (MALLCOMP)					
	5927353	06/21/2024	206.110002		DFM - 815366 MSA Mult
	5946119	07/17/2024	5,778.050001		FOAM, FIREADE 2000, 5GAL
	5950267	07/23/2024	39.420001		SCBA- valve stem: PN 488859
	5954102	07/25/2024	378.740001		HM HYDROGEN CYANIDE PPM 10, NI
TOTAL FOR CHECK AP 00017576:			6,402.32		
MASCOTT EQUIPMENT COMPANY (MASCEQUI)					
	605580	06/28/2024	790.080001		STN69 FUEL SITE REPAIR
TOTAL FOR CHECK AP 00017577:			790.08		
MCLOUGHLIN & EARDLEY CO (MCLOEARD)					
	0277434	07/29/2024	207.430001		SC18-1 WHELEN LIGHT HEAD (2)
TOTAL FOR CHECK AP 00017578:			207.43		
MES NORTHWEST (MESNORT)					
	IN2052366	05/13/2024	450.07		SHIPPING / PPE
	IN2053664	05/15/2024	1,273.370001		75' WATER TROW ROPE/BAG
	IN2090708	07/25/2024	2,151.820001		HS -XT-XWHM-Y-NA Combustible
TOTAL FOR CHECK AP 00017579:			3,875.26		
MOUNTAIN MIST WATER (MOUNMIST)					
	005998238	05/13/2024	196.870001		WATER, 5 GALLON BOTTLE (EACH)
	006113043	07/24/2024	228.530001		WATER, 5 GALLON BOTTLE (EACH)
TOTAL FOR CHECK AP 00017580:			425.40		
N C MACHINERY INC (NCMACHIN)					
	S120855	07/23/2024	21,861.980001		LADDER TRUCK REPAIR/TILLER
TOTAL FOR CHECK AP 00017581:			21,861.98		
NEXT STEP APPAREL (NEXTSTEP)					
	240287	04/26/2024	297.270002		3ea. blu/wht VELCRO tags
TOTAL FOR CHECK AP 00017582:			297.27		

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NW SAFETY CLEAN (NWSAFECL)					
	2445021	04/05/2024	746.56		SHIPPING / SR71
	2446156	07/31/2024	122.21	0001	HS NAME PLATE RHOADES
	TOTAL FOR CHECK AP 00017573:		868.77		
PIERCE COUNTY FIRE PROT. DIST. (CPFREFT)					
	12657783	07/15/2024	166.72		SHIPPING
	12722547	07/26/2024	118.17		SHIPPING.
	PC.650.240725.2	08/01/2024	83.02		ELECTRICAL CONNECTORS (30)
	TOTAL FOR CHECK AP 00017559:		367.91		
ROGUE FITNESS (ROGUFITN)					
	12657783	07/15/2024	1,650.71		SHIPPING
	12722547	07/26/2024	1,170.00		SHIPPING.
	TOTAL FOR CHECK AP 00017564:		2,820.71		
S-NET COMMUNICATIONS INC (SNETCOMM)					
	227259	07/28/2024	349.91		#100264345 OVFR JULY SVC CHG
	TOTAL FOR CHECK AP 00017584:		349.91		
SEA-WESTERN INC (SEAWESTE)					
	INV32788	06/01/2024	65,084.07		SHIPPING / PPE
	INV33389	06/21/2024	67,408.50		SHIPPING.
	TOTAL FOR CHECK AP 00017585:		132,492.57		
SHER VILLA (VILL07160)					
	07292024	07/29/2024	37.79		MILEAGE REIMB.
	TOTAL FOR CHECK AP 00017550:		37.79		
STANDARD PARTS CORP (STANPART)					
	241353	07/17/2024	191.44	0002	SC18-1 0W20 AMSOIL ASMQT (12)
	241488	07/18/2024	2,505.64	0001	STOCK REQ 07-17-24
	241551	07/18/2024	145.20	0001	STA. 40, DEF ORDER.
	242917	07/26/2024	70.42	0001	OVBR08-1 GST ISO 46 OIL (GALLO
	243298	07/29/2024	375.43	0001	STN72 DEF STOCK 55 GALLON BARR
	TOTAL FOR CHECK AP 00017586:		3,288.13		
STAPLES, INC. (STAPINC)					
	6006687670	07/13/2024	535.97	0004	MARKER, SHARPIE SILVER PAIN PE
	TOTAL FOR CHECK AP 00017587:		535.97		
STRYKER MEDICAL (STRYMEDI)					
	9206703008	07/17/2024	675.57	0001	EMS COT STRAPS XPR RESTRAINT P
	TOTAL FOR CHECK AP 00017588:		675.57		
SUMNER LAWN 'N SAW (SUMNLAWN)					
	136252	07/26/2024	251.30	0002	CHAINSAW REPAIR - 1128-007-100
	136254	07/26/2024	186.87	0001	CHAINSAW REPAIR -1128-180-0910
	TOTAL FOR CHECK AP 00017589:		438.17		
SUPERION LLC (SUPERION)					
	416626	07/30/2024	90.00	0001	2024 CONSULTANT SERVICE
	416861	07/31/2024	45.00	0001	2024 CONSULTANT SERVICE
	TOTAL FOR CHECK AP 00017583:		135.00		
TACOMA SCREW PRODUCTS INC (TACOSCRE)					
	10030301502	07/22/2024	22.11	0001	OPEN PO FOR SHOP SUPPLIES.
	10030777600	07/22/2024	69.39	0001	DRILL BITS, WIRE BRUSHES
	10031160000	07/29/2024	439.46	0001	BRAKE CLEAN, SCREWS, CIRCUIT C
	TOTAL FOR CHECK AP 00017590:		530.96		
UNIFIRST CORPORATION (UNIFIRST)					
	2220121934	07/24/2024	185.72	0001	JUL24 SHOP UNIFORMS/RUGS
	TOTAL FOR CHECK AP 00017592:		185.72		
US BANK BUSINESS CARD (USBANKBU)					

Central Pierce Fire and Rescue
Accounts Payable Warrant Approval

Start Date: 08/01/2024
End Date: 08/01/2024

Vendor	Invoice #	Inv. Date	Invoice Amt	PR Item #	Description
	PC.000.240425.C	08/01/2024	103.00		MEMBERSHIP/W. COURTNEY
	PC.000.240725.4	08/01/2024	7,928.91		Food and coffee purchase for 2
	PC.000.240825.1	08/01/2024	103.62		FUEL - Z. GIBSON
	PC.201.240625.1	08/01/2024	299.00		PAYROLLORG MEMBERSHIP - RESOP
	PC.203.240725.4	08/01/2024	325.52		FF Advertising
	PC.203.240825.1	08/01/2024	481.67		Food for Negotiations Retreat
	PC.210.240725.1	08/01/2024	349.00		Lean Six Sigma Exam
	PC.230.240725.1	08/01/2024	63.85		ORAL BOARD LUNCHES - PUBLIC ED
	PC.609.240725.1	08/01/2024	546.30		PNW Fire Conference 2024
	PC.650.240725.2	08/01/2024	1,655.10		OVBR08-1 HYDRO PUMP OIL (4QTS)
	TOTAL FOR CHECK AP 00017593:		<u>11,855.97</u>		
VALLEY FREIGHTLINER INC (VALLFREI)					
	PC30171917601	07/18/2024	1,455.280004		BUSHING, FILTERS, ROTORS STOCK
	PC30171917602	07/18/2024	1,933.660001		FILTERS, BOLTS, SENSORS STOCK
	PC30171917603	07/18/2024	133.300003		SP00-52400 BUSHINGS, 5579176 F
	PC30172003801	07/22/2024	144.560001		M19-1, EXHAUST CLAMPS & GASKET
	TOTAL FOR CHECK AP 00017566:		<u>3,666.80</u>		
VERATHON INC (VERATHON)					
	80939291	07/26/2024	2,422.200006		GS Spectrum QC, Hyperangle S2,
	80939292	07/26/2024	158.540002		GlideRite SU Stylet (Sm) Pk 10
	80939294	07/26/2024	273.050003		GlideRite SU Stylet (Medium) P
	80939394	07/26/2024	273.050004		GlideRite SU Stylet (Lg) Pk/10
	TOTAL FOR CHECK AP 00017594:		<u>3,126.84</u>		
VERIZON WIRELESS (VERIWIRE)					
	9969632768	07/21/2024	4,386.41		#74200269700002 JULY SVC CHG.
	9969632772	07/21/2024	3,044.71		#74200269700010 JULY SVC CHG
	TOTAL FOR CHECK AP 00017595:		<u>7,431.12</u>		
ZOLL MEDICAL CORP (ZOLLMEDI)					
	3987127	06/07/2024	4,902.880002		AUTOPULSE SHOULDER RESTRAINT
	TOTAL FOR CHECK AP 00017596:		<u>4,902.88</u>		
	REPORT TOTAL:		<u>326,365.16</u>		

