**CENTRAL PIERCE FIRE & RESCUE**

**BOARD OF COMMISSIONERS**

**May 13, 2019**

Chair Willis called the Regular meeting of the Board of Commissioners for Central Pierce Fire & Rescue to order at 6:00 p.m. at Station 60 – 17520–22nd Ave E, Tacoma, Washington. Present: Chair Willis, Vice Chair Holm, Commissioners Coleman, Eckroth, and Stringfellow, Ex-Officio Door, Fire Chief Olson, Deputy Chiefs Karns and Stueve, Assistant Chiefs Juarez, Jackson, and Kent, HRD Schwabe, ITD Kay, CGRO Shaw, Local 726 President James, Captain Caldier, and Executive Assistant Porter, recorder.

**PLEDGE OF ALLEGIANCE**

Chair Willis led the flag salute.

**APPROVAL OF AGENDA**

Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the agenda. **MOTION CARRIED.**

**CITIZEN COMMENTS (FOR ITEMS NOT SPECIFICALLY ON THE AGENDA)**

No citizen comments.

**COMPREHENSIVE PLAN PRESENTATION**

Attorney John Sitkin provided a PowerPoint presentation on Capital Facility Planning and Impact Fees/Mitigation. He reviewed the slides by conference call.

**STRATEGIC PLAN UPDATE**

Captain Caldier, Chair of the Strategic Implementation Committee, provided a project update. He acknowledged the efforts of the Culture Team, consisting of BC McAdams, Capt. Shaw, and FFs Brunton, Marren, D. Kamke, J. Brown, Harruff, and Severe.

**CONSENT AGENDA (SINGLE MOTION)**

1. Excused Absences:
2. Minutes: Regular Board Meeting of April 22, 2019
3. Approval of:

|  |  |  |
| --- | --- | --- |
| Accounts Payable Warrants Numbered 52675 to 52742 totaling | $ | 756,872.83 |
| Accounts Payable Warrants Numbered 52743 to 52754 totaling | $ | 4,177,436.14 |
| Accounts Payable Warrants Numbered 52755 to 52774 totaling | $ | 942,229.61 |
| Net Payroll Warrants Numbered 107221 to 107231 totaling | $ | 34,681.33 |
| Accounts Payable Warrants Numbered 52561 to 52578 totaling | $ | (1,667.31) |
| **GRAND TOTAL** | $ | 5,909,552.60 |

Commissioner Eckroth moved and Commissioner Stringfellow seconded to approve the Consent Agenda with warrants totaling $5,909,552.60. **MOTION CARRIED**.

**UNFINISHED BUSINESS (SECOND READING AND FINAL ACTION)**

No unfinished business.

**NEW BUSINESS (FIRST READING – FOR DISCUSSION AND REVIEW ONLY)**

1. Resolution 19-05 Surplus Items

DC Karns referred to the list of items in Attachment A. AC Stueve will provide additional information at the next meeting.

**CONSIDERATIONS AND REQUESTS**

* 1. 2019 Pierce County Fire Protection Contract

Commissioner Coleman moved and Commissioner Eckroth seconded to approve the 2019 Pierce County Fire Protection Contract. **MOTION CARRIED**.

* 1. 2020 Fire Benefit Charge Data Management Contract

Commissioner Eckroth moved and Commissioner Holm seconded to approve the 2020 Fire Benefit Charge Data Management Contract with Interface Systems Management Consultants. **MOTION CARRIED**.

* 1. Deputy Fire Marshal Eligibility List

Commissioner Stringfellow moved and Commissioner Coleman seconded to approve the Deputy Fire Marshal Eligibility List effective May 14, 2019, through June 30, 2021. **MOTION CARRIED**.

* 1. GEMT Reimbursement

Chief Olson referred to information provided in the packet by FD Robacker. Commissioner Eckroth moved and Commissioner Holm seconded to authorize an appropriation to pay Washington Health Care Authority (HCA) the Intergovernmental Transfer (IGT) invoice in the amount of $2,527,384 for the calendar year 2017 managed care retro (Jan 1, 2017 – Dec 31, 2017) from the general fund. **MOTION CARRIED**.

* 1. Grounds Maintenance Position

It was a new position last year and the Logistics Division found that the scope of work was greater than the original expectation. Commissioner Stringfellow moved and Commissioner Holm seconded to approve the 2019 Revised Grounds Maintenance Salary Schedule effective May 14, 2019. **MOTION CARRIED**.

* 1. 2019 Equipment Replacement Fund (ERF) Request

The Logistics Division did not purchase a new staff vehicle that was included in the 2018 ERF. Commissioner Holm moved and Commissioner Eckroth seconded to approve purchasing a staff vehicle scheduled in the 2018 ERF from the 2019 ERF for $50,000 and address through the mid-year budget adjustment. **MOTION CARRIED**.

**STAFF, LOCAL, FIREFIGHTERS’ ASSOCIATION AND FIRE CHIEF REPORTS (For Information Only)**

L726 President James thanked the Board for approving the retiree medical benefit for Derek Williams. Williams had requested that James pass on his appreciation to each Board member. James presented the Memorandum of Understand for Board consideration. Commissioner Stringfellow moved and Commissioner Holm seconded to approve the MOU as presented. **MOTION CARRIED.** James thanked Councilmember Door for joining the Local in a recent training event.

The following divisions provided a written report in the packet:

* Finance – March Investment Report – FD Robacker
* Training - AC Juarez
* Health and Safety - AC Jackson
* Logistics – AC Stueve
* Human Resources – HRD Schwabe
* Community & Government Relations Officer - Capt. Shaw
* DC Operations – DC Stueve. He further updated the Board on South Sound 911 discussions.
* Fire Chief – Chief Olson highlighted topics in his report.

**CORRESPONDENCE**

* Letters of appreciation

**COMMISSIONER COMMENTS**

**Ex-Officio Door** provided an update on council activities.

**Commissioner Holm** was excited that the Lid Lift passed and remarked on the amazing effort by all. The Strategic Plan Committee is doing an amazing job and putting forth a lot of hard work. He appreciates that people are working with the Fox film crew.

**Commissioner Stringfellow** also commented on the election win and that, without the team effort, the results would have been a lot closer. The new identification on the apparatus and staff vehicles really stands out.

**Commissioner Coleman** was surprised that the levy numbers did not come in higher.

**Commissioner Eckroth** is glad to see the District moving forward with impact fees.

**Commissioner Willis** said that everyone is working hard and the department is moving in a good direction. He thanked DC Stueve for working on issues with South Sound 911.

**ADJOURNMENT**

There being no further business, Commissioner Eckroth moved and Commissioner Stringfellow seconded to adjourn the meeting. **MOTION CARRIED**.

The meeting adjourned at 8:15 p.m.

BOB WILLIS TANYA ROBACKER

CHAIR OF THE BOARD DISTRICT SECRETARY

DIANNE PORTER

RECORDER