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00064967	ABSH01160	ABSHER, KATIE	07/31/24	4,590.22	MW	IS	PA	
EF CHK 00064968	AGUI01190	AGUIRRE, FIDENCIO	07/31/24	5,394.10	MW	IS	PA	
EF CHK 00064969	AMPE01210	AMPE, MICHAEL G	07/31/24	71.56	MW	IS	PA	
EF CHK 00064970	ANDE08020	ANDERSEN, DARWIN A	07/31/24	10,563.44	MW	IS	PA	
EF CHK 00064971	ANDE03230	ANDERSON, DENNIS M	07/31/24	8,857.35	MW	IS	PA	
EF CHK 00064972	ANDE04300	ANDERSON, SEAN M	07/31/24	6,816.12	MW	IS	PA	
EF CHK 00064973	ARON10160	ARONOW, CHRISTIAN A	07/31/24	17,981.58	MW	IS	PA	
EF CHK 00064974	AUSE05040	AUSENHUS, LUKE	07/31/24	5,132.73	MW	IS	PA	
EF CHK 00064975	AUVI12010	AUVIL, MICHAEL E	07/31/24	8,106.00	MW	IS	PA	
EF CHK 00064976	BACA02140	BACA, JOHN	07/31/24	11,951.14	MW	IS	PA	
EF CHK 00064977	BAKE11280	BAKER, WILLIAM D	07/31/24	9,270.70	MW	IS	PA	
EF CHK 00064978	BART02050	BARTROFF, KALE B	07/31/24	13,777.68	MW	IS	PA	
EF CHK 00064979	BAUG09050	BAUGH, RYAN S	07/31/24	8,181.00	MW	IS	PA	
EF CHK 00064980	BEAL12070	BEAL, MARC J	07/31/24	13,421.30	MW	IS	PA	
EF CHK 00064981	BEAU03040	BEAUCHAMP, JOHN ROBERT	07/31/24	8,732.63	MW	IS	PA	
EF CHK 00064982	BEAU05190	BEAUSOLEIL, KEVIN	07/31/24	6,220.19	MW	IS	PA	
EF CHK 00064983	BEEN06250	BEENE, DYLAN C	07/31/24	9,668.13	MW	IS	PA	
EF CHK 00064984	BELL06020	BELLERIVE, ROGER M	07/31/24	5,370.81	MW	IS	PA	
EF CHK 00064985	BENN09190	BENNING, DALE R	07/31/24	12,224.84	MW	IS	PA	
EF CHK 00064986	BENN09240	BENNING, DAVID M	07/31/24	10,737.54	MW	IS	PA	
EF CHK 00064987	BENN08280	BENNING, TYLER I	07/31/24	4,913.12	MW	IS	PA	
EF CHK 00064988	BERD04150	BERDAN, KEVIN M	07/31/24	12,106.08	MW	IS	PA	
EF CHK 00064989	BERD11180	BERDAN, SCOTT R	07/31/24	14,532.52	MW	IS	PA	
EF CHK 00064990	BERN05110	BERNSON, JAMES	07/31/24	8,420.85	MW	IS	PA	
EF CHK 00064991	BEST07180	BEST, BLUE J	07/31/24	12,531.97	MW	IS	PA	
EF CHK 00064992	BISH08130	BISHOP, KYLEE C	07/31/24	9,325.37	MW	IS	PA	
EF CHK 00064993	BODE08040	BODE, TYLER	07/31/24	5,236.42	MW	IS	PA	
EF CHK 00064994	BONE11020	BONE, BRIDGETT C	07/31/24	5,987.59	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00064995	BOTT11130	BOTTENBERG, JACKSON	07/31/24	5,259.64	MW	IS	PA	
EF CHK 00064996	BOUC09170	BOUCHARD, JOSEPH R	07/31/24	11,871.99	MW	IS	PA	
EF CHK 00064997	BOYL04180	BOYLE, AARON	07/31/24	5,540.70	MW	IS	PA	
EF CHK 00064998	BOYL01120	BOYLE, TREVOR D	07/31/24	12,426.74	MW	IS	PA	
EF CHK 00064999	BRAG02260	BRAGG, DAVID B	07/31/24	13,646.78	MW	IS	PA	
EF CHK 00065000	BRIZ10180	BRIZENDINE, JACK R	07/31/24	9,637.33	MW	IS	PA	
EF CHK 00065001	BRON03130	BRONOSKE, MATTHEW J	07/31/24	11,426.72	MW	IS	PA	
EF CHK 00065002	BROW04280	BROWN, JASON K	07/31/24	7,728.95	MW	IS	PA	
EF CHK 00065003	BROW08210	BROWN, JONATHAN	07/31/24	7,623.82	MW	IS	PA	
EF CHK 00065004	BROW11160	BROWN, LANE	07/31/24	8,781.22	MW	IS	PA	
EF CHK 00065005	BROW03260	BROWN, TYLER T	07/31/24	14,327.62	MW	IS	PA	
EF CHK 00065006	BRUN10060	BRUNTON, CHAD	07/31/24	7,269.37	MW	IS	PA	
EF CHK 00065007	BRYA08020	BRYAN, QUENTIN L	07/31/24	13,897.58	MW	IS	PA	
EF CHK 00065008	BURG09220	BURGOS, JONATHAN	07/31/24	6,729.25	MW	IS	PA	
EF CHK 00065009	BURK07120	BURKE, RYAN K	07/31/24	9,629.36	MW	IS	PA	
EF CHK 00065010	BUTL12200	BUTLER, BRANDON J	07/31/24	8,046.80	MW	IS	PA	
EF CHK 00065011	BYKE03270	BYKERK, CHAD	07/31/24	11,154.59	MW	IS	PA	
EF CHK 00065012	CABL08140	CABLE, JEFFREY P	07/31/24	11,157.59	MW	IS	PA	
EF CHK 00065013	CABL02060	CABLE, MICHAEL A	07/31/24	12,683.28	MW	IS	PA	
EF CHK 00065014	CALD12300	CALDIER, BRIAN L	07/31/24	19,827.91	MW	IS	PA	
EF CHK 00065015	CAMP04240	CAMPBELL, JEFFERY	07/31/24	9,707.49	MW	IS	PA	
EF CHK 00065016	CAMP07240	CAMPBELL, MEGAN	07/31/24	4,282.99	MW	IS	PA	
EF CHK 00065017	CARD12140	CARDINAL, WILLIAM T	07/31/24	16,622.94	MW	IS	PA	
EF CHK 00065018	CARL01060	CARLSON, JACOB	07/31/24	4,999.59	MW	IS	PA	
EF CHK 00065019	CARR10110	CARRIGAN, CHRISTOPHER M	07/31/24	8,779.10	MW	IS	PA	
EF CHK 00065020	CARS11100	CARSON, ANDREW	07/31/24	5,045.53	MW	IS	PA	
EF CHK 00065021	CART07070	CARTER-HOSKINSON, STEPHANY	07/31/24	21,732.09	MW	IS	PA	
EF CHK 00065022	CERR03070	CERRILLO, MASON	07/31/24	9,922.44	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065023	CHIV10030	CHIVINGTON, JEREMY	07/31/24	6,657.45	MW	IS	PA	
EF CHK 00065024	CHRI04250	CHRISTIANSO, BRYAN D	07/31/24	12,295.69	MW	IS	PA	
EF CHK 00065025	CLAR02010	CLARK, ANDREW	07/31/24	5,749.78	MW	IS	PA	
EF CHK 00065026	CLAR10100	CLARK, JORDAN P	07/31/24	8,016.23	MW	IS	PA	
EF CHK 00065027	CLAY08290	CLAYTON, MARK E	07/31/24	11,754.83	MW	IS	PA	
EF CHK 00065028	COBU10210	COBUN, JACOB C	07/31/24	6,518.18	MW	IS	PA	
EF CHK 00065029	COKL05160	COKL, ERICK M	07/31/24	13,929.18	MW	IS	PA	
EF CHK 00065030	COLE01210	COLEMAN, ALEC	07/31/24	15,139.71	MW	IS	PA	
EF CHK 00065031	COOK06160	COOK, ANGELA	07/31/24	8,179.97	MW	IS	PA	
EF CHK 00065032	COON03230	COONAN, KYLE	07/31/24	6,424.61	MW	IS	PA	
EF CHK 00065033	COTT10310	COTTER, KENDALL J	07/31/24	8,257.38	MW	IS	PA	
EF CHK 00065034	COUR06190	COURTNEY, LUKE P	07/31/24	12,517.42	MW	IS	PA	
EF CHK 00065035	COUR08040	COURTNEY, WESLEY P	07/31/24	9,010.39	MW	IS	PA	
EF CHK 00065036	COX09010	COX, LAUREN	07/31/24	4,264.86	MW	IS	PA	
EF CHK 00065037	CRAF04130	CRAFT JR, RICHARD	07/31/24	7,993.32	MW	IS	PA	
EF CHK 00065038	CRAI04100	CRAIG, CHRISTOPHER T	07/31/24	8,784.48	MW	IS	PA	
EF CHK 00065039	CURN11150	CURNUTT, DANIEL G	07/31/24	11,649.96	MW	IS	PA	
EF CHK 00065040	CURR11200	CURRIE, MATTHEW A	07/31/24	5,946.85	MW	IS	PA	
EF CHK 00065041	CUTH08310	CUTHBERT, SHAUN D	07/31/24	8,032.16	MW	IS	PA	
EF CHK 00065042	DEES05300	DEESE, SPENCER	07/31/24	4,783.80	MW	IS	PA	
EF CHK 00065043	DEMO01160	DEMOTT, JASON R	07/31/24	12,330.79	MW	IS	PA	
EF CHK 00065044	DENM01040	DENMAN, BRYAN	07/31/24	7,589.16	MW	IS	PA	
EF CHK 00065045	DEVE02150	DEVEGLIO, PAUL M	07/31/24	9,903.38	MW	IS	PA	
EF CHK 00065046	DEVI06170	DEVINE, JEFFREY A	07/31/24	8,276.92	MW	IS	PA	
EF CHK 00065047	DEYE11050	DEYETTE, ZACKARY H	07/31/24	5,900.36	MW	IS	PA	
EF CHK 00065048	DICK09260	DICKENS, KYLE	07/31/24	9,506.90	MW	IS	PA	
EF CHK 00065049	DICK02040	DICKSON, ADAM C	07/31/24	7,642.41	MW	IS	PA	
EF CHK 00065050	DORM03250	DORMAIER, MARIAH L	07/31/24	7,560.32	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065051	DORS10070	DORSEY, JAMES P	07/31/24	1,943.71	MW	IS	PA	
EF CHK 00065052	DULA04240	DULAS, ANTHONY P	07/31/24	33,417.28	MW	IS	PA	
EF CHK 00065053	DURA01060	DURANT, ERICK J	07/31/24	11,707.07	MW	IS	PA	
EF CHK 00065054	EDWA05020	EDWARDS, WAYNE R	07/31/24	12,836.68	MW	IS	PA	
EF CHK 00065055	EKBE01200	EKBERG, IAN	07/31/24	10,139.63	MW	IS	PA	
EF CHK 00065056	ELFE05240	ELFERT, BENJAMIN J	07/31/24	13,162.50	MW	IS	PA	
EF CHK 00065057	ENGL07130	ENGLEDOW, RYAN	07/31/24	3,116.59	MW	IS	PA	
EF CHK 00065058	ERIC06010	ERICKSON, TARA	07/31/24	7,641.82	MW	IS	PA	
EF CHK 00065059	ERIC12120	ERICSON, STEVEN B	07/31/24	8,099.86	MW	IS	PA	
EF CHK 00065060	ERNS02240	ERNST, SUZANNE M	07/31/24	5,416.28	MW	IS	PA	
EF CHK 00065061	ESCO07090	ESCOBEDO, RAY C	07/31/24	23,038.37	MW	IS	PA	
EF CHK 00065062	FALL06200	FALLSTEAD, BAILEY	07/31/24	12,381.56	MW	IS	PA	
EF CHK 00065063	FARI10080	FARIAS, JUSTEN	07/31/24	24,090.14	MW	IS	PA	
EF CHK 00065064	FARR03180	FARRIS, JOSHUA L	07/31/24	13,844.20	MW	IS	PA	
EF CHK 00065065	FERG08310	FERGUSON, SAM	07/31/24	15,515.73	MW	IS	PA	
EF CHK 00065066	FERR08150	FERRIER, BRIAN S	07/31/24	19,091.51	MW	IS	PA	
EF CHK 00065067	FIEL04230	FIELDMAN, SCOTT J	07/31/24	10,191.59	MW	IS	PA	
EF CHK 00065068	FISH05180	FISHER, TYLER	07/31/24	6,594.97	MW	IS	PA	
EF CHK 00065069	FOLD12030	FOLDEN, JORDAN	07/31/24	12,776.46	MW	IS	PA	
EF CHK 00065070	FORD03060	FORD, CHRISTOPHER A	07/31/24	5,466.81	MW	IS	PA	
EF CHK 00065071	FOUR07200	FOURAKER, GARRETT	07/31/24	6,724.35	MW	IS	PA	
EF CHK 00065072	FOX05220	FOX, JESSE C	07/31/24	11,793.12	MW	IS	PA	
EF CHK 00065073	FOX07170	FOX, MELISSA R	07/31/24	6,683.18	MW	IS	PA	
EF CHK 00065074	FRAN10200	FRANZ, JONATHON G	07/31/24	10,895.96	MW	IS	PA	
EF CHK 00065075	GACI11090	GACIOCH, STANLEY J	07/31/24	25,234.01	MW	IS	PA	
EF CHK 00065076	GAFF03230	GAFFIN, DEVIN	07/31/24	8,492.25	MW	IS	PA	
EF CHK 00065077	GAGE01050	GAGE, JUSTIN M	07/31/24	10,867.13	MW	IS	PA	
EF CHK 00065078	GAND08060	GANDY, JEREMIAH	07/31/24	5,799.78	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065079	GARZ06240	GARZA, LOGAN	07/31/24	5,798.03	MW	IS	PA	
EF CHK 00065080	GEOR11060	GEORGE, JAMAL A	07/31/24	17,780.38	MW	IS	PA	
EF CHK 00065081	GIBS09290	GIBSON, ZANE	07/31/24	14,952.91	MW	IS	PA	
EF CHK 00065082	GILK10180	GILKEY, MALAC S	07/31/24	7,236.83	MW	IS	PA	
EF CHK 00065083	GILL05280	GILLESPIE, JOSEPH	07/31/24	5,282.88	MW	IS	PA	
EF CHK 00065084	GIRT07050	GIRT, JAMES A	07/31/24	13,427.08	MW	IS	PA	
EF CHK 00065085	GITH05170	GITHENS, MITCHELL R	07/31/24	1,851.66	MW	IS	PA	
EF CHK 00065086	GLAS04300	GLASS, STEPHANIE L	07/31/24	11,727.06	MW	IS	PA	
EF CHK 00065087	GOME11110	GOMEZ, KRISTIN	07/31/24	2,294.37	MW	IS	PA	
EF CHK 00065088	GONZ06220	GONZALEZ, SAMUEL	07/31/24	6,793.42	MW	IS	PA	
EF CHK 00065089	GOOD03270	GOODWIN, STEVEN	07/31/24	22,735.86	MW	IS	PA	
EF CHK 00065090	GOUG05180	GOUGH, JAMES L	07/31/24	6,724.97	MW	IS	PA	
EF CHK 00065091	GRAB05020	GRABINSKI, BRENT E	07/31/24	6,689.48	MW	IS	PA	
EF CHK 00065092	GRAU06270	GRAUERT, JOHN H	07/31/24	6,455.80	MW	IS	PA	
EF CHK 00065093	GRAY05050	GRAYBEAL, COLIN	07/31/24	5,688.02	MW	IS	PA	
EF CHK 00065094	GREE06100	GREEN, DONALD L	07/31/24	10,818.08	MW	IS	PA	
EF CHK 00065095	GREE04260	GREEN, SAMUEL L	07/31/24	13,130.09	MW	IS	PA	
EF CHK 00065096	GREG05050	GREGORY, DANIEL	07/31/24	5,456.45	MW	IS	PA	
EF CHK 00065097	GROA07250	GROAT, RANDAL C	07/31/24	11,050.31	MW	IS	PA	
EF CHK 00065098	GUND02110	GUNDERMANN, BLADE T	07/31/24	8,092.51	MW	IS	PA	
EF CHK 00065099	HACK05250	HACKETT, BRIAN D	07/31/24	10,962.08	MW	IS	PA	
EF CHK 00065100	HALL12280	HALL, CORBIN M	07/31/24	10,761.77	MW	IS	PA	
EF CHK 00065101	HAMM01040	HAMMOND, STEVEN D	07/31/24	14,042.87	MW	IS	PA	
EF CHK 00065102	HANS08180	HANSON, KEEFE	07/31/24	6,422.08	MW	IS	PA	
EF CHK 00065103	HARR05210	HARRISON, JHAUVON	07/31/24	7,452.94	MW	IS	PA	
EF CHK 00065104	HARR03040	HARRUFF, PAUL W	07/31/24	9,660.60	MW	IS	PA	
EF CHK 00065105	HASH07010	HASH, WILLIAM	07/31/24	14,045.98	MW	IS	PA	
EF CHK 00065106	HATC10120	HATCH, JADYN	07/31/24	5,158.63	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065107	HAUL07290	HAULMAN, THOMAS J	07/31/24	11,550.18	MW	IS	PA	
EF CHK 00065108	HELL02230	HELLEY, WYATT K	07/31/24	11,350.45	MW	IS	PA	
EF CHK 00065109	HELM09230	HELMERS, BRENNAN	07/31/24	19,848.60	MW	IS	PA	
EF CHK 00065110	HEPL10280	HEPLER, NICHOLAS	07/31/24	7,212.19	MW	IS	PA	
EF CHK 00065111	HERR05050	HERRON, DAVID	07/31/24	4,149.26	MW	IS	PA	
EF CHK 00065112	HERT10180	HERTEL, JOSEPH	07/31/24	10,750.23	MW	IS	PA	
EF CHK 00065113	HESS01180	HESS, KIANA K	07/31/24	10,145.63	MW	IS	PA	
EF CHK 00065114	HOAR09280	HOAR, FRANKIE	07/31/24	5,379.54	MW	IS	PA	
EF CHK 00065115	HODG05220	HODGES, DONALD L	07/31/24	9,742.42	MW	IS	PA	
EF CHK 00065116	HOG07200	HOG07, STEPHEN N	07/31/24	14,667.78	MW	IS	PA	
EF CHK 00065117	HOLD07140	HOLDT, GAVIN	07/31/24	4,605.36	MW	IS	PA	
EF CHK 00065118	HOLL03120	HOLLAND, FLINT R	07/31/24	4,717.50	MW	IS	PA	
EF CHK 00065119	HOLL07020	HOLLSTROM, SCOTT J	07/31/24	13,727.59	MW	IS	PA	
EF CHK 00065120	HOLM03060	HOLM, ALEXANDER J	07/31/24	13,931.70	MW	IS	PA	
EF CHK 00065121	HOLM03120	HOLM, MATTHEW W	07/31/24	964.20	MW	IS	PA	
EF CHK 00065122	HOWE08170	HOWE, JOSHUA	07/31/24	6,094.91	MW	IS	PA	
EF CHK 00065123	HOWE12160	HOWELL, BRENNAN	07/31/24	5,580.78	MW	IS	PA	
EF CHK 00065124	HOWE11090	HOWELL, JASON D	07/31/24	13,939.97	MW	IS	PA	
EF CHK 00065125	HUCK06270	HUCKE, KEVIN C	07/31/24	11,812.62	MW	IS	PA	
EF CHK 00065126	HUDS09150	HUDSON, KYLER	07/31/24	12,458.83	MW	IS	PA	
EF CHK 00065127	HUDS04230	HUDSPETH, STEPHEN	07/31/24	12,121.90	MW	IS	PA	
EF CHK 00065128	HUNT04150	HUNT, MATTHEW DL	07/31/24	11,352.60	MW	IS	PA	
EF CHK 00065129	HYAT03230	HYATT, DIANE M	07/31/24	5,333.95	MW	IS	PA	
EF CHK 00065130	IMBE01030	IMBER, CARA	07/31/24	4,863.37	MW	IS	PA	
EF CHK 00065131	IRWI12310	IRWIN, SEAN S	07/31/24	13,481.77	MW	IS	PA	
EF CHK 00065132	JACK04070	JACKSON, ADAM D	07/31/24	12,735.47	MW	IS	PA	
EF CHK 00065133	JACK04190	JACKSON, AMY B	07/31/24	5,180.55	MW	IS	PA	
EF CHK 00065134	JACK10220	JACKSON, SHANE	07/31/24	6,200.54	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065135	JAME08270	JAMES, AARON J	07/31/24	8,526.61	MW	IS	PA	
EF CHK 00065136	JAME01080	JAMES, ELLIOT	07/31/24	5,931.09	MW	IS	PA	
EF CHK 00065137	JEAN10110	JEAN, NATHANIEL	07/31/24	7,145.93	MW	IS	PA	
EF CHK 00065138	JETT10170	JETTER, MEGAN J	07/31/24	10,279.52	MW	IS	PA	
EF CHK 00065139	JOHN06190	JOHNSON, AARON	07/31/24	5,113.76	MW	IS	PA	
EF CHK 00065140	JOHN05180	JOHNSON, MICHAEL L	07/31/24	9,764.24	MW	IS	PA	
EF CHK 00065141	JOHN07230	JOHNSTON, BRICE A	07/31/24	12,156.09	MW	IS	PA	
EF CHK 00065142	JOHN10210	JOHNSTON, CHESTER L	07/31/24	7,148.50	MW	IS	PA	
EF CHK 00065143	JONE08150	JONES, KELLY	07/31/24	6,651.35	MW	IS	PA	
EF CHK 00065144	KAMK01270	KAMKE, ALLAN R	07/31/24	8,474.28	MW	IS	PA	
EF CHK 00065145	KAMK10180	KAMKE, DAVID N	07/31/24	9,375.12	MW	IS	PA	
EF CHK 00065146	KAMP12010	KAMPFER, JANELLE	07/31/24	6,385.23	MW	IS	PA	
EF CHK 00065147	KAPL10260	KAPLAN, TYLER JOEL	07/31/24	9,601.13	MW	IS	PA	
EF CHK 00065148	KAVA12210	KAVANAUGH, JAMIE K	07/31/24	10,817.42	MW	IS	PA	
EF CHK 00065149	KELL09040	KELLEY, MICHAEL R	07/31/24	6,997.02	MW	IS	PA	
EF CHK 00065150	KEMP01170	KEMP, AARON C	07/31/24	11,263.49	MW	IS	PA	
EF CHK 00065151	KEMP03070	KEMP, KIMBERLY	07/31/24	5,221.43	MW	IS	PA	
EF CHK 00065152	KENT12110	KENT, CARSON	07/31/24	3,639.59	MW	IS	PA	
EF CHK 00065153	KENT02090	KENT, GAVIN	07/31/24	2,776.63	MW	IS	PA	
EF CHK 00065154	KENT02060	KENT, RONALD E	07/31/24	12,409.06	MW	IS	PA	
EF CHK 00065155	KERN09040	KERNS, COLTON	07/31/24	3,920.73	MW	IS	PA	
EF CHK 00065156	KETT03030	KETTER, KYLE J	07/31/24	5,015.22	MW	IS	PA	
EF CHK 00065157	KLEM02060	KLEMM, KELLY L	07/31/24	10,632.26	MW	IS	PA	
EF CHK 00065158	KLUB04030	KLUBE, TAMRA A	07/31/24	8,940.07	MW	IS	PA	
EF CHK 00065159	KNEI09020	KNEIPP, DANIEL	07/31/24	4,382.59	MW	IS	PA	
EF CHK 00065160	KNIG03100	KNIGHTON JR, RONNIE B	07/31/24	11,950.78	MW	IS	PA	
EF CHK 00065161	KNOE08170	KNOETGEN, MATTHEW A	07/31/24	3,139.87	MW	IS	PA	
EF CHK 00065162	KOND01160	KONDRA, JOSHUA	07/31/24	12,715.53	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065163	KOND11050	KONDRA, MICHAEL L	07/31/24	22,321.35	MW	IS	PA	
EF CHK 00065164	KOUS12290	KOUsETTIS, STELIOS	07/31/24	13,004.70	MW	IS	PA	
EF CHK 00065165	KOVA04180	KOVASH, LOGAN T	07/31/24	14,072.13	MW	IS	PA	
EF CHK 00065166	KREK10100	KREKLING, JEFFREY S	07/31/24	9,546.67	MW	IS	PA	
EF CHK 00065167	KUEH10230	KUEHLTHAU, ERIC J	07/31/24	2,608.37	MW	IS	PA	
EF CHK 00065168	KUFF12140	KUFFLER, RYAN	07/31/24	11,954.28	MW	IS	PA	
EF CHK 00065169	KUZA10160	KUZARO, CORY R	07/31/24	13,235.84	MW	IS	PA	
EF CHK 00065170	LAMB04260	LAMB, AARON R	07/31/24	11,691.74	MW	IS	PA	
EF CHK 00065171	LAMB10110	LAMBERT, LOGAN C	07/31/24	9,200.44	MW	IS	PA	
EF CHK 00065172	LAMI12270	LAMIE, ROBERT D	07/31/24	6,262.22	MW	IS	PA	
EF CHK 00065173	LANG03290	LANGLOW, CREIGHTON	07/31/24	6,717.34	MW	IS	PA	
EF CHK 00065174	LARS08040	LARSEN, ROMAN A	07/31/24	10,061.79	MW	IS	PA	
EF CHK 00065175	LE06020	LE, ALEXANDER C	07/31/24	10,744.07	MW	IS	PA	
EF CHK 00065176	LEAT01310	LEATHERWOOD, AUSTIN	07/31/24	9,436.08	MW	IS	PA	
EF CHK 00065177	LEE11100	LEE, JEREMY	07/31/24	7,282.48	MW	IS	PA	
EF CHK 00065178	LEEZ12280	LEEZY, RYAN	07/31/24	11,679.31	MW	IS	PA	
EF CHK 00065179	LENG06170	LENGEL, WILLIAM	07/31/24	10,432.84	MW	IS	PA	
EF CHK 00065180	LESS08200	LESSER, MONICA	07/31/24	4,461.27	MW	IS	PA	
EF CHK 00065181	LEVE10200	LEVENSELLER, BRIAN P	07/31/24	9,634.83	MW	IS	PA	
EF CHK 00065182	LIPK07300	LIPKE, JONATHAN	07/31/24	7,699.12	MW	IS	PA	
EF CHK 00065183	LONG05260	LONG III, THOMAS P	07/31/24	7,782.18	MW	IS	PA	
EF CHK 00065184	LONG06060	LONG, BRIAN	07/31/24	6,336.60	MW	IS	PA	
EF CHK 00065185	LUCA09190	LUCAS, DAVID M	07/31/24	13,329.42	MW	IS	PA	
EF CHK 00065186	LUCA05100	LUCAS, TREY	07/31/24	4,477.59	MW	IS	PA	
EF CHK 00065187	LUCE06290	LUCEY, MICHAEL	07/31/24	8,217.17	MW	IS	PA	
EF CHK 00065188	LUKE08170	LUKE, JOSHUA A	07/31/24	12,968.26	MW	IS	PA	
EF CHK 00065189	LUND01290	LUND, CHRISTIAN T	07/31/24	10,101.09	MW	IS	PA	
EF CHK 00065190	MACA06120	MACARTHUR, RYAN	07/31/24	8,356.37	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065191	MADI02210	MADISON, DANIKA B	07/31/24	6,293.17	MW	IS	PA	
EF CHK 00065192	MADI02270	MADISON, RYAN E	07/31/24	6,822.87	MW	IS	PA	
EF CHK 00065193	MALF11300	MALFABON, ELVIS L	07/31/24	10,218.84	MW	IS	PA	
EF CHK 00065194	MANG11020	MANGAN, JEREMY W	07/31/24	11,166.21	MW	IS	PA	
EF CHK 00065195	MARQ11140	MARQUARDT, PATRICK D	07/31/24	6,953.23	MW	IS	PA	
EF CHK 00065196	MART09130	MARTIN, KYLE D	07/31/24	8,971.85	MW	IS	PA	
EF CHK 00065197	MART05180	MARTINAZZI, REBECCA A	07/31/24	7,553.61	MW	IS	PA	
EF CHK 00065198	MART01240	MARTINSON, BRETT R	07/31/24	11,307.97	MW	IS	PA	
EF CHK 00065199	MART12050	MARTINSON, RODNEY L	07/31/24	9,659.26	MW	IS	PA	
EF CHK 00065200	MARZ11020	MARZOLF, ZACHARY	07/31/24	10,206.98	MW	IS	PA	
EF CHK 00065201	MASO05070	MASON, AMY	07/31/24	5,022.08	MW	IS	PA	
EF CHK 00065202	MCAF01180	MCAFEE, ANDREW B	07/31/24	7,362.81	MW	IS	PA	
EF CHK 00065203	MCAL09180	MCALINDON, GREGORY	07/31/24	8,317.40	MW	IS	PA	
EF CHK 00065204	MCCA01050	MCCABE, C ADAM	07/31/24	9,535.42	MW	IS	PA	
EF CHK 00065205	MCCO09160	MCCORMICK, CYDNI A	07/31/24	7,186.63	MW	IS	PA	
EF CHK 00065206	MCCR07240	MCCRILLIS, EVAN	07/31/24	5,138.76	MW	IS	PA	
EF CHK 00065207	MCCU01270	MCCUTCHEON, KEVIN J	07/31/24	12,469.01	MW	IS	PA	
EF CHK 00065208	MCDO03170	MCDONALD, MICHAEL	07/31/24	9,724.88	MW	IS	PA	
EF CHK 00065209	MCDO08100	MCDOWELL, MATTHEW	07/31/24	12,324.29	MW	IS	PA	
EF CHK 00065210	MCFA07170	MCFADDEN, JOEL S	07/31/24	11,329.44	MW	IS	PA	
EF CHK 00065211	MCGA08140	MCGAVRAN, DONAL R	07/31/24	7,423.61	MW	IS	PA	
EF CHK 00065212	MCGL07210	MCGLAUFLIN, KEVIN	07/31/24	13,300.59	MW	IS	PA	
EF CHK 00065213	MCGR11300	MCGRATH, ROSS M	07/31/24	10,838.30	MW	IS	PA	
EF CHK 00065214	MCIN12080	MCINNIS, ERIKA	07/31/24	5,162.37	MW	IS	PA	
EF CHK 00065215	MCIN07070	MCINTOSH, BRANDON	07/31/24	4,448.35	MW	IS	PA	
EF CHK 00065216	MCKE09220	MCKENZIE, RADCLIFFE L	07/31/24	13,078.35	MW	IS	PA	
EF CHK 00065217	MCKI02200	MCKINNON, JACOB	07/31/24	9,305.38	MW	IS	PA	
EF CHK 00065218	MERR05270	MERRIMAN, PATRICK A	07/31/24	6,805.97	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065219	MICH04170	MICHEL, MAURICE	07/31/24	6,047.44	MW	IS	PA	
EF CHK 00065220	MITC10150	MITCHELL, DALE T	07/31/24	880.20	MW	IS	PA	
EF CHK 00065221	MOAN12210	MOAN, ANDREW V	07/31/24	7,819.05	MW	IS	PA	
EF CHK 00065222	MOE04030	MOE, ANDREW A	07/31/24	8,816.04	MW	IS	PA	
EF CHK 00065223	MOOR09280	MOOR, ZACHARY D	07/31/24	7,423.05	MW	IS	PA	
EF CHK 00065224	MORG12310	MORGAN, CHANCELLOR	07/31/24	6,259.53	MW	IS	PA	
EF CHK 00065225	MORR06170	MORROW, DUSTIN E	07/31/24	17,873.88	MW	IS	PA	
EF CHK 00065226	MOSL04100	MOSLEY, JACKSON	07/31/24	9,206.66	MW	IS	PA	
EF CHK 00065227	MUNR10020	MUNRO, SCOTT G	07/31/24	7,653.92	MW	IS	PA	
EF CHK 00065228	MURP09030	MURPHY, PHILIP R	07/31/24	7,555.80	MW	IS	PA	
EF CHK 00065229	MURP04160	MURPHY, SAMMY L	07/31/24	8,071.59	MW	IS	PA	
EF CHK 00065230	MURR08110	MURRAY, CRAIG	07/31/24	10,123.45	MW	IS	PA	
EF CHK 00065231	NELS04050	NELSON, JACOB	07/31/24	4,293.59	MW	IS	PA	
EF CHK 00065232	NELS02190	NELSON, JUSTIN	07/31/24	10,512.76	MW	IS	PA	
EF CHK 00065233	NOBL10020	NOBLE, CHRISTOPHER D	07/31/24	5,968.60	MW	IS	PA	
EF CHK 00065234	NODA03310	NODAL, SOLON	07/31/24	10,658.02	MW	IS	PA	
EF CHK 00065235	NOLL08130	NOLL, TODD M	07/31/24	9,489.31	MW	IS	PA	
EF CHK 00065236	NORT11300	NORTON, ERIN	07/31/24	6,729.72	MW	IS	PA	
EF CHK 00065237	NYLA01010	NYLANDER, KEITH	07/31/24	6,609.34	MW	IS	PA	
EF CHK 00065238	OTOO08280	O'TOOLE, JUSTIN	07/31/24	9,714.04	MW	IS	PA	
EF CHK 00065239	OHIR07230	OHIRA, JOEY Y	07/31/24	10,308.61	MW	IS	PA	
EF CHK 00065240	ORSE08240	ORSETH, RYAN	07/31/24	10,082.84	MW	IS	PA	
EF CHK 00065241	OSBO09030	OSBORNE, DANIEL J	07/31/24	17,860.27	MW	IS	PA	
EF CHK 00065242	OTTO05240	OTTO, JOSEPH	07/31/24	7,579.73	MW	IS	PA	
EF CHK 00065243	OVER09230	OVERSTREET, JASON	07/31/24	10,198.06	MW	IS	PA	
EF CHK 00065244	PAIN07140	PAINTER, TREVOR	07/31/24	13,977.67	MW	IS	PA	
EF CHK 00065245	PARA08030	PARAMAPOONYA, ARIEL M	07/31/24	6,295.71	MW	IS	PA	
EF CHK 00065246	PARA10130	PARAMAPOONYA, BRADLEY D	07/31/24	6,761.84	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065247	PARM05240	PARMELEE, JAMES LOGAN	07/31/24	9,501.63	MW	IS	PA	
EF CHK 00065248	PARV04030	PARVINEN, DEVIN	07/31/24	7,851.30	MW	IS	PA	
EF CHK 00065249	PATT10300	PATTERSON, BROOKS R	07/31/24	11,105.24	MW	IS	PA	
EF CHK 00065250	PEAR05240	PEARSON, MITCHELL R	07/31/24	9,234.21	MW	IS	PA	
EF CHK 00065251	PETE07190	PETERSON, MATTHEW W	07/31/24	7,015.23	MW	IS	PA	
EF CHK 00065252	PFEI11100	PFEIFFER, MATTHEW E	07/31/24	8,696.34	MW	IS	PA	
EF CHK 00065253	PHA02210	PHA, URA	07/31/24	6,718.22	MW	IS	PA	
EF CHK 00065254	PHAN08260	PHAN, BRYAN C	07/31/24	7,016.76	MW	IS	PA	
EF CHK 00065255	PHIL08310	PHILLIPS, RYAN	07/31/24	4,763.44	MW	IS	PA	
EF CHK 00065256	PICK03310	PICKERING, RYAN	07/31/24	12,091.33	MW	IS	PA	
EF CHK 00065257	PIER11180	PIERCE-POWELL, JUSTIN	07/31/24	4,405.72	MW	IS	PA	
EF CHK 00065258	POE11200	POE, THOMAS	07/31/24	14,892.59	MW	IS	PA	
EF CHK 00065259	PRUI12120	PRUITT, GREGORY	07/31/24	13,229.84	MW	IS	PA	
EF CHK 00065260	PUGH03310	PUGH, JEFFREY S	07/31/24	11,375.23	MW	IS	PA	
EF CHK 00065261	QUIR05050	QUIRIE, JANNA	07/31/24	9,351.06	MW	IS	PA	
EF CHK 00065262	RACA04250	RACANELLI, CANON	07/31/24	5,116.87	MW	IS	PA	
EF CHK 00065263	RAGS12050	RAGSDALE, DAVID W	07/31/24	10,267.06	MW	IS	PA	
EF CHK 00065264	RAMI10200	RAMIREZ-MONTALVO, JOSE LUIS	07/31/24	6,255.38	MW	IS	PA	
EF CHK 00065265	RAWS08260	RAWSON, BENJAMIN	07/31/24	402.31	MW	IS	PA	
EF CHK 00065266	REAL11070	REAL, MASUM	07/31/24	4,582.59	MW	IS	PA	
EF CHK 00065267	REEM05040	REEMTS, SEAN	07/31/24	4,911.71	MW	IS	PA	
EF CHK 00065268	REID11110	REID, BRANDEN	07/31/24	15,517.45	MW	IS	PA	
EF CHK 00065269	REIN08050	REINKE, CHRISTIAN D	07/31/24	7,354.31	MW	IS	PA	
EF CHK 00065270	RENN06010	RENNER, MATTHEW S	07/31/24	7,755.93	MW	IS	PA	
EF CHK 00065271	RESE12020	RESECK, BRENDON	07/31/24	8,641.92	MW	IS	PA	
EF CHK 00065272	RESO01310	RESOP, JESSICA	07/31/24	6,523.19	MW	IS	PA	
EF CHK 00065273	RHOA06090	RHOADES, JACOB	07/31/24	5,595.23	MW	IS	PA	
EF CHK 00065274	RHON02100	RHONE, SHELLEY L	07/31/24	8,897.04	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065275	RICE08300	RICE, ANTHONY	07/31/24	6,772.11	MW	IS	PA	
EF CHK 00065276	RICH06060	RICHARDSON JR, ROBERT A	07/31/24	5,477.63	MW	IS	PA	
EF CHK 00065277	RICH10210	RICHMOND, CHRISTOPHER L	07/31/24	13,360.60	MW	IS	PA	
EF CHK 00065278	RIDD08300	RIDDELL, CHRISTIAN	07/31/24	8,405.18	MW	IS	PA	
EF CHK 00065279	RIOU07180	RIOUX, TIMOTHY J	07/31/24	9,722.44	MW	IS	PA	
EF CHK 00065280	RISL10040	RISLEY, PATRICK T	07/31/24	3,747.58	MW	IS	PA	
EF CHK 00065281	RIVE04040	RIVERA, AARON J	07/31/24	9,182.35	MW	IS	PA	
EF CHK 00065282	ROBA06140	ROBACKER, TANYA L	07/31/24	12,717.69	MW	IS	PA	
EF CHK 00065283	ROHA05270	ROHALY, RYAN	07/31/24	5,625.27	MW	IS	PA	
EF CHK 00065284	ROSE10070	ROSELLE, BRENT W	07/31/24	8,455.73	MW	IS	PA	
EF CHK 00065285	ROSE10280	ROSENLUND, ADAM G	07/31/24	14,739.39	MW	IS	PA	
EF CHK 00065286	ROSS01150	ROSS, DENISE M	07/31/24	5,038.74	MW	IS	PA	
EF CHK 00065287	ROZE05100	ROZELL, NICHOLAS D	07/31/24	5,224.76	MW	IS	PA	
EF CHK 00065288	RUTH02190	RUTHFORD, JEFFREY C	07/31/24	5,626.66	MW	IS	PA	
EF CHK 00065289	SABI08020	SABIN, JEREMY L	07/31/24	8,580.78	MW	IS	PA	
EF CHK 00065290	SALA11060	SALAHUDDIN, AISHA	07/31/24	7,427.65	MW	IS	PA	
EF CHK 00065291	SANT01190	SANTOS, MATTHEW D	07/31/24	12,318.49	MW	IS	PA	
EF CHK 00065292	SAYL10200	SAYLER, TANNER	07/31/24	8,150.27	MW	IS	PA	
EF CHK 00065293	SCHA11230	SCHAEFER, PETER	07/31/24	10,055.90	MW	IS	PA	
EF CHK 00065294	SCHL02140	SCHLIESMAN, NADIA	07/31/24	7,619.87	MW	IS	PA	
EF CHK 00065295	SCHM04170	SCHMIDT, MARK A	07/31/24	9,583.05	MW	IS	PA	
EF CHK 00065296	SCHN02280	SCHNEEGAS, SEAN	07/31/24	6,519.54	MW	IS	PA	
EF CHK 00065297	SCOT04050	SCOTT-RALSTON, MICAH	07/31/24	15,859.73	MW	IS	PA	
EF CHK 00065298	SEAB05020	SEABURG, COLTON	07/31/24	5,832.41	MW	IS	PA	
EF CHK 00065299	SEBE08210	SEBERSON, PETER S	07/31/24	7,105.71	MW	IS	PA	
EF CHK 00065300	SEGO08140	SEGOBIA, DEMETRIUS	07/31/24	7,506.32	MW	IS	PA	
EF CHK 00065301	SHEP11240	SHEPARD, BENJAMIN T	07/31/24	8,435.46	MW	IS	PA	
EF CHK 00065302	SILV11090	SILVER-COLSON, EMILY	07/31/24	5,646.15	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065303	SIMA07140	SIMANJUNTAK, SAM	07/31/24	8,041.07	MW	IS	PA	
EF CHK 00065304	SIMM08080	SIMMONS, JASON D	07/31/24	12,445.25	MW	IS	PA	
EF CHK 00065305	SMIT06270	SMITH, DEREK L	07/31/24	7,706.31	MW	IS	PA	
EF CHK 00065306	SMIT04160	SMITH, KYLE EDWARD	07/31/24	7,005.69	MW	IS	PA	
EF CHK 00065307	SMIT03150	SMITH, KYLE L	07/31/24	7,183.74	MW	IS	PA	
EF CHK 00065308	SMIT06250	SMITH, ROBERT S	07/31/24	12,375.89	MW	IS	PA	
EF CHK 00065309	SNYD02280	SNYDER, JOSEPH S	07/31/24	9,117.79	MW	IS	PA	
EF CHK 00065310	SNYD01270	SNYDER, RYAN C	07/31/24	6,663.20	MW	IS	PA	
EF CHK 00065311	SOBO06010	SOBOLE, JAMES A	07/31/24	14,692.47	MW	IS	PA	
EF CHK 00065312	SOEL07150	SOELLING, JOHN E	07/31/24	8,914.08	MW	IS	PA	
EF CHK 00065313	SOKO06070	SOKOLOV, OLEG V	07/31/24	19,589.39	MW	IS	PA	
EF CHK 00065314	SONN03260	SONNEMAN, ROBERT	07/31/24	8,909.99	MW	IS	PA	
EF CHK 00065315	SOWA03310	SOWARDS, EVAN	07/31/24	11,980.48	MW	IS	PA	
EF CHK 00065316	STAN05260	STANLEY, EVAN	07/31/24	10,952.29	MW	IS	PA	
EF CHK 00065317	STED11150	STEDMAN, ANTHONY J	07/31/24	12,420.16	MW	IS	PA	
EF CHK 00065318	STEP08140	STEPHENS, DANIEL L	07/31/24	7,997.64	MW	IS	PA	
EF CHK 00065319	STEP12290	STEPHENS, VALERIE	07/31/24	4,414.42	MW	IS	PA	
EF CHK 00065320	STEW02180	STEWART, ANDREW C	07/31/24	9,242.19	MW	IS	PA	
EF CHK 00065321	STOL07110	STOLTENBERG, KIM M	07/31/24	14,425.99	MW	IS	PA	
EF CHK 00065322	STON10100	STONE, CAMERON	07/31/24	4,620.26	MW	IS	PA	
EF CHK 00065323	STRI03310	STRINGFELLOW, STEVE G	07/31/24	586.80	MW	IS	PA	
EF CHK 00065324	STUE06060	STUEVE, ERIC J	07/31/24	10,505.34	MW	IS	PA	
EF CHK 00065325	STUE08090	STUEVE, PAUL A	07/31/24	4,390.33	MW	IS	PA	
EF CHK 00065326	TAYL05140	TAYLOR, MATTHEW	07/31/24	8,850.42	MW	IS	PA	
EF CHK 00065327	TAYL07290	TAYLOR, ROBERT T	07/31/24	9,057.10	MW	IS	PA	
EF CHK 00065328	TCHO01310	TCHOBANOFF, NOAH C	07/31/24	14,156.27	MW	IS	PA	
EF CHK 00065329	TENN03070	TENNISON, JOSEPH C	07/31/24	14,201.28	MW	IS	PA	
EF CHK 00065330	TEYS04230	TEYSSSEDRE, FABIEN A	07/31/24	11,326.85	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065331	THOM06260	THOMPSON, BENJAMIN A	07/31/24	6,108.24	MW	IS	PA	
EF CHK 00065332	THOM02240	THOMPSON, COURTNEY B	07/31/24	7,180.71	MW	IS	PA	
EF CHK 00065333	THOM11090	THOMPSON, REED	07/31/24	7,885.91	MW	IS	PA	
EF CHK 00065334	THOR10010	THORNHILL, TAYLOR	07/31/24	4,220.47	MW	IS	PA	
EF CHK 00065335	TOFT06180	TOFT, JEREMY H	07/31/24	13,907.14	MW	IS	PA	
EF CHK 00065336	TOLE02180	TOLER, ETHAN E	07/31/24	11,733.16	MW	IS	PA	
EF CHK 00065337	TOVA09280	TOVAR, FRANCISCO L	07/31/24	13,073.78	MW	IS	PA	
EF CHK 00065338	VALE01300	VALE, JEFFERY	07/31/24	8,151.30	MW	IS	PA	
EF CHK 00065339	VAND10060	VANDERSTAAY, KORY	07/31/24	6,143.83	MW	IS	PA	
EF CHK 00065340	VANK01260	VANKEULEN, BRENT D	07/31/24	15,735.39	MW	IS	PA	
EF CHK 00065341	VANN04300	VANNOY, BRIAN	07/31/24	5,396.76	MW	IS	PA	
EF CHK 00065342	VERE10310	VERELLEN, DAVID W	07/31/24	9,542.17	MW	IS	PA	
EF CHK 00065343	VILL07160	VILLA, SHER MERJETTE	07/31/24	5,130.55	MW	IS	PA	
EF CHK 00065344	VINI08310	VINING, KELLY J	07/31/24	13,127.80	MW	IS	PA	
EF CHK 00065345	VLAS12220	VLASENKO, MIKHAIL G	07/31/24	9,132.44	MW	IS	PA	
EF CHK 00065346	WADD09200	WADDELL, AARON G	07/31/24	7,340.14	MW	IS	PA	
EF CHK 00065347	WAGN12250	WAGNER, SETH J	07/31/24	8,106.49	MW	IS	PA	
EF CHK 00065348	WASH11090	WASHO, SUSAN E	07/31/24	15,466.83	MW	IS	PA	
EF CHK 00065349	WATA03160	WATAMURA, BRADLEY T	07/31/24	9,675.56	MW	IS	PA	
EF CHK 00065350	WEHM06180	WEHMHOFER, NICHOLAS	07/31/24	10,455.54	MW	IS	PA	
EF CHK 00065351	WEID09060	WEIDMAN, RYAN	07/31/24	5,474.54	MW	IS	PA	
EF CHK 00065352	WEIG01290	WEIGLEY, JACOB	07/31/24	13,763.31	MW	IS	PA	
EF CHK 00065353	WELL11090	WELLS, PAUL	07/31/24	4,174.74	MW	IS	PA	
EF CHK 00065354	WEND10210	WENDT, AUSTIN W	07/31/24	11,268.19	MW	IS	PA	
EF CHK 00065355	WEND07300	WENDT, FRED W	07/31/24	7,797.78	MW	IS	PA	
EF CHK 00065356	WHIT07260	WHITE, NATHAN A	07/31/24	8,737.94	MW	IS	PA	
EF CHK 00065357	WIGE08240	WIGEN, WILLIAM	07/31/24	4,427.06	MW	IS	PA	
EF CHK 00065358	WILL05290	WILLADSON, KEVIN J	07/31/24	11,341.86	MW	IS	PA	

Document	Payee ID	Payee Name	Date	Amount	Type	Stat	Rel	To Note
EF CHK 00065359	WILL04020	WILLETT, JEREMY	07/31/24	7,979.47	MW	IS	PA	
EF CHK 00065360	WILL01190	WILLIAMS, KEVIN	07/31/24	17,410.67	MW	IS	PA	
EF CHK 00065361	WILL11250	WILLIAMS, OLIVER	07/31/24	6,976.10	MW	IS	PA	
EF CHK 00065362	WILL11210	WILLIAMS, TROY	07/31/24	4,987.22	MW	IS	PA	
EF CHK 00065363	WILL04150	WILLIAMSON, TROY D	07/31/24	11,798.17	MW	IS	PA	
EF CHK 00065364	WILL03290	WILLIS, ROBERT C	07/31/24	572.40	MW	IS	PA	
EF CHK 00065365	WILL12210	WILLOUGHBY, BLAKE	07/31/24	6,974.56	MW	IS	PA	
EF CHK 00065366	WILS09050	WILSON, DANIEL O	07/31/24	7,667.45	MW	IS	PA	
EF CHK 00065367	WISE07120	WISEMAN, TRACY L	07/31/24	5,790.10	MW	IS	PA	
EF CHK 00065368	WOHR08050	WOHRLE, PETER J	07/31/24	10,143.08	MW	IS	PA	
EF CHK 00065369	WOOD07110	WOOD, JACQUELYN N	07/31/24	10,075.73	MW	IS	PA	
EF CHK 00065370	WOOD05160	WOOD, JONATHAN	07/31/24	3,132.46	MW	IS	PA	
EF CHK 00065371	WORK11050	WORKMAN, BRYAN K	07/31/24	10,575.07	MW	IS	PA	
EF CHK 00065372	WORK10250	WORKMAN, LINDA S	07/31/24	4,750.49	MW	IS	PA	
EF CHK 00065373	WORR05070	WORRELL, COLBY	07/31/24	13,712.18	MW	IS	PA	
EF CHK 00065374	YARB12160	YARBROUGH, KYLE W	07/31/24	7,643.78	MW	IS	PA	
EF CHK 00065375	YOUN05220	YOUNG, ALEX	07/31/24	9,799.62	MW	IS	PA	

G R A N D T O T A L S:

Total Void Machine Written	0.00	Number of Checks Processed:	0
Total Void Hand Written	0.00	Number of Checks Processed:	0
Total Machine Written	3,764,610.35	Number of Checks Processed:	409
Total Hand Written	0.00	Number of Checks Processed:	0
Total Reversals	0.00	Number of Checks Processed:	0
Total Cancelled	0.00	Number of Checks Processed:	0
Total EFTs	0.00	Number of EFTs Processed:	0
Total EPAYs	0.00	Number of EPAYs Processed:	0

G R A N D T O T A L 3,764,610.35



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Resolution 24-07 Changing Regular Board Meetings – Add Joint Meeting

Attachments: Resolution 24-07

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

The Orting Valley Fire & Rescue and Graham Fire & Rescue Board of Fire Commissioners have passed Resolutions adding a second “regular meeting” to their meeting schedule. This is now allowing the three Boards to meet jointly once per month.

Staff is requesting the Central Pierce Board pass a Resolution adding a third regular meeting to their schedule, thereby allowing all three Boards to meet jointly, once per month, under the OPMA rules that pertain to regular meetings and not special meetings.

The Resolution is presented for first reading.

FINANCIAL IMPACT: N/A

CENTRAL PIERCE FIRE & RESCUE

RESOLUTION NO. 24-07

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, ADDING A THIRD REGULAR MEETING TIME FOR THE BOARD OF FIRE COMMISSIONERS.

WHEREAS, previous resolutions have established the regular meeting dates and times for the Board of Fire Commissioners; and

WHEREAS, the Board of Fire Commissioners has determined that it would be in the best interest of the Fire District to add a joint Board meeting once a month on the fourth Monday at 6:00 p.m.; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners for Central Pierce Fire & Rescue:

Section 1: That the following regular monthly meeting dates and time be adopted for Board of Commissioners meetings effective August 26, 2024:

- SECOND MONDAY 5:00 p.m. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374
- FOURTH MONDAY 5:00 p.m. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374
- FOURTH MONDAY 6:00 P.M. 1015 39TH Ave SE Ste #120, Puyallup, WA 98374

Section 2: That all previous resolutions stating meeting dates and times are hereby rescinded.

ADOPTED BY THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AT A REGULAR MEETING HELD THIS _____ DAY OF _____, 2024, OF WHICH ALL COMMISSIONERS WERE NOTIFIED AND ___ WERE PRESENT AND VOTING.

Matthew Holm, Chair

Steve Stringfellow, Commissioner

Rich Coleman, Commissioner

Bob Willis, Commissioner

Dale Mitchell, Commissioner

ATTEST:

Tanya Robacker, District Secretary



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Board Policy 3.53 Purchasing – Public Works Procurement

Attachments: Board Policy 3.53

Submitted by: Director Robacker

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

Board Policy 3.53 Purchasing – Public Works Procurement has been reviewed and modified by Staff.

Public Works Laws changed slightly, effective 7/1/2024. This revised policy 3.53 reflects these changes.

The Changes are as follows:

1. Public Works limit changes:
 - a. Formal Competitive Bid Required \$350k or more
 - b. Small Works can be used in lieu of competitive bid:
 - i. Single Trade – \$75.5k – \$350k
 - ii. Multi Trade – \$150k – \$350k
 - c. No Statutory Bid requirements
 - i. Single Trade up to \$75.5k
 - ii. Multi Trade up to \$150k
2. Equipment, Material, and Supplies Limit Changes:
 - a. Formal Competitive Bid Required \$150k or more
 - b. Vendor List can be used in lieu of competitive bid:
 - i. Estimated Costs between \$75.5k – \$150k
 - c. No Statutory Bid requirements Estimated Costs below \$75.5k

The Policy is presented for first reading and comment.

FINANCIAL IMPACT: N/A

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.53

ORIGINATED: February 22, 2021
APPROVED: September 11, 2023
EFFECTIVE: July 1, 2024

SUBJECT: PURCHASING – PUBLIC WORKS PROCUREMENT

PURPOSE: It is the purpose of this policy and procedure to provide guidelines for the purchase of goods and services by the District in order to maintain an accountable procurement process. It is also the purpose of this policy to allow for the flexible application of these guidelines for more efficient and cost-effective purchases where their strict application would not be in the District's best interest. All bid threshold limits are based on Washington State law effective July 128, 202419. Bid threshold limits shall automatically change to reflect future adjustments in the statutory thresholds.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy

QUICK LINKS:

- I. [PURCHASING AUTHORITY](#)
- II. [DEFINITIONS](#)
- III. [PROCEDURES](#)
 - A. [PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES](#)
 1. ~~Purchases Under \$40,000~~[Purchases Under \\$75,500](#)
 2. ~~Purchases \$40,000 to \$75,000~~[Purchases \\$75,500 to \\$150,000](#)
 3. ~~Purchases over \$75,000~~[Purchases over \\$150,000](#)
 4. [Cooperative "Piggyback" Purchasing](#)
 - B. [PUBLIC WORKS](#)
 1. ~~Projects Under \$30,000~~[Single Trade Projects Under \\$75,500](#)
 2. ~~Projects \$30,000 to \$50,000~~[Multi Trade Projects Under \\$150,000](#)
 3. ~~Projects \$50,000 to \$350,000~~[Single Trade Projects \\$75,500 to \\$350,000](#)
 - ~~3-4.~~[Multi Trade Projects \\$150,000 to \\$350,000](#)
 - ~~4-5.~~[Projects Over \\$350,000](#)
 - ~~5-6.~~[Bid Bonds, Performance Bonds and Retained Percentage Requirements](#)
 - ~~6-7.~~[Prevailing Wage Requirements](#)
 - ~~7-8.~~[Name Brand Specification and Procurement](#)
 - C. [SERVICES – ARCHITECT AND ENGINEERING](#)
 - D. [SERVICES – TELECOMMUNICATIONS AND DATA PROCESSING](#)
 - E. [SERVICES - OTHER](#)

~~E-F.~~ [DOCUMENTATION](#)

~~F-G.~~ [FORMS AND ATTACHMENTS](#)

~~G-H.~~ [REFERENCES](#)

POLICY

[I.](#) PURCHASING AUTHORITY

- A. Board of Commissioners
 - 1. The Board of Commissioners shall approve an annual budget that authorizes specific and general expenditures within certain budgetary limits.
 - 2. The Board shall also review and approve all vouchers on at least a monthly basis.
- B. Fire Chief
 - 1. The Fire Chief or designee shall have authority to make expenditures within the general budgetary limits adopted by the Board reflective of planned scope and intent.
- C. Division Head
 - 1. The Division head or designee shall have the authority to approve all budgeted purchases.
- D. Staff Purchases
 - 1. The routine re-ordering of materials, supplies and equipment, as defined and limited by the Fire Chief or designee, may be made by staff members without requiring any additional advance approval.
- E. Purchases Made Using a Bid Exemption
 - 1. Purchases made using a Bid Exemption shall require formal action of the Board of Commissioners in the form of a Resolution approving use of the Bid Exemption.
- F. Non-Budgeted Purchases
 - 1. Purchases of goods or services outside of budgetary limits shall require approval by the Board of Commissioners.
- G. Emergency Purchases
 - 1. In the event of an emergency the Fire Chief, or in the Fire Chief's absence the Fire Chief's designee, may approve a purchase outside of the budget if it is not feasible to obtain advance approval of the Board of Commissioners, but not in excess of \$ 250,000.
 - 2. In such situations, the Board shall ratify the purchase at the earliest reasonable opportunity following the purchase.

II. DEFINITIONS:

A. **Best Value:** The basis for awarding bids for equipment, materials and supplies which includes consideration of various factors determined by the District when going to bids, with price being a primary factor.

H.B. **Bid Exemptions:** RCW 39.04.280 establishes specific exemptions from the statutory bidding requirements in the following limited situations: 1) Purchases that are clearly and legitimately limited to a single source of supply; 2) Purchases involving special facilities or market conditions; and, 3) Purchases and Public Works in the event of an emergency.

H.C. **Budget:** The formally adopted budget of the District.

H.D. **Commercially Reasonable Means:** Any method of purchasing property that ensures the District and its taxpayers are getting the best deal possible. Examples could include negotiations, purchases, bidding procedures, obtaining multiple quotes, etc.

H.E. **Consultant Roster:** The District is a member of MRSC Rosters and uses the MRSC Rosters Consultant Roster to select Architects, Engineers and Land Surveyors and may use the Consultant Roster for other professional services.

H.F. **Cooperative Purchase:** A Cooperative Purchase allows the District to comply with the statutory bid requirements by purchasing off of a bid that another municipal corporation has awarded or a purchase through a Designated Purchasing Cooperative. Use of a Cooperative Purchase requires Cooperative Purchasing Agreement with the municipal corporation that is going to bid or has gone to bid.

H.G. **Cooperative Purchasing Agreement:** An interlocal agreement substantially in the form of the Agreement attached as Attachment 353.A to this policy.

H.H. **Designated Purchasing Cooperatives:** The following interlocal cooperative purchasing arrangements are authorized for use by the District in accordance with the requirements of the sponsoring agencies.

1. **KCDA.** The King County Directors' Association "KCDA" is a purchasing cooperative established by Washington's public-school districts.
2. **State Purchasing Cooperative.** The State purchasing cooperative is established by the State of Washington, Department of Enterprise Services.

3. **Consolidated Technology Services.** The Washington Consolidated Technology Services Agency is authorized under chapters 43.105 and 39.34 to provide information services to state and local governments.
4. **Other Purchasing Cooperatives.** Other purchasing cooperatives as authorized by the Fire Chief that may be used when use of such cooperatives are in the best interest of the District.

a. Examples include:

- i.) [Sourcewell](#)
- ii.) [OMNIA Partners \(NCPA, TCPN, US Communities\)](#)
- ~~iii.) [H-GAC \(-Houston Galveston Area Council “HGAC”, and\)](#)~~
- ~~iv.) [NPP \(National Purchasing Partners Government Division.\)](#)~~
“NPP.gov.”

1. **Emergency:** Unforeseen circumstances beyond the control of the District that either: (a) present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. (RCW 39.04.280(3)).

~~1.~~ **Lowest Responsive Bidder and Lowest Responsible Bidder:** A bidder that has submitted a bid that is responsive to the District’s specifications, is determined to be a Responsible Bidder and for:

1. Equipment, Materials and Supplies Purchases:
 - a. The bidder with the lowest price, or if the District has provided for best value criteria consideration then price may be considered along with the following best value criteria:
 - i.) Whether the bid satisfies the needs of the District as specified in the solicitation documents;
 - ii.) Whether the bid encourages diverse contractor participation;
 - iii.) Whether the bid provides competitive pricing, economies, and efficiencies;
 - iv.) Whether the bid considers human health and environmental impacts;
 - v.) Whether the bid appropriately weighs cost and non-cost considerations;
 - vi.) Life-cycle cost; and
 - vii.) Other relevant criteria established by the District as part of the product specifications.
2. Public Works Projects: The bidder with the lowest price, or if the District has established “supplemental criteria” in accordance with the procedure set forth at [Section III B Public Works A.3.b](#) then price will need to be considered as part of the supplemental criteria.

Commented [TR1]: I have no idea what this is referencing, please provide a link and or a title of the section.

K. **Multi Trade Public Works Project:** Projects that require contractors or subcontractors to perform two or more of the trades as identified in chapter 296-127 Washington Administrative Code.

L. **Name Brand Procurement:** Process to procure specific manufacturer's product or service available by more than one vendor.

P.M. **Public Work:** Means all work, construction, alteration, repair, or improvement other than ordinary maintenance (performed by District staff), executed at the cost of the District, or which is by law a lien or charge on any property within the District (RCW 39.04.010). The ordinary maintenance exclusion only applies to maintenance work performed by District staff and does not exclude maintenance work performed by third parties.

Commented [JK2]: HAVE TRO APPROVE

Commented [KA3R2]: Approved by Snure with addition of second sentence.

Q.N. **Responsible Bidder:** In determining whether the bidder is a responsible bidder, the agency must consider the following elements:

1. Equipment, Materials and Supplies Purchases.
 - a. The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
 - b. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 - c. Whether the bidder can perform the contract within the time specified;
 - d. The quality of performance of previous contracts or services;
 - e. The previous and existing compliance by the bidder with laws relating to the contract or services; and
 - f. Such other information as may be secured having a bearing on the decision to award the contract.
2. Public Works Projects.
 - a. Contractor must have valid certificate of registration.
 - b. Contractor must have valid State UBI number.
 - c. Contractor must maintain workers compensation coverage and unemployment insurance coverage for all employees and maintain a state excise tax registration number.
 - d. Contractor cannot have been disqualified from bidding on any previous public works contract.
 - e. Contractor cannot have violated the state apprenticeship utilization requirements on any public works project during the one-year period prior to the District's Project.
 - f. Contractor must either:
 - i.) Complete statutory training on public works and prevailing wages under RCW 39.04.350 or

~~ii.) (b) H~~ Have experience completing at least three public works projects and have maintained a business license in Washington for at least three.

~~R.~~ **Single Trade Public Works Project:** Projects that require only a single contractor performing a single trade as identified in chapter 296-127 Washington Administrative Code.

~~O.~~

~~Lowest Responsive Bidder and Lowest Responsible Bidder:~~ A bidder that has submitted a bid that is responsive to the District's specifications, is determined to be a Responsible Bidder and for:

~~Equipment, Materials and Supplies Purchases:~~

~~The bidder with the lowest price, or if the District has provided for best value criteria consideration then price may be considered along with the following best value criteria:~~

~~Whether the bid satisfies the needs of the District as specified in the solicitation documents;~~

~~Whether the bid encourages diverse contractor participation;~~

~~Whether the bid provides competitive pricing, economies, and efficiencies;~~

~~Whether the bid considers human health and environmental impacts;~~

~~Whether the bid appropriately weighs cost and non-cost considerations;~~

~~Life cycle cost; and~~

~~Other relevant criteria established by the District as part of the product specifications.~~

~~Public Works Projects:~~ The bidder with the lowest price, or if the District has established "supplemental criteria" in accordance with the procedure set forth at Section III B, Public Works A, ~~31~~, be then price will need to be considered as part of the supplemental criteria.

~~Name Brand Procurement:~~ Process to procure specific manufacturer's product or service available by more than one vendor.

~~Public Work:~~ Means all work, construction, alteration, repair, or improvement other than ordinary maintenance, executed at the cost of the District, or which is by law a lien or charge on any property within the District (RCW 39.04.010).

~~S.P.~~ **Small Works Roster:** A process authorized by RCW 39.04.155 that allows the District to publish and maintain a roster of contractors available to perform public works contracts. The District is a member of MRSC Rosters and uses the MRSC Rosters Small Works Roster.

~~F.Q.~~ **Sole Source Procurement:** Non-competitive selection process to procure a product or service from a sole vendor. If an item (even a specific name brand) is

available from more than one vendor, it is not appropriate to declare the purchase sole source.

W.R. **Vendor List:** A process authorized by RCW 39.04.190 that allows the District to publish and maintain a roster of vendors available to sell equipment and supplies to the District. The District is a member of MRSC Rosters and uses the MRSC Rosters Vendor List.

PROCEDURES:

I. PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES

- A. Purchases Under \$7540,500: No statutory process requirements. Staff shall use Commercially Reasonable Means to make such purchases consistent with the following procedures:
1. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 2. Negotiate terms of purchase and obtain proper documentation to make purchase, i.e. purchase order or contract. Obtain legal counsel review if necessary.
 3. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- B. Purchases from \$75,540,000 to 15075,000: Purchases must be made from the District's Vendor List, Designated Purchasing Cooperatives, or through a Cooperative Purchase or Bid Exemption, if applicable. If purchase cannot be made through the District's Vendor List, Designated Purchasing Cooperative, Cooperative Purchase or Bid Exemption, the purchase must be made through competitive bidding procedures as if purchase price exceeded \$15075,000.
1. If purchase is made under a Cooperative Purchase approach the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. If the Cooperative Purchase is not through a Designated Purchasing Cooperative verify that the purchaser complied with its own statutory public bidding laws and obtain necessary approval from Fire Chief or designee to make a Cooperative Purchase.
 - c. Document that the product being purchased is the same as the product that the vendor bid. As a general rule there can be approximately a 10% variation in the specifications or price from product that was actually bid for the product to be considered the same product. Cosmetic variations such as paint color vehicle markings etc. are permitted variations.

- d. Complete all necessary applications and agreements to join the Designated Purchasing Cooperative or enter into a Cooperative Purchasing Agreement if purchasing off of another municipal corporation's bid.
 - e. Collect all documents that demonstrate the Designated Purchasing Cooperative or other municipal corporation went through a proper public bidding process for the product to be purchased. This documentation must be collected and maintained by the District until the time period in which the product was purchased has been subject to Audit by the State Auditor.
 - f. Obtain appropriate authorization under POLICY Section I, Purchasing Authority.
 - g. Execute necessary purchase documents with vendor. Obtain legal counsel review if necessary.
2. If using a Vendor List, the following procedures shall be used.
- a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Contact not less than three vendors on the applicable list and obtain written or telephone quotations for the purchase of the items.
 - c. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
 - d. Identify the Responsible Bidders and select the Lowest Responsive Bidder based on the quotes received.
 - e. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - f. Execute necessary purchase documents with vendor. Obtain legal counsel review if necessary.
3. If the Purchase is made using a Sole Source Bid Exemption the following procedures shall be used:
- a. The easiest way to determine whether a vendor is a sole source provider is to ask the following question: If we go out for public bidding for the product we want, is there any possibility we will receive more than one bid? If the answer is yes, this is not a sole source purchase and the District will need to proceed with a competitive bidding process.
 - b. Obtain documentation that the vendor is the sole source. Generally, the product manufacturer will provide a letter documenting that a vendor is the sole source to purchase the product.
 - c. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

- d. Draft Resolution substantially in the form of Attachment 353_B that includes the following information.
 - e. Identify why the District needs to [obtain](#) the particular product.
 - f. Identify the basis for determining that the vendor is the sole source.
 - g. Authorize the waiving of the competitive bid process and authorize the purchase.
4. If the Purchase is made using a Special Facilities/Market Conditions Bid Exemption the following procedures shall be used:
- a. This exemption is similar to the sole source exemption and is often used in conjunction with the sole source exemption. The exemption can be used for unique circumstances that would preclude the District from obtaining multiple bids for a product. For example, the purchase of a used vehicle or a demo vehicle that is only available for a limited time period can fit within this exemption.
 - b. Obtain or create documentation that establishes what the special facility or market condition is that requires the use of a bid exemption.
 - c. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - d. Draft Resolution substantially in the form of Attachment 353_B that includes the following information:
 - i.) Identify why the District needs [to obtain](#) the particular product.
 - ii.) Identify the basis for determining that a special facility/market condition exists.
 - e. Authorize the waiving of the competitive bid process and authorize the purchase.
5. If the purchase is made using an Emergency Bid Exemption the following procedures shall be used:
- a. Emergency purchases are allowed only when there is a true Emergency meeting the definition set forth in this policy.
 - b. Negotiate terms of purchase using Commercially Reasonable Means.
 - c. Call Emergency board meeting if possible. If not possible, proceed with purchase to meet Emergency and call Board Meeting as soon thereafter as possible.
 - d. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - e. Draft Resolution substantially in the form of Attachment 353_B that includes the following information:
 - i.) Identify the basis for the Emergency that addresses the elements set forth in the definition of Emergency.

- f. Authorize the waiving of the competitive bid process and authorize the purchase.

- C. Purchases over \$1750,000: Formal sealed bidding procedure must be used unless purchase can be made through a Cooperative Purchase or Bid Exemption. [Bids shall be awarded to the Lowest Responsible Bidder as defined in the bid documents or the Bidder providing the Best Value to the District as defined in the bid documents.](#)
 1. If purchase is made through a Cooperative Purchase follow the process outlined at PROCEDURE Section I.B.1.- Purchase of Materials, Equipment, and Supplies.
 2. If purchase is made through a Bid Exemption following the process outlined at PROCEDURE Section I.B.3-5. Purchase of Materials, Equipment, and Supplies.
 3. If purchase is made through formal sealed bidding the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - c. Prepare Product specifications. Product specifications may be drafted broadly or narrowly depending on the needs of the District. The bid laws require an open competitive process for the product but the bid laws do not require the District to go out to bid with general specifications that could result in bids for a product that does not meet the District's needs.
 - d. Prepare Instructions to Bidders specific to the product being purchased. The Instructions to Bidders are your opportunity not only to define the product you want to purchase but the terms and conditions [under which](#) ~~that~~ you want to make the purchase ~~under~~. Legal counsel should generally have an opportunity to provide input into this document. The Instructions to Bidders should, at a minimum include the following elements:
 - i.) Identification of product and product specifications.
 - ii.) Identification of where bids should be submitted, bid opening time, bid award time frame.
 - iii.) Reservation of District's right to waive irregularities or to reject all bids.
 - iv.) Financing terms (if any).
 - v.) Delivery date for product.
 - vi.) Liquidated damages.
 - vii.) Warranty requirements.

- viii.) Contract form (If you include a contract form, then the bidders are generally agreeing to your contract form when submitting a bid. As most vendor's contract forms are vendor friendly rather than customer friendly, including your own contract form is generally a good idea).
- e. Publish bid advertisement in newspaper of general circulation within the District at least 13 days in advance of the bid opening.
- f. Open bids and compile spreadsheet of bids that ranks bids in order of responsiveness and price.
- g. Identify Responsible Bidders and award bid to Lowest Responsive/Responsible Bidder.
- h. Execute contract.

D. Cooperative "Piggyback" Purchasing:

1. Enter into Cooperative Purchasing Agreement with agency or purchasing cooperative that went out for bid "Lead Agency" substantially in the form of Attachment 353. Attached as Exhibit A.
2. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
3. Obtain, verify and retain the following Documentation:
 - ~~a.~~ Lead Agency properly advertised bid including an online advertisement;
 - ~~a.~~
 - ~~b.~~ Lead Agency used bid process that met Lead Agency's legal requirements;
 - ~~b.~~
 - ~~c.~~ Vendor agreed to open bid to other purchasers;
 - ~~c.~~
 - ~~d.~~ Bid is current and still open for purchases;
 - ~~d.~~
 - e. You are purchasing item bid (minor changes permitted); and
 - f. Legal counsel opinion to confirm above is recommended.
- ~~3-4.~~ Enter Contract with Vendor.

II. **PUBLIC WORKS**

A. Single Trade Public Works Projects Under \$75,500: No statutory bidding procedures required. Staff shall use Commercially Reasonable Means to contract for such Public Works using the following procedures:

1. ~~If using a~~ Utilize a Small Works Roster using the following procedures:
 - i.) Identify the need for the project and determine whether the project is included in the Budget.

ii.) Develop specifications for project that will allow contractors to provide comparable bids and that establish basic requirements such as Prevailing Wage requirement, contractor registration requirements, contract requirements and warranty requirements. Specifications under the small works roster, in contrast to a sealed bid process, may be more general to allow contractors some flexibility in providing design suggestions and cost savings approaches. The more general the specification, however, the more difficult it may become to identify the Lowest Responsive Bidder and the more critical it becomes to identify the criteria that will be used to select the Lowest Responsive Bidder.

ii.)

iii.) ADD DIRECT CONTRACTING LANGUAGE Notify all qualified businesses on small works roster of opportunity.

ii-iv.) If there are 6 or more certified businesses on the roster, must rotate through and must when possible use different contractors on different projects. If 5 or less certified businesses no rotation required.

Public Works Projects Under \$30,000: No statutory bidding procedures required. Staff shall use Commercially Reasonable Means to contract for such Public Works using the following procedures:

If using a Small Works Roster, the following procedures shall be used:

Identify the need for the project and determine whether the project is included in the Budget.

Develop specifications for project that will allow contractors to provide comparable bids and that establish basic requirements such as Prevailing Wage requirement, contractor registration requirements, contract requirements and warranty requirements. Specifications under the small works roster, in contrast to a sealed bid process, may be more general to allow contractors some flexibility in providing design suggestions and cost savings approaches. The more general the specification, however, the more difficult it may become to identify the Lowest Responsive Bidder and the more critical it becomes to identify the criteria that will be used to select the Lowest Responsive Bidder.

B. Multi Trade Public Works Projects Under \$150,000: No statutory bidding procedures required. Staff shall use Commercially Reasonable Means to contract for such Public Works using the following procedures:

1. Utilize ~~if using~~ a Small Works Roster, the following procedures shall be used:

i.) Identify the need for the project and determine whether the project is included in the Budget.

iii.) ~~—~~Develop specifications for project that will allow contractors to provide comparable bids and that establish basic requirements such as Prevailing Wage requirement, contractor registration requirements, contract requirements and warranty requirements. Specifications under the small works roster, in contrast to a sealed bid process, may be more general to allow contractors some flexibility in providing design suggestions and cost savings approaches. The more general the specification, however, the more difficult it may become to identify the Lowest Responsive Bidder and the more critical it becomes to identify the criteria that will be used to select the Lowest Responsive Bidder.

ii.)

iii.) Notify all qualified businesses on small works roster of opportunity.

iv.) If there are 6 or more certified businesses on the roster, must rotate through and must when possible use different contractors on different projects. If 5 or less certified businesses no rotation required.

~~B-C. Single Trade Public Works Projects For Projects from between \$7550,5000 to and \$350,000: Use Attachment 353.F the Small Works Roster Request for Public Works Contract Package Policy 353.E.~~

1. For projects over \$7550,5000, contact at least five contractors on the small works roster and obtain written quotations based on the project specifications. If the estimated project cost exceeds \$250,000, you must also give notice to all eligible contractors ~~from which that~~ you did not request quotes ~~from~~.

III. ~~ADD DIRECT CONTRACTING OPTION LANGUAGE~~

IV. ~~For Projects \$30,000 to \$50,000 use the Small Works Roster Contract Package Policy 353.F as the template.~~

V. ~~For projects under \$50,000, contact not less than three contractors on the small works roster and obtain written quotations based on the project specifications.~~

VI. ~~—~~

- 4-2. The District may also include “supplemental criteria” that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following;
 - a. The basis for evaluating the specified criteria.
 - b. An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - c. A process for allowing bidders to request a modification of the supplemental criteria.
- 2-3. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
- 3-4. Identify the Responsible bidders and select the Lowest Responsive/Responsible Bidder based on the quotes received.
- 4-5. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- 5-6. Execute necessary purchase documents. Obtain legal counsel review if necessary.
- 6-7. If using a formal sealed bidding process follow the procedures outlined [PROCEDURE Section I.I.E.2, Service - Public Works.](#)
- 7-8. If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.

D. Multi Trade Public Works Projects from \$150,000 to \$350,000: Use Attachment 353.E Small Works Roster Request for Public Works.

- 1. For projects over \$150,000, contact at least five contractors on the small works roster and obtain written quotations based on the project specifications. If the estimated project cost exceeds \$250,000, you must also give notice to all eligible contractors from which you did not request quotes.
- 2. The District may also include “supplemental criteria” that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following;
 - a. The basis for evaluating the specified criteria.
 - b. An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - c. A process for allowing bidders to request a modification of the supplemental criteria.
- 3. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
- 4. Identify the Responsible bidders and select the Lowest Responsive/Responsible Bidder based on the quotes received.

5. [Obtain appropriate authorization under POLICY Section I Purchasing Authority.](#)

6. [Execute necessary purchase documents. Obtain legal counsel review if necessary.](#)

8-7. [If using a formal sealed bidding process follow the procedures outlined PROCEDURE Section II.E.2, Service - Public Works.](#)

9-8. [If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5, Purchase of Materials, Equipment, and Supplies.](#)

~~B-E.~~ **Public Works Projects over \$350,000:** Formal sealed bidding shall be used except in case of an Emergency. [Bids shall be awarded to the Lowest Responsible Bidder as defined in the bid documents.](#)

1. If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.
2. If purchase is made through formal sealed bidding the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - c. Prepare project specifications.
 - d. Prepare Instructions to Bidders specific to the Project. The Instructions to Bidders are your opportunity to define the terms and conditions for the Project. Legal counsel should generally have an opportunity to provide input into this document. The Instructions to Bidders should, at a minimum include the following elements:
 - e. Identification of project specifications.
 - f. Identification of where bids should be submitted, bid opening time, bid award time frame.
 - g. Reservation of District's right to waive irregularities or to reject all bids.
 - h. Payment terms (if any).
 - i. Time frame for project and completion dates.
 - j. Liquidated damages.
 - k. Warranty requirements.
 - l. Contract Forms (including a properly drafted contract form will incorporate into the Instructions to Bidders the various statutory public works requirements such as bonding, retained percentages, underground utilities etc.).
 - m. Prevailing Wage Rates (The prevailing wage rates may be incorporated by reference to the Labor and Industries web page

for prevailing wages provided that the District be able to print a copy for any bidder that requests a copy).

3. The following are mandatory bidder requirements:
 - a. Contractor must have valid certificate of registration.
 - b. Contractor must have valid State UBI number.
 - c. Contractor must maintain workers compensation coverage and unemployment insurance coverage for all employees and maintain a state excise tax registration number.
 - d. Contractor cannot have been disqualified from bidding on any previous public works contract.
 - e. Contractor cannot have violated the state apprenticeship utilization requirements on any public works project during the one-year period prior to the District's Project.
 - f. Contractor must either:
 - i.) Complete statutory training on public works and prevailing wages under RCW 39.04.350 or
 - ii.) Have experience completing at least three public works projects and have maintained a business license in Washington for at least three. Contractor must (a) complete statutory training on public works and prevailing wages or (b) have experience completing at least three public works projects and have maintained a business license in Washington for at least three.
4. The Instructions to Bidders may also include "supplemental criteria" that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following:
 - i.) The basis for evaluating the specified criteria.
 - ii.) An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - iii.) A process for allowing bidders to request a modification of the supplemental criteria.
5. Publish bid advertisement in newspaper of general circulation within the District at least 13 days in advance of the bid opening.
6. Open bids and compile spreadsheet of bids that ranks bids in order of responsiveness and price.
7. Identify Responsible Bidders and award bid to Lowest Responsive/Responsible Bidder.
8. Execute contract.

G.F. Bid Bonds, Performance Bonds and Retained Percentage Requirements

1. Bid bonds are not required but may be used at the discretion of the Fire Chief.

2. Performance bonds are required in all public works contracts except in the following situations:
 - a. Contracts under \$75,550,000. Performance bond may be waived in discretion of [the Fire Chief](#).
 - b. Contracts under \$150,000. District may waive performance bond requirement if Contractor agrees to a 10% retained percentage to be held for a minimum of 30 days following final completion.
3. Retained Percentage of 5% shall be required on all public works contracts except in the following situations:
 - a. Contracts under \$150,000. Retained percentage may be waived in the discretion of the [Fire Chief](#), provided, however, if the District requires a retained percentage in lieu of a performance bond under PROCEDURE Section III.F.2. Service - Public Works, such retainage shall be held and retained as required by Chapter 60.28 RCW.

~~D.G.~~ Prevailing Wage Requirements

1. Prevailing wages are required on all public works projects regardless of dollar value unless a sole proprietor performs the work without using any employees. [Owners providing labor must still file documentation with L&I.](#)
2. For projects under \$2,500,000 with a single payment and no subcontractors, ~~you can use a Combined~~ Statement of Intent to ~~Pay~~ [Pay](#) prevailing ~~W~~wages and [Attachment 353-D](#) Affidavit of Wages Paid (~~Attachment 353-D~~) ~~may be utilized. The combined form is initiated by the awarding agency and that~~ does not require a filing fee.
3. For all other public works projects, the contractor ~~must shall complete, post and file a~~ [Statement of Intent to Pay Prevailing Wages statement of intent](#) and then must file their Affidavit of Wages Paid with L&I ([filing fees apply to each](#)).
4. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

~~E.H.~~ Name Brand Specification and Procurement

1. Brand Name Specification occurs when a specific brand of equipment is necessary to meet an operational need. In these situations, thoroughly document:
 - a. Draft specifications of intended purchase.
 - b. Identify specific brand/product intending to purchase. Note that specifying a name brand during the procurement process is not the same as declaring sole source.

- c. Why only this specific manufacturer’s equipment is necessary to meet operational needs.
 - d. Why another manufacturer’s equipment could not substitute.
 - i.) Maintain documentation and periodically evaluate to ensure that the specific brand is still required.
 - e. Based on estimate on cost of purchase, follow applicable procurement processes.
 - f. For audit purposes, documentation shall be maintained for each step in the process, including the name brand specification, sole source evaluation and the bid law process followed.
2. If all or a portion of federal funds are used to make the purchase, specifications and allowance must be made for “an equal product” to be offered.
 - a. Describe the performance or other relevant requirements of the product for procurement to ensure free and open competition is not limited.
 - b. In the event the brand desired is only available from one manufacturer or vendor, a sole source procurement of the purchase would not be allowable under federal guideline as it would not allow for “an equal product” to be offered.
 3. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

VII.III. **SERVICES – ARCHITECT AND ENGINEER**

- A. The District shall use the MRSC Rosters Consultant Roster when retaining the services of architects, engineers, or land surveyors except in an Emergency situation.
 1. Search MRSC Rosters Consultant Roster to identify qualified consultants for the specific project.:
 - a. Notify top ranked architect and engineer and negotiate pricing and contract terms.
 - ~~a-b.~~ If the District cannot come to agreement on pricing or contract terms, the District can move to the next ranked architect or engineer.
 - ~~b-c.~~ Enter into contract, legal review recommended.
 2. If using an emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.
 3. If using the RFQ process, the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

- ~~a. Search MRSC Rosters Consultant Roster to identify qualified consultants for the specific project.~~
- ~~i. Notify top ranked architect and engineer and negotiate pricing and contract terms.~~
- ~~ii. If the District cannot come to agreement on pricing or contract terms, the District can move to the next ranked architect or engineer.~~
- ~~iii. Enter into contract, legal review recommended.~~

~~VIII.~~ IV. **SERVICES – TELECOMMUNICATIONS AND DATA PROCESSING**

- A. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- B. ~~The District shall use the Competitive Negotiation Procedures established under RCW 39.04.270 when purchasing telecommunication and data processing services unless the purchase is made through a Designated Purchasing Cooperative, Cooperative Purchase or Bid Exemption. If the purchase cannot be made through a Designated Purchasing Cooperative, Cooperative Purchase or Bid Exemption the District may use the competitive negotiation procedures established under RCW 39.04.270 when purchasing telecommunication and data processing services.~~
- C. If purchase is made through a Cooperative Purchase, follow the process outlined at PROCEDURE Section I.B.1.- Purchase of Materials, Equipment, and Supplies.
- D. If purchase is made through a Bid Exemption, following the process outlined at PROCEDURE Section I.B.3-5. Purchase of Materials, Equipment, and Supplies.
- E. If the purchase is made using the ~~C~~competitive ~~N~~egotiation ~~P~~rocess, the following procedure shall be used:
 - 1. Preparation of a Request For Proposals “RFP” that includes the following elements.
 - a. General specifications for District’s telecommunication/data processing needs.
 - b. Selection Criteria. The selection criteria are discretionary with the District. Price can be included in the criteria but selection does not have to be based on low bidder.
 - c. Name and address of District representative responsible for managing the RFP process.
 - d. Identification of where RFP’s should be submitted, RFP award time frame.
 - e. Reservation of District’s right to waive irregularities or to reject all RFP’s.

2. Publish RFP advertisement in newspaper of general circulation within the District at least 13 days in advance of the RFP submittal date.
3. Evaluate and rank proposals using the selection criteria.
4. Notify top ranked vendor and negotiate contract terms.
5. If the District cannot come to agreement on pricing or contract terms, the District can move to the next proposal.
6. Enter into contract.

~~X.V.~~ **SERVICES – OTHER**

- A. No statutory procedures required. District staff shall use Commercially Reasonable Means to identify and contract with service providers.
- B. A contract is required for all services performed on district property, regardless of cost, even when hosted by an outside entity.

~~X.VI.~~ **DOCUMENTATION**

- A. The District is responsible for the proper retention of records documenting bids and proposals according to the Washington State Local Government Records Retention Schedules. Documentation, including but not limited to the following, shall be forwarded to the Executive Assistant for retention:
 1. Request for proposal or bid (RFP), request for qualifications (RFQ), specifications, etc.
 2. Notices (filed with county clerk, newspaper, etc.)
 3. Bid proposals, bid log, evaluation documents, statements of qualification, applications, etc.

FORMS AND ATTACHMENTS:

- I. Attachment 353.A -Cooperative Purchase Contract Form
- II. Attachment 353.B -Bid Exemption Resolution Format
- III. Attachment 353.C- Bid Law Matrix – Snure
- ~~IV.~~ Attachment 353.D -Intent to Pay Prevailing Wage and Affidavit of Wages Paid (attached as reference, but must be completed online <https://www.lni.wa.gov/>).
- ~~V.~~ Attachment 353.E- Small Works Roster Request for Public Works Project Quotes (To be used primarily for contracts between ~~\$75,500~~\$75,500,000 and \$350,000. Under this contract, bond may be waived if cost is under \$150,000. Option of waiving retained percentage or imposing a 10% or 5% retained percentage. Legal counsel does not recommend waiving retained percentage).

~~VI.~~ Attachment 353.F- Limited Small Works Roster Request for Public Works Project Quotes ~~up to \$75,500 (Single Trade)/\$150,000 (Multi-Trade)~~~~\$30-\$50k~~ (To be used for contracts ~~up to between \$75,500 (Single Trade)/\$150,000 (Multi-Trade) \$30,000 and \$50,000~~ when no subcontractors are involved and a single payment is made. If Subcontractors are going to be included use the Full Small Works Roster Contract Package/Contract Form. Under this contract, bond may be waived. Option of waiving retained percentage or imposing a 10% or 5% retained percentage. Legal counsel does not recommend waiving retained percentage. This Contract Form allows for use of L&I's Combined Affidavit and Intent for Prevailing Wage Compliance which can be used on single payment projects under \$50,000 provided no subcontractors are involved.)

~~V. Attachment 353.G Public Works Contract (Under \$30k, No Subcontracts, Single Payment, Bond Waived~~

~~To be used for contracts under \$30,000 when no subcontractors are involved and a single payment is made. If Subcontractors are involved use Contract form from Full Small Works Roster Contract Package. This Contract form is the same as the contract in the Limited Small Works Roster Package but includes the Prevailing Wage Affidavit and the Training Affidavits as Exhibits. This Contract Form allows for use of L&I's Combined Affidavit and Intent for Prevailing Wage Compliance which can be used on single payment projects under \$50,000 provided no subcontractors are involved. Legal counsel recommends using the Small Public Works Contract for even the smallest contracts, i.e. under \$2,500 and this would include on-call types of projects.)~~

[VII. Attachment 353.G Asset Control Form](#)

[VIII.Attachment 353.H Procurement Policy for Purchases or Projects Using Federal Funds](#)

REFERENCES:

- I. BOD 3.27 Purchasing Policy
- II. RCW 39 Public Contracts and Indebtedness
- III. RCW 60.28 Retained Percentage

APPROVED:

MATT HOLM
BOARD CHAIR

Commented [JK4]: I believe attachment 353.G is now obsolete; CONSIDER DELETING
Project under the threshold of 353.F can use quotes;
projects under 5,000 can use combined form

|

CENTRAL PIERCE FIRE & RESCUE
BOARD POLICY
NUMBER 3.53

ORIGINATED: February 22, 2021
APPROVED: September 11, 2023
EFFECTIVE: July 1, 2024

SUBJECT: PURCHASING – PUBLIC WORKS PROCUREMENT

PURPOSE: It is the purpose of this policy and procedure to provide guidelines for the purchase of goods and services by the District in order to maintain an accountable procurement process. It is also the purpose of this policy to allow for the flexible application of these guidelines for more efficient and cost-effective purchases where their strict application would not be in the District’s best interest. All bid threshold limits are based on Washington State law effective July 1, 2024. Bid threshold limits shall automatically change to reflect future adjustments in the statutory thresholds.

AUTHORITY & RESPONSIBILITY:

The Board of Fire Commissioners and Executive Staff Members have the authority and responsibility to ensure all District Members are familiar with and operate within the parameters of this Board Policy

QUICK LINKS:

- I. [PURCHASING AUTHORITY](#)
- II. [DEFINITIONS](#)
- III. [PROCEDURES](#)
 - A. [PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES](#)
 - 1. [Purchases Under \\$75,500](#)
 - 2. [Purchases \\$75,500 to \\$150,000](#)
 - 3. [Purchases over \\$150,000](#)
 - 4. [Cooperative “Piggyback” Purchasing](#)
 - B. [PUBLIC WORKS](#)
 - 1. [Single Trade Projects Under \\$75,500](#)
 - 2. [Multi Trade Projects Under \\$150,000](#)
 - 3. [Single Trade Projects \\$75,500 to \\$350,000](#)
 - 4. [Multi Trade Projects \\$150,000 to \\$350,000](#)
 - 5. [Projects Over \\$350,000](#)
 - 6. [Bid Bonds, Performance Bonds and Retained Percentage Requirements](#)
 - 7. [Prevailing Wage Requirements](#)
 - 8. [Name Brand Specification and Procurement](#)
 - C. [SERVICES – ARCHITECT AND ENGINEERING](#)
 - D. [SERVICES – TELECOMMUNICATIONS AND DATA PROCESSING](#)
 - E. [SERVICES - OTHER](#)

- F. [DOCUMENTATION](#)
- G. [FORMS AND ATTACHMENTS](#)
- H. [REFERENCES](#)

POLICY

I. PURCHASING AUTHORITY

- A. Board of Commissioners
 - 1. The Board of Commissioners shall approve an annual budget that authorizes specific and general expenditures within certain budgetary limits.
 - 2. The Board shall also review and approve all vouchers on at least a monthly basis.
- B. Fire Chief
 - 1. The Fire Chief or designee shall have authority to make expenditures within the general budgetary limits adopted by the Board reflective of planned scope and intent.
- C. Division Head
 - 1. The Division head or designee shall have the authority to approve all budgeted purchases.
- D. Staff Purchases
 - 1. The routine re-ordering of materials, supplies and equipment, as defined and limited by the Fire Chief or designee, may be made by staff members without requiring any additional advance approval.
- E. Purchases Made Using a Bid Exemption
 - 1. Purchases made using a Bid Exemption shall require formal action of the Board of Commissioners in the form of a Resolution approving use of the Bid Exemption.
- F. Non-Budgeted Purchases
 - 1. Purchases of goods or services outside of budgetary limits shall require approval by the Board of Commissioners.
- G. Emergency Purchases
 - 1. In the event of an emergency the Fire Chief, or in the Fire Chief's absence the Fire Chief's designee, may approve a purchase outside of the budget if it is not feasible to obtain advance approval of the Board of Commissioners, but not in excess of \$ 250,000.
 - 2. In such situations, the Board shall ratify the purchase at the earliest reasonable opportunity following the purchase.

II. DEFINITIONS:

- A. **Best Value:** The basis for awarding bids for equipment, materials and supplies which includes consideration of various factors determined by the District when going to bids, with price being a primary factor.
- B. **Bid Exemptions:** RCW 39.04.280 establishes specific exemptions from the statutory bidding requirements in the following limited situations: 1) Purchases that are clearly and legitimately limited to a single source of supply; 2) Purchases involving special facilities or market conditions; and, 3) Purchases and Public Works in the event of an emergency.
- C. **Budget:** The formally adopted budget of the District.
- D. **Commercially Reasonable Means:** Any method of purchasing property that ensures the District and its taxpayers are getting the best deal possible. Examples could include negotiations, purchases, bidding procedures, obtaining multiple quotes, etc.
- E. **Consultant Roster:** The District is a member of MRSC Rosters and uses the MRSC Rosters Consultant Roster to select Architects, Engineers and Land Surveyors and may use the Consultant Roster for other professional services.
- F. **Cooperative Purchase:** A Cooperative Purchase allows the District to comply with the statutory bid requirements by purchasing off of a bid that another municipal corporation has awarded or a purchase through a Designated Purchasing Cooperative. Use of a Cooperative Purchase requires Cooperative Purchasing Agreement with the municipal corporation that is going to bid or has gone to bid.
- G. **Cooperative Purchasing Agreement:** An interlocal agreement substantially in the form of the Agreement attached as Attachment 353.A to this policy.
- H. **Designated Purchasing Cooperatives:** The following interlocal cooperative purchasing arrangements are authorized for use by the District in accordance with the requirements of the sponsoring agencies.
 - 1. **KCDA.** The King County Directors' Association "KCDA" is a purchasing cooperative established by Washington's public-school districts.
 - 2. **State Purchasing Cooperative.** The State purchasing cooperative is established by the State of Washington, Department of Enterprise Services.

3. **Consolidated Technology Services.** The Washington Consolidated Technology Services Agency is authorized under chapters 43.105 and 39.34 to provide information services to state and local governments.
 4. **Other Purchasing Cooperatives.** Other purchasing cooperatives as authorized by the Fire Chief that may be used when use of such cooperatives are in the best interest of the District.
 - a. Examples include:
 - i.) Sourcewell
 - ii.) OMNIA Partners (NCPA, TCPN, US Communities)
 - iii.) H-GAC (Houston Galveston Area Council)
 - iv.) NPP (National Purchasing Partners Government Div.)
- I. **Emergency:** Unforeseen circumstances beyond the control of the District that either: (a) present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. (RCW 39.04.280(3)).
- J. **Lowest Responsive Bidder and Lowest Responsible Bidder:** A bidder that has submitted a bid that is responsive to the District’s specifications, is determined to be a Responsible Bidder and for:
1. Equipment, Materials and Supplies Purchases:
 - a. The bidder with the lowest price, or if the District has provided for best value criteria consideration then price may be considered along with the following best value criteria:
 - i.)Whether the bid satisfies the needs of the District as specified in the solicitation documents;
 - ii.)Whether the bid encourages diverse contractor participation;
 - iii.)Whether the bid provides competitive pricing, economies, and efficiencies;
 - iv.)Whether the bid considers human health and environmental impacts;
 - v.)Whether the bid appropriately weighs cost and non-cost considerations;
 - vi.)Life-cycle cost: and
 - vii.)Other relevant criteria established by the District as part of the product specifications.
 2. Public Works Projects: The bidder with the lowest price, or if the District has established “supplemental criteria” in accordance with the procedure set forth at Section III B Public Works A.3.b then price will need to be considered as part of the supplemental criteria.

- K. **Multi Trade Public Works Project:** Projects that require contractors or subcontractors to perform two or more of the trades as identified in chapter 296-127 Washington Administrative Code.
- L. **Name Brand Procurement:** Process to procure specific manufacturer's product or service available by more than one vendor.
- M. **Public Work:** Means all work, construction, alteration, repair, or improvement other than ordinary maintenance (*performed by District staff*), executed at the cost of the District, or which is by law a lien or charge on any property within the District (RCW 39.04.010). The ordinary maintenance exclusion only applies to maintenance work performed by District staff and does not exclude maintenance work performed by third parties.
- N. **Responsible Bidder:** In determining whether the bidder is a responsible bidder, the agency must consider the following elements:
 - 1. Equipment, Materials and Supplies Purchases.
 - a. The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
 - b. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 - c. Whether the bidder can perform the contract within the time specified;
 - d. The quality of performance of previous contracts or services;
 - e. The previous and existing compliance by the bidder with laws relating to the contract or services; and
 - f. Such other information as may be secured having a bearing on the decision to award the contract.
 - 2. Public Works Projects.
 - a. Contractor must have valid certificate of registration.
 - b. Contractor must have valid State UBI number.
 - c. Contractor must maintain workers compensation coverage and unemployment insurance coverage for all employees and maintain a state excise tax registration number.
 - d. Contractor cannot have been disqualified from bidding on any previous public works contract.
 - e. Contractor cannot have violated the state apprenticeship utilization requirements on any public works project during the one-year period prior to the District's Project.
 - f. Contractor must either:
 - i.) Complete statutory training on public works and prevailing wages under RCW 39.04.350 or

ii.) Have experience completing at least three public works projects and have maintained a business license in Washington for at least three.

- O. **Single Trade Public Works Project:** Projects that require only a single contractor performing a single trade as identified in chapter 296-127 Washington Administrative Code.
- P. **Small Works Roster:** A process authorized by RCW 39.04.155 that allows the District to publish and maintain a roster of contractors available to perform public works contracts. The District is a member of MRSC Rosters and uses the MRSC Rosters Small Works Roster.
- Q. **Sole Source Procurement:** Non-competitive selection process to procure a product or service from a sole vendor. If an item (even a specific name brand) is available from more than one vendor, it is not appropriate to declare the purchase sole source.
- R. **Vendor List:** A process authorized by RCW 39.04.190 that allows the District to publish and maintain a roster of vendors available to sell equipment and supplies to the District. The District is a member of MRSC Rosters and uses the MRSC Rosters Vendor List.

PROCEDURES:

I. **PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES**

- A. Purchases Under \$75,500: No statutory process requirements. Staff shall use Commercially Reasonable Means to make such purchases consistent with the following procedures:
 - 1. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - 2. Negotiate terms of purchase and obtain proper documentation to make purchase, i.e. purchase order or contract. Obtain legal counsel review if necessary.
 - 3. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- B. Purchases from \$75,500 to 150,000: Purchases must be made from the District's Vendor List, Designated Purchasing Cooperatives, or through a Cooperative Purchase or Bid Exemption, if applicable. If purchase cannot be made through the District's Vendor List, Designated Purchasing Cooperative, Cooperative Purchase or Bid Exemption, the purchase must be made through competitive bidding procedures as if purchase price exceeded \$150,000.

1. If purchase is made under a Cooperative Purchase approach the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. If the Cooperative Purchase is not through a Designated Purchasing Cooperative verify that the purchaser complied with its own statutory public bidding laws and obtain necessary approval from Fire Chief or designee to make a Cooperative Purchase.
 - c. Document that the product being purchased is the same as the product that the vendor bid. As a general rule there can be approximately a 10% variation in the specifications or price from product that was actually bid for the product to be considered the same product. Cosmetic variations such as paint color vehicle markings etc. are permitted variations.
 - d. Complete all necessary applications and agreements to join the Designated Purchasing Cooperative or enter into a Cooperative Purchasing Agreement if purchasing off of another municipal corporation's bid.
 - e. Collect all documents that demonstrate the Designated Purchasing Cooperative or other municipal corporation went through a proper public bidding process for the product to be purchased. This documentation must be collected and maintained by the District until the time period in which the product was purchased has been subject to Audit by the State Auditor.
 - f. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - g. Execute necessary purchase documents with vendor. Obtain legal counsel review if necessary.
2. If using a Vendor List, the following procedures shall be used.
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Contact not less than three vendors on the applicable list and obtain written or telephone quotations for the purchase of the items.
 - c. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
 - d. Identify the Responsible Bidders and select the Lowest Responsive Bidder based on the quotes received.
 - e. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

- f. Execute necessary purchase documents with vendor. Obtain legal counsel review if necessary.
- 3. If the Purchase is made using a Sole Source Bid Exemption the following procedures shall be used:
 - a. The easiest way to determine whether a vendor is a sole source provider is to ask the following question: If we go out for public bidding for the product we want, is there any possibility we will receive more than one bid? If the answer is yes, this is not a sole source purchase and the District will need to proceed with a competitive bidding process.
 - b. Obtain documentation that the vendor is the sole source. Generally, the product manufacturer will provide a letter documenting that a vendor is the sole source to purchase the product.
 - c. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - d. Draft Resolution substantially in the form of Attachment 353.B that includes the following information.
 - e. Identify why the District needs to obtain the particular product.
 - f. Identify the basis for determining that the vendor is the sole source.
 - g. Authorize the waiving of the competitive bid process and authorize the purchase.
- 4. If the Purchase is made using a Special Facilities/Market Conditions Bid Exemption the following procedures shall be used:
 - a. This exemption is similar to the sole source exemption and is often used in conjunction with the sole source exemption. The exemption can be used for unique circumstances that would preclude the District from obtaining multiple bids for a product. For example, the purchase of a used vehicle or a demo vehicle that is only available for a limited time period can fit within this exemption.
 - b. Obtain or create documentation that establishes what the special facility or market condition is that requires the use of a bid exemption.
 - c. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - d. Draft Resolution substantially in the form of Attachment 353.B that includes the following information:
 - i.) Identify why the District needs to obtain the particular product.
 - ii.) Identify the basis for determining that a special facility/market condition exists.

- e. Authorize the waiving of the competitive bid process and authorize the purchase.
5. If the purchase is made using an Emergency Bid Exemption the following procedures shall be used:
- a. Emergency purchases are allowed only when there is a true Emergency meeting the definition set forth in this policy.
 - b. Negotiate terms of purchase using Commercially Reasonable Means.
 - c. Call Emergency board meeting if possible. If not possible, proceed with purchase to meet Emergency and call Board Meeting as soon thereafter as possible.
 - d. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - e. Draft Resolution substantially in the form of Attachment 353.B that includes the following information:
 - i.) Identify the basis for the Emergency that addresses the elements set forth in the definition of Emergency.
 - f. Authorize the waiving of the competitive bid process and authorize the purchase.
- C. Purchases over \$150,000: Formal sealed bidding procedure must be used unless purchase can be made through a Cooperative Purchase or Bid Exemption. Bids shall be awarded to the Lowest Responsible Bidder as defined in the bid documents or the Bidder providing the Best Value to the District as defined in the bid documents.
- 1. If purchase is made through a Cooperative Purchase follow the process outlined at PROCEDURE Section I.B.1. Purchase of Materials, Equipment, and Supplies.
 - 2. If purchase is made through a Bid Exemption following the process outlined at PROCEDURE Section I.B.3-5. Purchase of Materials, Equipment, and Supplies.
 - 3. If purchase is made through formal sealed bidding the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - c. Prepare Product specifications. Product specifications may be drafted broadly or narrowly depending on the needs of the District. The bid laws require an open competitive process for the product but the bid laws do not require the District to go out to bid with general specifications that could result in bids for a product that does not meet the District's needs.

- d. Prepare Instructions to Bidders specific to the product being purchased. The Instructions to Bidders are your opportunity not only to define the product you want to purchase but the terms and conditions under which you want to make the purchase. Legal counsel should generally have an opportunity to provide input into this document. The Instructions to Bidders should, at a minimum include the following elements:
 - i.) Identification of product and product specifications.
 - ii.) Identification of where bids should be submitted, bid opening time, bid award time frame.
 - iii.) Reservation of District’s right to waive irregularities or to reject all bids.
 - iv.) Financing terms (if any).
 - v.) Delivery date for product.
 - vi.) Liquidated damages.
 - vii.) Warranty requirements.
 - viii.) Contract form (If you include a contract form, then the bidders are generally agreeing to your contract form when submitting a bid. As most vendor’s contract forms are vendor friendly rather than customer friendly, including your own contract form is generally a good idea).
- e. Publish bid advertisement in newspaper of general circulation within the District at least 13 days in advance of the bid opening.
- f. Open bids and compile spreadsheet of bids that ranks bids in order of responsiveness and price.
- g. Identify Responsible Bidders and award bid to Lowest Responsive/Responsible Bidder.
- h. Execute contract.

D. Cooperative “Piggyback” Purchasing:

- 1. Enter into Cooperative Purchasing Agreement with agency or purchasing cooperative that went out for bid “Lead Agency” substantially in the form of Attachment 353.A.
- 2. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- 3. Obtain, verify and retain the following Documentation:
 - a. Lead Agency properly advertised bid including an online advertisement;
 - b. Lead Agency used bid process that met Lead Agency’s legal requirements;
 - c. Vendor agreed to open bid to other purchasers;
 - d. Bid is current and still open for purchases;
 - e. You are purchasing item bid (minor changes permitted); and

- f. Legal counsel opinion to confirm above is recommended.
- 4. Enter Contract with Vendor.

II. PUBLIC WORKS

- A. Single Trade Public Works Projects Under \$75,500: No statutory bidding procedures required. Staff shall use Commercially Reasonable Means to contract for such Public Works using the following procedures:
 - 1. Utilize a Small Works Roster using the following procedures:
 - i.) Identify the need for the project and determine whether the project is included in the Budget.
 - ii.) Develop specifications for project that will allow contractors to provide comparable bids and that establish basic requirements such as Prevailing Wage requirement, contractor registration requirements, contract requirements and warranty requirements. Specifications under the small works roster, in contrast to a sealed bid process, may be more general to allow contractors some flexibility in providing design suggestions and cost savings approaches. The more general the specification, however, the more difficult it may become to identify the Lowest Responsive Bidder and the more critical it becomes to identify the criteria that will be used to select the Lowest Responsive Bidder.
 - iii.) Notify all qualified businesses on small works roster of opportunity.
 - iv.) If there are 6 or more certified businesses on the roster, must rotate through and must when possible use different contractors on different projects. If 5 or less certified businesses no rotation required.
- B. Multi Trade Public Works Projects Under \$150,000: No statutory bidding procedures required. Staff shall use Commercially Reasonable Means to contract for such Public Works using the following procedures:
 - 1. Utilize a Small Works Roster, the following procedures shall be used:
 - i.) Identify the need for the project and determine whether the project is included in the Budget.
 - ii.) Develop specifications for project that will allow contractors to provide comparable bids and that establish basic requirements such as Prevailing Wage requirement, contractor registration requirements, contract requirements and warranty requirements. Specifications under the small works roster, in contrast to a sealed bid process, may be more general to allow contractors some

flexibility in providing design suggestions and cost savings approaches. The more general the specification, however, the more difficult it may become to identify the Lowest Responsive Bidder and the more critical it becomes to identify the criteria that will be used to select the Lowest Responsive Bidder.

- iii.) Notify all qualified businesses on small works roster of opportunity.
- iv.) If there are 6 or more certified businesses on the roster, must rotate through and must when possible use different contractors on different projects. If 5 or less certified businesses no rotation required.

C. Single Trade Public Works Projects from \$75,500 to \$350,000: Use Attachment 353.E Small Works Roster Request for Public Works.

1. For projects over \$75,500, contact at least five contractors on the small works roster and obtain written quotations based on the project specifications. If the estimated project cost exceeds \$250,000, you must also give notice to all eligible contractors from which you did not request quotes.
2. The District may also include “supplemental criteria” that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following;
 - a. The basis for evaluating the specified criteria.
 - b. An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - c. A process for allowing bidders to request a modification of the supplemental criteria.
3. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
4. Identify the Responsible bidders and select the Lowest Responsive/Responsible Bidder based on the quotes received.
5. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
6. Execute necessary purchase documents. Obtain legal counsel review if necessary.
7. If using a formal sealed bidding process follow the procedures outlined PROCEDURE Section II.E.2. Service - Public Works.
8. If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.

- D. Multi Trade Public Works Projects from \$150,000 to \$350,000: Use Attachment 353.E Small Works Roster Request for Public Works.
1. For projects over \$150,000, contact at least five contractors on the small works roster and obtain written quotations based on the project specifications. If the estimated project cost exceeds \$250,000, you must also give notice to all eligible contractors from which you did not request quotes.
 2. The District may also include “supplemental criteria” that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following:
 - a. The basis for evaluating the specified criteria.
 - b. An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - c. A process for allowing bidders to request a modification of the supplemental criteria.
 3. A record of quotations received must be maintained for a period of three years and shall be open to public inspection and shall be available for telephone inquiries.
 4. Identify the Responsible bidders and select the Lowest Responsive/Responsible Bidder based on the quotes received.
 5. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 6. Execute necessary purchase documents. Obtain legal counsel review if necessary.
 7. If using a formal sealed bidding process follow the procedures outlined PROCEDURE Section II.E.2. Service - Public Works.
 8. If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.
- E. Public Works Projects over \$350,000: Formal sealed bidding shall be used except in case of an Emergency. Bids shall be awarded to the Lowest Responsible Bidder as defined in the bid documents.
1. If using an Emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.
 2. If purchase is made through formal sealed bidding the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
 - c. Prepare project specifications.

- d. Prepare Instructions to Bidders specific to the Project. The Instructions to Bidders are your opportunity to define the terms and conditions for the Project. Legal counsel should generally have an opportunity to provide input into this document. The Instructions to Bidders should, at a minimum include the following elements:
 - e. Identification of project specifications.
 - f. Identification of where bids should be submitted, bid opening time, bid award time frame.
 - g. Reservation of District’s right to waive irregularities or to reject all bids.
 - h. Payment terms (if any).
 - i. Time frame for project and completion dates.
 - j. Liquidated damages.
 - k. Warranty requirements.
 - l. Contract Forms (including a properly drafted contract form will incorporate into the Instructions to Bidders the various statutory public works requirements such as bonding, retained percentages, underground utilities etc.).
 - m. Prevailing Wage Rates (The prevailing wage rates may be incorporated by reference to the Labor and Industries web page for prevailing wages provided that the District be able to print a copy for any bidder that requests a copy).
- 3. The following are mandatory bidder requirements:
 - a. Contractor must have valid certificate of registration.
 - b. Contractor must have valid State UBI number.
 - c. Contractor must maintain workers compensation coverage and unemployment insurance coverage for all employees and maintain a state excise tax registration number.
 - d. Contractor cannot have been disqualified from bidding on any previous public works contract.
 - e. Contractor cannot have violated the state apprenticeship utilization requirements on any public works project during the one-year period prior to the District’s Project.
 - f. Contractor must either:
 - i.) Complete statutory training on public works and prevailing wages under RCW 39.04.350 or
 - ii.) Have experience completing at least three public works projects and have maintained a business license in Washington for at least three.
- 4. The Instructions to Bidders may also include “supplemental criteria” that can be used to identify the Lowest Responsible Bidder. Such criteria must at a minimum include the following:
 - i.) The basis for evaluating the specified criteria.

- ii.) An appeal process that allows a bidder to challenge the process and the timeframe in which appeals will be allowed.
 - iii.) A process for allowing bidders to request a modification of the supplemental criteria.
5. Publish bid advertisement in newspaper of general circulation within the District at least 13 days in advance of the bid opening.
 6. Open bids and compile spreadsheet of bids that ranks bids in order of responsiveness and price.
 7. Identify Responsible Bidders and award bid to Lowest Responsive/Responsible Bidder.
 8. Execute contract.

F. Bid Bonds, Performance Bonds and Retained Percentage Requirements

1. Bid bonds are not required but may be used at the discretion of the Fire Chief.
2. Performance bonds are required in all public works contracts except in the following situations:
 - a. Contracts under \$75,500. Performance bond may be waived in discretion of the Fire Chief.
 - b. Contracts under \$150,000. District may waive performance bond requirement if Contractor agrees to a 10% retained percentage to be held for a minimum of 30 days following final completion.
3. Retained Percentage of 5% shall be required on all public works contracts except in the following situations:
 - a. Contracts under \$150,000. Retained percentage may be waived in the discretion of the Fire Chief, provided, however, if the District requires a retained percentage in lieu of a performance bond under PROCEDURE Section III.F.2. Service - Public Works, such retainage shall be held and retained as required by Chapter 60.28 RCW.

G. Prevailing Wage Requirements

1. Prevailing wages are required on all public works projects regardless of dollar value unless a sole proprietor performs the work without using any employees. Owners providing labor must still file documentation with L&I.
2. For projects under \$5,000 with a single payment and no subcontractors, a Combined Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid may be utilized. The combined form is initiated by the awarding agency and does not require a filing fee.

3. For all other public works projects, the contractor shall file a Statement of Intent to Pay Prevailing Wages and then must file their Affidavit of Wages Paid with L&I (filing fees apply to each).
4. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

H. Name Brand Specification and Procurement

1. Brand Name Specification occurs when a specific brand of equipment is necessary to meet an operational need. In these situations, thoroughly document:
 - a. Draft specifications of intended purchase.
 - b. Identify specific brand/product intending to purchase. Note that specifying a name brand during the procurement process is not the same as declaring sole source.
 - c. Why only this specific manufacturer's equipment is necessary to meet operational needs.
 - d. Why another manufacturer's equipment could not substitute.
 - i.) Maintain documentation and periodically evaluate to ensure that the specific brand is still required.
 - e. Based on estimate on cost of purchase, follow applicable procurement processes.
 - f. For audit purposes, documentation shall be maintained for each step in the process, including the name brand specification, sole source evaluation and the bid law process followed.
2. If all or a portion of federal funds are used to make the purchase, specifications and allowance must be made for "an equal product" to be offered.
 - a. Describe the performance or other relevant requirements of the product for procurement to ensure free and open competition is not limited.
 - b. In the event the brand desired is only available from one manufacturer or vendor, a sole source procurement of the purchase would not be allowable under federal guideline as it would not allow for "an equal product" to be offered.
3. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

III. SERVICES – ARCHITECT AND ENGINEER

- A. The District shall use the MRSC Rosters Consultant Roster when retaining the services of architects, engineers, or land surveyors except in an Emergency situation.
 1. Search MRSC Rosters Consultant Roster to identify qualified consultants for the specific project.:

- a. Notify top ranked architect and engineer and negotiate pricing and contract terms.
 - b. If the District cannot come to agreement on pricing or contract terms, the District can move to the next ranked architect or engineer.
 - c. Enter into contract, legal review recommended.
2. If using an emergency exemption follow the procedures outlined under PROCEDURE Section I.B.5. Purchase of Materials, Equipment, and Supplies.
 3. If using the RFQ process, the following procedures shall be used:
 - a. Identify the need for the purchase and determine whether the purchase is included in the Budget.
 - b. Obtain appropriate authorization under POLICY Section I Purchasing Authority.

IV. SERVICES – TELECOMMUNICATIONS AND DATA PROCESSING

- A. Obtain appropriate authorization under POLICY Section I Purchasing Authority.
- B. The District shall use the Competitive Negotiation Procedures established under RCW 39.04.270 when purchasing telecommunication and data processing services unless the purchase is made through a Designated Purchasing Cooperative, Cooperative Purchase or Bid Exemption.
- C. If purchase is made through a Cooperative Purchase, follow the process outlined at PROCEDURE Section I.B.1. Purchase of Materials, Equipment, and Supplies.
- D. If purchase is made through a Bid Exemption, follow the process outlined at PROCEDURE Section I.B.3-5. Purchase of Materials, Equipment, and Supplies.
- E. If the purchase is made using the Competitive Negotiation Process, the following procedure shall be used:
 1. Prepare a Request For Proposals “RFP” that includes the following elements.
 - a. General specifications for District’s telecommunication/data processing needs.
 - b. Selection Criteria. The selection criteria are discretionary with the District. Price can be included in the criteria but selection does not have to be based on low bidder.
 - c. Name and address of District representative responsible for managing the RFP process.
 - d. Identification of where RFP’s should be submitted, RFP award time frame.

- e. Reservation of District's right to waive irregularities or to reject all RFP's.
2. Publish RFP advertisement in newspaper of general circulation within the District at least 13 days in advance of the RFP submittal date.
3. Evaluate and rank proposals using the selection criteria.
4. Notify top ranked vendor and negotiate contract terms.
5. If the District cannot come to agreement on pricing or contract terms, the District can move to the next proposal.
6. Enter into contract.

V. SERVICES – OTHER

- A. No statutory procedures required. District staff shall use Commercially Reasonable Means to identify and contract with service providers.
- B. A contract is required for all services performed on district property, regardless of cost, even when hosted by an outside entity.

VI. DOCUMENTATION

- A. The District is responsible for the proper retention of records documenting bids and proposals according to the Washington State Local Government Records Retention Schedules. Documentation, including but not limited to the following, shall be forwarded to the Executive Assistant for retention:
 1. Request for proposal or bid (RFP), request for qualifications (RFQ), specifications, etc.
 2. Notices (filed with county clerk, newspaper, etc.)
 3. Bid proposals, bid log, evaluation documents, statements of qualification, applications, etc.

FORMS AND ATTACHMENTS:

- I. Attachment 353.A Cooperative Purchase Contract Form
- II. Attachment 353.B Bid Exemption Resolution Format
- III. Attachment 353.C Bid Law Matrix – Snure
- IV. Attachment 353.D Intent to Pay Prevailing Wage and Affidavit of Wages Paid (attached as reference, but must be completed online <https://www.lni.wa.gov/>).
- V. Attachment 353.E Small Works Roster Request for Public Works Project Quotes (To be used primarily for contracts between \$75,500 and \$350,000. Under this contract, bond may be waived if cost is under \$150,000. Option of waiving retained percentage or

imposing a 10% or 5% retained percentage. Legal counsel does not recommend waiving retained percentage).

VI. Attachment 353.F Limited Small Works Roster Request for Public Works Project Quotes up to \$75,500 (Single Trade)/\$150,000 (Multi-Trade) (To be used for contracts up to \$75,500 (Single Trade)/\$150,000 (Multi-Trade) when no subcontractors are involved and a single payment is made. If Subcontractors are going to be included use the Full Small Works Roster Contract Package/Contract Form. Under this contract, bond may be waived. Option of waiving retained percentage or imposing a 10% or 5% retained percentage. Legal counsel does not recommend waiving retained percentage. This Contract Form allows for use of L&I's Combined Affidavit and Intent for Prevailing Wage Compliance which can be used on single payment projects under \$50,000 provided no subcontractors are involved.)

VII. Attachment 353.G Asset Control Form

VIII. Attachment 353.H Procurement Policy for Purchases or Projects Using Federal Funds

REFERENCES:

- I. BOD 3.27 Purchasing Policy
- II. RCW 39 Public Contracts and Indebtedness
- III. RCW 60.28 Retained Percentage

APPROVED:

MATT HOLM
BOARD CHAIR



CENTRAL PIERCE FIRE & RESCUE FORM

TITLE: Cooperative Purchase Contract
Format

ATTACHMENT NUMBER: 353.A

COOPERATIVE PURCHASE CONTRACT FORM

This Agreement is entered into between the undersigned, municipal corporations of the State of Washington.

It is the purpose of this Agreement to provide for the cooperative purchase of materials, supplies and equipment by the parties to this Agreement when determined by the legislative body of a participating party to be in the best interest of such party. This Agreement is entered into under the authority of the Interlocal Cooperation Act, chapter 39.34 RCW.

It is agreed by the parties as follows:

1. **Term.** The term of this Agreement in respect to each party to this Agreement shall commence on the date of execution of the Agreement by that party and shall remain in effect until terminated by a party as provided in paragraph 5 of this Agreement.
2. **Cooperative Purchase.** Each party agrees to provide in bid proposals and specifications appropriate language to authorize and permit the other parties to the Agreement to purchase such materials, supplies and equipment under the terms and conditions of the purchase contract awarded by such party. Provided, however, the parties shall not be required to include such language when, in the sole discretion of the party going out to bid, the party determines that such language is not in the best interest of the party. The bid language to be included should be substantially as follows: "Interlocal Bids. The Bid proposal accepted shall permit and shall be subject to chapter 39.34 RCW, the Interlocal Cooperation Act, under which other governmental agencies may purchase under the bid proposal."
3. **Discretion.** The determination of whether or not any party to this Agreement shall purchase materials, supplies or equipment under the terms and conditions of any purchase contract available to, or entered into, by the other parties under a statutory bidding procedure shall be made by the legislative body of the party desiring to make such purchase.
3. **Financial Responsibility.** Each party shall remain financially responsible for the payment of the purchase price of all materials, supplies and equipment purchased and received by such party under the terms of this Agreement.
4. **Ownership.** Title to all items purchased by any party to this Agreement shall remain in the name of such party.

5. **Termination.** Any party to this Agreement may terminate its participation in the Agreement by giving the other parties to the Agreement 30 days written notice of such intent to terminate.
6. **Limitations.** The parties shall not jointly acquire property or jointly budget funds under the authority of this Agreement.
7. **Statutory Compliance.** Each party agrees to comply with the statutory bidding requirements applicable to such party when acting under this Agreement.
8. **Administration.** No new or separate legal or administrative entity is created to administer the provisions of this agreement.
9. **Right to Contract – Independent Action Preserved.** Each party reserves the right to contract independently for the acquisition of goods or services without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.
10. **Hold Harmless.** Each party shall indemnify, defend and hold the other party harmless from any liability arising from any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this agreement.



**CENTRAL PIERCE FIRE & RESCUE
ATTACHMENT**

**TITLE: Bid Exemption Resolution Format
ATTACHMENT NUMBER: 353.B**

BID EXEMPTION RESOLUTION FORMAT

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AUTHORIZING WAIVER OF COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, [Background:] RCW 39.04.280 provides for the waiver of competitive bidding requirements under enumerated conditions including **[Select one or more of the following]:**

- (1)(a) Purchases that are clearly and legitimately limited to a single source of supply;
- (1)(b) Purchases involving special facilities or market conditions;
- (1)(c) Purchases in the event of an Emergency; or
- (1)(e) Public Works in the event of an Emergency

WHEREAS: [Set forth in some detail the specific need for product being purchased or public work project.]

WHEREAS, [Set forth basis for using bid exemption]

WHEREAS, [Sole Source Sample Language:] District staff has investigated supply sources and has determined that _____ is the exclusive vendor of _____ in Washington (Letter from _____ attached as Exhibit A to this Resolution) and the District cannot purchase the _____ from any other source. Accordingly, _____ is clearly and legitimately the sole source of supply for the _____ that meet the needs of the District.

WHEREAS, [Special Facilities or market conditions Sample Language:] District staff has not located any other currently available _____ that meet the District's specific needs that can be delivered in time to allow the District to meet the grant requirements and staff has determined that the additional cost will benefit the District taxpayers as the District will be able to retain the grant funds and meet the grant time requirements. District staff believes that this situation, establishes a special market condition.

WHEREAS, [Emergency Sample Language:] The damage precludes use of the station/Fire Engine that directly impacts the District's operational readiness and presents a real immediate threat to the proper performance of the essential functions of

the District. As a result the District's ability to respond to emergency incidents is compromised and creates an immediate and ongoing threat to the life and health of District residents.

[Resolution:] NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Central Pierce Fire & Rescue hereby find that **[Select one or more of the following]**:

- [_____ is the sole source for the purchase of _____]
- [_____ creates a special market condition]
- [an emergency exists]

and waives the competitive bidding requirements pursuant to RCW 39.04.280 [insert relevant subsection (a), (b), (c), or (e)] and authorizes the District to purchase _____.

[Adoption:] ADOPTED at a regular meeting of the Board of Commissioners of Central Pierce Fire & Rescue on _____, 202__ the following Commissioners being present and voting:

Commissioner

Commissioner

Commissioner

Commissioner

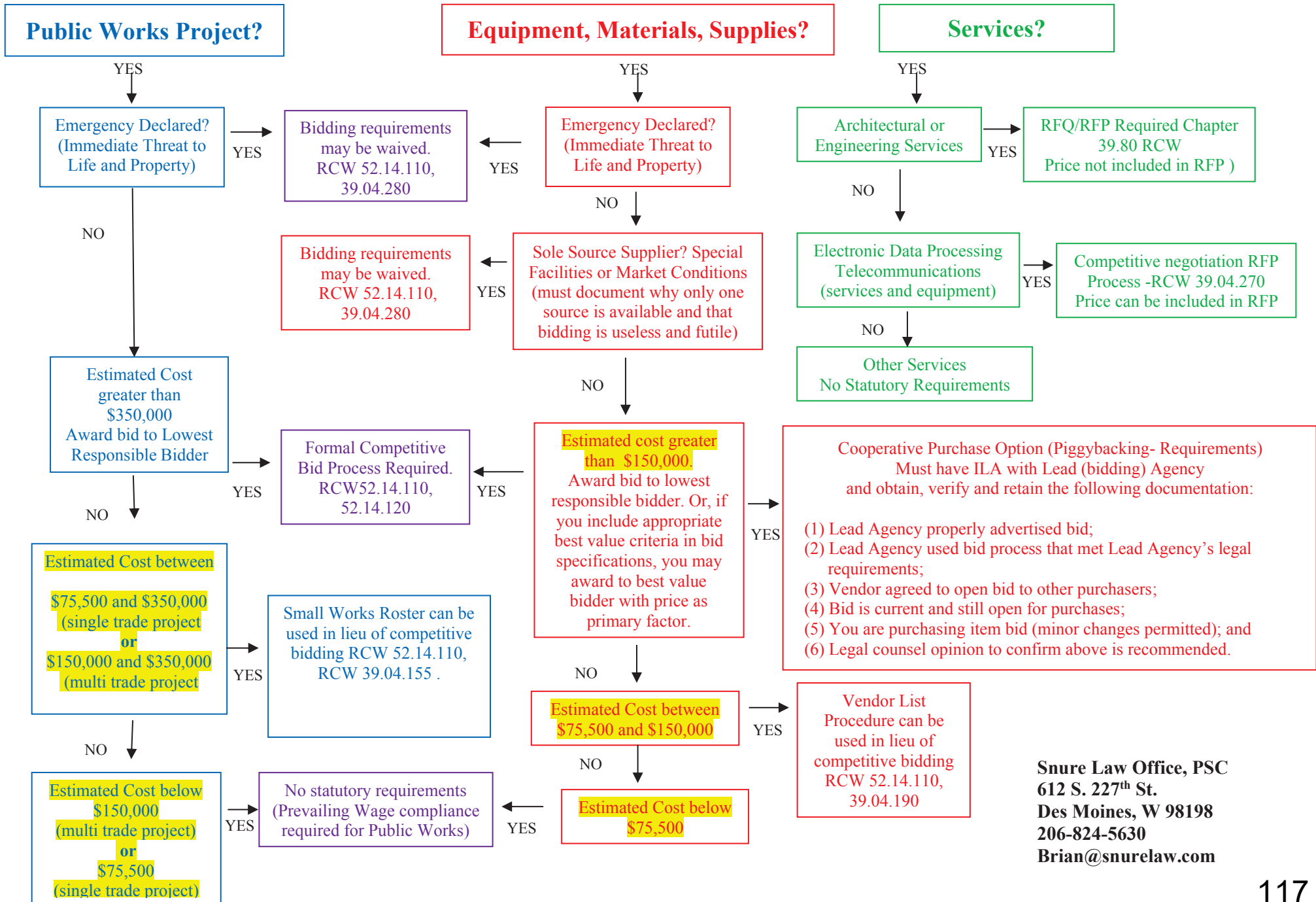
Commissioner

ATTEST:

Tanya Robacker, District Secretary

FIRE PROTECTION DISTRICT/RFA BID LAW MATRIX – 2024

Yellow Highlighted Sections Will be effective July 1, 2024



Snure Law Office, PSC
612 S. 227th St.
Des Moines, W 98198
206-824-5630
Brian@snurelaw.com



**CENTRAL PIERCE FIRE & RESCUE
ATTACHMENT**

**TITLE: Affidavit of Wages Paid
ATTACHMENT NUMBER: 353.D**

NOTE: ALWAYS CHECK L&I WEBSITE FOR UPDATED FORMS/REQUIREMENTS.

The attached sample documents are for reference only. Documents must be completed online at online <https://www.lni.wa.gov/>)

SAMPLE DOCUMENTS ATTACHED:

Small Works (\$2,500 or Less Including Tax) Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid

Small Works (Over \$2,500 to \$75,500 Including Tax) Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid

Policy 353.E - Small Works Roster Request for Public Works Project Quotes

Central Pierce Fire & Rescue
Small Works Roster Request For Quotes
Project: _____

Central Pierce Fire & Rescue “Owner” is a special purpose junior taxing district providing fire and EMS services within [COUNTY] County , Washington. The Owner is seeking quotes for [PROJECT DESCRIPTION] as more specifically described below “Quotes.” Quotes will be accepted _____ through _____. A contract will be awarded by the Board of Commissioners after _____.

All Contractors submitting a Quote shall comply with the following requirements and such requirements shall be part of the contract to perform the work.

1. **Submission Deadline.** Quotes will be accepted until _____ PM on _____ at [AGENCY ADDRESS], via mail at Central Pierce Fire & Rescue [AGENCY ADDRESS] or via email at _____.
2. **Introduction.** The Owner is seeking proposals to for the purpose of [PROJECT DESCRIPTION] “Project”. The purpose of this request for Quotes is to evaluate proposals for the Project from qualified contractors and to select the Contractor whose proposal best meets the needs of the Owner in terms of cost efficiency, work quality and timeliness.
3. **Knowledge of Project.** The Contractor submitting a Quote has examined the site, local conditions, bid documents, and all applicable laws and ordinances covering the Project contemplated. The Contractor is familiar with the terms, provisions, and requirements of the foregoing, all of their respective terms and conditions are incorporated herein by this reference and the Quote is tendered as an offer to perform the Project and furnish the equipment, materials, appurtenances, and guarantees, complete in place, in good working order.
4. **Proof of Competency of Contractor.** To demonstrate qualification for performing the Project, Contractors may be requested to submit written evidence of financial position, previous experience, current commitments, references from prior customers relating to ability perform the work. Each Contractor submitting a Quote must meet the following minimum requirements and must insure that all subcontractors that will be used also meet the minimum requirements.:
 - 4.1. At the time of Quote submittal, have a current certificate of registration in compliance with chapter 18.27 RCW, proof of which must be submitted with the Quote;
 - 4.2. Have a current state unified business identifier number;
 - 4.3. Have industrial insurance coverage for the Contractor’s employees working in Washington as required in Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.

- 4.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- 4.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
- 4.6. Comply with the Public Works Training requirements required by RCW 34.04.350.
5. **Project Timeline.** Completion of the project in its entirety will not exceed _____ (xx) consecutive days. The date range for start and completion of the Project shall be from _____, 20__ through _____, 20__.
6. **Bonding.** Contractor must be able to execute and deliver to the Owner a satisfactory payment and performance bond equal to 100% of the bid amount upon award of the bid if required under Paragraph 6 of the contract form attached hereto as Exhibit A.
7. **Insurance.** Contractor agrees to obtain at its own cost and expense insurance as specified in the contract form attached hereto as Exhibit A.
8. **Prevailing Wages.** Unless exempt under WAC 296-127-026, Contractor shall pay prevailing wages as currently published by the Washington State Department of Labor and Industries and shall comply with chapters RCW 39.12 and RCW 49.28. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted for the benefit of workers. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the law have been satisfied. The Contractor hereby certifies that it has not been cited for two violations within the last five (5) years, and is thus not prohibited from bidding on public works contracts. The Contractor further assures the Owner that it will use no sub-contractor who is thus prohibited.
9. **Laws and Regulations.** The Contractor's attention is directed to the fact that all applicable State laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they shall be deemed to be included in the Contract the same as though written out in full therein. Contractors are advised that if successful, they will be required to meet all applicable federal, state, and local laws pertaining to permits, licenses, fees and taxes, as well as laws pertaining to employment and wages. Contractors are responsible for determining the extent and applicability of such laws.
10. **Guaranty.** The Contractor shall and does hereby guarantee for a period of one (1) year from date of acceptance by the Owner all materials, workmanship and equipment installed under this contract to be as specified and of a good quality. Should any defect develop due to faulty material or workmanship within the guarantee period, the Contractor shall correct the defect and make good all damages that may have been caused by the defect. This work

shall be done promptly and without cost to the Owner and at the entire expense of the Contractor. The Contractor shall provide to Owner all manufacturer warranties at the completion of the work.

- 11. Contract Award.** The Owner reserves the right to reject any or all Quotes, to waive minor irregularities in any Quotes or in the procedures and to accept any Quote presented which the Owner deems to be the lowest responsible bidder whose Quote in the best interest of Owner.
- 12. Accessibility.** The Owner is fully compliant with the Americans with Disabilities Act (ADA) and will make reasonable accommodations as required, if such requests are made known to the Project Manager identified below a minimum of three (3) weekdays prior to any required need.
- 13.** All submitted bids shall become the property of Owner and are subject to Washington State Open Records Law and available for public viewing after the submittal deadline.
- 14. Contract Form:** Contractor shall execute the form of Agreement attached as Exhibit A.
- 15. Statement of Qualifications.** See Exhibit B.
- 16. Quote Form.** See Exhibit C.
- 17. Minimum Wage/Non Collusion Affidavit.** See Exhibit D
- 18. Performance Bond Form.** See Exhibit E.
- 19. Certification of Compliance with Wage Payment Statutes.** See Exhibit F.
- 20. Certification of Compliance with Contractor Training Requirements.** See Exhibit G.
- 21. Prevailing Wage Rates.** See Exhibit H.
- 22. Scope of Work.** See Exhibit I.
- 23. Owner Information:**

Any questions that arise as a result of this Request for Quotes may be addressed to:

Project Manager:
Mailing Address: [AGENCY ADDRESS]
Email Address:
Phone:

EXHIBIT A CONTRACT FORM
PUBLIC WORKS CONTRACT

This Contract is entered into between Central Pierce Fire & Rescue, a municipal corporation, referred to as "Owner", and _____, referred to as "Contractor."

In consideration of the following terms and conditions and those contained in the documents incorporated by reference and made a part of this Contract, the parties agree as follows:

1. THE PROJECT

- 1.1. The Contractor shall perform all work and furnish all tools, materials, labor and equipment for the Owner and all work associated with the project entitled: [PROJECT DESCRIPTION] "Project."
- 1.2. The Project shall be performed in accordance with this Public Works Contract and the following Contract Documents; **Owner Specifications Exhibit 1, Contractor's Proposal, Exhibit 2** and all other forms and documents referenced in such documents which are hereby referred to as the Contract Documents and by this reference are made a part of this Contract.
- 1.3. The Contract Documents, shall be read together. Unless otherwise specified in this Agreement. In the event that any of the terms of Contract Documents conflict with each other, the following shall be the order of precedence:
 - 1.3.1. The terms of this Document entitled "Public Works Contract" shall take precedence over the terms of Exhibits 1, and 2. **The terms of Exhibit 1 shall take precedence over the terms of Exhibit 2.** Any conflicts in the contract documents shall be brought to the attention of the Owner.
- 1.4. The Contractor will begin work within **xx** calendars days after the date of the written Notice to Proceed and be substantially completed within **xx** calendar days and fully completed within an additional **xx** calendar days. If the Project is not completed within the time specified, the Contractor agrees to pay to the Owner liquidated damages in accordance with the provisions contained in the Contract Documents. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the materials and for constructing and completing the Project provided for in this Contract, except for those noted in the specifications to be furnished by the Owner and installed by Contractor.
- 1.5. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Project provided for in the Contract Documents and

every part thereof, except as mentioned in the specifications to be furnished by the Owner.

- 1.6. Owner agrees to use its best efforts to allow Contractor full access and use of the premises as necessary for Contractor to perform the work required to complete the Project with minimal interruption or interference from Owner's personnel and activities.
- 1.7. The Contractor shall guarantee the materials and work for a period of one year after completion of the Project.
- 1.8. The Contractor is responsible for complying with all Federal, State, and local regulations affecting the Project including but not limited to Chapter 70.86 RCW, Chapter 296-305 WAC and Chapter 294-24WAC.

2. COMPENSATION

- 2.1. The Contractor shall provide monthly statements which shall indicate the percentage of completion of each portion of the Project as of the end of the period covered by the statement.
- 2.2. Statements received by the 10th day of the month and approved by the Owner will be processed for payment the same month.
- 2.3. The Owner's representative shall determine the amounts owing to the Contractor based on observations at the site and on evaluations of Contractor's statements and shall issue to the Owner certification for payment.
- 2.4. All progress payments shall be subject to withholding of the retained percentage as provided in Paragraph 16.
- 2.5. Washington State Sales Tax shall be included on each statement submitted by the Contractor.

3. CONTRACT SUM

- 3.1. The Owner shall pay the Contractor for the full performance of the Contract the sum of \$. This amount shall be paid through monthly statements as provided in Article 2.
- 3.2. Final payment constituting the entire unpaid balance of the Contract sum, subject to the withholding of retained percentage as provided in Paragraph 16, shall be made by the Owner to the Contractor when:
 - 3.2.1. The Project has been completed and approved and accepted by the Owner.
 - 3.2.2. A final statement has been submitted to the Owner by the Contractor.

4. LIQUIDATED DAMAGES

4.1. If the Project is not completed within the specified time period, because of difficulty in computing the actual damages to the Owner arising from any delay in completing this Contract, it is determined in advance and agreed by the parties that the Contractor shall pay the Owner the amount of \$500.00 per calendar day that the Project remains uncompleted after expiration of the specified time for completion. The parties agree that this amount represents a reasonable forecast of the actual damages that the Owner will suffer by failure of the Contractor to complete the Project within the agreed time period. The execution of this Contract shall constitute acknowledgment by the Contractor that the Contractor has ascertained and agrees that the Owner will suffer actual damages in the above amount for each day during which the completion of the Project is delayed beyond the agreed completion date. In the event of construction delays beyond the control of the Contractor the completion date will be extended by an equivalent number of days provided that the Contractor notifies the Owner of the cause of the delay, in writing, within 24 hours of the beginning of the delay.

5. SUBCONTRACTOR RESPONSIBILITY (RCW 39.06.020)

5.1. The Contractor shall include the language of this section in each of its first tier subcontracts and shall require each of its subcontractors to include the same language of this section in each of subcontractor's subcontracts adjusting only as necessary the terms used for the contracting parties. On request of the Owner, the Contractor shall promptly provide documentation to the Owner demonstrating that each subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

5.2. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

5.2.1. At the time of Bid submittal, have a current certificate of registration in compliance with chapter 18.27 RCW;

5.2.2. Have a current Washington State unified business identifier number;

5.2.3. Have industrial insurance coverage for the subcontractor's employees working in Washington as required in Title 51 RCW; an employment security Department number as required in Title 50 RCW; a state excise tax registration number as required in Title 82 RCW; an electrical contractor license, if required by Chapter 19.28 RCW; an elevator contractor license, if required by Chapter 70.87 RCW; and

5.2.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

5.2.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or

through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.

6. BOND

6.1. Contractor shall provide a performance and payment bond to the Owner in accordance with RCW 39.08.010. Such bonds shall be issued by surety licensed to business in the State of Washington acceptable to Owner in a form substantially in compliance with the form included in the Contract Documents. If this Contract is for less than \$150,000, Contractor may authorize the Owner in writing, in lieu of the bond, to retain 10% of the Contract amount in accordance with RCW 39.08.010 to be held and managed consistent with the requirements specified in Paragraph 16.

7. INDEMNIFICATION AND HOLD HARMLESS

7.1. The Contractor shall indemnify, defend and save the Owner and its commissioners, officers, employees and agents harmless from any and all claims and risks and losses, damages, demands, suits, judgments and attorney's fees or other expenses of any kind on account of or relating to injury to or death of any and all persons or on account of all property damage of any kind, or in any manner connected with the work performed under this Contract, or caused in whole or in part by the Contractor, a subcontractor or their property, employees or agents during performance of the work or at any time before final acceptance, except only for those losses resulting from the sole negligence of the Owner with regard to activities within the Contractor's scope of work

7.2. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Owner, its members, officers, employees and agents, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

7.3. In an arbitration or lawsuit with respect to this hold harmless provision, the Contractor shall prepare and defend that lawsuit at its own cost and expense. If judgment is rendered or settlement made requiring payment of damages by the Owner, its officers, agents, employees and volunteers, the Contractor shall pay the same.

8. INSURANCE

8.1. The Contractor shall obtain the insurance described in this section from insurers approved by the State Insurance Commissioner pursuant to RCW Title 48. The insurance must be provided by an insurer with a rating of A-VII or higher in the A.M. Best's Key Rating Guide, which is licensed to do business in the state of Washington

(or issued as a surplus line by a Washington Surplus lines broker). The Owner reserves the right to approve or reject the insurance provided, based on the insurer (including financial condition), terms and coverage, the Certificate of Insurance, and/or endorsements.

- 8.2. The Contractor shall keep this insurance in force during the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated in Paragraph 8.3.
- 8.3. If any insurance policy is written on a claims made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract. The policy shall state that coverage is claims made, and state the retroactive date. Claims-made form coverage shall be maintained by the Contractor for a minimum of 36 months following the Final Completion or earlier termination of this Contract, and the Contractor shall annually provide the Owner with proof of renewal. If renewal of the claims made form of coverage becomes unavailable, or economically prohibitive, the Contractor shall purchase an extended reporting period (“tail”) or execute another form of guarantee acceptable to the Owner to assure financial responsibility for liability for services performed.
- 8.4. The insurance policies shall contain a “cross liability” provision.
- 8.5. The Contractor’s and all sub contractors’ insurance coverage shall be primary and non-contributory insurance as respects the Owner’s insurance, self-insurance, or insurance pool coverage.
- 8.6. The Contractor shall provide the Owner and all Additional Insureds with written notice of any policy cancellation, within two business days of their receipt of such notice.
- 8.7. Upon request, the Contractor shall forward to the Owner a full and certified copy of the insurance policy(s).
- 8.8. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Owner.
- 8.9. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Owner may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Owner on demand, or at the sole discretion of the Owner, offset against funds due the Contractor from the Owner.
- 8.10. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the contract and no additional payment will be made.
- 8.11. All insurance policies, with the exception of Professional Liability and Workers Compensation, shall name the following listed entities as additional insured(s):

- 8.11.1. The Owner and its officers, elected officials, employees, agents, and volunteers;
 - 8.11.2. The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, whether primary, excess, contingent or otherwise, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor describes limits lower than those maintained by the Contractor. Additional insured status shall include Products Completed Operations.
 - 8.12. Contractor shall ensure that each subcontractor of every tier obtains and maintains at a minimum the insurance coverage listed in Paragraph 9. Upon request of the Owner, the Contractor shall provide evidence of such insurance.
 - 8.13. The Contractor shall deliver to the Owner a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the Project. The certificate and endorsements must conform to the following requirements:
 - 8.13.1. An ACORD certificate or a form determined by the Owner to be equivalent.
 - 8.13.2. Copies of all endorsements naming Owner and all other entities listed in Paragraph 8.11 as Additional Insured(s), showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement. A statement of additional insured status on an ACORD Certificate of Insurance shall not satisfy this requirement.
 - 8.13.3. Any other amendatory endorsements to show the coverage required herein.
 - 8.14. The insurance shall provide the minimum coverage and limits set forth below. Providing coverage in these stated minimum limits shall not be construed to relieve the Contractor from liability in excess of such limits. All deductibles and self-insured retentions must be disclosed and are subject to approval by the Owner. The cost of any claim payments falling within the deductible shall be the responsibility of the Contractor.
9. TYPES AND LIMITS OF INSURANCE REQUIREMENTS
- 9.1. The Contractor shall maintain Workers' Compensation Insurance and/or Longshore and Harbor Workers Insurance as required by State or Federal statute, for all of his employees to be engaged in work on the Project under this contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance and/or Longshore and Harbor Workers' Insurance for all of the latter's employees engaged in such work. The Contractor's Labor & Industries account number shall be noted on the Certificate of Insurance.

- 9.1.1. A policy of Commercial General Liability Insurance, including:
- Per project aggregate
 - Premises/Operations Liability
 - Products/Completed Operations – for a period of three years following final acceptance of the Project.
 - Personal/Advertising Injury
 - Contractual Liability
 - Independent Contractors Liability
 - Stop Gap / Employers’ Liability
 - Explosion, Collapse, or Underground Property Damage (XCU)
- 9.1.2. Such policy must provide the following minimum limits:
- \$1,000,000 Each Occurrence
 - \$2,000,000 General Aggregate
 - \$2,000,000 Products & Completed Operations Aggregate
 - \$1,000,000 Personal & Advertising Injury, each offence
 - \$2,000,000 Personal & Advertising Injury, Aggregate
- 9.1.3. Stop Gap / Employers’ Liability
- \$1,000,000 Each Accident
 - \$1,000,000 Disease - Policy Limit
 - \$1,000,000 Disease - Each Employee
- 9.1.4. Automobile Liability for owned, non-owned, hired, and leased vehicles, with an MCS 90 endorsement and a CA 9948 endorsement attached if “pollutants” are to be transported. Such policy(ies) must provide the following minimum limit:
- \$1,000,000 combined single limit
- 9.1.5. The Contractor shall comply with Workers’ Compensation coverage as required by the Industrial Insurance laws of the state of Washington.
- 9.1.6. Contractor shall purchase and maintain property insurance written on a builder’s risk “all-risk” or equivalent policy form (including earthquake and flood coverage) in the amount of the initial Contract Sum, plus value of subsequent contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained until final payment has been made as provided in Paragraph 3.2 or until no person or entity other than the Owner has an insurable interest in the property required by this Section to be covered, whichever is later. This insurance shall include interests of the Owner the Contractor, and Subcontractors. The Owner shall be a named insured under such policy.

10. CHANGE ORDERS

10.1. The Owner reserves the right to make, at any time during the Project, such changes in quantities and such alterations in the Project as are necessary to satisfactorily complete the project. Such changes in quantities and alterations shall not invalidate the contract nor release the surety, and the Contractor agrees to perform the work as altered. Among others, these changes and alterations may include:

- 10.1.1. Deleting any part of the Project,
- 10.1.2. Increasing or decreasing quantities,
- 10.1.3. Altering specifications, designs, or both,
- 10.1.4. Altering the way the Project is to be done,
- 10.1.5. Adding new work to the Project,
- 10.1.6. Altering facilities, equipment, materials, services, or sites, provided by the Owner.
- 10.1.7. Ordering the Contractor to speed up or delay the Project.

10.2. The Owner will issue a written change order for any change. If the alterations or changes in quantities significantly change the character of the Project under the contract, whether or not changed by any such different quantities or alterations, an adjustment, excluding loss of anticipated profits, will be made to the contract. The basis for the adjustment shall be agreed upon prior to the performance of the work. If a basis cannot be agreed upon, then an adjustment will be made either for or against the Contractor in such amount as the Owner may determine to be fair and equitable.

10.3. The Contractor shall proceed with the work upon receiving:

- 10.3.1. A written change order approved by the Owner.

10.4. The Contractor accepts all requirements of a change order by:

- 10.4.1. endorsing it,
- 10.4.2. writing a separate acceptance, or
- 10.4.3. not protesting in the way this section provides.

10.5. A change order that is not protested as provided in this section shall be full payment and final settlement of all claims for contract time and for all costs of any kind, including costs of delays, related to any work either covered or affected by the change. By not protesting as this section provides, the Contractor also waives any additional entitlement and accepts from the Owner any written or oral order (including directions, instructions, interpretations, and determinations). By failing to follow the procedures of this section, the Contractor completely waives any claims for protested work.

10.6. The Contractor may protest change orders or other claims as provided below:

10.6.1. If the Contractor is in disagreement with anything required in a change order or another written order from the Owner, including any direction, instruction, interpretation, or determination by the Owner, the Contractor shall:

10.6.2. Immediately give a signed written notice of protest to the Owner before doing the work specified in the change order or within fourteen (14) calendar days of the occurrence of an event or events giving rise to a claims, or within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts or events giving rise to a claim, whichever occurs first;

10.6.3. Supplement the written protest within 15 calendar days with a written statement providing the following:

- (a) The date of the protested order or claim
- (b) The nature and circumstances which caused the protest or claim;
- (c) The contract provisions that support the protest or claim;
- (d) The estimated dollar cost, if any, of the protested or claimed work and how that estimate was determined; and
- (e) An analysis of the progress schedule showing the schedule change or disruption if the Contractor is asserting a schedule change or disruption; and

10.7. If the protest is continuing, the information required above, shall be supplemented as requested by the Owner. In addition, the Contractor shall provide the Owner, before final payment, a written statement of the actual adjustment requested. Throughout any protested work, the Contractor shall keep complete records of extra costs and time incurred. The Contractor shall permit the Owner access to these and any other records needed for evaluating the protest as determined by the Owner. The Owner will evaluate all protests provided the procedures in this section are followed. If the Owner determines that a protest is valid, the Owner will adjust payment for work or time. No adjustment will be made for an invalid protest.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF PROTEST OR CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY PROTEST OR CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THE UNDERLYING CHANGE ORDER OR CLAIM OR CAUSED BY THAT DELAY.

10.8. In spite of any protest or claim, the Contractor shall proceed promptly with the work as the Owner orders.

11. CLAIMS

11.1. The Contractor shall give written notice to the Owner of all claims other than change orders within five (5) calendar days of the occurrence of events giving rise to the claim. Any claim for damages, additional payment for any reason, or extension of time, shall be conclusively deemed to have been waived by the Contractor unless a timely written claim is made in strict accordance with the applicable provisions of

this Agreement. At a minimum, a Contractor's written claim must include the information required in Paragraph 10.6 regarding protests.

11.2. FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

11.3. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

12. TERMINATION

12.1. If Contractor breaches any of its obligations under this Contract, and fails to cure the same within five (5) days of written notice to do so, the Owner may terminate this Contract, in which case the Owner shall pay the Contractor cost incurred to date of written notice.

12.2. The Owner may terminate this Contract upon ten (10) days written notice to the Contractor for any reason and without cause in which case the Owner shall pay the Contractor for costs incurred to the date of written notice.

13. CONTRACTOR RECORDS

13.1. Contractor agrees to make all project related books and records available to the Owner for inspection, review, photocopying and audit in the event of a Contract related dispute, claim, modification or other Contract related action at reasonable times and at places designated by the Owner.

14. DEFECTIVE OR UNAUTHORIZED WORK

14.1. The Owner reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or unauthorized work includes, without limitation: work and materials that do not conform to the requirements of this contract, and extra work and materials furnished without the Owner's written approval. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the Project, the Owner may complete the Project by contract or otherwise, and the Contractor shall be liable to the Owner for any additional costs incurred by the Owner. "Additional costs" means all reasonable costs incurred by the Owner, including legal costs and attorneys' fees, beyond the maximum contract price under this Agreement. The Owner further reserves the right to deduct the cost to complete the Project, including any additional costs, from any amounts due or to become due to the Contractor

15. PREVAILING WAGES

15.1. The Contractor represents under penalty of perjury of the laws of the state of Washington, that the only individuals providing services under this contract are exempt from prevailing wages pursuant to WAC 296-127-026 as either the sole owner or spouse of the owner of Contractor's company, a partner owning at least thirty percent of Contractor's Company or the president, vice president or treasurer of the Contractor's corporation if such officer owns at least thirty percent of the corporation.

Signature of Contractor

If not signed by Contractor, the following paragraph shall control.

15.2. The Contractor shall pay prevailing wages and shall comply with chapter RCW 39.12 and chapter 49.28 RCW. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted on the Project site. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the statute have been satisfied. The Contractor certifies that it has not been cited for two violations within the last five (5) years, and is not prohibited from bidding on public works contract. The Contractor further certifies that it will use no sub-contractor who is prohibited.

15.3. Prevailing Wages for the county in which the Project is located can be found at:
<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp>

16. RETAINAGE

16.1. The contract sum is less than \$350,000 and Contractor has posted a Performance Bond. Accordingly, Owner hereby waives the retained percentage and Contractor expressly agrees that Contractor shall be strictly liable for any and all failures to pay the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract, including attorney fees incurred by Owner, to enforce this obligation.

Signature of Owner

If not signed by Owner, the following paragraphs shall control.

- 16.2. Pursuant to RCW 60.28, a sum of 5 percent (or 10 percent if the Contract Sum is less than \$150,000 and Contractor has requested a waiver of the performance bond requirement under Paragraph 6) of the monies earned by the Contractor will be retained from progress estimates. Such retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract.
- 16.3. Monies retained under this Section shall be retained in a fund by the Owner unless Contractor elects for an alternative method of holding the retainage as provided under RCW 60.28.
- 16.4. The Contractor agrees to notify Owner within five (5) days of the receipt of any of the following:
- 16.4.1. Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015.
- 16.4.2. Notification by the Department of Labor and Industries of any proceedings, complaint or investigation conducted under the provisions of RCW 39.12.065.
- 16.4.3. The retained percentage may be held by Owner until all claims and proceedings referred to above have been resolved to the satisfaction of Owner.
- 16.4.4. In the event the retainage is insufficient to cover payment of the items set forth in Section 16.2 Contractor shall be liable for all such insufficiencies and all costs incurred by Owner, including attorney fees, to recover such insufficiencies.

17. PROJECT SAFETY.

- 17.1. The Contractor shall be solely and completely responsible for safety conditions on the job site, including the safety of all persons and property during performance of the work to complete the Project. The services of Owner's employees or the Owner's agents or Consultant's personnel in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's work methods, equipment, bracing, scaffolding or trenching, or safety measures in, on or near the construction site. The Contractor shall provide safe access for the Owner and its inspectors to adequately inspect the quality of work and the conformance with project specifications.
- 17.2. Contractor is responsible for locating any underground utilities affected by the Project and is deemed to be an excavator for purposed of chapter 19.122 RCW. Contractor shall be responsible for compliance with chapter 19.122 RCW, including utilization of the "one call" locator system before commencing any excavation activities. Contractor is also responsible for ensuring adequate trench safety and compliance as required by the Washington State Industrial and Health Act. The Contractor shall be

responsible to notify, pay for and coordinate Contractor's work with One Call service at 456-8000.

17.3. All work shall be performed to comply with all county, state and federal safety regulations. Barricades, signs, guards and warning lights shall be installed around the construction site necessary to protect persons from injury. Security fencing is required until the project site is secure and all openings are lockable.

18. DISPUTE RESOLUTION

18.1. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days of a party notifying the other parties in writing that a dispute exists "Dispute Notice." The participating parties shall share equally the costs of mediation and each participating party shall be responsible for its own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.

18.2. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 45 calendar days of the Dispute Notice or within 30 days of end of the mediation, either party may submit the dispute to binding arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Superior Court as amended, located in the county in which the Project is located, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with all participating parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. The prevailing party, in addition to costs, shall be entitled to reasonable attorney's fees as determined by the arbitrator.

18.3. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the Superior Court of the County in which the Project is located. The court shall determine all questions of law and fact without empanelling a jury for any purpose.

18.4. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

18.5. The prevailing party in any action to enforce the terms of this contract, in addition to costs, shall be entitled to reasonable attorney's fees and expenses of arbitration

including expert witness fees, paralegal costs and copying costs as determined by the arbitrator or court including costs and fees incurred on appeal.

19. SUSPENSION OF THE WORK

19.1. The Owner may, at any time suspend the Project, or any part thereof, by giving notice to the Contractor in writing. The work shall be resumed by the Contractor within fourteen (14) calendar days after the date fixed in the written notice from the Owner to the Contractor to do so. The Owner shall not reimburse the Contractor for expense incurred by the Contractor in connection with the work under this contract as a result of such suspension.

19.2. Suspension of the Project by the Owner shall not furnish any ground for claim by the Contractor for damages or extra compensation, but the period of such suspensions shall be taken into consideration in determining the revised date for completion as hereinafter provided. The Contractor shall not suspend work under the contract without the written order of the Owner as stated in the preceding paragraph. The Contractor will be required to work a sufficient number of hours per day in order to complete the project within the days specified. The Owner shall determine the question as to the necessity of discounting any portion of the Project by reason of unfavorable weather conditions.

19.3. Upon failure of the Contractor to carry out the orders of the Owner or to perform work under the contract in accordance with its provisions, the Owner may suspend the work for such period, as Owner deems necessary. Time lost by reason of such failure or in replacing improper work or materials shall not furnish any ground to the Contractor for claiming an extension of time or extra compensation and shall not release the Contractor from damages of liability from failure to complete the work within the time prescribed.

20. USE OF COMPLETED PORTION OF PROJECT

20.1. The Owner shall have the right to take possession of and use any completed or partially completed portions of the Project, notwithstanding that the time may not have expired for completing the entire Project. Such taking possession and use shall not be deemed to be completion of the contract in respect to such work nor shall the same be deemed to be any acceptance of any work not completed in accordance with the Contract Documents.

21. AUTHORITY OF OWNER'S CONSULTANT

21.1. The Owner may designate an Architect, Engineer or other consultant as the Owner's Consultant at any time under this Contract. In the event the Owner designates such a Consultant, the Consultant shall have the following express authority plus any additional authority granted by the Owner in writing during the performance of this Agreement by Contractor:

- 21.1.1. The Consultant shall act as advisor and Consultant to the Owner in matters relating to the contract administration and interpretation, PROVIDED, HOWEVER, nothing contained herein or elsewhere in the Contract Documents shall be construed as requiring the Consultant to direct the method or manner of performing any work by the Contractor under this contract.
- 21.1.2. It is understood and agreed by and between the parties hereto that the Project included in the contract is to be done to the complete satisfaction of the Owner and Consultant and that the decision of the Owner and Consultant as to the true construction and meaning of the contract, plans, specifications and estimates and as to all questions arising as to proper performance of the work to complete the Project shall be final. The Consultant shall determine the unit quantities and the classifications of all work done and material furnished under the provisions of this agreement and Consultant's determination thereof shall be final and conclusive and binding upon the Contractor.
- 21.1.3. The Consultant shall decide any and all questions that may arise as to the quality or acceptability or materials furnished and work performed and as to the rate of progress of the Project, and questions as to acceptable fulfillment and performance of the contract on the part of the Contractor and as to compensation. The decision of the Consultant in such matters shall be final. The Consultant may direct the sequence of conducting work when it is in locations where the Owner is doing work either by contract or by its own forces, or where such other works may be affected by the contract, in order that conflict may be avoided and the work under these specifications be harmonized with that under other contracts, or with specifications be harmonized with that under other contracts, or with other work being done in connection with, or growing out of, operations of the Owner. Nothing herein contained, however, shall be taken to relieve the Contractor of any of its obligations or liabilities under the contract.
- 21.1.4. The Consultant shall not have authority to waive the obligation of the Contractor to perform the Project work in accordance with the Contract Documents. Failure or omission on the part of the Consultant to condemn unsuitable, inferior or defective work and /or labor and material or equipment furnished under the contract shall not release the Contractor or Contractor's bond from performing the Project in accordance with the Contract Documents.
- 21.1.5. Determination of "OR EQUAL". The Consultant will be the sole judge in the question of "or equal" of any supplies of materials proposed by the Contractor. The Contractor shall pay to the Owner the cost of test and evaluations by the Consultant to determine acceptability of alternates proposed by the Contractor, in accordance with the established rates of the Consultant for time and expense, the total cost of which may be offset by the Owner against the contract price.

21.1.6. Inspection of Work and Materials: The Consultant will make periodic visits to the job to familiarize Consultant generally with the progress and quality of the Contractor's work. The Consultant will carry out reasonable inspections of the work to determine if it is proceeding in accordance with the Contract Documents.

21.1.7. The Consultant shall at all times have access to the Project to observe the progress and quality wherever it is in preparation or progress, and the Contractor shall provide proper facilities for such access and for necessary inspection and testing. If any work should be covered up without approval or consent of the Consultant, it must, if required by the Owner, be uncovered for inspection at the Contractor's expense. After inspection, the Owner may order a re-examination of questioned work, and if so ordered, the Contractor shall uncover the work. If such work is found by the Consultant to be in accordance with the Contract Documents, the Owner shall pay the cost of re-examination and replacement. If such work be found not in accordance with the Contract Documents, the Contractor shall pay such costs.

22. PLANS AND WORKING DRAWINGS

22.1. Upon receipt of award of contract, the Contractor shall carefully study and compare all drawings, specifications and other instructions and shall, prior to ordering material or performing work, report in writing to the Owner any error, inconsistency or omission in respect to design, mode of construction or cost which Contractor may discover. If the Contractor, in the course of this study or in the accomplishment of the Project, finds any discrepancy between the drawings and the physical condition of the locality as represented in the drawings, or any such errors or omissions in respect to design, mode of construction or cost in the drawings or in the layout as given by points and instructions, it shall be Contractor's duty to inform the Owner immediately in writing. Any work done after such discovery, until correction of drawings or authorization of extra work is given, if the Owner finds that extra work is involved, will be done at the Contractor's risk. If extra work is involved, the procedure shall be as provided in changes in the Project.

22.2. Conformity With and Deviations From Plans and Stakes: The Contractor shall preserve bench marks, reference points and stakes, and in case of destruction or removal thereof for any reason, the Contractor is responsible for the resulting cost for replacement and shall be responsible for any mistakes and loss or damage arising therefrom which may be caused by absence, destruction, removal or disturbance thereof.

23. FINAL ACCEPTANCE

23.1. All material and completed work are subject to final inspection by the Owner.

23.2. Completion and/or Correction of Work and Remedies Before Final Payment: If the Contractor should neglect to prosecute the work properly and/or fail to perform any

provision of this contract, the Owner after seven (7) calendar days' written notice to the Contractor, may, without prejudice to any other remedy Owner may have, make good such deficiencies and deduct the cost thereof from payments then or thereafter due the Contractor.

23.3. The Contractor shall promptly remove from the construction site all materials condemned by the Owner as failing to conform to the contract, whether incorporated in the Project or not; and the Contractor shall promptly replace and re-execute the work in accordance with the intent of the contract and without expense to the Owner and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement. If the Contractor does not remove such condemned work and material within the period herein above described, the Owner may remove and store any such material at the expense of the Contractor. If the Contractor does not pay the cost of such removal within ten (10) calendar days from the date the notice to the Contractor of the fact of such removal, the Owner may, upon an additional ten (10) calendar days' written notice, sell such materials at public or private sale, and deduct all costs and expenses incurred, including costs of sale, accounting to the Contractor for the net proceeds remaining, and the Owner may bid at any such sale. The Contractor shall be liable to the Owner for the amount of any deficiency from any funds otherwise due the Contractor.

23.4. The Contractor shall bear the risk of loss or damage for all finished or partially finished work until the Owner finally accepts the entire contract.

24. SUPERINTENDENT AND SUPERVISION

24.1. The Contractor shall keep on the construction site during progress of the Project a competent superintendent and any necessary assistants, all satisfactory to the Owner. The superintendent shall not be changed except with the consent of the Owner, unless the superintendent proves to be unsatisfactory to the Contractor and ceases to be in Contractor's employ. The superintendent shall represent the Contractor in Contractor's absence and all directions given to the superintendent shall be as binding as though given to the Contractor. Instructions to the Contractor shall be confirmed in writing upon Contractor's request in each case. The Contractor shall give efficient supervision to the Project, using Contractor's best skill and attention.

25. SEPARATE CONTRACT -INTERFERENCE WITH OTHER CONTRACTORS

25.1. The Owner reserves the right to perform work with its own forces or to let other contracts for work under similar general conditions in connection with this project, of which the work is awarded to one or more contractors under separate contract is a part. The Contractor shall afford the Owner and other contractors' reasonable opportunity for the introduction and storage of their materials and the execution of their respective work and shall properly connect and coordinate Contractor's work with theirs.

26. GENERAL CONTRACTOR RESPONSIBILITIES

- 26.1. Permits, permission under franchises, licenses and bonds of a temporary nature necessary for and during the prosecution of the Project, and inspection fees in connection therewith shall be secured and paid for by the Contractor. Where the Owner is required to secure such permits, permission under franchises, licenses and bonds against the Contractor the Owner may offset the costs incurred against the contract price.
- 26.2. The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work required by the Contract Documents. If the Contractor observes that the Contract Documents, or any part thereof, are inconsistent or at variance therewith, Contractor shall promptly notify the Owner in writing, and any necessary changes shall be made as provided in the contract for changes in Project. If the Contractor performs any work contrary to such laws, ordinances, rules and regulations or prior to obtaining permits, permission under franchises, licenses and/or bonds as required to be furnished by or obtained by the Owner, Contractor does so at Contractor's own risk and without payment or reimbursement from Owner unless Owner shall have given written approval thereof to the Contractor.
- 26.3. The Contractor shall continuously maintain adequate protection of the Project from damage and shall protect the Owner's property from injury or loss arising in connection with or during the existence of this contract. Contractor shall make good any such damage, injury or loss, except such as may be directed due to errors in the Contract Documents or caused by agents or employees of the Owner. Contractor shall adequately protect adjacent property from loss or damage occasioned by performance of the work. Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for protection required by public authority or local conditions.

27. WARRANTY

- 27.1. Upon acceptance of the contract work, contractor must provide the Owner a one-year warranty bond in a form and amount acceptable to the Owner. The contractor shall correct all defects in workmanship and materials within one (1) year from the date of the Owner's acceptance of the contract work. In the event any parts are repaired or replaced, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the Project shall extend for one (1) year from the date such correction is completed and accepted by the Owner. The contractor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the Owner of the defect. If the contractor does not accomplish the corrections within a reasonable time as determined by the Owner, the Owner may complete the corrections and the contractor shall pay all costs incurred by the Owner in order to accomplish the correction.

28. LIMITATION OF ACTIONS

28.1. CONTRACTOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS AGREEMENT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONTRACTOR'S ABILITY TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

29. MISCELLANEOUS PROVISIONS

29.1. Independent Contractor. The parties intend that the Contract Document will create an independent contractor relationship.

29.2. Nondiscrimination. In the hiring of employees for the performance of work under the Contract Documents the Contractor, its subcontractors, or any person acting on behalf of Contractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

29.3. Compliance with Laws. Contractor shall comply with all federal, state and local laws, rules and regulations that are now effective or in the future become applicable to Contractor's business, equipment, and personnel engaged in operations covered by the Contract Documents or accruing out of the performance of those operations.

29.4. Work Performed at Contractor's Risk. Contractor shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the Project. All work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the Project.

29.5. Nonwaiver of Breach. The failure of the Owner to insist upon strict performance of any of the terms and rights contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and they shall remain in full force and effect.

29.6. Governing Law. The Contract Documents shall be governed and construed in accordance with the laws of the State of Washington. If any dispute arises between the Owner and Contractor under any of the provisions of the Contract Documents, resolution of that dispute shall be available only through the jurisdiction, venue, and rules of the Superior Court of the County in which the Project is located.

29.7. Written Notice. All communications regarding the contract shall be sent to the parties at the addresses listed on the signature page of the contract, unless otherwise notified. Any written notice shall become effective upon delivery, but in any event three (3)

calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the contract.

29.8. Assignment. Any assignment of this contract by the Contractor without the written consent of the Owner shall be void.

29.9. Modification. No waiver, alteration, or modification of any of the provisions of the Contract Documents shall be binding unless in writing and signed by a duly authorized representative of the Owner and Contractor.

29.10. Severability. If any one or more sections, sub-sections, or sentences of the contract are held to be unconstitutional or invalid, that decision shall not affect the validity of the remaining portion of the contract and the remainder shall remain in full force and effect.

29.11. Entire Agreement. The written provisions and terms of the Contract Documents, which include these General Conditions as well as the mechanical, electrical, and structural consultants' specifications, provisions, and plans, together with any attached exhibits, supersede all prior verbal statements by any representative of the Owner, and those statements shall not be construed as forming a part of or altering in any manner the Contract Documents. The Contract Documents and any attached Exhibits contain the entire agreement between the parties. Should any language in any Exhibit to the Contract Documents conflict with any language contained in the Contract Documents, the terms of the Contract Documents shall prevail.

Owner

Contractor

By: _____

By: _____

Contractor Reg. No. _____

UBI Number: _____

Dated: _____

Dated: _____

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Quote for this Project shall submit, as part of its Quote, the following information:

1. Project Name: _____ Project Number: _____
2. Contractor's Business Name: _____
3. Business address: _____
4. Business phone: _____ Fax: _____
5. Contractor Registration-
 - Washington State License Number _____ Status: Active Yes: ___ No: ___
6. How many years have you been engaged in the contracting business under the present firm name? ____
7. Describe the general character of work performed by your company: _____

8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) _____
 - b) _____
 - c) _____
9. Bank references: _____
10. State of Washington Excise Tax Registration No.: _____
11. Industrial Insurance Account No.: _____ Account Current: Yes ___ No ___
12. Current UBI Number: _____ Account: Open ___ Closed ___
13. Employment Security Department (ESD)
 - Number: _____
 - Documentation available from ESD: Yes ___ No ___
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ___ No ___
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract

Company: _____

Authorized Signature: _____

Print Name and Title: _____

EXHIBIT C – QUOTE FORM

Project Name: _____
Project No.: _____
Name of Firm: _____

In compliance with the contract documents, the following Quote is submitted:

1) BASE QUOTE

_____ \$ _____
(Print dollar amount in space above. **Do not include Washington State Sales Tax**)

Additional hourly rate for any ad-hoc work requested outside the Scope of Work \$ _____

2) Outline of work to be completed addressing the Scope of Work: (attach separate sheet if necessary)

3) Outline of major Equipment, materials and supplies: (attach separate sheet if necessary)

4) ALTERNATES (*Specify whether additive or deductive*)

- (1) _____ \$ _____
- (2) _____ \$ _____
- (3) _____ \$ _____
- (4) _____ \$ _____
- (5) _____ \$ _____

(6) _____ \$ _____

Do not include Washington State Sales Tax in alternate amounts.

Time for Completion

The undersigned hereby agrees to complete all the work under the Base Quote (and accepted alternates) within _____ after the date of Notice to Proceed.

UNIT PRICES (Where applicable) (Do not include Washington State Sales Tax)

<u>Item No.</u>	<u>Unit Description</u>	<u>Estimated Quantities</u>	<u>Additive Unit Price</u>	<u>Deductive Unit Price</u>	<u>Per Measurement</u>
1.			\$	\$	
2.			\$	\$	
3.			\$	\$	
4.			\$	\$	
5.			\$	\$	

The above unit prices shall be for any additive and deductive work within 15% of the above estimated quantities. The unit price shall include full compensation for the cost of labor, materials, equipment, overhead, profit and any additional costs associated with the unit bid.

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

The following is a list of the Subcontractor's that will be used on the work if the Bidder is awarded the Contract.

Work to be Performed	Subcontractor

Receipt of Addenda

Receipt of the following addenda is acknowledged:

Addendum No. _____
Addendum No. _____
Addendum No. _____

Addendum No. _____
Addendum No. _____
Addendum No. _____

Quote Signature. The Quote shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Quote is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Quote.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Address _____
City _____ State _____ Zip Code _____
Date _____ Telephone _____ FAX _____
State of Washington Contractor's License No. _____ UBI No. _____
Federal Tax ID # _____ e-mail address: _____

EXHIBIT D

**COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)**

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Quote, and that such Quote is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham quote, or to refrain from submitting a quote, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

NAME OF BIDDER'S FIRM

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Subscribed and sworn to before me this _____ day of _____, 20__.

**Notary Public in and for the State of
Washington, residing at**

.

See Instructions to Bidders

NOTE: Type or Print in Ink

Principal (Legal Name and Business Address)	Type of Organization (Check One)	
	<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership
Surety(ies) (Name(s) and Business Address(es))	<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Corporation
	Contract Date	Contract Number
	Sum Amount of bond (Including State Sales Tax)	
	Dollars	
	(\$ _____)	

We, the Principal and Surety(ies), in accordance with the Revised Code of Washington, are firmly bound and obligated to East Jefferson Fire Rescue in the above sum amount on conditions set forth below, for the payment of which we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, that the Principal entered into the contract identified above.

THE ABOVE OBLIGATION shall be void and of no effect if the Principal performs and fulfills all the provisions of such contract and any extensions or modifications thereof that may be made by Central Pierce Fire & Rescue, and faithfully pays all laborers, mechanics and subcontractors and materialmen, and all persons who shall supply such person or persons, or subcontractors, with materials and supplies for the carrying on of such work and shall indemnify Central Pierce Fire & Rescue against any loss or damage directly due to the failure of the Principal to faithfully perform the contract identified above.

IN WITNESS WHEREOF, the Principal and Surety(ies) have executed this payment and performance bond and have affixed their signatures and seals on the date set forth above.

1. Name of Principal and Title	Phone No.	Signature	L.S. (Corporate Seal)
2.			

Surety A	Name and Address	Liability Limit		L.S. (Corporate Seal)
	Name and Title (Attorney in Fact)	Phone No.	Signature	
	Name and Title (Resident Agent)	Phone No.	Signature	

Surety B	Name and Address	Liability Limit		L.S. (Corporate Seal)
	Name and Title (Attorney in Fact)	Phone No.	Signature	
	Name and Title (Resident Agent)	Phone No.	Signature	

EXHIBIT F

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

EXHIBIT G

Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder's Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

EXHIBIT H – PREVAILING WAGE RATES

This Project requires the payment of prevailing wages. Applicable Prevailing Wage Rates can be found at: <http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>

Contractors shall use the wage rates in effect in the County in which the Project is located on the due date of the bid. A copy of the applicable wage rates is available for viewing at the Owner's headquarters station and a hard copy will be mailed if requested.

EXHIBIT I – SCOPE OF WORK

Policy 353.F – Limited Small Works Roster Request for Public Works Project Quotes Under \$75,500K (Single Trade)/\$150,000 (Multi-Trade)

**Central Pierce Fire & Rescue
Limited Small Works Roster Request For Quotes
Project: [PROJECT DESCRIPTION]**

Central Pierce Fire & Rescue “Owner” is a special purpose junior taxing district providing fire and EMS services within [COUNTY] County, Washington. The Owner is seeking quotes for [PROJECT DESCRIPTION] as more specifically described below “Quotes.” Quotes will be accepted [REDACTED] through [REDACTED]. A contract will be awarded by the Board of Commissioners after [REDACTED].

All Contractors submitting a Quote shall comply with the following requirements and such requirements shall be part of the contract to perform the work.

- 1. Submission Deadline.** Quotes will be accepted until [REDACTED] PM on [REDACTED] at [AGENCY ADDRESS], via mail at Central Pierce Fire & Rescue [AGENCY ADDRESS] or via email at [REDACTED].
- 2. Introduction.** The Owner is seeking proposals to for the purpose of [PROJECT DESCRIPTION] “Project”. The purpose of this request for Quotes is to evaluate proposals for the Project from qualified contractors and to select the Contractor whose proposal best meets the needs of the Owner in terms of cost efficiency, work quality and timeliness.
- 3. Knowledge of Project.** The Contractor submitting a Quote has examined the site, local conditions, bid documents, and all applicable laws and ordinances covering the Project contemplated. The Contractor is familiar with the terms, provisions, and requirements of the foregoing, all of their respective terms and conditions are incorporated herein by this reference and the Quote is tendered as an offer to perform the Project and furnish the equipment, materials, appurtenances, and guarantees, complete in place, in good working order.
- 4. Proof of Competency of Contractor.** To demonstrate qualification for performing the Project, Contractors may be requested to submit written evidence of financial position, previous experience, current commitments, references from prior customers relating to ability perform the work. Each Contractor submitting a Quote must meet the following minimum requirements and must insure that all subcontractors that will be used also meet the minimum requirements.:
 - 4.1.** At the time of Quote submittal, have a current certificate of registration in compliance with chapter 18.27 RCW, proof of which must be submitted with the Quote;
 - 4.2.** Have a current state unified business identifier number;
 - 4.3.** Have industrial insurance coverage for the Contractor’s employees working in Washington as required in Title 51 RCW; an employment security department number

as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW.

- 4.4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
- 4.5. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.
- 4.6. Comply with the Public Works Training requirements required by RCW 34.04.350.
5. **Project Timeline.** Completion of the project in its entirety will not exceed _____ (xx) consecutive days. The date range for start and completion of the Project shall be from _____, 20__ through _____, 20__.
6. **Insurance.** Contractor agrees to obtain at its own cost and expense insurance as specified in the contract form attached hereto as Exhibit A.
7. **Prevailing Wages.** Unless exempt under WAC 296-127-026, Contractor shall pay prevailing wages as currently published by the Washington State Department of Labor and Industries and shall comply with chapters RCW 39.12 and RCW 49.28. A Notice of Intent to Pay Prevailing Wages and prevailing wage rates for the Project must be posted for the benefit of workers. At the conclusion of the Contract, the Contractor and its subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the director. Final payment on the Contract shall be withheld until certification by the director has been received by the Owner that the prevailing wage requirements of the law have been satisfied. The Contractor hereby certifies that it has not been cited for two violations within the last five (5) years, and is thus not prohibited from bidding on public works contracts. The Contractor further assures the Owner that it will use no sub-contractor who is thus prohibited.
8. **Laws and Regulations.** The Contractor's attention is directed to the fact that all applicable State laws, municipal ordinances, and rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they shall be deemed to be included in the Contract the same as though written out in full therein. Contractors are advised that if successful, they will be required to meet all applicable federal, state, and local laws pertaining to permits, licenses, fees and taxes, as well as laws pertaining to employment and wages. Contractors are responsible for determining the extent and applicability of such laws.
9. **Guaranty.** The Contractor shall and does hereby guarantee for a period of one (1) year from date of acceptance by the Owner all materials, workmanship and equipment installed under this contract to be as specified and of a good quality. Should any defect develop due to faulty material or workmanship within the guarantee period, the Contractor shall correct the defect and make good all damages that may have been caused by the defect. This work shall be done promptly and without cost to the Owner and at the entire expense of the

Contractor. The Contractor shall provide to Owner all manufacturer warranties at the completion of the work.

- 10. Contract Award.** The Owner reserves the right to reject any or all Quotes, to waive minor irregularities in any Quotes or in the procedures and to accept any Quote presented which the Owner deems to be the lowest responsible bidder whose Quote in the best interest of Owner.
- 11. Accessibility.** The Owner is fully compliant with the Americans with Disabilities Act (ADA) and will make reasonable accommodations as required, if such requests are made known to the Project Manager identified below a minimum of three (3) weekdays prior to any required need.
- 12. Public Records.** All submitted bids shall become the property of Owner and are subject to Washington State Open Records Law and available for public viewing after the submittal deadline.
- 13. Contract Form:** Contractor shall execute the form of Agreement attached as Exhibit A.
- 14. Statement of Qualifications.** See Exhibit B.
- 15. Quote Form.** See Exhibit C.
- 16. Minimum Wage/Non Collusion Affidavit.** See Exhibit D
- 17. Certification of Compliance with Wage Payment Statutes.** See Exhibit E.
- 18. Certification of Compliance with Contractor Training Requirements.** See Exhibit F.
- 19. Prevailing Wage Rates.** See Exhibit G.
- 20. Scope of Work.** See Exhibit H.
- 21. Owner Information:**

Any questions that arise as a result of this Request for Quotes may be addressed to:

Project Manager:
Mailing Address: [AGENCY ADDRESS]
Email Address:
Phone:

EXHIBIT A CONTRACT FORM

PUBLIC WORKS CONTRACT

(Under \$50,000 No Subcontractors, Single Payment, Bond Waived)

This Contract is entered into between Central Pierce Fire & Rescue, a municipal corporation, referred to as "Owner", and _____, referred to as "Contractor."

In consideration of the following terms and conditions and those contained in the documents incorporated by reference and made a part of this Contract, the parties agree as follows:

1. THE PROJECT

- 1.1. The Contractor shall perform all work and furnish all tools, materials, labor and equipment for the Owner and all work associated with the project entitled: [PROJECT DESCRIPTION].
- 1.2. The Project shall be performed in accordance with this Public Works Contract and the following Contract Documents: **Exhibit 1 – Scope of Work, Exhibit 2, Contractor's Estimate** and all other forms and documents referenced in such documents which are hereby referred to as the Contract Documents and by this reference are made a part of this Contract.
- 1.3. The Contract Documents, shall be read together. Unless otherwise specified in this Agreement. In the event that any of the terms of Contract Documents conflict with each other, the following shall be the order of precedence:
 - 1.3.1. The terms of this Document entitled "Public Works Contract" shall take precedence over the terms of **Exhibits 1, and 2. The terms of Exhibit 1 shall take precedence over the terms of Exhibit 2.** Any conflicts in the contract documents shall be brought to the attention of the Owner.
- 1.4. The Contractor will begin work within **xx** calendars days after the date of the written Notice to Proceed and be substantially completed within **xx** calendar days and fully completed within an additional **xx** calendar days. If the Project is not completed within the time specified, the Contractor agrees to pay to the Owner liquidated damages in accordance with the provisions contained in the Contract Documents. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the materials and for constructing and completing the Project provided for in this Contract, except for those noted in the specifications to be furnished by the Owner and installed by Contractor.
- 1.5. The Contractor shall provide and bear all expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Project provided for in the Contract Documents and

every part thereof, except as mentioned in the specifications to be furnished by the Owner.

1.6. The Contractor shall guarantee the materials and work for a period of one year after completion of the Project.

1.7. The Contractor is responsible for complying with all Federal, State, and local regulations affecting the Project including but not limited to Chapter 70.86 RCW, Chapter 296-305 WAC and Chapter 294-24WAC.

2. CONTRACT SUM

2.1. The Owner shall pay the Contractor for the full performance of the Contract the sum of \$ _____, plus Washington State Sales Tax. Washington State Sales Tax shall be stated separately on Contractor's invoice.

2.2. The Contractor shall provide a detailed invoice at the completion of the Project.

2.3. Final payment constituting the entire unpaid balance of the Contract sum, subject to the withholding of any retained percentage as provided in Paragraph 13, shall be made by the Owner to the Contractor within 30 days of the occurrence of the following:

2.3.1. The Project has been completed and approved and accepted by the Owner.

2.3.2. A final invoice has been submitted to the Owner by the Contractor.

3. BOND

3.1. Owner waives the Performance Bond pursuant to RCW 39.04.155(3).

4. INDEMNIFICATION AND HOLD HARMLESS

4.1. The Contractor shall indemnify, defend and save the Owner and its commissioners, officers, employees and agents harmless from any and all claims and risks and losses, damages, demands, suits, judgments and attorney's fees or other expenses of any kind on account of or relating to injury to or death of any and all persons or on account of all property damage of any kind, or in any manner connected with the work performed under this Contract, or caused in whole or in part by the Contractor, a subcontractor or their property, employees or agents during performance of the work or at any time before final acceptance, except only for those losses resulting from the sole negligence of the Owner with regard to activities within the Contractor's scope of work

4.2. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Owner, its members, officers, employees and agents, the Contractor's liability hereunder shall be only to the extent of the

Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

- 4.3. In an arbitration or lawsuit with respect to this hold harmless provision, the Contractor shall prepare and defend that lawsuit at its own cost and expense. If judgment is rendered or settlement made requiring payment of damages by the Owner, its officers, agents, employees and volunteers, the Contractor shall pay the same.

5. INSURANCE

- 5.1. The Contractor shall obtain the insurance described in this section from insurers approved by the State Insurance Commissioner pursuant to RCW Title 48. The Owner reserves the right to approve or reject the insurance provided, based on the insurer (including financial condition), terms and coverage, the Certificate of Insurance, and/or endorsements.
- 5.2. The Contractor's and all sub contractors' insurance coverage shall be primary and non-contributory insurance as respects the Owner's insurance, self-insurance, or insurance pool coverage. The Contractor shall provide the Owner and all Additional Insureds with written notice of any policy cancellation, within two business days of their receipt of such notice. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Owner. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the contract and no additional payment will be made.
- 5.3. All insurance policies, with the exception of Professional Liability and Workers Compensation, shall name the following listed entities as additional insured(s):
 - 5.3.1. The Owner and its officers, elected officials, employees, agents, and volunteers;
 - 5.3.2. The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, whether primary, excess, contingent or otherwise, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor describes limits lower than those maintained by the Contractor. Additional insured status shall include Products Completed Operations.
- 5.4. The Contractor shall deliver to the Owner a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the Project.
- 5.5. The insurance shall provide the minimum coverage and limits set forth below. Providing coverage in these stated minimum limits shall not be construed to relieve the Contractor from liability in excess of such limits. All deductibles and self-insured

retentions must be disclosed and are subject to approval by the Owner. The cost of any claim payments falling within the deductible shall be the responsibility of the Contractor.

6. TYPES AND LIMITS OF INSURANCE REQUIREMENTS

6.1. The Contractor shall maintain Workers' Compensation Insurance and/or Longshore and Harbor Workers Insurance as required by State or Federal statute, for all of Contractor's employees to be engaged in work on the Project under this contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance and/or Longshore and Harbor Workers' Insurance for all of the latter's employees engaged in such work. The Contractor's Labor & Industries account number shall be noted on the Certificate of Insurance.

6.1.1. A policy of Commercial General Liability Insurance, including:

Per project aggregate

Premises/Operations Liability

Products/Completed Operations – for a period of three years following final acceptance of the Project.

Personal/Advertising Injury

Contractual Liability

Independent Contractors Liability

Stop Gap / Employers' Liability

Explosion, Collapse, or Underground Property Damage (XCU)

6.1.2. Such policy must provide the following minimum limits:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$2,000,000 Products & Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury, each offence

\$2,000,000 Personal & Advertising Injury, Aggregate

6.1.3. Stop Gap / Employers' Liability

\$1,000,000 Each Accident

\$1,000,000 Disease - Policy Limit

\$1,000,000 Disease - Each Employee

6.1.4. Automobile Liability for owned, non-owned, hired, and leased vehicles, with an MCS 90 endorsement and a CA 9948 endorsement attached if "pollutants" are to be transported. Such policy(ies) must provide the following minimum limit:

\$1,000,000 combined single limit

7. CHANGE ORDERS

7.1. The Owner reserves the right to make, at any time during the Project, such changes in quantities and such alterations in the Project as are necessary to satisfactorily

complete the project. Such changes in quantities and alterations shall not invalidate the contract nor release the surety, and the Contractor agrees to perform the work as altered. The Contractor shall proceed with the work upon receiving a written change order approved by the Owner. In spite of any protest or claim, the Contractor shall proceed promptly with the work as the Owner orders.

8. CLAIMS

8.1. The Contractor shall give written notice to the Owner of all claims other than change orders within five (5) calendar days of the occurrence of events giving rise to the claim. Any claim for damages, additional payment for any reason, or extension of time, shall be conclusively deemed to have been waived by the Contractor unless a timely written claim is made in strict accordance with the applicable provisions of this Agreement. FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

9. TERMINATION

9.1. The Owner may terminate this Contract upon five (5) days written notice to the Contractor for any reason and without cause in which case the Owner shall pay the Contractor for costs incurred to the date of written notice.

10. CONTRACTOR RECORDS

10.1. Contractor agrees to make all project related books and records available to the Owner for inspection, review, photocopying and audit in the event of a Contract related dispute, claim, modification or other Contract related action at reasonable times and at places designated by the Owner.

11. DEFECTIVE OR UNAUTHORIZED WORK

11.1. The Owner reserves the right to withhold payment from the Contractor for any defective or unauthorized work. Defective or unauthorized work includes, without limitation: work and materials that do not conform to the requirements of this contract, and extra work and materials furnished without the Owner's written approval. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the Project, the Owner may complete the Project by contract or otherwise, and the Contractor shall be liable to the Owner for any additional costs incurred by the Owner. "Additional costs" means all reasonable costs incurred by the Owner, including legal costs and attorneys' fees, beyond the maximum contract price under this Agreement. The Owner further reserves the right to deduct the cost to complete

the Project, including any additional costs, from any amounts due or to become due to the Contractor

12. PREVAILING WAGES

12.1. The Contractor represents under penalty of perjury of the laws of the state of Washington, that the only individuals providing services under this contract are exempt from prevailing wages pursuant to WAC 296-127-026 as either the sole owner or spouse of the owner of Contractor's company, a partner owning at least thirty percent of Contractor's Company or the president, vice president or treasurer of the Contractor's corporation if such officer owns at least thirty percent of the corporation.

Signature of Contractor

If not signed by Contractor, the following paragraph shall control.

12.2. The Contractor shall pay prevailing wages and shall comply with chapter RCW 39.12 and chapter 49.28 RCW. A Combined Notice of Intent to Pay Prevailing Wages and Affidavit of Wages Paid must be signed and provided to Owner prior to Contractor performing any work on the Project. Prevailing wage rates for the Project must be posted on the Project site. Final payment on the Contract shall be withheld until confirmation has been received by the Owner that the prevailing wage requirements of the statute have been satisfied. The Contractor certifies that it has not been cited for two violations within the last five (5) years, and is not prohibited from bidding on public works contract.

12.3. The Contractor shall execute the Certification of Compliance with Wage Payment Statutes attached hereto as Exhibit A.

12.4. Prevailing Wages for the county in which the Project is located can be found at:
<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp>

13. RETAINAGE

13.1. The contract sum is less than \$50,000. Accordingly, Owner hereby waives the retained percentage and Contractor expressly agrees that Contractor shall be strictly liable for any and all failures to pay the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract, including attorney fees incurred by Owner, to enforce this obligation.

Signature of Owner

If not signed by Owner, the following paragraphs shall control.

- 13.2. Pursuant to RCW 60.28, a sum of 10 percent of the monies earned by the Contractor will be retained from all Contractor payments. Such retainage shall be used as a trust fund for the protection and payment (1) to the State with respect to taxes imposed pursuant to Title 82 RCW, and (2) the claims of any person arising under the Contract.
- 13.3. Monies retained under this Section shall be retained in a fund by the Owner unless Contractor elects for an alternative method of holding the retainage as provided under RCW 60.28.
- 13.4. The Contractor agrees to notify Owner within five (5) days of the receipt of any of the following:
- 13.4.1. Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015.
 - 13.4.2. Notification by the Department of Labor and Industries of any proceedings, complaint or investigation conducted under the provisions of RCW 39.12.065.
 - 13.4.3. The retained percentage may be held by Owner until all claims and proceedings referred to above have been resolved to the satisfaction of Owner.
 - 13.4.4. In the event the retainage is insufficient to cover payment of the items set forth in Section 13.2 Contractor shall be liable for all such insufficiencies and all costs incurred by Owner, including attorney fees, to recover such insufficiencies.

14. PROJECT SAFETY.

- 14.1. The Contractor shall be solely and completely responsible for safety conditions on the job site, including the safety of all persons and property during performance of the work to complete the Project. The services of Owner's employees or the Owner's agents or Consultant's personnel in conducting construction review of the Contractor's performance is not intended to include review of the adequacy of the Contractor's work methods, equipment, bracing, scaffolding or trenching, or safety measures in, on or near the construction site. The Contractor shall provide safe access for the Owner and its inspectors to adequately inspect the quality of work and the conformance with project specifications.
- 14.2. Contractor is responsible for locating any underground utilities affected by the Project and is deemed to be an excavator for purposes of chapter 19.122 RCW. Contractor shall be responsible for compliance with chapter 19.122 RCW, including utilization of the "one call" locator system before commencing any excavation activities. Contractor is also responsible for ensuring adequate trench safety and compliance as required by the Washington State Industrial and Health Act. The Contractor shall be responsible to notify, pay for and coordinate Contractor's work with One Call service at 456-8000.

15. DISPUTE RESOLUTION

- 15.1. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days of a party notifying the other parties in writing that a dispute exists "Dispute Notice." The participating parties shall share equally the costs of mediation and each participating party shall be responsible for its own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 15.2. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 45 calendar days of the Dispute Notice or within 30 days of end of the mediation, either party may submit the dispute to binding arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the Superior Court as amended, located in the county in which the Project is located, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with all participating parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. The prevailing party, in addition to costs, shall be entitled to reasonable attorney's fees as determined by the arbitrator.
- 15.3. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the Superior Court of the County in which the Project is located. The court shall determine all questions of law and fact without empanelling a jury for any purpose.
- 15.4. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.
- 15.5. The prevailing party in any action to enforce the terms of this contract, in addition to costs, shall be entitled to reasonable attorney's fees and expenses of arbitration including expert witness fees, paralegal costs and copying costs as determined by the arbitrator or court including costs and fees incurred on appeal.

16. SUSPENSION OF THE WORK

- 16.1. The Owner may, at any time suspend the Project, or any part thereof, by giving notice to the Contractor in writing. The work shall be resumed by the Contractor within fourteen (14) calendar days after the date fixed in the written notice from the Owner to the Contractor to do so. The Owner shall not reimburse the Contractor for expense

incurred by the Contractor in connection with the work under this contract as a result of such suspension.

16.2. Suspension of the Project by the Owner shall not furnish any ground for claim by the Contractor for damages or extra compensation, but the period of such suspensions shall be taken into consideration in determining the revised date for completion as hereinafter provided. The Contractor shall not suspend work under the contract without the written order of the Owner as stated in the preceding paragraph. The Contractor will be required to work a sufficient number of hours per day in order to complete the project within the days specified. The Owner shall determine the question as to the necessity of discounting any portion of the work by reason of unfavorable weather conditions.

16.3. Upon failure of the Contractor to carry out the orders of the Owner or to perform work under the contract in accordance with its provisions, the Owner may suspend the work for such period, as Owner deems necessary. Time lost by reason of such failure or in replacing improper work or materials shall not furnish any ground to the Contractor for claiming an extension of time or extra compensation and shall not release the Contractor from damages of liability from failure to complete the work within the time prescribed.

17. PLANS AND WORKING DRAWINGS

17.1. Upon receipt of award of contract, the Contractor shall carefully study and compare all drawings, specifications and other instructions and shall, prior to ordering material or performing work, report in writing to the Owner any error, inconsistency or omission in respect to design, mode of construction or cost which Contractor may discover. If the Contractor, in the course of this study or in the accomplishment of the Project, finds any discrepancy between the drawings and the physical condition of the locality as represented in the drawings, or any such errors or omissions in respect to design, mode of construction or cost in the drawings or in the layout as given by points and instructions, it shall be Contractor's duty to inform the Owner immediately in writing. Any work done after such discovery, until correction of drawings or authorization of extra work is given, if the Owner finds that extra work is involved, will be done at the Contractor's risk. If extra work is involved, the procedure shall be as provided in changes in the Project.

18. FINAL ACCEPTANCE

18.1. All material and completed work are subject to final inspection by the Owner.

18.2. Completion and/or Correction of Project and Remedies Before Final Payment: If the Contractor should neglect to prosecute the Project properly and/or fail to perform any provision of this contract, the Owner after seven (7) calendar days' written notice to the Contractor, may, without prejudice to any other remedy Owner may have, make good such deficiencies and deduct the cost thereof from payments then or thereafter due the Contractor.

18.3. The Contractor shall promptly remove from the construction site all materials condemned by the Owner as failing to conform to the contract, whether incorporated in the Project or not; and the Contractor shall promptly replace and re-execute the work in accordance with the intent of the contract and without expense to the Owner and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement. If the Contractor does not remove such condemned work and material within the period herein above described, the Owner may remove and store any such material at the expense of the Contractor. If the Contractor does not pay the cost of such removal within ten (10) calendar days from the date the notice to the Contractor of the fact of such removal, the Owner may, upon an additional ten (10) calendar days' written notice, sell such materials at public or private sale, and deduct all costs and expenses incurred, including costs of sale, accounting to the Contractor for the net proceeds remaining, and the Owner may bid at any such sale. The Contractor shall be liable to the Owner for the amount of any deficiency from any funds otherwise due the Contractor.

18.4. The Contractor shall bear the risk of loss or damage for all finished or partially finished work until the Owner finally accepts the entire contract.

19. SUPERINTENDENT AND SUPERVISION

19.1. The Contractor shall keep on the construction site during progress of the Project a competent superintendent and any necessary assistants, all satisfactory to the Owner. The superintendent shall not be changed except with the consent of the Owner, unless the superintendent proves to be unsatisfactory to the Contractor and ceases to be in Contractor's employ. The superintendent shall represent the Contractor in Contractor's absence and all directions given to the superintendent shall be as binding as though given to the Contractor. Instructions to the Contractor shall be confirmed in writing upon Contractor's request in each case. The Contractor shall give efficient supervision to the Project, using Contractor's best skill and attention.

20. CONTRACTOR RESPONSIBILITIES

20.1. Permits, permission under franchises, licenses and bonds of a temporary nature necessary for and during the prosecution of the Project, and inspection fees in connection therewith shall be secured and paid for by the Contractor. Where the Owner is required to secure such permits, permission under franchises, licenses and bonds against the Contractor the Owner may offset the costs incurred against the contract price.

20.2. The Contractor shall continuously maintain adequate protection of the Project from damage and shall protect the Owner's property from injury or loss arising in connection with or during the existence of this contract. Contractor shall make good any such damage, injury or loss, except such as may be directed due to errors in the Contract Documents or caused by agents or employees of the Owner. Contractor shall adequately protect adjacent property from loss or damage occasioned by performance of the work. Contractor shall provide and maintain all passageways, guard fences,

lights and other facilities for protection required by public authority or local conditions.

21. WARRANTY

21.1. Upon acceptance of the contract work, contractor must provide the Owner a one-year warranty bond in a form and amount acceptable to the Owner. The contractor shall correct all defects in workmanship and materials within one (1) year from the date of the Owner's acceptance of the contract work. In the event any parts are repaired or replaced, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the Project shall extend for one (1) year from the date such correction is completed and accepted by the Owner. The contractor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the Owner of the defect. If the contractor does not accomplish the corrections within a reasonable time as determined by the Owner, the Owner may complete the corrections and the contractor shall pay all costs incurred by the Owner in order to accomplish the correction.

22. LIMITATION OF ACTIONS

22.1. CONTRACTOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS AGREEMENT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONTRACTOR'S ABILITY TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

23. MISCELLANEOUS PROVISIONS

23.1. Independent Contractor. The parties intend that the Contract Document will create an independent contractor relationship.

23.2. Nondiscrimination. In the hiring of employees for the performance of work under the Contract Documents the Contractor, its subcontractors, or any person acting on behalf of Contractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

23.3. Nonwaiver of Breach. The failure of the Owner to insist upon strict performance of any of the terms and rights contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and they shall remain in full force and effect.

23.4. Governing Law. The Contract Documents shall be governed and construed in accordance with the laws of the State of Washington. If any dispute arises between the Owner and Contractor under any of the provisions of the Contract Documents,

resolution of that dispute shall be available only through the jurisdiction, venue, and rules of the Superior Court of the County in which the Project is located.

- 23.5. **Written Notice.** All communications regarding the contract shall be sent to the parties at the addresses listed on the signature page of the contract, unless otherwise notified. Any written notice shall become effective upon delivery, but in any event three (3) calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the contract.
- 23.6. **Assignment.** Any assignment of this contract by the Contractor without the written consent of the Owner shall be void.
- 23.7. **Modification.** No waiver, alteration, or modification of any of the provisions of the Contract Documents shall be binding unless in writing and signed by a duly authorized representative of the Owner and Contractor.
- 23.8. **Severability.** If any one or more sections, sub-sections, or sentences of the contract are held to be unconstitutional or invalid, that decision shall not affect the validity of the remaining portion of the contract and the remainder shall remain in full force and effect.
- 23.9. **Entire Agreement.** The written provisions and terms of the Contract Documents, supersede all prior verbal statements by any representative of the Owner, and those statements shall not be construed as forming a part of or altering in any manner the Contract Documents. The Contract Documents and any attached Exhibits contain the entire agreement between the parties.

Owner

Contractor

By: _____

By: _____

Contractor Reg. No. _____

UBI Number: _____

Dated: _____

Dated: _____

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Quote for this Project shall submit, as part of its Quote, the following information:

1. Project Name: _____ Project Number: _____
2. Contractor's Business Name: _____
3. Business address: _____
4. Business phone: _____ Fax: _____
5. Contractor Registration-
 - Washington State License Number _____ Status: Active Yes: ___ No: ___
6. How many years have you been engaged in the contracting business under the present firm name? _____
7. Describe the general character of work performed by your company: _____

8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) _____
 - b) _____
 - c) _____
9. Bank references: _____
10. State of Washington Excise Tax Registration No.: _____
11. Industrial Insurance Account No.: _____ Account Current: Yes ___ No ___
12. Current UBI Number: _____ Account: Open ___ Closed ___
13. Employment Security Department (ESD)
 - Number: _____
 - Documentation available from ESD: Yes ___ No ___
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes ___ No ___
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract
Company: _____
Authorized Signature: _____
Print Name and Title: _____

EXHIBIT C – QUOTE FORM

Project Name: _____
Project No.: _____
Name of Firm: _____

In compliance with the contract documents, the following Quote is submitted:

1) BASE QUOTE

_____ \$ _____
(Print dollar amount in space above. **Do not include Washington State Sales Tax**)

Additional hourly rate for any ad-hoc work requested outside the Scope of Work \$ _____

2) Outline of work to be completed addressing the Scope of Work: (attach separate sheet if necessary)

3) Outline of major Equipment, materials and supplies: (attach separate sheet if necessary)

4) ALTERNATES (*Specify whether additive or deductive*)

- (1) _____ \$ _____
- (2) _____ \$ _____
- (3) _____ \$ _____
- (4) _____ \$ _____
- (5) _____ \$ _____

(6) _____ \$ _____

Do not include Washington State Sales Tax in alternate amounts.

Time for Completion

The undersigned hereby agrees to complete all the work under the Base Quote (and accepted alternates) within _____ after the date of Notice to Proceed.

UNIT PRICES (Where applicable) (Do not include Washington State Sales Tax)

<u>Item No.</u>	<u>Unit Description</u>	<u>Estimated Quantities</u>	<u>Additive Unit Price</u>	<u>Deductive Unit Price</u>	<u>Per Measurement</u>
1.			\$	\$	
2.			\$	\$	
3.			\$	\$	
4.			\$	\$	
5.			\$	\$	

The above unit prices shall be for any additive and deductive work within 15% of the above estimated quantities. The unit price shall include full compensation for the cost of labor, materials, equipment, overhead, profit and any additional costs associated with the unit bid.

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

The following is a list of the Subcontractor's that will be used on the work if the Bidder is awarded the Contract.

Work to be Performed	Subcontractor

Receipt of Addenda

Receipt of the following addenda is acknowledged:

Addendum No. _____
Addendum No. _____
Addendum No. _____

Addendum No. _____
Addendum No. _____
Addendum No. _____

Quote Signature. The Quote shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Quote is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Quote.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Signed by _____, Official Capacity _____
Print Name _____
Address _____
City _____ State _____ Zip Code _____
Date _____ Telephone _____ FAX _____
State of Washington Contractor's License No. _____ UBI No. _____
Federal Tax ID # _____ e-mail address: _____

EXHIBIT D

**COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)**

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Quote, and that such Quote is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham quote, or to refrain from submitting a quote, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

NAME OF BIDDER'S FIRM

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Subscribed and sworn to before me this _____ day of _____, 20__.

**Notary Public in and for the State of
Washington, residing at**

.

EXHIBIT E

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

EXHIBIT F

Certification of Compliance with Public Works Contractor Training Requirements

The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder's Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

EXHIBIT G – PREVAILING WAGE RATES

This Project requires the payment of prevailing wages. Applicable Prevailing Wage Rates can be found at: <http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>

Contractors shall use the wage rates in effect in the County in which the Project is located on the due date of the bid. A copy of the applicable wage rates is available for viewing at the Owner's headquarters station and a hard copy will be mailed if requested.

EXHIBIT H – SCOPE OF WORK



CENTRAL PIERCE FIRE & RESCUE FORM

TITLE: Asset Control Form
ATTACHMENT NUMBER: 353.G

Check one:

Capital Asset: Tangible equipment with a useful life of more than one year and a total purchase price of **at least \$5000.00** (including taxes, shipping, and installation charges). For example: exercise equipment, AED and heart monitoring devices, copiers, etc.

Small Attractive Asset: Tangible equipment with a useful life of more than one year and a total purchase price of **\$4999.99 and under** (including taxes, shipping and installation charges). For example: audiovisual components such as overhead projectors, televisions, cameras, surround sound systems, label makers, etc.

ADDITION: We acquired the following asset.

Description:		Date Acquired:	
Make:		Model:	
Serial Number:		Location/ Employee Assignment:	
Vendor Name:		PO Number:	
\$	Purchase Price (including taxes, shipping and installation). If DONATED, please estimate market price of item.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this Asset replacing an existing one? If Yes, complete the REPLACED AND/OR DISPOSAL Section.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this equipment added onto another Asset? If Yes, complete the IMPROVEMENT Section.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this Asset donated from another agency or a citizen? If Yes, by whom: _____ Address: _____		

DISPOSAL: We no longer own the following asset.

Description:		Date Disposed:	
Make:		Model:	
Serial Number:		Location/ Employee Assignment:	
<input type="checkbox"/> Sale <input type="checkbox"/> Scrapped <input type="checkbox"/> Lost/Stolen <input type="checkbox"/> Natural Disaster	Reason for Disposal: Additional Information: _____ _____ _____		
\$	If sold, State Sale Price. To whom: _____ Address: _____		
	Disposal Resolution Number		

The Disposal was authorized by (please print):
Authorizing Signature: _____

REPLACED: This asset was replaced by the addition detailed above.

Description:		Date Replaced:	
Make:		Model:	
Serial Number:			
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this asset Disposed of? If Yes, complete the DISPOSAL Section.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was this asset Transferred to a new location? If Yes, complete the TRANSER Section.		

TRANSFER: This asset was relocation to a different person or location.

Description:		Date Transferred:	
Make:		Model:	
Serial Number:			
Previous Location/Assigned Employee:			
Transferred to Location/Assigned Employee:			

IMPROVEMENT: This asset was purchased and will be used in conjunction with the following asset.

Description:		Date:	
Make:		Model:	
Serial Number:			

I, _____(printed name of person completing this form), certify that the information given above is a true and accurate account of District property listed above.

Signature: _____

Date: _____

Forward this form to:
Finance Department
Station 6-0 Portable

Office Use:	
Resolution:	
Reviewed:	
IFAS Update	

**Attachment 353.H Procurement Policy For Purchases or Projects Using Federal Funds
Uniform Guidance Procurement Policy Compliance Statement**

Contracts funded with federal grant or loan funds must be procured in a manner that conforms with all applicable Federal laws, policies, and standards, including those under the Uniform Guidance (2 C.F.R. Part 200).

The policy of the District when spending federal funds is to follow the most restrictive rule applicable under the District’s adopted Procurement Policy or under the federal Uniform Guidance (2 C.F.R. 200, Subpart D) (“UG”). The purpose of this Policy is to identify those areas where the Uniform Guidance requirements are the most restrictive rule. For any federal grant funded project, the specific federal grant guidelines should be closely reviewed and the granting agency should be consulted as necessary to insure compliance with the Uniform Guidance.

Equipment, Materials and Supplies.

Follow District procurement policy except where noted below:

General Requirement. May not specify specific brands when equal products exist.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost over \$10,000 or when value of goods purchased over prior fiscal year exceeds \$10,000. When purchase is for items designated by the EPA under 40 CFR Part 247, must procure items that contain the highest percentage of recovered materials consistent with maintaining a satisfactory level of competition. Consult 40 CFR 247.10 through .17 for full list but general items include paper and paper products, vehicle lubrication products, tires and parts, some construction products, and certain landscaping products.

Cost between \$10,000 and \$75,500. Use vendor list process or obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder (Note Best Value bid awards not permitted).

Cost between \$75,500 and \$250,000. Follow District procurement policy.

Cost over \$250,000. Conduct price/cost analysis prior to advertising for bids. Five percent bid bonds required when using sealed bid process.

Vendors that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on vendors prior to awarding bid. Cannot award if vendor is debarred.

Public Works Contracts.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost between \$10,000 and \$50,000. Use small works roster process or obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder (Note Best Value bid awards not permitted).

Cost between \$50,000 and \$250,000. Follow District procurement policy.

Cost over \$250,000. Cannot use small works roster, must use competitive sealed bidding. Conduct price/cost analysis prior to advertising for bids. Five percent bid bonds required when using sealed bid process.

Contractors that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Service Contracts other than Architects, Engineers and Surveyors.

There are no state mandated bid requirements for service contracts. The Uniform Guidelines establish the following more restrictive requirements.

Cost under \$10,000. Use commercially reasonable methods, fairly and equitably distribute service contracts.

Cost between \$10,000 - \$250,000. Obtain quotes from an adequate number of qualified sources and award to lowest cost responsible bidder.

Cost over \$250,000. Use a competitive sealed bidding process following procedures used for public works . Conduct price/cost analysis prior to advertising for bids. Award to lowest responsive, responsible bidder. If conditions are not appropriate for using a sealed competitive bid process may use the Competitive Negotiation process established under RCW 39.04.

Service Providers that assist in drafting of bidding documents cannot be awarded contract.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on service provider prior to awarding bid. Cannot award if provider is debarred.

Bid Exemptions.

Follow District procurement policy.

Cost over \$250,000. Perform cost or price analysis prior to contracting. Must negotiate profit as separate element of the contract price.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Cooperative Purchasing (Piggyback).

Strictly scrutinized under Uniform Guidance. Must be able to document that entity that went out for bid fully complied with Uniform Guidance in addition to complying with the local or state bid laws applicable to the entity.

For all contracts in excess of \$10,000 must take affirmative steps to encourage small and minority firms and women-owned business participation.

Conduct Federal Debarment check on contractor prior to awarding bid. Cannot award if contractor is debarred.

Conflicts of Interest.

The District follows the conflict of interest rules set forth in chapter 42.23 RCW and prohibits acceptance of gifts from contractors, vendors and service providers. The District's standards of conduct rules apply to all elected officials and all employees, volunteers and agents that are involved in the procurement process.



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Mid-Year Budget Amendment

Attachments: Resolution 24-08, Exhibit A

Submitted by: Tanya Robacker

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: [Click here to enter text.](#)

SUMMARY: Review mid-year budget amendment resolution 24-08

FINANCIAL IMPACT: This resolution reflects appropriation for Board approved purchases throughout the 2024 year, revenues not identified or quantified during the 2024 Budget development, and Division head adjustments created during the year.

The funds will be amended as follows:

Fund	Description	2024 Current Budget	2024 Amendment Res 24-08	2024 Amended Budget
001	General Fund	\$ 69,821,711	\$ 2,053,213	\$ 71,874,924
011	Reserve Fund	0	967,110	967,110
015	Equipt Replacement	2,045,180	195,150	2,240,330
050	Facilities	760,048	15,000	775,048
101	EMS Fund	41,620,488	410,000	42,030,488
102	GEMT Fund	15,000,000	0	15,000,000
201	Debt Fund	2,500,000	0	2,500,000
301	Capital Projects	7,400,000	0	7,400,000
	TOTAL	\$ 139,147,427	\$ 3,640,473	\$142,787,900



Board Meeting Agenda Item Summary

SUMMARY BY FUND/DESCRIPTION:

FUND	REASON	EXP	Inc / (Decr)
001	ADD 235 HIRING COSTS	65,000.00	Increase
	Em Mgmt Respread	0.00	Neutral
	H&W REALIGN	0.00	Neutral
	H&W RESPREAD OF EXP	0.00	Neutral
	HR ASSISTANT ADD	53,836.00	Increase
	IT MAINT INCR	472,901.00	Increase
	Monday.com Increase	0.00	Neutral
	MV ELECT FEES FM FC CNTNGNCY	0.00	Neutral
	MV FOC FURN TO FC CNTNGNCY	0.00	Neutral
	Mv Teams to WUI	0.00	Neutral
	MV TO Establish Water Rescue	0.00	Neutral
	Op Reserve Increase	967,110.00	Increase
	PHRT ADJUST	0.00	Neutral
	Respread Trng & Academy	0.00	Neutral
	SAFETY RESPREAD OF EXP	0.00	Neutral
	Small Tools Respread	0.00	Neutral
	SPECIAL EVENTS DIV SETUP	0.00	Neutral
	STATION UTIL & SM TOOLS	0.00	Neutral
	STUDIO EQUIPMENT PURCHASE	57,000.00	Increase
	SUPPORT SPECIALIST ADJUSTS	247,122.00	Increase
	TECH RESCUE RESPREAD OF EXP	0.00	Neutral
	TRAINING & ACADEMY INCR	190,244.00	Increase
	Training Respread	0.00	Neutral
	UNDID THIS POST	0.00	Neutral
001 Total		2,053,213.00	Increase
011	Op Reserve Increase	967,110.00	Increase
011 Total		967,110.00	Increase
015	P&E Van and DFM Truck	195,150.00	Increase
015 Total		195,150.00	Increase
050	STN41PROPERTY NEEDS	15,000.00	Increase
050 Total		15,000.00	Increase
101	EMS RESPREAD OF EXP	410,000.00	Increase
101 Total		410,000.00	Increase
301	CS B30 LEASEHOLD IMPRV	0.00	Neutral
	MV LAND ACQ FROM 72 TO 41	0.00	Neutral
301 Total		0.00	Neutral
Grand Total		3,640,473.00	Increase

NOTE: Increases covered by Beginning Cash / Fund Balances & ERF Refunds



Board Meeting Agenda Item Summary

LINE ITEM DETAIL

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
001	200	Em Mgmt Respread	54982	Fire Chief Contingency	1,750.00	Increase
		Monday.com Increase	54982	Fire Chief Contingency	(23,832.00)	Decrease
		MV ELECT FEES FM FC CNTNGNCY	54161	Election Fees	170,000.00	Increase
		MV ELECT FEES FM FC CNTNGNCY	54982	Fire Chief Contingency	(170,000.00)	Decrease
		MV FOC FURN TO FC CNTNGNCY	54982	Fire Chief Contingency	50,000.00	Increase
		Mv Teams to WUI	54982	Fire Chief Contingency	(80,000.00)	Decrease
		MV TO Establish Water Rescue	54982	Fire Chief Contingency	(300,000.00)	Decrease
		SPECIAL EVENTS DIV SETUP	54982	Fire Chief Contingency	(530,500.00)	Decrease
		STATION UTIL & SM TOOLS	54982	Fire Chief Contingency	(51,300.00)	Decrease
		STUDIO EQUIPMENT PURCHASE	53141	Operating Supplies	1,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	53501	Small Tools/Equipment	3,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	53503	Audio/Visual Equipment	44,000.00	Increase
		STUDIO EQUIPMENT PURCHASE	56411	Equipment - Computer/Software	9,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	54982	Fire Chief Contingency	27,122.00	Increase
		Training Respread	54982	Fire Chief Contingency	1,051,760.00	Increase
		200 Total			202,000.00	Increase
	201	SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	40,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	15,000.00	Increase
		201 Total			55,000.00	Increase
	203	HR ASSISTANT ADD	51101	Regular Time	33,325.00	Increase
		HR ASSISTANT ADD	52001	FICA/Medicare	580.00	Increase
		HR ASSISTANT ADD	52002	Retirement	3,882.00	Increase
		HR ASSISTANT ADD	52003	Medical/Dental	12,227.00	Increase
		HR ASSISTANT ADD	52005	L & I	103.00	Increase
		HR ASSISTANT ADD	52007	Deferred Compensation	2,000.00	Increase
		HR ASSISTANT ADD	52017	HRA	1,667.00	Increase
		HR ASSISTANT ADD	52019	WA Paid Family & Medical Leave	52.00	Increase
		203 Total			53,836.00	Increase
	204	Small Tools Respread	53501	Small Tools/Equipment	(80,855.00)	Decrease
		SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	40,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	15,000.00	Increase
		204 Total			(25,855.00)	Decrease
	206	Em Mgmt Respread	53101	Office Supplies	0.00	Neutral
		Em Mgmt Respread	54741	Garbage	(1,750.00)	Decrease
		MV FOC FURN TO FC CNTNGNCY	56421	Equipment - Furniture	(50,000.00)	Decrease
		UNDID THIS POST	53101	Office Supplies	0.00	Neutral
		206 Total			(51,750.00)	Decrease
	210	IT MAINT INCR	54813	Maintenance Agreements	472,901.00	Increase
		Monday.com Increase	54813	Maintenance Agreements	23,832.00	Increase
		210 Total			496,733.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	230	Respread Trng & Academy	54191	Other Professional Services	5,000.00	Increase
		Respread Trng & Academy	54902	Subscriptions	50,000.00	Increase
		TRAINING & ACADEMY INCR	53102	Books/Manuals	1,500.00	Increase
		TRAINING & ACADEMY INCR	54331	Mileage	1,500.00	Increase
		Training Respread	54191	Other Professional Services	14,000.00	Increase
		Training Respread	54902	Subscriptions	45,100.00	Increase
		230 Total			117,100.00	Increase
	235	ADD 235 HIRING COSTS	54171	Medical Exams	30,000.00	Increase
		ADD 235 HIRING COSTS	54191	Other Professional Services	35,000.00	Increase
		PHRT ADJUST	51201	Div Staff Misc OT	(6,020.00)	Decrease
		PHRT ADJUST	54143	Instructors	6,020.00	Increase
		Respread Trng & Academy	51201	Div Staff Misc OT	(205,000.00)	Decrease
		Respread Trng & Academy	52010	Personal Protective Equipment	150,000.00	Increase
		TRAINING & ACADEMY INCR	52002	Retirement	3,000.00	Increase
		TRAINING & ACADEMY INCR	52010	Personal Protective Equipment	183,000.00	Increase
		TRAINING & ACADEMY INCR	52011	Uniforms	800.00	Increase
		TRAINING & ACADEMY INCR	54171	Medical Exams	444.00	Increase
		Training Respread	51201	Div Staff Misc OT	(1,110,860.00)	Decrease
		235 Total			(913,616.00)	Decrease
	250	SAFETY RESPREAD OF EXP	51201	Div Staff Misc OT	(18,204.00)	Decrease
		SAFETY RESPREAD OF EXP	53171	Food	526.00	Increase
		SAFETY RESPREAD OF EXP	53501	Small Tools/Equipment	(424.00)	Decrease
		SAFETY RESPREAD OF EXP	54143	Instructors	8,000.00	Increase
		SAFETY RESPREAD OF EXP	54191	Other Professional Services	17,627.00	Increase
		SAFETY RESPREAD OF EXP	54331	Mileage	51.00	Increase
		SAFETY RESPREAD OF EXP	54742	Hazardous Waste Disposal	3,310.00	Increase
		SAFETY RESPREAD OF EXP	54812	Equip Repair/Breath Apparatus	1,157.00	Increase
		SAFETY RESPREAD OF EXP	54911	Contractual Services	(12,467.00)	Decrease
		SAFETY RESPREAD OF EXP	54941	Printing & Binding	424.00	Increase
		SUPPORT SPECIALIST ADJUSTS	51199	Salaries-Budget Only	75,000.00	Increase
		SUPPORT SPECIALIST ADJUSTS	52099	Benefits - Budget Entry Only	35,000.00	Increase
		250 Total			110,000.00	Increase
	255	H&W REALIGN	51101	Regular Time	(41,000.00)	Decrease
		H&W REALIGN	53171	Food	1,000.00	Increase
		H&W REALIGN	54911	Contractual Services	40,000.00	Increase
		H&W RESPREAD OF EXP	51101	Regular Time	(39,448.00)	Decrease
		H&W RESPREAD OF EXP	51201	Div Staff Misc OT	21,120.00	Increase
		H&W RESPREAD OF EXP	52017	HRA	3,834.00	Increase
		H&W RESPREAD OF EXP	53141	Operating Supplies	489.00	Increase
		H&W RESPREAD OF EXP	54191	Other Professional Services	12,072.00	Increase
		H&W RESPREAD OF EXP	54311	Lodging	965.00	Increase
		H&W RESPREAD OF EXP	54331	Mileage	90.00	Increase
		H&W RESPREAD OF EXP	54811	Equipment Repair/Maintenance	569.00	Increase
		H&W RESPREAD OF EXP	54941	Printing & Binding	309.00	Increase
		255 Total			0.00	Neutral



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	315	SPECIAL EVENTS DIV SETUP	51101	Regular Time	240,000.00	Increase
		SPECIAL EVENTS DIV SETUP	51201	Div Staff Misc OT	60,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52001	FICA/Medicare	5,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52002	Retirement	15,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52003	Medical/Dental	37,380.00	Increase
		SPECIAL EVENTS DIV SETUP	52005	L & I	6,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52007	Deferred Compensation	6,000.00	Increase
		SPECIAL EVENTS DIV SETUP	52017	HRA	2,300.00	Increase
		SPECIAL EVENTS DIV SETUP	52019	WA Paid Family & Medical Leave	320.00	Increase
		SPECIAL EVENTS DIV SETUP	53171	Food	8,000.00	Increase
		SPECIAL EVENTS DIV SETUP	53501	Small Tools/Equipment	2,500.00	Increase
		SPECIAL EVENTS DIV SETUP	54301	Per Diem	4,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54311	Lodging	15,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54331	Mileage	2,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54341	Airfare	11,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54502	Other Operating Rental	4,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54911	Contractual Services	100,000.00	Increase
		SPECIAL EVENTS DIV SETUP	54921	Registration	12,000.00	Increase
		315 Total			530,500.00	Increase
	325	MV TO Establish Water Rescue	51201	Div Staff Misc OT	300,000.00	Increase
		325 Total			300,000.00	Increase
	330	TECH RESCUE RESPREAD OF EXP	53142	Equipment Repair Parts	(200.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	53501	Small Tools/Equipment	(108,250.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	54143	Instructors	91,500.00	Increase
		TECH RESCUE RESPREAD OF EXP	54502	Other Operating Rental	4,500.00	Increase
		TECH RESCUE RESPREAD OF EXP	54811	Equipment Repair/Maintenance	750.00	Increase
		TECH RESCUE RESPREAD OF EXP	54901	Dues/Membership Fees	1,000.00	Increase
		TECH RESCUE RESPREAD OF EXP	54911	Contractual Services	(7,800.00)	Decrease
		TECH RESCUE RESPREAD OF EXP	54921	Registration	15,000.00	Increase
		TECH RESCUE RESPREAD OF EXP	54941	Printing & Binding	3,500.00	Increase
		330 Total			0.00	Neutral
	335	Mv Teams to WUI	51201	Div Staff Misc OT	40,000.00	Increase
		Mv Teams to WUI	53501	Small Tools/Equipment	40,000.00	Increase
		335 Total			80,000.00	Increase
	600	Small Tools Respread	53501	Small Tools/Equipment	4,800.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		600 Total			5,300.00	Increase
	601	Small Tools Respread	53501	Small Tools/Equipment	6,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		601 Total			6,500.00	Increase
	602	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		602 Total			5,500.00	Increase
	603	Small Tools Respread	53501	Small Tools/Equipment	4,500.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	500.00	Increase
		603 Total			5,000.00	Increase
	604	Small Tools Respread	53501	Small Tools/Equipment	865.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
		604 Total			1,865.00	Increase
	605	Small Tools Respread	53501	Small Tools/Equipment	2,000.00	Increase
		605 Total			2,000.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	606	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	(500.00)	Decrease
	606 Total				2,000.00	Increase
	607	Small Tools Respread	53501	Small Tools/Equipment	5,400.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	607 Total				6,900.00	Increase
	608	Small Tools Respread	53501	Small Tools/Equipment	5,500.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	500.00	Increase
	608 Total				6,000.00	Increase
	609	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	54705	Propane	1,000.00	Increase
		STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	609 Total				5,000.00	Increase
	616	STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
	616 Total				2,500.00	Increase
	617	Small Tools Respread	53501	Small Tools/Equipment	2,200.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	100.00	Increase
	617 Total				2,300.00	Increase
	640	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
		STATION UTIL & SM TOOLS	53501	Small Tools/Equipment	(2,500.00)	Decrease
	640 Total				0.00	Neutral
	647	STATION UTIL & SM TOOLS	54711	Water	500.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	1,000.00	Increase
	647 Total				1,500.00	Increase
	650	STATION UTIL & SM TOOLS	54712	Surface Water Management	1,500.00	Increase
	650 Total				1,500.00	Increase
	670	Small Tools Respread	53501	Small Tools/Equipment	7,300.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	2,000.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	20,000.00	Increase
	670 Total				29,300.00	Increase
	671	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
	671 Total				5,000.00	Increase
	672	Small Tools Respread	53501	Small Tools/Equipment	(200.00)	Decrease
	672 Total				(200.00)	Decrease
	673	Small Tools Respread	53501	Small Tools/Equipment	4,800.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54711	Water	(3,000.00)	Decrease
		STATION UTIL & SM TOOLS	54731	Electricity	3,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	1,000.00	Increase
	673 Total				6,800.00	Increase
	700	Small Tools Respread	53501	Small Tools/Equipment	2,500.00	Increase
	700 Total				2,500.00	Increase
	701	Small Tools Respread	53501	Small Tools/Equipment	6,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	500.00	Increase
	701 Total				6,500.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
	702	Small Tools Respread	53501	Small Tools/Equipment	6,190.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	1,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	500.00	Increase
	702 Total				8,690.00	Increase
	703	Small Tools Respread	53501	Small Tools/Equipment	5,000.00	Increase
		STATION UTIL & SM TOOLS	54701	Gas	1,000.00	Increase
		STATION UTIL & SM TOOLS	54711	Water	1,000.00	Increase
		STATION UTIL & SM TOOLS	54721	Sewer	2,000.00	Increase
		STATION UTIL & SM TOOLS	54731	Electricity	10,000.00	Increase
		STATION UTIL & SM TOOLS	54741	Garbage	200.00	Increase
	703 Total				19,200.00	Increase
	713	Small Tools Respread	53501	Small Tools/Equipment	500.00	Increase
	713 Total				500.00	Increase
	001	Op Reserve Increase	59711	Transfer Out to Reserve	967,110.00	Increase
	001 Total				967,110.00	Increase
001 Total					2,053,213.00	Increase



Board Meeting Agenda Item Summary

LINE ITEM DETAIL (CONT'D)

FUND	DIV	REASON	ACCT	ACCT NAME	AMT	Inc / (Decr)
011	011	Op Reserve Increase	50840	Ending Balance-Committed	967,110.00	Increase
	011 Total				967,110.00	Increase
011 Total					967,110.00	Increase
015	400	P&E Van and DFM Truck	56401	Equipment - Vehicles	195,150.00	Increase
	400 Total				195,150.00	Increase
015 Total					195,150.00	Increase
050	671	STN41PROPERTY NEEDS	54191	Other Professional Services	15,000.00	Increase
	671 Total				15,000.00	Increase
050 Total					15,000.00	Increase
101	340	EMS RESPREAD OF EXP	53141	Operating Supplies	350,000.00	Increase
		EMS RESPREAD OF EXP	53151	Medications	60,000.00	Increase
	340 Total				410,000.00	Increase
101 Total					410,000.00	Increase
301	205	CS B30 LEASEHOLD IMPRV	56241	Capital-Construction Contract	300,000.00	Increase
	205 Total				300,000.00	Increase
	671	MV LAND ACQ FROM 72 TO 41	56101	Land Acquisition	900,000.00	Increase
	671 Total				900,000.00	Increase
	702	CS B30 LEASEHOLD IMPRV	56101	Land Acquisition	(300,000.00)	Decrease
		MV LAND ACQ FROM 72 TO 41	56101	Land Acquisition	(900,000.00)	Decrease
	702 Total				(1,200,000.00)	Decrease
301 Total					0.00	Neutral
Grand Total					3,640,473.00	Increase

CENTRAL PIERCE FIRE & RESCUE

RESOLUTION NO. 24-08

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF CENTRAL PIERCE FIRE & RESCUE, PIERCE COUNTY, WASHINGTON, AMENDING THE 2024 BUDGET AS ADOPTED IN RESOLUTION NO. 23-13 BY INCREASING APPROPRIATIONS PER THE MID-YEAR END BUDGET AMENDMENT.

WHEREAS, Resolution No. 23-13 adopted the 2024 budget for Central Pierce Fire & Rescue,

WHEREAS, it is necessary to modify the District’s budget to appropriate funds for contract obligations, transfers, and other budget adjustments that were not identifiable in 2023; and

WHEREAS, the Board of Commissioners for Central Pierce Fire & Rescue authorizes the acceptance, deposit, and appropriation of miscellaneous donations, contributions, and/or fees; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners for Central Pierce Fire & Rescue as follows:

Section 1

The budget for Central Pierce Fire & Rescue, for the fiscal year ending December 31, 2024, as adopted by Resolution No. 23-13, is hereby amended as set forth in Exhibit “A”.

Section 2

The total revenue and expenditures of the District are hereby appropriated as follows:

Fund	Description	2024 Current Budget	2024 Amendment Res 24-08	2024 Amended Budget
001	General Fund	\$ 69,821,711	\$ 2,053,213	\$ 71,874,924
011	Reserve Fund	0	967,110	967,110
015	Equipt Replacement	2,045,180	195,150	2,240,330
050	Facilities	760,048	15,000	775,048
101	EMS Fund	41,620,488	410,000	42,030,488
102	GEMT Fund	15,000,000	0	15,000,000
201	Debt Fund	2,500,000	0	2,500,000
301	Capital Projects	7,400,000	0	7,400,000
	TOTAL	\$ 139,147,427	\$ 3,640,473	\$ 142,787,900

ADOPTED by the Board of Fire Commissioners of Central Pierce Fire & Rescue, Pierce County, Washington, at a regular meeting held this ____ day of August, 2024, of which all commissioners were notified and ____ were present and voting.

Matt Holm, Chairman

Steve Stringfellow, Commissioner

Rich Coleman, Commissioner

Bob Willis, Commissioner

Dale Mitchell, Commissioner

ATTEST:

Tanya Robacker, District Secretary

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

GENERAL FUND (001)

Fund	Division	Division Description	Amount
001	200	Administration	202,000
001	201	Finance	55,000
001	203	Human Resources	53,836
001	204	Logistics	(25,855)
001	206	Emergency Mgmt	(51,750)
001	210	IT	496,733
001	230	Training	117,100
001	235	Academy	(913,616)
001	250	Safety	110,000
001	315	Special Events	530,500
001	325	Water Rescue	300,000
001	335	WUI	80,000
001	600	Station 60	5,300
001	601	Station 61	6,500
001	602	Station 62	5,500
001	603	Station 63	5,000
001	604	Station 64	1,865
001	605	Station 65	2,000
001	606	Station 66	2,000
001	607	Station 67	6,900
001	608	Station 68	6,000

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

001	609	Station 69	5,000
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Fund	Division	Division Description	Amount
001	616	Logistics (Station 66)	2,500
001	617	Training Center	2,300
001	647	Training Tower	1,500
001	650	Maint Shop	1,500
001	670	Station 40	29,300
001	671	Station 41	5,000
001	672	Station 42	(200)
001	673	Station 43	6,800
001	700	Station 70	2,500
001	701	Station 71	6,500
001	702	Station 72	8,690
001	703	Station 73	19,200
001	713	Armory	500
001	Transfer Out	Transfer to Reserve 011	967,110
General Fund Total			\$ 2,053,213

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

RESERVE FUND (011)

Fund	Division	Division Description	Amount
011	-	Reserve Cash Increase	\$ 967,110
Reserve Fund Total			967,110

EQUIPMENT REPLACEMENT FUND (ERF 015)

Fund	Division	Division Description	Amount
015	400	Prev & Educ	\$ 195,150
ERF Fund Total			195,150

FACILITIES FUND (050)

Fund	Division	Division Description	Amount
050	671	Station 41	15,000
Facilities Fund Total			\$ 15,000

EMS FUND (EMS 101)

Fund	Division	Division Description	Amount
101	340	EMS	\$ 410,000
EMS Fund Total			410,000

BOND PROJECT FUND (301)

Fund	Division	Division Description	Amount
301	205	Central Stores	\$ 300,000
301	671	Station 41 (Old 72)	900,000
301	702	Station 72	(1,200,000)
Bond Fund Total			-

**Central Pierce Fire & Rescue
2024 Budget Amendment Details**

**Exhibit A
Resolution 24-08**

Grand Total Mid Year Amendment	\$ 3,640,473
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Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Rolling Stock ILA – South Pierce Fire & Rescue

Attachments: Interlocal Agreement: Temp use of Rolling Stock

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUGGESTED MOTION:

"I move to approve the Fire Chief to sign and execute the ILA allowing for the temporary use of rolling stock between the District, South Pierce Fire & Rescue, Orting Valley Fire & Rescue & Graham Fire & Rescue."

SUMMARY:

The District finds itself needing to share additional apparatus and vehicles with other agencies involved in the regional services collaboration. While each of the agencies have sharing agreements with one another, a single sharing agreement for rolling stock between Central Pierce, Orting Valley, Graham Fire, and South Pierce is desired by staff. Staff is recommending that the Board approve the ILA.

All Apparatus and vehicles will continue to be owned, insured and maintained by the home agency. Expense sharing will be as outlined in the ILA.

INTERLOCAL AGREEMENT FOR TEMPORARY USE OF ROLLING STOCK

THIS AGREEMENT is made between South Pierce Fire & Rescue (SPFR), Central Pierce Fire & Rescue (CPFR), Orting Valley Fire & Rescue (OVFR), and Graham Fire & Rescue (GFR), all of which are Washington municipal agencies organized under Title 52 RCW. These Districts may be referred to as a "Party" to this Agreement and collectively as the "Parties."

WHEREAS, fire protection districts may enter into and perform any and all necessary contracts, pursuant to RCW 52.12.021;

WHEREAS, the Interlocal Cooperation Act, as amended and codified in Chapter 39.34 RCW, provides for interlocal cooperation between such public municipal agencies;

WHEREAS, at various times, due to circumstances out of either Party's control, one Party to this Agreement may need to borrow rolling stock (fire engines, ambulances, etc.) from the other Party on a temporary basis; and

WHEREAS, cooperation between the Parties to temporarily loan, when possible, rolling stock between themselves enhances each Party's ability to provide emergency medical and fire response services.

NOW, THEREFORE, in exchange for the mutual promises contained herein, and other good and valuable consideration, the Parties agree as follows:

1. PURPOSE: The purpose of this Agreement is to authorize and establish terms and conditions under which one Party may borrow rolling stock from another Party on a temporary basis as circumstances may warrant.
2. ADMINISTRATION: No new or separate legal or administrative entity is created to administer the provisions of this Agreement. This Agreement shall be administered by the respective Fire Chiefs of each district.
3. SCOPE: This Agreement shall allow the following activities:
 - A. If either Party determines it needs to temporarily borrow rolling stock (the "Borrowing Party") from the other Party (the "Lending Party"), they may request the same from the Lending Party.
 - B. The Lending Party shall respond to any request from the Borrowing Party in a reasonable amount of time after receiving the request.
 - C. The Lending Party shall be under no obligation to loan any rolling stock to the Borrowing Party by virtue of this Agreement.
 - D. If the Lending Party loans rolling stock to the Borrowing Party, the Borrowing Party shall return the rolling stock to Lending Party upon a mutually agreeable date or upon demand from the Lending Party, whichever is sooner.

- E. The Parties agree that the Borrowing Party shall keep all rolling stock in as good condition as it was upon delivery from the Lending Party, reasonable wear and tear accepted.
 - F. The Parties shall ensure that all drivers of any loaned rolling stock shall become and remain qualified, adequately trained, and shall retain their driving privileges at all times that they operate the loaned rolling stock.
 - G. Each Party shall at all times be responsible for the cost of insurance and maintenance for its rolling stock, regardless of whether such rolling stock is or has been loaned to the other Party.
4. TERM OF AGREEMENT - TERMINATION: This Agreement shall be in full force and effect from the date of execution through December 31, 2025, but shall automatically renew annually unless otherwise terminated as provided herein. Either Party may terminate this Agreement at any time by providing thirty (30) days advance written notice to the other Party, in which case all previously loaned rolling stock shall be returned no later than the termination date.
 5. SEPARATE PROPERTY: This Agreement does not create a separate legal or administrative entity and does not require a joint board. No real or personal property will be jointly acquired pursuant to this Agreement. All equipment purchased or acquired by a Party to this Agreement and used in common, for purposes of this Agreement, shall be retained by the purchasing Party upon withdrawal from this Agreement.
 6. RECORDING: Pursuant to RCW 39.34.040, this Agreement shall be recorded with the Pierce County Auditor immediately after execution by the Parties hereto or posting of such Agreement on either Party's website.
 7. CONTACTS FOR THIS AGREEMENT: The Board Chair of all Parties, or designee, shall be the respective contacts for any issues relating to this Agreement.
 8. NO THIRD-PARTY BENEFICIARIES: This Agreement shall not be construed to benefit any third-party or otherwise limit the application or protection of the "Public Duty Doctrine" to the District or the Agency. This agreement shall be governed by Washington law.
 9. AMENDMENT: No modification, termination, or amendment of this Agreement may be made except by written agreement signed by all Parties, except as provided herein. This Agreement merges and supersedes all prior negotiations, representations and oral or written agreements between the parties hereto relating to the subject matter hereof and constitutes the entire Agreement between the parties.
 10. HOLD HARMLESS: Each Party agrees to defend, indemnify, and to hold harmless the other Party, from all claims, loss or damage, including costs and reasonable attorney fees, resulting from the indemnifying Party's sole negligence and from actions or omissions that are solely

attributable to any employee, official, or agent of such Party, including but not limited to the loss or damage of any nature arising from provision of law enforcement, fire, or emergency medical services. No Party to this Agreement shall be deemed an agent of any other Party to this Agreement.

11. WAIVER: No failure by any of the foregoing Parties to insist upon the strict performance of any covenant, duty, agreement, or condition of this Agreement or to exercise any right or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or any other covenant, agreement, term or condition, Any Party hereto, by notice, and only by notice as provided herein may, but shall be under no obligation to, waive any of its rights or any conditions to its obligations hereunder, or any duty, obligation, or covenant of any other Party hereto. No waiver shall affect or alter this Agreement, and each and every covenant, agreement, term, and condition of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.
12. CAPTIONS: The captions of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope or intent of this Agreement.
13. SEVERABILITY: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
14. NEUTRAL AUTHORSHIP: Each of the provisions of this Agreement has been reviewed and negotiated and represents the combined work product of all Parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the Party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement.

DATED the ____ day of _____, 2024.

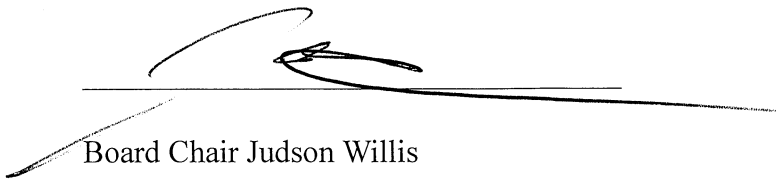
CENTRAL PIERCE FIRE & RESCUE

ORTING VALLEY FIRE & RESCUE

GRAHAM FIRE & RESCUE

SOUTH PIERCE FIRE & RESCUE

Fire Chief Dustin Morrow


Board Chair Judson Willis



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Emergency Services Directorate Report

Attachments: N/A

Submitted by: DC VanKeulen

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

LMR Roaming Pilot

Working with partner agencies we are testing a feature that will greatly enhance our communications using existing resources. The new larger agency currently operates on two radio talk groups which function on the County and Tacoma radio systems. Starting this month we will run a several week test which moves all operations to a single talk group and roams across the two radio systems. The enhanced coverage is seamless to the firefighter.

Operations Calendar

The legacy calendars have been combined into a single solution. All crews can easily view the schedule for the day. Chief officers approve events and ensure adequate District coverage.

Chief Officer Engagement

The entire Chief Officer group meet and discussed many topics recently with Chief Morrow.. The group is engaged, informed and excited about the growth and operational enhancements. I have also been riding with BC's on a regular basis. They are a talented group and critical to our success.

Wildland Deployments

1. Pioneer Fire (Chelan Lt Weigley as Task Force Leader)
2. Cougar Creek Fire/Donkey Fire (STL, 3 Brush Trucks)
3. Rimrock Fire (STL Charlie Burns)
4. Dan Fire (E409)

South Pierce Fire & Rescue Updates

EMC Gibson is continuing to evaluate budget and facilities.

Video Laryngoscopes

New video laryngoscopes have been ordered and training is later this month. Thank you to the Tacoma Trauma Trust for partnering with CPFR to purchase the \$35,000 VLs.



Board Meeting Agenda Item Summary

EMS Division Collaboration

EMS Division continues to meet with GFR crews and build relationships. The conversations have been productive and well received by all involved.

Medic Mentorship Rides

6 new medics will be starting their 20 mentorship rides. We look forward to them being released as full-fledged medics in December.

Fire at Benaroya

The AAR (After Action Report) is being developed for the Centeris (1023 Building)/Data Center battery fire.

Fires in Graham

Two alarm fire near Cougar Mountain Middle School briefing.

Policies/SOG's

Continued work on combining of CPFR/GFR Policies/Procedures into SOG's and Protocols.



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Professional Development Directorate Report

Attachments: N/A

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

Work continues on the dissolution of the Pierce County Fire Training Consortium as led by Chief Espinosa. The continued focus is on the financial audit and reconciliation that is required.

The remaining training staff from Central Pierce and Graham are working with other staff to recreate what is needed in a new training division.

The Fire Chief's Office is working with Human Resources to create the Deputy Chief filling process that is needed to fill the vacant Deputy Chief position over the Directorate.



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Human Resources Division Report

Attachments: N/A

Submitted by: HRD Washo

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

SUMMARY:

Recruiting

- Support Specialist(s)
 - We have selected an individual for the Training Support Specialist that will be starting in late-August.
 - We are currently recruiting internally (with a plan to go external if there is no internal interest) for a Finance Support Specialist that will be backfilling for a vacancy created through a recent promotion.
- Payroll Analyst
 - We had a resignation of our Payroll Analyst in early July. An internal process was conducted and a person will be selected for the promotion very soon.
- Public Educator – 2 positions
 - Two candidates are in the final stages of the hiring process and we are projecting them to begin with us in late August/early September.
- Human Resources Assistant
 - We had a phenomenal response and received 217 applications for the new position. As of the writing of this AIS, interviews are scheduled for August 8th. Chief's interviews are scheduled for August 21st and after that a background will be completed on the final candidate.
- Entry Level/Lateral Firefighter
 - We are continuing to accept applications through August 19th. As of the writing of this AIS we are at approximately 500 applicants. The written exam will be held on September 9th, Oral Boards will be October 1st and 2nd and the estimated date for the first hirings is for early February 2025.

Negotiations

We had a highly successful negotiations retreat the week of July 29th. We have put together the first draft of the brand-new contract for both Firefighter's and Chief's bargaining unit, and are working on the ancillary SOG's that also need to be updated. We have two dates scheduled for mid-August with the Local to review everything. The hope is to have everything ready to present to the members in early September and use that month to educate all on the proposed contract.

CPFR/GFR Policy Review

HR staff is currently working through a large project in August of comparing each HR-related policy between CPFR & GFR with the goal of highlighting the areas where there are differences, and for anything with a labor impact, meeting with the Local(s) to discuss the direction we want to head together as a combined agency under one set of policies.



Board Meeting Agenda Item Summary

Agenda Date: August 12, 2024

Item Title: Fire Chief's Report

Attachments: N/A

Submitted by: Chief Morrow

RECOMMENDED ACTION BY THE BOARD:

- First reading
- Second reading
- Motion to approve
- For information only
- Other: _____

Labor Contract Negotiations

Staff has concluded labor negotiations with Local 726. There is one final day, August 19th, where staff will join Labor Leadership to do some final "cleaning" of language and assembly before we prepare a tentative agreement for consideration by the Board and the Membership.

The current plan is for labor and management to stay joined in the presentation, education, and information sharing that goes to the Board and to the Membership.

Legislation Efforts

Staff is looking for the Board to develop a legislative agenda as the District moves into 2025. Staff is suggesting the Board consider legislative efforts in the following areas:

- Special teams funding
- RCW 52 modification that supports larger Districts having autonomy for plan review, inspections, permits, along with cause and origin, while considering municipal overlap.
- Alternate medical transportation capacity

Government Affairs

Staff is looking for input from the Board on establishing a Government Affairs position. Staff is seeing the need within the new organization, to have a dedicated position focused on local, and regional government affairs. The position will be discussed during the upcoming budget process.



Central Pierce Fire & Rescue

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August 6, 2024

Assistant Chief Bouchard,

As you know, the District is investing heavily in professional development for many. We have funded individual coaches for staff, are under contract for services from Lawrence Garrett from 828, have contracted for leadership classes from Nash, have sent individuals through the All-American Leadership Academy, and have contracted with Inspiration Works, LLC (Roger & Val) to name a few.

While I continue to believe we have a long road to travel with regards to individual, team, and organizational professional development, I am very proud of the commitment we are making as leadership team to this effort, and of the results I am starting to witness.

I want to specifically call to your attention, my gratitude for you using some of the courageous leadership skills you have acquired through the work you and your peers have been doing with Roger and Val. Specifically, your use of the "Difficult Conversations Script" in a recent interaction between you and I resulted in so many positive outcomes.

First, your communication to me was well organized, made sense, and left me with a sincere appreciation that what you were communicating to me was important to you. Second, the use of the script allowed me to be an active listener, again truly hearing what you had to say. Third, the communication felt non-threatening, which allowed me to suspend judgement and become hyper curious about what was being shared. Lastly, and most importantly to me, I felt included, as you walked me through the pieces of the situation you wanted to own and the pieces you were expecting me to own. The engagement and subsequent communication are a model for how we should be interacting every day.

When I think about fully formed Chief Officers, they engage and communicate in the way you did that day. They take their own development seriously, they take advantage of the development opportunities being offered by the District, and they act on the tools they have learned about. I am proud of you Joe!

Please keep up the great work, and let your next difficult conversation be guided by the same script.

Respectfully,

A handwritten signature in black ink that reads "Dustin Morrow". The signature is written in a cursive style.

Dustin Morrow
Fire Chief

Mission: Effectively respond, continuously improve, compassionately serve